

ADOPT-A-STREET PROGRAM



GROUP ID _____

RENEWAL

NEW APPLICATION

PARTICIPANT APPLICATION

Date: _____

- Individual/Family
 Business/Corporate
 Community Group

- School
 Church
 Non-profit

Contact Information: _____

Group Name _____ Number of Participants _____

PLEASE
PRINT

Main Contact: First Name _____ Last Name _____

Address _____

City, Postal Code _____

Daytime Phone _____ Evening Phone _____ Cell Phone _____

Email Address _____

Best time to call: _____

Preferred contact method: Email Mail Phone

Street Section you are interested in adopting. List in order of preference.

Along: _____ From: _____ To: _____

Example: 999 Street

11 Ave

22 Ave

Return this form to:

Community Development Department
City Hall
300 North Coal
Mexico, MO 65265

Phone: 573-581-2100
Fax: 573-581-2305



ADOPT-A-STREET PROGRAM

The Adopt-a-Street Program is a cooperative effort between the City of Mexico and citizens of Mexico who wish to contribute to the appearance of their community. Both parties therefore commit to each other to perform certain activities for keeping cleaner and safer streets. It is understood that at no time is the safety of any volunteer to be compromised in the performance of cleaning activities.

THE ADOPTER agrees to:

1. Remove litter along the agreed upon section of a municipal street **at least once a quarter for a minimum of 4 times a year**. You may choose to clean your street more often, depending on the condition of your adopted street. Establishing a schedule is a good way to make sure to clean your street throughout the year. For example, once a quarter as a minimum, or every other month for a total of 6 times a year.
2. Provide their own trash bags/gloves and dispose of trash through normal means (City residential trash pick-up).
3. Update the Community Development Department at (573) 581-2100 ext. 315 with a report after each clean-up for documentation/tracking purposes.

GUIDE TO SAFE LITTER CLEAN-UP

Remember Safety First! Under no circumstance is the welfare of a participant to be compromised during clean-up activities.

SAFETY CHECKLIST

1. **DISCUSS THE CLEAN-UP ROUTE.** Take note of any areas of concern or potential danger, such as high traffic areas or locations where there is limited vision of approaching traffic.
2. **SUPERVISE MINORS.** Ensure there is a responsible adult present to supervise minors.
3. **PREPARE YOUR MATERIALS.** Make sure you have all tools and materials required to complete your task safely and efficiently.
4. **REVIEW SAFETY INSTRUCTIONS** with participants:
 - **Watch for cars and other vehicles.** As drivers may not expect to see volunteers working, participants should watch out for all vehicles in the area.
 - **Obey all traffic regulations.** Volunteers should obey all signal and traffic lights and use intersections and marked crosswalks, where available.

- **Handle dangerous litter carefully.** Dangerous litter such as broken glass or other sharp objects should be handled carefully to avoid injury. It is a good idea to designate one person to pick up dangerous items with a litter picker, especially if children are in your group.
- **Volunteers must NOT handle hazardous litter.** Objects that contain corrosive chemicals (i.e. car batteries) or objects that may carry harmful bacteria or disease (i.e. dead animals, syringes, etc.) should not be touched. Please flag where you find these items and contact Summer Hildebrand for proper collection and disposal.
- **Work in pairs or teams.** This is safer than working alone as it allows volunteers to look out for each other.

VOLUNTEER CLOTHING

- Always wear brightly colored clothes.
- Participants should wear suitable footwear – boots or closed-toe shoes.
- Dress appropriately for the weather.
- Avoid the use of headphones or restrictive clothing.

WALKING ON STREETS

- Work on one side of the street at a time.
- Pick up litter walking against traffic. This ensures all volunteers are facing oncoming traffic and aware of dangers.

IN CASE OF AN EMERGENCY

- If possible, keep a cell phone handy or know where the nearest phone is in case of an emergency.
- Have transportation available.
- Know the quickest route to the nearest hospital in case of a serious injury.

GENERAL TIPS

- Avoid horseplay while working.
- Prohibit any alcohol and/or illegal drugs.
- Keep an adequate supply of water.
- Report your clean-up activities to your coordinator on the participant record form. Include any significant irregularities, and be sure to report any injuries immediately.