



**City of Mexico, Missouri  
City Council Meeting Agenda  
City Hall  
300 N. Coal Street  
Mexico, Missouri 65265**

**May 13, 2019  
7:00 p.m.**

**1. Call to Order**

**2. Roll Call**

**3. Approval of Minutes**

- A. April 22, 2019 – Work Session
- B. April 22, 2019 – Regular Session

**4. Public Hearings**

- A. To Recognize the Medical Marijuana Industry and Specify Zoning Districts for Medical Marijuana Dispensaries, Cultivation, Infused Products and Testing Facilities in the City of Mexico
- B. An additional Use Permit for Paul and Lawanah Gillette to Operate a Bed and Breakfast at 301 E. Love

**5. New Business – Resolutions (Reading By Title Only and Passage)**

- A. Bill No. 2019 – 33. A Resolution Accepting the Conveyance of A Right-of-Way and Temporary Construction Easement for the Holt Street Reconstruction Project (MoDOT TIDP 4400 (310) Project). Reading By Title Only and Passage
- B. Bill No. 2019 – 34. A Resolution Authorizing the City Manager to Execute A Memorandum of Understanding with the East Central Drug Task Force. Reading By Title Only and Passage.
- C. Bill No. 2019 – 35. A Resolution Authorizing the City Manager to Sign Change Order No. 1 with Christensen Construction LLC for the 2019 Asphalt Project. Reading By Title Only and Passage.
- D. Bill No. 2019 – 36. A Resolution Authorizing the City Manager to Sign an Agreement of Ingress/Egress Easement for Donald V. Marking and Janet M. Marking. Reading By Title Only and Passage.

**6. New Business – Ordinance (Two Readings By Title Only and Passage)**

- A. Bill No. 2019 – 37. An Ordinance to Recognize the Medical Marijuana Industry and Specify the Zoning Districts for Medical Marijuana Dispensaries, Cultivation, Infused Products and the Testing Facilities in the City of Mexico. Two Readings By Title Only and Passage.

**7. Other Business**

- A. Staff Report –Authorizing Staff to Utilize the Public Works On Call Services Agreement for the Fairgrounds Park Parking Lot Project
- B. Motion to hold a Work Session and the second Regular Meeting of the month on Tuesday, May 28, 2019 due to the Memorial Holiday (Monday, May 27, 2019)
- C. Claims

**8. Comments**

- A. Council
- B. Public (*Please state name and address for the record and keep comments to a maximum of three minutes*).

**9. Adjournment**

**CITY OF MEXICO, MISSOURI  
CITY COUNCIL MEETING MINUTES  
APRIL 22, 2019**

The Council of the City of Mexico, Missouri met in work session on April 22, 2019 at 6:00 p.m. in the Council Chambers of City Hall, with the following members present: Mayor Dr. Ayanna Shivers; Chairman Pro Tem Chris Williams; Council Member Steve Nichols; Council Member Chris Miller; Council Member Vicki Briggs. Also present were Bruce R. Slagle, City Manager; Roger Haynes, Deputy City Manager; Russell Runge, Assistant City Manager/Economic Development; Kensey Russell, Director of Public Works; Rita Jackson, Community Development Director; Chad Shoemaker, Parks & Recreation Director; Chief Susan Rockett, Public Safety Department; Patrick Shaw, IT Specialist; Brooke Jameson, Recreation Supervisor; Marcy LeCount, City Clerk; as well as members of the media and interested citizens.

The Meeting was called to order with Mayor Shivers presiding.

**COUNCIL DISCUSSION – PARKS & RECREATION DEPARTMENT UPDATE**

City Manager Slagle called upon Director Shoemaker to provide an overview of the annual department update.

Director Shoemaker provided an overview of changes in personnel for the Parks & Recreation Department and provided information on programs and the development of new programs. Director Shoemaker reported on projects that are currently being worked on or have been completed in the parks department. The report covered department responsibilities, an overview of department services and the Mexico Park Board. Director Shoemaker reported on proposed projects along with the special projects that are presently being worked on with joint organizations.

Director Shoemaker called upon Recreation Supervisor Jameson to present the report on recreation activities.

Council Members and City Staff discussed the projects scheduled to be completed throughout the park system and future progress on the municipal swimming pool.

**OTHER BUSINESS – CONSIDERATION OF FUTURE DISCUSSION ITEMS**

City Manager Slagle that the May Work Session will include an annual report on the Department of Public Safety.

**PROJECT UPDATES**

None

**ADJOURNMENT**

Chairman Pro Tem Williams moved to close the open session. The motion was seconded by Council Member Miller. The Chair called for a vote and motion carried with the vote as follows: Ayes, Miller, Nichols, Briggs, Shivers, Williams. Nays, none.

The City Council Work Session Meeting was adjourned.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

APPROVED BY COUNCIL MAY 13, 2019

**CITY OF MEXICO, MISSOURI  
CITY COUNCIL REGULAR MEETING MINUTES  
APRIL 22, 2019**

The Council of the City of Mexico, Missouri met in regular session on April 22, 2019 at 7:00 p.m. in the Council Chambers of City Hall, with the following members present: Mayor Dr. Ayanna Shivers; Chairman Pro Tem Chris Williams; Council Member Steve Nichols; Council Member Chris Miller; Council Member Vicki Briggs. Also present were Bruce Slagle, City Manager; Roger Haynes, Deputy City Manager; Russell Runge, Assistant City Manager/Economic Development; Kensey Russell, Public Works Director; Chad Shoemaker, Parks & Recreation Director; Rita Jackson, Community Development Director; Chief Susan Rockett, Public Safety Department; Patrick Shaw, IT Specialist; Drew Williford, City Engineer; Louis J. Leonatti, City Attorney; Marcy LeCount, City Clerk; as well as members of the media and interested citizens.

The Meeting was called to order with Mayor Shivers presiding.

**APPROVAL OF MINUTES – APRIL 8, 2019 – WORK SESSION MEETING**

Chairman Pro Tem Williams moved for approval of the April 8, 2019 work session minutes as presented. Council Member Briggs seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Nichols, Miller, Shivers, Williams. Nays, none. The Minutes were approved as presented.

**APPROVAL OF MINUTES – APRIL 8, 2019 – REGULAR SESSION MEETING**

Chairman Pro Tem Williams moved for approval of the April 8, 2019 regular session minutes as presented. Council Member Nichols seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Nichols, Miller, Shivers, Williams. Nays, none. The Minutes were approved as presented.

**NEW BUSINESS – RESOLUTION (READING BY TITLE ONLY AND PASSAGE)**

***Bill No. 2019 – 27. A Resolution Authorizing the City Manager to Execute Agreements with Various Organizations for Requested Funding from the Mexico Tourism Tax.***

City Manager Slagle called upon Deputy City Manager Haynes to present the report.

A tourism tax is currently collected by the hotels/motels within the city limits. Bill No. 2019 – 27 authorizes the City Manager to execute agreements with the Mexico Jaycees, Mexico Young Farmers and the Simmons' Stables Preservation Fund to receive tourism funding for their advertising campaigns. The Mexico Tourism Commission reviewed an application for tourism funding and recommends to City Council the distribution of funds as follows: Mexico Jaycees for the Soybean Festival Advertising – \$5,000; Mexico Young Farmers for the Truck/Tractor Pull Advertising –\$4,000; and the Simmons' Stables Preservation Fund, Inc. for the International Saddlebred Hall of Fame Ceremony Advertising – \$1,000. Deputy City Manager Haynes recommended Council concur with the Mexico Tourism Commission's recommendation and proceed with reading by title only and passage of Bill No. 2019 – 27.

Council Member Briggs moved for reading by title only of Bill No. 2019 – 27. Council Member Nichols seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Nichols, Miller, Shivers, Williams. Nays, none. Bill No. 2019 – 27 was read by title only by Council Member Briggs.

Council Member Briggs moved for passage of Bill No. 2019 – 27. Council Member Nichols seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Nichols, Miller, Shivers, Williams. Nays, none. Bill No. 2019 – 27 was passed as Resolution No. 3924.

**Bill No. 2019 – 28. A Resolution Authorizing the City Manager to Sign an Engineering Service Agreement with Klingner & Associates, P.C. for Muldrow Sidewalk Phase I – TAP 4400(311).**  
City Manager Slagle called upon Director Russell to present the report.

The City of Mexico was awarded a Transportation Alternatives Program (TAP) through MoDOT to reconstruct sidewalks on Muldrow Street, from Jackson Street to Quisenberry Street, except for that part on railroad right-of-ways. Selecting an Engineer for the design and construction, administration assistance was the next step. Utilizing MoDOT's on-call engineering list, qualifications for three firms were reviewed. Klingner & Associates P.C. was selected as the best firm for being familiar with the community and having experience with sidewalk design. The scope of services and cost was negotiated with Klingner & Associates P.C. and is reflected in the attached contract. Director Russell recommended Council proceed with reading by title only and passage of Bill No. 2019 – 28.

Council Member Miller moved for reading by title only of Bill No. 2019 – 28. Council Member Nichols seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Nichols, Miller, Shivers, Williams. Nays, none. Bill No. 2019 – 28 was read by title only by Council Member Miller.

Council Member Miller moved for passage of Bill No. 2019 – 28. Council Member Briggs seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Nichols, Miller, Shivers, Williams. Nays, none. Bill No. 2019 – 28 was passed as Resolution No. 3925.

**Bill No. 2019 – 29. A Resolution Authorizing the City Manager to Sign Contract Documents with Plan B Development for WAS/RAS Pump Replacement**  
City Manager Slagle called upon Director Russell to present the report.

The WAS/RAS pump replacement was not a budgeted item this year, but needed replacements have come up during operations. There are four (4) pumps nearing 30 years in age and all are at the point repairs and refurbishing are not possible. Funding to replace two (2) pumps will be covered by savings from line items for the purchase of the CCTV camera, the CIPP project, along with some reserves. In the next budget cycle we will need to budget for the replacement of the remaining two. Staff will need to budget for the replacement of the two remaining pumps in the 2019 – 2020. Advertisements for bids were placed in the Mexico Ledger on March 7, 2019, with three (3) bids received from: Plan B Development of Mexico, Missouri –\$83,000; Hegemann, Inc. of Warrenton, Missouri –\$90,899; and Martin General Construction of Eolia, Missouri –\$105,800. Horner & Shifrin have reviewed the bids and recommend Plan B Development of Mexico, Missouri as an acceptable bid. Director Russell recommended Council proceed with reading by title only and passage of Bill No. 2019 – 29.

Council Member Nichols moved for reading by title only of Bill No. 2019 – 29. Council Member Miller seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Nichols, Miller, Shivers, Williams. Nays, none. Bill No. 2019 – 29 was read by title only by Council Member Nichols.

Council Member Nichols moved for passage of Bill No. 2019 – 29. Council Member Miller seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Nichols, Miller, Shivers, Williams. Nays, none. Bill No. 2019 – 29 was passed as Resolution No. 3926.

**Bill No. 2019 – 30. A Resolution Authorizing the City Manager to Enter Into An Agreement with the Optimist Club of Mexico, Missouri to Assist in Providing Services for the Mexico Community**  
City Manager Slagle called upon Director Shoemaker to present the report.

Bill No. 2019 – 30 authorizes the City Manager to enter into an agreement with the Optimist Club of Mexico to assist in providing services to the Mexico community. The 2018 – 2019 budget allows for the City of Mexico to contribute to the Optimist Club of Mexico \$5,000 to assist in the offset of operational costs related to providing programs and activities for the Mexico community. The City has been providing assistance to the Optimist Club of Mexico since 2009. Funding amounts were: \$1,725 (2009); \$1,140 (2010); \$2,700 (2011/2013/2014); \$2,765 (2015); and \$5,000 (2016/2017). The funding amounts were based on requests from the Optimist Club to provide scholarships for area youth to participate in the summer/fall activities. The contribution was increased to \$5,000 in 2016 to assist in offsetting operational costs. Director Shoemaker recommended that Council proceed with reading by title only and passage of Bill No. 2019 – 30.

Chairman Pro Tem Williams moved for reading by title only of Bill No. 2019 – 30. Council Member Nichols seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Nichols, Miller, Shivers, Williams. Nays, none. Bill No. 2019 – 30 was read by title only by Chairman Pro Tem Williams.

Chairman Pro Tem Williams moved for passage of Bill No. 2019 – 30. Council Member Briggs seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Nichols, Miller, Shivers, Williams. Nays, none. Bill No. 2019 – 30 was passed as Resolution No. 3927.

***Bill No. 2019 – 31. A Resolution Authorizing the City Manager to Sign Contract Documents with Microsurfacing Contractors, LLC for the 2019 Micro Seal Project.***

City Manager Slagle called upon City Engineer Williford to present the report.

Advertisements for bids were placed in the *Mexico Ledger* on April 2nd, 2019, but was not published, for the 2019 Micro Seal Project. The advertisement was also posted on the City’s Facebook page, website, and emailed to a List of Potential Bidders on record with the City Engineer’s Office. Drawings, specifications, and other related contract information were also available online at Bid Express. This is a rebid of a prior advertisement which resulted in the single bid received being rejected due to higher costs than were anticipated on other pavement treatments included in the project scope. The second advertisement removed all other pavement treatments from the project scope to only include Micro Seal work. The 2019 Micro Seal Project will primarily focus on sealing the downtown area. Two bids were received with Microsurfacing Contractors, LLC submitting the best and lowest bid. The Engineer’s Estimate for the 2019 Micro Seal Project was \$109,606.70.

<u>Contractor</u>	<u>Bid Amount</u>
Microsurfacing Contractors, LLC Bridgeton, Missouri	\$99,974.90
Missouri Petroleum, LLC St. Louis, Missouri	\$113,740.87

City Engineer Williford recommended Council proceed with reading by title only and passage of Bill No. 2019 – 31.

Chairman Pro Tem Williams moved for reading by title only of Bill No. 2019 – 31. Council Member Nichols seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Nichols, Miller, Shivers, Williams. Nays, none. Bill No. 2019 – 31 was read by title only by Council Member Nichols.

Council Member Nichols moved for passage of Bill No. 2019 – 31. Chairman Pro Tem Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Nichols, Miller, Shivers, Williams. Nays, none. Bill No. 2019 – 31 was passed as Resolution No. 3928.

**Bill No. 2019 – 32. A Resolution Authorizing the City Manager to Sign Change Order No. 1 to the CIPP Contract with Insituform Technologies, USA.**

City Manager Slagle called upon Director Russell to present the report.

Council approved a contract with Insituform Technologies, USA for the cast in place pipe lining of various segments of the sanitary sewer collection system in January 2019. The contract includes cleaning and pre-lining TV and inspection work. Change Order No. 1 refines the quantity estimates made by the initial contract. Staff found a segment on Yale Street that is in poor condition and needs to be lined, as well as a segment on South Clark, serving the Groves Sinclair Station, where lining would seal the taps without disturbing the ground. The increases and decreases in quantities result in an increase to the original contract cost (\$196,651.35) by \$23,521.63. The 2018 – 2019 budget allows \$250,000 for this work and the increase does not exceed the budget. There is work in the original contract remaining to be completed on lateral tap repairs and manhole lining. Director Russell recommended Council proceed with reading by title only and passage of Bill No. 2019 – 32.

Council Member Briggs moved for reading by title only of Bill No. 2019 – 32. Council Member Miller seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Nichols, Miller, Shivers, Williams. Nays, none. Bill No. 2019 – 32 was read by title only by Council Member Briggs.

Council Member Briggs moved for passage of Bill No. 2019 – 32. Council Member Nichols seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Nichols, Miller, Shivers, Williams. Nays, none. Bill No. 2019 – 32 was passed as Resolution No. 3929.

**OTHER BUSINESS**

**Staff Report – Purchase of a ¾ ton Pickup Mounted Trash Tipper for Parks Maintenance Department**

City Manager Slagle called upon Director Shoemaker to provide the report.

The 2018 – 2019 annual budget allows \$25,000 for the purchase of a ¾ ton pickup mounted trash tipper for the Parks Maintenance Department. This tipper will lift and dump wheeled trash cans into the tipper bin mounted in the back of the pickup truck. This is new equipment being added to reduce the incidence of shoulder injuries in the trash collection process. Request for bids were sent to three (3) vendors and advertisements were placed in the *Mexico Ledger* and on the city’s website. Bids were received from two (2) vendors with Elliott Equipment Company submitting the best bid.

<b>VENDOR</b>	<b>EQUIPMENT</b>	<b>BID PRICE</b>
<b>Elliot Equipment Company Grandview, Missouri</b>	<b>ParKan 6 yard easy dump with Roll-Rite tarp &amp; Bayne tipper</b>	<b>\$16,220.00</b>
Elliot Equipment Company Grandview, Missouri	Perkins 6 yard satellite with Tarping kit and Perkins tipper	\$17450.00
Armor Equipment Arnold, Missouri	Perkins 6 yard satellite with Tarping kit and Perkins tipper	\$16,759.49

Director Shoemaker recommended Council approve the purchase of the 2019 ParKan 6 yard easy dump with cart tipper and tarp from Elliot Equipment of Grandview, Missouri for the bid price of \$16,220 subject to the bidder’s ability to deliver the equipment in an acceptable length of time.

Council Member Miller moved to approve the purchase of the 2019 ParKan, 6-yard easy dump with cart tipper and tarp from Elliot Equipment of Grandview, Missouri for the bid price of \$16,220 subject to the bidder’s ability to deliver the equipment in an acceptable length of time. Chairman Pro Tem Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Nichols, Briggs, Shivers, Miller, Williams. Nays, none.

***Appointment to the Twenty – First Century Fund, Inc. Board***

Mayor Shivers called upon City Manager Slagle to provide the report.

This agenda item concerns an opening on the Twenty – First Century Fund, Inc. board which needs to be appointed by the Council. Twenty-First Century Fund, Inc. There are currently three vacant positions on the Board that need to be filled. Sandy Benn has expressed an interest in appointment to this Board and Staff has not received any other inquiries expressing an interest in serving. City Manager Slagle recommended Council proceed with an appointment to the Twenty-First Century Fund, Inc. Board.

Council Member Briggs moved to appoint Sandy Benn to an unexpired 3-year term, expiring August 2020 to the Twenty-First Century Fund, Inc. Board. Chairman Pro Tem Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Nichols, Briggs, Shivers, Miller, Williams. Nays, none.

***Claims***

The list of claims was presented for approval.

Chairman Pro Tem Williams moved for approval of the list of claims as presented. Council Member Nichols seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Nichols, Miller, Shivers, Williams. Nays, none.

The list of claims was approved.

**COUNCIL COMMENTS**

Chairman Pro Tem Williams commented on tourism funding for the Mexico Jaycees Soybean Festival and its tourism efforts for the community.

Council Member Nichols commented on the eagles that visited the parks this past winter.

Council Member Miller commented on auditions for the upcoming "Dracula" production at Presser Performing Arts Center.

Mayor Shivers commented on the recent production of "Our Town" at the Presser Performing Arts Center and the recent activities that she has participated in as Mayor.

**PUBLIC COMMENTS**

None

**ADJOURNMENT**

Mayor Shivers moved to adjourn the meeting. The motion was seconded by Chairman Pro Tem Williams. The Chair called for a vote and motion carried with the vote as follows: Ayes, Briggs, Nichols, Miller, Shivers, Williams. Nays, none. The City Council Regular Session Meeting was adjourned.

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MAYOR

\_\_\_\_\_  
CITY CLERK

APPROVED BY COUNCIL MAY 13, 2019



CITY OF MEXICO, MISSOURI  
DEPARTMENT OF COMMUNITY DEVELOPMENT

Agenda: May 13, 2019

Members of City Council  
City of Mexico, MO

RE: Public Hearing – To Recognize the Medical Marijuana Industry and Specify Zoning Districts for Medical Marijuana Dispensaries, Cultivation, Infused Products and Testing Facilities in the City of Mexico

Dear City Council Members:

Missouri voters approved medical marijuana for certified use as set forth in Article XIV of the Missouri Constitution on November 6, 2018. The Department of Health and Senior Services will oversee, regulate and issue license to qualifying applicants to operate medical marijuana dispensaries, cultivation, infused product and testing facilities in Missouri.

February 2019, City Staff participated in a webinar (Medical Marijuana and Amendment 2: (Implications for Municipalities) presented by the Missouri Municipal League. State law sets a timeline starting June 4, 2019 and ending December 31, 2019 to accept applications, issue identification cards for qualifying patients and caregivers, approve dispensaries, cultivation, infused and testing facilities applications.

Per Art. XIV, section 1.7 (11), Cities may not expressly prohibit or effectively prohibit medical marijuana facilities but may regulate the time, place and manner of the operation. Unless allowed by the City, medical marijuana facilities may not be originally located within 1,000 feet of a primary or secondary school, day care facility or church. Attached is an article outlining medical marijuana and Amendment II published in the Missouri Municipal Review in the March/April 2019 publication.

The Planning and Zoning Commission met on April 2, 2019 to establish rules, regulations and zoning districts for the operation of medical marijuana facilities within the City of Mexico. City Staff has received two verbal communications regarding dispensaries and three regarding cultivation facilities.

The Planning and Zoning Commission made a motion to recommend to the City Council to adopt the State regulations that medical marijuana dispensaries, cultivation, infused and testing facilities may not be originally located within 1,000 feet of a primary or secondary school, day care facility or church. The Planning and Zoning Commission also made a motion to recommend to the City Council to establish zoning district C-2, General Commercial District for medical marijuana dispensaries and I-2, Heavy Industry District for cultivation, testing and infused products facilities.

Staff recommends that Council conduct the advertised Public Hearing.

Respectfully submitted,

Rita Jackson  
Community Development Director

RJ  
Attachment

Reviewed by: Bruce Slagle, City Manager

CITY OF MEXICO, MISSOURI  
DEPARTMENT OF COMMUNITY DEVELOPMENT

Agenda: May 13, 2019

Members of City Council  
City of Mexico, MO

RE: Public Hearing – An additional Use Permit for Paul and Lawanah Gillette to Operate a Bed and Breakfast in their Residence at 301 E. Love

Dear City Council Members:

This public hearing concerns a request for an Additional Use Permit from Paul and Lawanah Gillette to operate a bed and breakfast in their home at 301 E. Love.

Bed and breakfast is defined as a single-family residence where there are guest rooms provided for overnight stay with breakfast being the only meal served and where the host resides on the property.

This property is located on the north side of East Love Street between North Calhoun to the west and Woodlawn Street to the east. This property is zoned C-2, General Commercial.

ARTICLE XI. ADDITIONAL USE REGULATIONS Section 42-678. – Additional buildings and uses authorized upon permit obtained, generally. *“In addition to the buildings and uses of buildings and land authorized elsewhere in this chapter, the following building and uses shall be permitted in the various districts pursuant to permit first obtained from the city council in conformity with sections 42-681 through 42-683: (13) Bed and breakfasts.*

Section 42-681 of the City of Mexico Code states that each such application received by the City is reviewed by the Planning and Zoning Commission for investigation and report as to the effect such building or use will have upon traffic, fire hazards, and the character of the neighborhood and the general welfare of the community. A report and recommendation shall be filed with City Council.

City Staff sent notices to thirty-four (34) surrounding property owners within 300’ of the requested additional use permit. City Staff received two telephone communications regarding request. Both were with no opposition to the requesting.

On May 7, 2019, the Planning and Zoning Commission met to consider this request. The Planning and Zoning Commission made a motion to recommend approval to Paul and Lawanah Gillette to obtain an additional use permit to operate a bed and breakfast at their residence located at 301 E. Love to the City Council. The minutes of that meeting are attached.

City Council Members

May 13, 2019

Page 2

City Code requires that City Council conduct a Public Hearing to make a determination of whether the applied for use will:

1. Substantially increase traffic hazards or congestion;
2. Substantially increase fire hazards;
3. Adversely affect the character of the neighborhood;
4. Adversely affect the general welfare of the community;
5. Overtax public utilities.

If Council's findings are negative to all the above, then the application shall be granted; if the findings are affirmative, as to any of the above, then the permit shall be denied. Approval or denial of the permit is made in the form of a motion.

Staff recommends Council conduct the advertised Public Hearing and make a motion to grant approval or denial for the Additional Use Permit request for Paul and Lawanah Gillette to operate a bed and breakfast in their residence at 301 E. Love.

Respectfully submitted,

Rita Jackson  
Community Development Director

RJ  
Attachment

Reviewed by: Bruce Slagle, City Manager

CITY OF MEXICO, MISSOURI  
OFFICE OF CITY ENGINEER/ PUBLIC WORKS DIRECTOR

Agenda: May 13, 2019

Members of City Council  
City of Mexico, Missouri

RE: A Resolution Accepting the Conveyance of A Right-of-Way and  
Temporary Construction Easement for the Holt Street  
Reconstruction Project (MoDOT TIDP 4400 (310) Project)

Dear City Council Members:

As Council is aware, the City of Mexico applied through MoDOT to the Federal Highway Administration, for Accelerating Innovative Development (AID) funding in September 2016, to reconstruct Holt Street pavement and sidewalks. Staff was notified that the City has received the requested funding in November 2017. Design of the sidewalks requires additional right-of-way and construction easements to avoid existing utility poles.

Council approved accepting right-of ways and temporary easements from property owners at several meetings. This Resolution would again authorize Council to accept a right-of-way and temporary easements from an additional property owner, Andrea Steele.

Staff recommends Council proceed with reading by title only and passage of the attached Resolution accepting the conveyance of a right-of-way and temporary construction easement for the Holt Street Reconstruction Project.

Respectfully submitted,

J. Kensey Russell, PE, LS  
City Engineer/Public Works Director

JKR  
Attachments

Reviewed by: Bruce R. Slagle, City Manager

**A RESOLUTION ACCEPTING THE CONVEYANCE OF A RIGHT-OF-WAY AND TEMPORARY CONSTRUCTION EASEMENT FOR THE HOLT STREET RECONSTRUCTION PROJECT (MoDOT TIDP 4400 (310) PROJECT)**

WHEREAS, the City of Mexico applied through MoDOT to the Federal Highway Administration, for Accelerating Innovative Development (AID) funding September 2016 and was notified that the requested funding was approved in November 2017; and

WHEREAS, an informational meeting was held for Holt Street property owners providing information on the project and to obtain signatures for Conveyance of Right-of-Ways and Temporary Construction Easements for sidewalk improvements; and

WHEREAS, a right-of-way and temporary easement has been obtained from an additional property owner and the City of Mexico needs to accept the right-of-way and temporary construction easement to proceed with the project.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

Section 1. The City of Mexico, Missouri accept the conveyance of a Right-of-Way and Temporary Construction Easement from the Andrea Steele.

Section 2. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 13<sup>TH</sup> DAY OF MAY 2019

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MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

**CITY OF MEXICO, MISSOURI  
DEPARTMENT OF PUBLIC SAFETY**

Agenda: May 13, 2019

Members of City Council  
City of Mexico, Missouri

Re: A Resolution Authorizing the City Manager to Execute A  
Memorandum of Understanding with the East Central Drug Task  
Force

Dear City Council Members:

The East Central Drug Task Force, organized in 2001, is a joint cooperative effort between the Sheriff's offices in Audrain, Cooper, Howard, Montgomery, Monroe, Pike, Ralls and Warren Counties and Police Departments in the cities of Bowling Green, Centralia, Fayette, Glasgow, High Hill, Jonesburg, Louisiana, Mexico, Montgomery City, New Florence, New Franklin, Palmyra, Vandalia, and Warrenton; and the Missouri State Highway Patrol.

The East Central Drug Task Force identifies and targets for prosecution the most criminally active drug enterprises that affect the Task Force area and all criminal activities of the drug enterprises are addressed by the Task Force. The Task Force enhances the effectiveness of federal, state and local law enforcement resources through a well-coordinated initiative seeking the most effective investigative and prosecutive avenues by which to convict and incarcerate drug offenders.

The Task Force is a joint operation with all agencies acting as partners and an Executive Board comprised of the participating entities. The attached Memorandum of Understanding outlines the operation of the Task Force for the 2018 – 2019 grant year. The City of Mexico is anticipated to contribute \$11,500 during this grant year and has been properly funded.

Staff recommends that Council proceed with reading and passage of the attached Resolution authorizing the City Manager to execute a Memorandum of Understanding with the East Central Drug Task Force.

Respectfully Submitted,

Susan Rockett  
Chief of Public Safety

Attachment

Reviewed by: Bruce R. Slagle, City Manager

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE  
A MEMORANDUM OF UNDERSTANDING WITH THE EAST CENTRAL DRUG TASK FORCE**

WHEREAS, The East Central Drug Task Force, organized in 2001, is a joint cooperative effort between the Sheriff’s offices in Audrain, Cooper, Howard, Montgomery, Monroe, Pike, Ralls and Warren Counties and Police Departments in the cities of Bowling Green, Centralia, Fayette, Glasgow, High Hill, Jonesburg, Louisiana, Mexico, Montgomery City, New Florence, New Franklin, Palmyra, Vandalia, and Warrenton; and the Missouri State Highway Patrol; and

WHEREAS, the East Central Drug Task Force identifies and targets for prosecution the most criminally active drug enterprises that affect the Task Force area and all criminal activities of the drug enterprises are addressed by the Task Force; and

WHEREAS, the City of Mexico desires to execute a Memorandum of Understanding with the East Central Drug Task Force.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

- Section 1. The City Manager is hereby authorized to execute the Memorandum of Understanding with the East Central Drug Task Force. The Memorandum of Understanding is attached and marked as Exhibit “A”.
- Section 2. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 13<sup>TH</sup> DAY OF MAY 2019

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MAYOR

ATTEST:

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CITY CLERK

CITY OF MEXICO, MISSOURI  
OFFICE OF CITY ENGINEER/ PUBLIC WORKS DIRECTOR

Agenda: May 13th, 2019

Members of City Council  
City of Mexico, Missouri

RE: A Resolution Authorizing the City Manager to Sign Change Order No. 1 with Christensen Construction, LLC for the 2019 Asphalt Project

Dear City Council Members:

Council approved the award of the 2019 Asphalt Project to Christensen Construction, LLC at the April 8, 2019 meeting. This project consisted of resurfacing Lakeview between Clark and Fairgrounds as well as North Jefferson between Love and Maple. A total of three projects are planned this year as part of the annual maintenance work aimed at improving the City's transportation network. A table showing each project, the bid opening date and project cost may be found below:

Project	Bid Opening Date	Project Cost
2019 Asphalt Project	3/19/19	\$116,618.40*
2019 Concrete Project	3/26/19	\$21,500.00
2019 Micro Seal Project	4/15/19	\$99,974.00
Totals:		\$239,092.40

\*Excludes costs associated with the Fairgrounds Park work.

The budget for the annual maintenance work is \$340,000. Savings have accrued from excellent bids for each contract. Given the pricing of asphalt this year, the City is recommending these savings be applied to the 2019 Asphalt Project and extend the N Jefferson St project scope to include resurfacing between W Maple St and the north City Limits. Details associated with this work are shown in the table below:

Street	Begin Block	End Block	Type of Work	Unit	Quantity	Unit Price	Extended Price
North Jefferson	Maple	Perry	Mill and Overlay	SQ. YD.	5,714	\$8.70	\$49,711.80
North Jefferson	Perry	North City Limits	Overlay with Minor Milling	SQ. YD.	Asphalt: 2,366	\$6.95	\$16,443.70
					Milling: 500	\$1.75	\$875.00
						Total: \$67,030.50	

With the addition of this work, a fund balance of \$34,877.10 will remain for any contingencies.

Staff recommends Council proceed with reading by title only and passage of the attached Resolution authorizing the City Manager to sign Change Order No. 1 with Christensen Construction, LLC for the 2019 Asphalt Project.

Respectfully submitted,

J. Kensey Russell, PE, LS  
City Engineer/Public Works Director

JKR

Attachments

Reviewed by: Bruce R. Slagle, City Manager



**A RESOLUTION AUTHORIZING THE CITY MANAGER TO SIGN  
CHANGE ORDER NO. 1 WITH CHRISTENSEN CONSTRUCTION, LLC  
FOR THE 2019 ASPHALT PROJECT**

WHEREAS, the bid for the 2019 Asphalt Project was awarded to Christensen Construction, LLC on April 8, 2019; and

WHEREAS, the City has budgeted \$340,000 for annual maintenance projects to improve Mexico’s transportation network; and

WHEREAS, competitive bids were received on the maintenance projects this year such that the City has sufficient funding to extend resurfacing work along North Jefferson to the North City Limits.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

- Section 1. The City Manager is hereby authorized to execute, on behalf of the City of Mexico, Change Order No. 1 with Christensen Construction LLC, for the 2019 Asphalt Project.
- Section 2. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 13<sup>TH</sup> DAY OF MAY 2019

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MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

CITY OF MEXICO, MISSOURI  
OFFICE OF PUBLIC WORKS DIRECTOR/CITY ENGINEER

Agenda: May 13, 2019

Members of City Council  
City of Mexico, Missouri

RE: A Resolution Authorizing the City Manager to Sign an  
Agreement of Ingress/Egress Easement for Donald V.  
Marking and Janet M. Marking

Dear City Council Members:

Staff was contacted by Don and Janet Marking asking for the City to provide a permanent easement to property located at the end of Green Meadow Street. Green Meadow Street runs west, off Park Creek Drive and is a dead end street.

Mr. Marking purchased the property that is bounded by Green Meadow Street and Lakeview. The property would have access through Green Meadow Street, which dead ends directly into the property, if the City approves the permanent easement. Green Meadow Street is paved, but there is about 70' beyond the end of the paved road which is undeveloped and Mr. Marking is asking for access to the property through the easement. The easement requires that Mr. Marking construct and maintain a driveway on the easement.

Staff recommends Council proceed with reading by title only and passage of the attached Resolution authorizing the City Manager to sign an Agreement of Ingress/Egress Easement for Donald Marking and Janet Marking.

Respectfully submitted,

J. Kensey Russell, PE.LS.  
Public Works Director/City Engineer

JKR  
Attachments

Reviewed by: Bruce R. Slagle, City Manager

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO SIGN AN AGREEMENT  
OF INGRESS/EGRESS EASEMENT FOR DONALD V. MARKING AND JANET M. MARKING**

WHEREAS, Donald V. Marking and Janet M. Marking purchased property located at the end of Green Meadow Street, located off of Park Creek Drive; and

WHEREAS, access to the property would be through Green Meadow Street, which dead ends directly into the property, if the City approves a permanent 50' wide easement past the paved road.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

Section 1. The City Manager is hereby authorized to sign, on behalf of the City of Mexico, an Agreement for Ingress/Egress Easement for Donald V. Marking and Janet M. Marking.

Section 2. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 13<sup>TH</sup> DAY OF MAY 2019

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MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

CITY OF MEXICO, MISSOURI  
DEPARTMENT OF COMMUNITY DEVELOPMENT

Agenda: May 13, 2019

Members of City Council  
City of Mexico, Missouri

RE: An Ordinance To Recognize The Medical Marijuana Industry And  
Specify Zoning Districts For Medical Marijuana Dispensaries, Cultivation,  
Infused Products And The Testing Facilities In City Of Mexico

Dear City Council Members:

The attached Ordinance is to recognize the medical marijuana industry and specify the zoning districts for medical marijuana dispensaries, cultivation, infused products and testing facilities in the City of Mexico.

The Planning and Zoning Commission made recommendation to follow State Statute that medical marijuana dispensaries, cultivation, infused products and testing facilities may not be originally located within 1,000 feet of a primary or secondary school, day care facility or church. In addition, medical marijuana dispensaries be classified as commercial and as such, will be allowed in a C-2, General Commercial District and medical marijuana cultivation, infused products and testing facilities be classified as industry and as such, be allowed in an I-2, Heavy Industry District. These regulations and zoning classifications were discussed in the previously held Public Hearing.

Staff recommends Council proceed with the two readings by title only and passage of the attached Ordinance. The Ordinance has been posted the required length of time.

Respectfully submitted,

Rita Jackson  
Community Development Director

RJ  
Attachment

Reviewed by: Bruce R. Slagle, City Manager

**AN ORDINANCE TO RECOGNIZE THE MEDICAL MARIJUANA INDUSTRY  
AND SPECIFY ZONING DISTRICTS FOR MEDICAL MARIJUANA  
DISPENSARIES, CULTIVATION, INFUSED PRODUCTS AND TESTING  
FACILITIES IN THE CITY OF MEXICO**

WHEREAS, the Council of the City of Mexico is concerned with the health, safety and general welfare of the people who live and work in the City of Mexico (herein the “City”; and

WHEREAS, the Planning and Zoning Commission has recommended rules and regulations within the City to establish certain zoning districts; and

WHEREAS, the Council of the City of Mexico wishes to take a proactive approach to this new business/industry by allowing dispensaries, cultivation, infused products and testing facilities be established in certain zoning districts with the City.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

Section 1. Definitions.

City – City of Mexico

Cultivation Facility – Facility licensed to acquire, cultivate, process, store, transport and sell marijuana to other medical marijuana facilities. Three types of facilities: (1) Indoor facility – maximum of thirty thousand square feet of flowering plant canopy space; (2) Outdoor facility – maximum of two thousand eight hundred flowering plants; and (3) Greenhouse facility – may choose to be limited by either of the above maximums

Dispensary – A facility licensed to acquire, store, sell, transport and deliver marijuana, marijuana infused products, and drug paraphernalia used to administer marijuana, which holds a permit issued by the Department of Health and Senior Services to dispense medical marijuana.

Infused Products Facility – Facility licensed to acquire, store, manufacture, transport, and sell marijuana infused products to a medical marijuana dispensary facility, a medical marijuana testing facility, or to another medical marijuana infused products manufacturing facility.

Medical Marijuana – Marijuana for certified use as set forth in Article XIV of the Missouri Constitution.

Permit – An authorization issued by the Department of Health and Senior Services to a medical marijuana organization to conduct activities under Article XIV of the Missouri Constitution.

Testing Facility – Facility certified by Department of Health and Senior Services to acquire, test, certify and transport marijuana. May not be owned by an entity that owns another type of medical marijuana facility.

## Section 2. Enforcement.

- (a) Medical marijuana dispensaries, cultivation, infused products and testing facilities may not be originally located within 1,000 feet of a primary or secondary school, day care facility or church.
- (b) Medical Marijuana dispensaries shall be classified as Commercial and as such, be allowed in the C-2, General Commercial District as established by the official City Planning and Zoning Commission and adopted by the City Council on May 13, 2019, and shall conform to all regulations set forth for those districts along with any other regulations adopted by the City. Should any regulations be stricter than those imposed by the City the stricter regulation shall apply.
- (c) Medical marijuana cultivation, infused products and testing facilities shall be classified as Industry and as such, be allowed in the I-2, Heavy Industry District as established by the official City Planning and Zoning Commission and adopted by the City Council on May 13, 2019 and shall conform to all regulations set forth for those districts along with any other regulations adopted by the City. Should any State regulations be stricter than those imposed by the City the stricter regulation shall apply.
- (d) Medical marijuana cultivation, infused products and testing facilities shall have a fence surrounding their property of not less than eight (8') feet in height constructed with industry standard materials.
- (e) All Department of Health and Senior Services permits issued for medical marijuana dispensaries, cultivation, infused products and testing facilities must obtain a City of Mexico Business License to operate in the City of Mexico.
- (f) All City Subdivision, Land Development and Storm Water Ordinances shall be adhered.
- (g) Medical marijuana dispensaries, cultivation, infused products and testing facilities shall abide by all laws as set forth by this Ordinance, including any agency acting for/under the direction of the above-named entities.

- (h) Medical marijuana greenhouses used for cultivation shall have a liner and a water return system installed in order to avoid contamination of the soil and water table.
- (i) Outside lighting must be directed away from adjacent properties.
- (j) No odors, fumes, smoke, dust or any other noxious pollutants shall be discharged from cultivation, infused products and testing facilities that exceed Federal regulations.
- (k) There shall be no storage of any form of marijuana or its by-products outside the facility.

Section 3. This Ordinance shall be in full force and effect from and after the time of its passage.

PASSED THIS 13<sup>TH</sup> DAY OF MAY 2019

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MAYOR

ATTEST:

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CITY CLERK

CITY OF MEXICO, MISSOURI  
OFFICE OF PARKS & RECREATION DIRECTOR

Agenda: May 13, 2019

Members of City Council  
City of Mexico, Missouri

RE: Staff Report – Authorizing Staff to Utilize the Public  
Works On Call Services Agreement for the Fairgrounds  
Park Parking Lot Project

Dear City Council Members:

The 2018 – 2019 budget allows \$17,200 for asphaltting of a new parking lot at Fairgrounds Park. The bidding for this project was included in the Street Department's overlay contract to take advantage of quantity pricing for the work. The total cost for asphaltting the designated, area under the contract for overlay, is \$17,340.

The parking lot base was to be excavated and packed with type 5 road base by in house forces during the winter to save on construction costs. Due to the inclement wet weather conditions this winter and spring Parks Staff was unable to complete this task.

Christensen Construction Company, the asphalt contractor, is scheduled to be in Mexico working by the first week in June. To facilitate the construction of this facility in a timely manner Staff recommends using the Public Works On Call Services Agreement contractor, Plan B Construction, to complete excavation and fill that is needed for the asphalt work to be completed. Plan B Construction bid the project for the amount of \$11,207. The monies that exceed the budgeted amount for this project will be covered by other savings in the Parks Maintenance Department's capital budget lines.

Staff recommends Council authorize Staff to utilize the Public Works on Call Services Agreement to proceed with the quoted excavation and fill of Fairgrounds Park parking lot project.

Respectfully submitted,

Chad Shoemaker  
Parks and Recreation Director

Attachments

Reviewed by: Bruce R. Slagle, City Manager