



AGENDA
MEXICO CITY COUNCIL WORK SESSION
CITY HALL – 300 N. COAL
3RD FLOOR COUNCIL CHAMBERS
OCTOBER 9, 2017
6:00 P.M.

1. Call to Order
2. Roll Call
3. Council Discussion
 - A. Consideration of Potential Budget Revisions
Bruce Slagle, City Manager
4. Other Business
 - A. Consideration of Future Discussion Items
 - B. Project Updates
5. Adjournment

BY ORDER OF THE MAYOR

Chris Miller

MAYOR

RECEIVED NOTICE:

RONALD LOESCH

CHRIS MILLER

STEVE NICHOLS

DR. AYANNA SHIVERS

CHRIS WILLIAMS



**City of Mexico, Missouri
City Council Meeting Agenda**

**City Hall – 300 N. Coal Street
3rd Floor Council Chambers
Mexico, Missouri 65265**

October 9, 2017 ▪ 7:00 p.m.

- 1. Call to Order**
- 2. Roll Call**
- 3. Approval of Minutes**
 - A. September 25, 2017 – Work Session
 - B. September 25, 2017 – Regular Session
- 4. Other Business**
 - A. Claims
- 5. Comments**
 - A. Council
 - B. Public (*Please state name and address for the record and keep comments to a maximum of three minutes*).
- 6. Adjournment into Executive Session pursuant to the Revised Statutes of Missouri § 610.021 (1) litigation**
- 7. Adjournment**



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**CITY OF MEXICO, MISSOURI
CITY COUNCIL MEETING MINUTES
SEPTEMBER 25, 2017**

The Council of the City of Mexico, Missouri met in work session on September 25, 2017 at 6:00 p.m. in the Council Chambers of City Hall, with the following members present: Mayor Chris Miller; Council Member Steve Nichols; Council Member Ron Loesch. Also present were Bruce Slagle, City Manager; Roger Haynes, Deputy City Manager; Kensey Russell, Public Works Director; Rita Jackson, Community Development Director; Chief Susan Rockett, Public Safety Department; Drew Williford, City Civil Engineer; Patrick Shaw, IT Specialist; Lou Leonatti, City Attorney; Marcy LeCount, City Clerk; as well as members of the media and interested citizens. Not attending, Chairman Pro Tem Chris Williams and Council Member Dr. Ayanna Shivers.

The Meeting was called to order with Mayor Miller presiding.

COUNCIL DISCUSSION – CITY CODE OF MEXICO, MISSOURI (RE-CODIFICATION)

Mayor Miller called upon City Manager Slagle to provide the report.

City Manager Slagle provided an overview of the recodification including the regulations to follow State Statute. The re-codification was to update the City Code’s general language, make changes and provide clearer enforcement of laws for citizens. City Manager Slagle reviewed with Council Members significant proposed changes to the Code.

Council Member Dr. Ayanna Shivers arrived at 6:11 p.m.

Discussion was held by Council Members and City Staff regarding changes to the proposed Code. Discussion was held regarding the residency requirement for the position of City Manager. Council Member Loesch proposed to change the residency requirement to “must maintain residency within the city limits within 180 days of appointment”.

City Manager Slagle provided an outline on procedure for Code approval. City Manager Slagle stated the Council would have 30 days to review and submit any changes. An advertised public hearing will be held in November to receive citizen input on the re-codification. First reading consideration to the Ordinance would be given at the first meeting in November and second reading by title only and passage would be presented for consideration at the second meeting in November. Changes submitted would be presented as an amendment and adopted by Council by separate Ordinance.

Discussion was held to post the proposed Code on the City’s website and allow access for public viewing.

OTHER BUSINESS – CONSIDERATION OF FUTURE DISCUSSION ITEMS

City Manager Slagle stated that the December Work Session will be held for Economic Development Update and in 2018 will start Department updates.

PROJECT UPDATES

None

ADJOURNMENT

Mayor Miller moved to close the open session. The motion was seconded by Council Member Nichols. The Chair called for a vote and motion carried with the vote as follows: Ayes, Miller, Nichols, Loesch, Shivers. Nays, none. Absent, Williams.

The City Council Work Session Meeting was adjourned.

Mayor

City Clerk

APPROVED BY COUNCIL OCTOBER 9, 2017

**CITY OF MEXICO, MISSOURI
CITY COUNCIL MEETING MINUTES
SEPTEMBER 25, 2017**

The Council of the City of Mexico, Missouri met in regular session on September 25, 2017 at 7:00 p.m. in the Council Chambers of City Hall, with the following members present: Mayor Chris Miller; Chairman Pro Tem Chris Williams; Council Member Steve Nichols; Council Member Ron Loesch; Council Member Dr. Ayanna Shivers. Also present were Bruce Slagle, City Manager; Roger Haynes, Deputy City Manager; Kensey Russell, Public Works Director; Rita Jackson, Community Development Director; Chief Susan Rockett, Public Safety Department; Louis Leonatti, City Attorney; Drew Williford, City Civil Engineer; Patrick Shaw, IT Specialist; Marcy LeCount, City Clerk; as well as members of the media and interested citizens.

The Meeting was called to order with Mayor Miller presiding.

APPROVAL OF MINUTES – SEPTEMBER 11, 2017 – REGULAR SESSION MEETING

Chairman Pro Tem Williams moved for approval of the September 11, 2017 regular session minutes as presented. Council Member Loesch seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Loesch, Shivers Miller, Williams. Nays, none. Abstain, Nichols. The Minutes were approved as presented.

OLD BUSINESS – ORDINANCE (SECOND READING BY TITLE ONLY)

Bill No. 2017 – 57. An Ordinance Revising the Budget for The City Of Mexico, Missouri, For The Fiscal Year October 1, 2016 To September 30, 2017, Inclusive, And Adopting The Budget For The Fiscal Year October 1, 2017 To September 30, 2018, Inclusive, Appropriating The Funds As Allocated To Various Accounts And Authorizing The Expenditure Of Such Funds By The City Manager And Other Officials For The Purposes Indicated.

Mayor Miller called upon City Manager Slagle to provide the report.

The Public Hearing was held and first reading consideration was given to Bill No. 2017 – 57 on September 11, 2017. Staff submitted the 2017 – 2018 Operating and Capital Budget for Council approval. City Manager Slagle recommended Council proceed with second reading by title only and passage of Bill No. 2017 - 57.

Council Member Shivers and Chairman Pro Tem Williams expressed concerns regarding the reduction of a full-time employee at the Animal Shelter to part-time employment. Discussion was held by Council Members and City Staff regarding Animal Shelter operation hours, staff and operation funding.

Council Member Nichols moved for second reading by title only of Bill No. 2017 – 57. Council Member Loesch seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Nichols, Loesch, Miller. Nays, Shivers, Williams. Second reading by title only was given to Bill No. 2017 – 57 by Council Member Loesch.

Council Member Loesch moved for passage of Bill No. 2017 – 57. Council Member Nichols seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Nichols, Loesch, Miller. Nays, Shivers, Williams. Bill No. 2017 – 57 was passed as Ordinance No. 4383.

Council Member Shivers made a motion to direct City Manager Slagle and Staff to look into having the full-time shelter position restored and adding benefits. Chairman Pro Tem Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Nichols, Loesch, Shivers, Miller, Williams. Nays, none.

PUBLIC HEARING – TO CONSIDER A CHANGE TO SANITARY SEWER USE CHARGE RATES

Council Member Nichols moved to open the Public Hearing. Council Member Loesch seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Nichols, Loesch, Shivers, Miller, Williams. Nays, none. The Public Hearing was open.

City Manager Slagle called upon Deputy City Manager Haynes to present the report.

A Notice of Public Hearing was advertised in the *Mexico Ledger* on August 17, 2017. This hearing is for purposes of discussing a rate increase proposal of approximately three (3) percent as follows:

	User Charge Portion	Capital Charge Portion	Base Rate/Month Current
Per 1,000 Gallons Proposed	\$ 1.19	\$ 4.96	\$ 8.83
Per 1,000 Gallons	\$ 1.22	\$ 5.12	\$ 9.09

Example Monthly Sewer Fee Based on usage of 5,000 gallons per month:

Current: \$39.58; Proposed: \$40.79

The City of Mexico retained the engineering services of Horner & Shifrin, Inc. of St. Louis, Missouri to complete a capital asset analysis and facility plan on the City’s wastewater treatment operation in February 2008. April 2009, Horner & Shifrin Inc. made a presentation to Council on their findings and recommendations. The study revealed that the City’s aging infrastructure, industrial pretreatment program, and modifications to the regulatory requirements mandated by the Department of Natural Resources for effluent limitations created an immediate need for an upgrade of existing wastewater facilities. The facility plan outlined an estimated \$12,461,400 in capital improvements, with an initial Phase I estimated investment of \$5,733,400 with the remaining facility and infrastructure improvements being made through succeeding phases. Following Horner & Shifrin, Inc.’s presentation, Municipal & Financial Services Group reviewed with Council a multi-year financial projection of wastewater rates required to cover costs associated with operations, maintenance, and upcoming capital projects of the wastewater treatment plant. Voters approved through a bond election, in August 2009, sewerage system revenue bonds in the amount of sixteen million dollars (\$16,000,000) by a margin of 10 to 1. With applicable Public Hearings and voter approval for issuing revenue bonds, City Council approved by Ordinance in August 2009 an amendment to change sanitary sewer use charges allowing for the funding mechanism to get needed capital improvements underway. With wastewater treatment facility and collection system improvement plan phases in and a 10-year financial projection of wastewater rates supporting costs associated with operations, maintenance, and capital projects, staff moved forward and secured bond financing in the amount of \$5,765,000 for Phase I and \$5,695,000 for Phase II. In keeping with updated financial projections presented to Council and the public, a scheduled sewer rate adjustment is required to provide adequate financial resources for debt service and continued improvements to the wastewater treatment facility and collection system. Deputy City Manager Haynes recommended Council proceed with the advertised public hearing.

Council Members and City Staff held discussion regarding the proposed sanitary sewer use charge rates.

Council Member Shivers moved to close the Public Hearing. Chairman Pro Tem Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Nichols, Loesch, Shivers, Miller, Williams. Nays, none. The Public Hearing was closed.

NEW BUSINESS – RESOLUTIONS (READING AND PASSAGE)

Bill No. 2017 – 58. A Resolution Authorizing the City Manager to Execute An Agreement with Missouri Life for Requested Funding from the Mexico Tourism Tax.

City Manager Slagle called upon Deputy City Manager Haynes to present the report.

The City of Mexico currently has a tourism tax that is collected by the hotels/motels within the city limits. Bill No. 2017 – 58 authorizes the City Manager to execute an agreement with Missouri Life to receive tourism funding for an advertising campaign. The Mexico Tourism Commission reviewed the application

and recommends to the Mexico City Council the distribution of funds as follows: Missouri Life for the 2017 – 2018 Advertising Campaign – \$11,500. City Manager Haynes recommended Council concur with the Mexico Tourism Commission’s recommendation and proceed with reading and passage of Bill No. 2017 – 58.

Council Member Loesch moved for reading of Bill No. 2017 – 58. Council Member Nichols seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Nichols, Loesch, Shivers, Miller, Williams. Nays, none. Bill No. 2017 – 58 was read in its entirety by Chairman Pro Tem Williams.

Chairman Pro Tem William moved for passage of Bill No. 2017 – 58. Council Member Shivers seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Nichols, Loesch, Shivers, Miller, Williams. Nays, none. Bill No. 2017 – 58 was passed as Resolution 3840.

Bill No. 2017 – 59. A Resolution Authorizing the City Manager to Enter Into A Contract with Heggemann, Inc. for the Installation of Aeration Blowers at the Wastewater Treatment Facility.
City Manager Slagle called upon Director Russell to present the report.

An Advertisement for Bids was placed in the *Mexico Ledger* on September 1, 2017 for proposals requesting the installation of aeration blowers at the Wastewater Treatment Facility. Three proposals were received and opened on September 18, 2017. Proposals received were from: Huey Constructors of Fulton, Missouri – \$70,330, did not meet specs; Heggemann, Inc. of Warrenton, Missouri – \$110,754; and Irvinbilt Constructors, Inc. of Chillicothe, Missouri – \$111,400. The low bid from Huey Construction was withdrawn by Huey Construction after realizing that they had missed and not bid two major parts of the contract. Heggemann, Inc. submitted the best bid in the amount of \$110,754. The bid is under the engineer’s estimate of \$148,000 and within the 2016 – 2017 budget of \$250,000 for the project. Director Russell recommended Council proceed with reading and passage of Bill No. 2017 – 59.

Council Member Nichols moved for reading of Bill No. 2017 – 59. Chairman Pro Tem Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Nichols, Loesch, Shivers, Miller, Williams. Nays, none. Bill No. 2017 – 59 was read in its entirety by Council Member Nichols.

Council Member Nichols moved for passage of Bill No. 2017 – 59. Council Member Shivers seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Nichols, Loesch, Shivers, Miller, Williams. Nays, none. Bill No. 2017 – 59 was passed as Resolution 3841.

NEW BUSINESS – ORDINANCE (TWO READINGS BY TITLE ONLY)

Bill No. 2017 – 60. An Ordinance Amending Chapter 14, Article III, Division 4, Section 14-123 of the Mexico City Code Relating to the Sanitary Sewer Use Charges.

Mayor Miller called upon City Manager Slagle to provide the report.

The Public Hearing was held earlier this evening providing the background and future planning information for necessary capital improvements to the wastewater treatment facility and collection system. Council has been provided with a 5-year financial projection of wastewater rates required to cover costs associated with operations, maintenance, and capital projects currently underway and forthcoming addressing both capacity and compliance in the City’s wastewater treatment operation. Users of the utility collection system that are located and/or deliver sewer flow from outside the City’s corporate limits shall be billed at a rate of one hundred fifty (150) percent of rates established for user types based on monthly metered water flow received from those flow contributors within the City’s corporate limits. City Manager Slagle recommended Council proceed with two readings by title only and

passage of Bill No. 2017 – 60, which had been posted the required length of time.

Council Member Shivers moved for first reading by title only of Bill No. 2017 – 60. Chairman Pro Tem Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Nichols, Loesch, Shivers Miller, Williams. Nays, none. First reading by title only was given to Bill No. 2017 – 60 by Council Member Shivers.

Council Member Shivers moved for second reading by title only of Bill No. 2017 – 60. Council Member Nichols seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Nichols, Loesch, Shivers Miller, Williams. Nays, none. Second reading by title only was given to Bill No. 2017 – 60 by Council Member Shivers.

Council Member Shivers moved for passage of Bill No. 2017 – 60. Chairman Pro Tem Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Nichols, Loesch, Shivers Miller, Williams. Nays, none. Bill No. 2017 – 60 was passed as Ordinance 4384.

OTHER BUSINESS

Staff Report – Purchase of Playground Equipment for use at Lakeview Park

City Manager Slagle called upon Deputy City Manager Haynes to provide the report.

The Parks and Recreation Department submitted a grant application to receive “Show Me Healthy Community Matching funds” for the purchase of play equipment to construct an inclusive playground using best practices currently available in May of 2017. The funding initiative is a partnership between the Missouri Parks and Recreation Association and GameTime, a PlayCore Company. To be eligible to receive these competitively awarded funds Staff attended professional training sessions in playground design. Twelve cities in Missouri, including the City of Mexico, have been awarded funds. The matching funds allows the Parks & Recreation Department to use \$80,000 of its capital funds in the 2016 – 2017 budget to purchase play equipment with a value of \$159,694. The equipment would be purchased from Cunningham Recreation of Charlotte, North Carolina. Each playground funded by the initiative will be designated as a National Demonstration site for data collection, and will contribute data towards a White Paper, that highlights best practices and outcomes achieved by the designs. The playground at Lakeview Park has been selected as the site for the play equipment. The play equipment will include a play trail and be inclusive. The facility will allow children and parents or grandparents that have limitations, to play alongside those who do not, while providing high play value for all. Deputy City Manager Haynes recommended Council approve the purchase of the playground equipment from Cunningham Recreation a Dealer for GameTime, subject to the bidder’s ability to deliver the equipment in an acceptable length of time.

Council Member Nichols moved to purchase playground equipment for use at Lakeview Park from Cunningham Recreation a dealer for GameTime. Chairman Pro Tem Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Nichols, Loesch, Shivers Miller, Williams. Nays, none.

Claims

The list of claims was presented for approval.

Chairman Pro Tem Williams moved for approval of the list of claims as presented. Council Member Nichols seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Nichols, Loesch, Shivers Miller, Williams. Nays, none.

The list of claims was approved.

COUNCIL COMMENTS

Council Member Loesch thanked all volunteers who worked for the Walk Back In Time event. Council Member Loesch also expressed concerns regarding the recent discussion and proposed amendment to the 2017 – 2018 budget.

Chairman Pro Tem Williams commented on the proposed amendment to the 2017 – 2018 budget and also on employee salary and benefits. Chairman Pro Tem Williams commented on the recent approved sewer rates, the sewer system and I & I.

Council Member Nichols commented on attending the Walk Back In Time event, exhibits and volunteers. Council Member Nichols commented on each Council Member having an opinion with each Member’s goal to be the betterment of Mexico.

Council Member Shivers commented on the Walk Back In Time event, paying a tribute to Col Charles Stribling. Council Member Shivers commented on the US Airforce Band performing at MMA on October 20th, tickets are available without a fee. Council Member Shivers commented on the amendment to the 2017 – 2018 Budget and support of employees.

Mayor Miller commented on the Walk Back In Time event.

Council Member Loesch commented on employees and services that are provided to the public.

Chairman Pro Tem Williams commented on full-time positions and two part-time positions.

PUBLIC COMMENTS

None

ADJOURNMENT INTO EXECUTIVE SESSION PURSUANT TO THE REVISED STATUTES OF MISSOURI § 610.021 (3) PERSONNEL MATTERS

Mayor Miller moved to adjourn into executive session pursuant to the Revised Statues of Missouri §610.021 (3) personnel matters. The motion was seconded by Chairman Pro Tem Williams. The Chair called for a vote and motion carried with the vote as follows: Ayes, Nichols, Loesch, Shivers Miller, Williams. Nays, none.

ADJOURNMENT INTO OPEN SESSION

No Discussion/Comments

ADJOURNMENT

Council Member Shivers moved to adjourn the meeting. The motion was seconded by Chairman Pro Tem Williams. The Chair called for a vote and motion carried with the vote as follows: Ayes, Nichols, Loesch, Shivers, Miller, Williams. Nays, none. The City Council Regular Session Meeting was adjourned.

MAYOR

CITY CLERK

APPROVED BY COUNCIL OCTOBER 9, 2017