



**City of Mexico, Missouri
City Council Meeting Agenda**

**City Hall, 300 N. Coal Street
Mexico, Missouri 65265**

**May 9, 2022
6:00 p.m.**

REGULAR SESSION

1. Call to Order

2. Roll Call

3. Approval of Minutes

A. April 25, 2022 – Regular Session

4. Resolution (Reading By Title Only and Passage)

A. Bill No. 2022 – 25. A Resolution Authorizing the City Manager to Enter Into An Agreement with the Optimist Club of Mexico, Missouri to Assist in Providing Services for the Mexico Community. Reading By Title Only and Passage.

5. Other Business

A. Staff Report – Purchase of Training Room Lockers for the Department of Public Safety

B. Staff Report – Purchase of Aerial Platform Truck for the Department of Public Safety

C. Claims

6. Comments

A. Council

B. Public (*Please state name and address for the record and keep comments to a maximum of three minutes*).

7. Adjournment

**CITY OF MEXICO, MISSOURI
CITY COUNCIL REGULAR MEETINGS MINUTES
APRIL 25, 2022**

The Council of the City of Mexico, Missouri met in regular session on April 25, 2022 at 6:00 p.m., in the Council Chambers of City Hall, with the following members present: Mayor Chris Miller; Chairman Pro Tem Chris Williams; Council Member Dr. Ayanna Shivers; Council Member Vicki Briggs; Council Member Steve Haag. Also present were Bruce Slagle, City Manager; Roger Haynes, Deputy City Manager/Administrative Services; Russell Runge, Assistant City Manager/Economic Development; Rita Jackson, Community Development Director; Kensey Russell, Public Works Director; Chad Shoemaker, Parks & Recreation Director; Chief Susan Rockett, Department of Public Safety; Drew Williford, Assistant City Engineer; Patrick Shaw, IT Specialist; Andrew Fecht, Building Official; Gary Dunnivant, Building & Code Specialist; Marcy LeCount, City Clerk; as well members of the media and interested citizens.

The Regular Session Meeting was called to order by Mayor Miller.

APPROVAL OF MINUTES – APRIL 11, 2022 –REGULAR SESSION MEETING

Council Member Shivers moved for approval of the April 11, 2022 Regular Session minutes as presented. Chairman Pro Tem Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Williams, Haag, Miller, Briggs, Shivers. Nays, none. The Minutes were approved as presented.

PRESENTATIONS

Community Development Department Update - Rita Jackson, Community Development Director
City Manager Slagle called upon Director Jackson to provide the report.

Director Jackson provided an update of the Community Development Department's programs and responsibilities. Director Jackson provided an overview of the divisions within the department; Building Code; Code Enforcement; Mexico Animal Shelter; Demolition Program; and Building & Grounds Maintenance. Building Official Fecht provided information on building permits that have been issued for the 2021 – 2022 operating year and a need for consideration to set solar energy regulations and adoption of the ICC Code.

Director Jackson also reported on programs that are offered through the department, e.g. backflow valve program, sidewalk replacement program, demolition program and the household hazardous waste collection facility. Director Jackson provided an overview of the various boards and commissions that are administered within the department.

NEW BUSINESS – RESOLUTIONS

Bill No. 2022 – 22. A Resolution Authorizing the City Manager to Execute Agreements with Various Organizations for Recommended Funding from the Mexico Tourism Tax.

City Manager Slagle called upon Deputy City Manager Haynes to present the report.

The City of Mexico currently has a tourism tax that is collected by the hotels/motels within the city limits. The attached Resolution authorizes the City Manager to execute agreements with the Columbia Missourian, Mexico Young Farmers, Simmons' Stable Preservation Fund, Inc. and the Anointed Life Saving Ministries, Inc. to receive tourism funding for their advertising campaigns. The Mexico Tourism Commission reviewed applications for tourism funding and recommends to City Council the distribution of funds as follows:

<i>Organization</i>	<i>Festival</i>	<i>Purpose</i>	<i>Amount Requested</i>	<i>Amount Recommended</i>
Mexico Tourism Commission	Columbia Missourian	Advertising	\$1,195	\$1,195
Mexico Young Farmers	2022 Truck & Tractor Pull	Advertising	\$5,966	\$4,500
Simmons' Stables Preservation Fund, Inc.	International Meeting	Advertising	\$750	\$275
Anointed Life Saving Ministries, Inc.	Juneteenth Activities	Advertising	\$1,500	\$1,500

Deputy City Manager Haynes recommended Council concur with the Mexico Tourism Commission's recommendation and proceed with reading by title only and passage of Bill No. 2022 - 22.

Council Member Haag moved for reading by title only of Bill No. 2022 – 22. Chairman Pro Tem Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Williams, Haag, Miller, Briggs. Nays, none. Abstain, Shivers. Reading By Title Only was given to Bill No. 2022 – 22 by Council Member Haag.

Council Member Haag moved for passage of Bill No. 2022 – 22. Chairman Pro Tem Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Williams, Haag, Miller, Briggs. Nays, none. Abstain, Shivers. Bill No. 2022 – 22 was passed as Resolution No. 4066.

Bill No. 2022 – 23. A Resolution Authorizing the City Manager to Sign Contract Documents with Missouri Petroleum Products Company, LLC for the 2022 Chip Seal Project.

City Manager Slagle called upon Assistant City Engineer Williford to present the report.

The City of Mexico participated in a cooperative advertisement for its 2022 Chip Seal Project with Boone County, Callaway County, and the City of Fulton. Boone County handled all advertising/bidding logistics and conducted a bid opening on April 14, 2022. It should be noted that the advertisement was ran in the Columbia Missourian on March 22, 2022 and a notification was sent out to contractors on the Boone County Purchasing Participation List to further advertise this project. Work is generally planned for the streets which were crack/joint sealed last year (e.g. south of Liberty, west of Muldrow, north of Boulevard, and east of Fairground). Two (2) bids were received with Missouri Petroleum Products Company, LLC submitting the low bid. It is worth noting that Missouri Petroleum has worked for the City in years past with the most recent work being the 2021 Chip Seal Project.

<i>Contractor</i>	<i>Total Bid</i>
Missouri Petroleum Products Company, LLC – St. Louis, Missouri	\$104,174.59
Vance Brothers, Inc – Kansas City, Missouri	\$116,717.35

The Engineer's Estimate for this project is \$85,360.45. The low bid is 18% over estimate; however, the 2021 – 2022 annual street maintenance line item does have sufficient funding available to proceed with this project and the other planned maintenance projects through its current balance of \$279,650. Assistant City Engineer Williford recommended Council proceed with reading by title only and passage of Bill No. 2022 - 23.

Council Member Briggs moved for reading by title only of Bill No. 2022 – 23. Council Member Shivers seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Williams, Haag, Miller, Briggs, Shivers. Nays, none. Reading By Title Only was given to Bill No. 2022 – 23 by Council Member Briggs.

Council Member Briggs moved for passage of Bill No. 2022 – 23. Council Member Shivers seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Williams, Haag, Miller, Briggs, Shivers. Nays, none. Bill No. 2022 – 23 was passed as Resolution No. 4067.

Bill No. 2022 – 24. A Resolution Authorizing the City Manager to Sign Contract Documents with Donelson Construction Company, LLC for the 2022 PressurePave Project.

City Manager Slagle called upon Assistant City Engineer Williford to present the report.

The City of Mexico has reviewed a new patented treatment for pavement sealing which incorporates a pressurized application method and engineered sealant. This treatment has the advantage that no pre-treatment crack and joint sealing is required, the pressure-injection system fills even hairline cracks, and the expected life span is over 10 years. Donelson Construction Company, out of Clever, Missouri, holds patent over this process. They have conducted work for Greene County and completed a pilot project in Jefferson City last year. Engineering staff have reached out to these entities for comment on both the pavement treatment and contractor. Both entities had positive comments with no concerns being reported. Greene County has a cooperative bid clause which provides the framework for other governmental entities to pursue work through their advertisement/bidding. Furthermore, Donelson Construction Company is considered a ‘Sole Source Provider’ as they hold patent over the PressurePave treatment process. Donelson Construction Company has conducted an on-site review of the streets planned for Mexico’s 2022 PressurePave Project. Work primarily includes streets in the northwest area of Mexico (e.g. north of West Monroe Street and west of Plunkett Park Road). Based on this review, an estimate for the work was compiled, provided to the City, and is shown below:

<i>Contractor</i>	<i>Total Bid</i>
Donelson Construction Company, LLC – Clever, Missouri	\$126,049.27

The 2021 – 2022 annual street maintenance line item does have sufficient funding available to proceed with this project and the other planned maintenance projects through its current balance of \$279,650. Assistant City Engineer Williford recommended Council proceed with reading by title only and passage of Bill No. 2022 – 24.

Council Member Shivers moved for reading by title only of Bill No. 2022 – 24. Council Member Haag seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Williams, Haag, Miller, Briggs, Shivers. Nays, none. Reading By Title Only was given to Bill No. 2022 – 24 by Council Member Shivers.

Council Member Shivers moved for passage of Bill No. 2022 – 24. Council Member Haag seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Williams, Haag, Miller, Briggs, Shivers. Nays, none. Bill No. 2022 – 24 was passed as Resolution No. 4068.

Claims

The list of claims was presented for approval.

Chairman Pro Tem Williams moved for approval of the list of claims as presented. Council Member Haag seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Williams, Haag, Miller, Briggs, Shivers. Nays, none.

The list of claims was approved.

COUNCIL COMMENTS

Chairman Pro Tem Williams commented on the City’s recent bid for the pressurepave product. Assistant City Engineer Williford provided additional information on the product and comparisons from other communities that had used the product.

Chairman Pro Tem Williams commented on the potholes on MoDOT roadways. Assistant City Engineer Williford provided additional information on potholes, lack of employees and product supply.

Council Member Briggs commented on the recent MMA Concert that was held last weekend.

Council Member Shivers commented on the work that is being completed in the community by the Missouri American Contractor. Council Member Shivers indicated that she had received complaints about the contractor from residents. Assistant City Engineer Williford indicated that he would contact the contractor regarding the complaints.

Council Member Briggs commented on water quality after the water was shut off due to the Missouri American Water Company contractor’s work on waterlines.

PUBLIC COMMENTS

None

ADJOURNMENT

Mayor Miller moved to adjourn the meeting. The motion was seconded by Chairman Pro Tem Williams. The Chair called for a vote and motion carried with the vote as follows: Ayes, Williams, Haag, Miller, Briggs, Shivers. Nays, none.

The City Council Regular Session Meeting was adjourned.

MAYOR

CITY CLERK

APPROVED BY COUNCIL MAY 9, 2022

CITY OF MEXICO, MISSOURI
DEPARTMENT OF PARKS & RECREATION

Agenda: May 9, 2022

Members of City Council
City of Mexico, Missouri

RE: A Resolution Authorizing the City Manager to Enter Into An Agreement with the Optimist Club of Mexico, Missouri to Assist in Providing Services for the Mexico Community

Dear City Council Members:

The attached Resolution authorizes the City Manager to enter into an agreement with the Optimist Club of Mexico to assist in providing services to the Mexico community.

The 2021 – 2022 budget allows for the City of Mexico to contribute to the Optimist Club of Mexico \$5,000 to assist in the offset of operational costs related to providing programs and activities for the Mexico community.

The City has been providing assistance to the Optimist Club of Mexico since 2009. Funding amounts in the past were based on requests from the Optimist Club to provide scholarships for area youth to participate in the summer/fall activities. The contribution was increased to \$5,000 in 2016 to assist in offsetting operational costs.

Staff recommends that the City of Mexico and the Optimist Club of Mexico enter into an agreement and that Council proceed with reading by title only and passage of the attached Resolution.

Respectfully submitted,

Chad Shoemaker
Parks & Recreation Director

Attachment

Reviewed by: Bruce R. Slagle, City Manager

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH THE OPTIMIST CLUB OF MEXICO, MISSOURI TO ASSIST IN PROVIDING SERVICES TO THE MEXICO COMMUNITY

WHEREAS, the City of Mexico recognizes the many benefits provided by the Optimist Club of Mexico, Missouri to area youth; and

WHEREAS, the City of Mexico acknowledges the need for programs and activities for area youth; and

WHEREAS, the City of Mexico and the Optimist Club of Mexico, Missouri desire to enter into an agreement to continue to provide these services and to assist in offsetting operational costs.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

- Section 1. The City Manager is hereby authorized to execute an agreement with the Optimist Club of Mexico, Missouri.
- Section 2. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 9TH DAY OF MAY 2022

MAYOR

ATTEST:

CITY CLERK

CITY OF MEXICO, MISSOURI
OFFICE OF DEPARTMENT OF PUBLIC SAFETY DIRECTOR

Agenda: May 9, 2022

Members of City Council
City of Mexico, Missouri

RE: Staff Report – Purchase of Training Room Lockers for the
Department of Public Safety

Dear City Council Members:

The City of Mexico’s purchasing policy allows for the use of cooperative purchasing programs when products cannot be purchased locally and there is an advantage to the City to take advantage of bulk government bidding for a better than list price for items.

The City of Mexico is a member of the Sourcewell Cooperative, member number 103215. The Sourcewell Cooperative combines the purchasing power of 50,000 government, educational, and non-profit organizations to provide nationally competitive pricing for services and supplies.

Due to a very limited supply and extremely high pricing, Staff requested Sourcewell pricing from four vendors. Grainger of Waterloo, Iowa met the requirements for wardrobe lockers.

Vendor	Bid Item	Bid Amount
Bradford Systems Fenton, Missouri	Penco 18" Deep Vanguard Locker	Did Not Meet Specs
Bradford Systems Fenton, Missouri	Penco 21" Deep Vanguard Locker	\$ 13,613.00
Bradford Systems Fenton, Missouri	Spacesaver 18" Deep Day Use Locker	Did Not Meet Specs
DeBourgh LaJunta, Colorado	22" Deep Core Series Formed Locker	\$ 19,093.55
Gopher Owatonna, Minnesota	18" Deep Hallowell MedSafe Locker	Did Not Meet Specs
Grainger Waterloo, Iowa	21" Deep Hallowell Wardrobe Locker	\$ 10,063.17

The 2021 – 2022 budget allows \$5,500 for the purchase of 27 training room lockers for the Department of Public Safety. The overage of the purchase price will be provided through the savings on the patrol car purchases (\$12,000).

Staff recommends Council approve the purchase of 27 training room lockers from Grainger of Waterloo, Iowa for the bid price of \$10,063.17. Subject to the dealer’s ability to deliver the lockers in an acceptable length of time and the ability to meet all the bid specifications.

Respectfully submitted,

Chief Susan Rockett
Department of Public Safety

Attachments

Reviewed by: Bruce R. Slagle, City Manager

CITY OF MEXICO, MISSOURI
OFFICE OF PUBLIC SAFETY DIRECTOR

Agenda: May 9, 2022

Members of City Council
City of Mexico, Missouri

RE: Staff Report – Purchase of Aerial Platform Truck

Dear City Council Members:

Advertisements for bid were placed in the *Mexico Ledger* on April 2, 2022, on the City’s website and emailed to nine (9) vendors. Three (3) bids were received and opened on April 21, 2022. The bid submitted by Fire Master Fire Equipment, Inc. of Springfield, Missouri was determined to be the best bid.

<i>Company</i>	<i>Truck</i>	<i>Bid Amount</i>
Banner Fire Equipment Company Roxana, Illinois	2023 100 Platform Aerial <i>(Delivery approximately 365-425 days after receipt of order)</i>	\$1,442,669.00
Fire Master Fire Equipment, Inc. Springfield, Missouri	2021 Demo Ferrara Heavy Duty Extruded Aluminum Rear Mount Platform Aerial <i>(Delivery 30 days after receipt of order)</i>	\$1,260,009.00
Sentinel Emergency Solutions Arnold, Missouri	Rosenbauer 101’ King Cobra Smart Aerial <i>(Delivery 485 days after receipt of order)</i>	\$1,462,290.00

The 2021-2022 annual budget allows for the purchase of an aerial platform truck to replace the current 1991 Sutphen aerial model. The budget allows \$1,200,000 for this purchase. The overage of the purchase price will be offset by the sale of the 1991 Sutphen aerial model.

Staff recommends that Council approve the purchase of the 2021 Demo Ferrara Heavy Duty Extruded Aluminum Rear Mount Platform Aerial from Fire Master Fire Equipment, Inc. of Springfield, Missouri for the bid price of \$1,260,009. Subject to the dealer’s ability to deliver the platform aerial in an acceptable length of time and the ability to meet all the bid specifications.

Respectfully submitted,

Chief Susan Rockett
Department of Public Safety Director

Attachments

Reviewed by: Bruce R. Slagle, City Manager