



**City of Mexico, Missouri
City Council Meeting Agenda
City Hall
300 N. Coal Street
Mexico, Missouri 65265**

**February 10, 2020
6:00 p.m.**

- 1. Call to Order**
- 2. Roll Call**
- 3. Motion to Adjourn into Executive Session pursuant to the Revised Statutes of Missouri § 610.021 (1) litigation**
- 4. Motion to Return into Regular Session**
- 5. Approval of Minutes**
 - A. January 27, 2020 – Work/Regular Session
- 6. Ordinances (Two Readings By Title Only and Passage)**
 - A. Bill No. 2020 – 04. An Ordinance Approving a Revision to the 2019 – 2020 Operating Budget. Two Readings By Title Only and Passage.
 - B. Bill No. 2020 – 05. An Ordinance Authorizing the City Manager to Execute an Aviation Project Consultant Agreement with Crawford, Murphy & Tilly, Inc. for Improvements to the Mexico Memorial Airport. Two Readings By Title Only and Passage.
- 7. Other Business**
 - A. Staff Report – Purchase of Ballistic Vests for Department of Public Safety
 - B. Claims
- 8. Comments**
 - A. Council
 - B. Public (*Please state name and address for the record and keep comments to a maximum of three minutes*).
- 9. Adjournment**

**CITY OF MEXICO, MISSOURI
CITY COUNCIL WORK/REGULAR MEETING MINUTES
JANUARY 27, 2020**

The Council of the City of Mexico, Missouri met in work session on January 27, 2020 at 6:00 p.m., with the Regular Session immediately following, in the Council Chambers of City Hall, with the following members present: Mayor Dr. Ayanna Shivers; Chairman Pro Tem Chris Williams; Council Member Steve Nichols; Council Member Chris Miller; Council Member Vicki Briggs. Also present were Bruce Slagle, City Manager; Roger Haynes, Deputy City Manager; Russell Runge, Assistant City Manager/Economic Development; Kensey Russell, Public Works Director; Chad Shoemaker, Parks & Recreation Director; Rita Jackson, Community Development Director; Chief Susan Rockett, Public Safety Department; Patrick Shaw, IT Specialist; Drew Williford, City Engineer; Louis Leonatti, City Attorney; Marcy LeCount, City Clerk; as well as members of the media and interested citizens.

The Work Session Meeting was called to order with Mayor Shivers presiding.

COUNCIL DISCUSSION – PARKING ON THE NORTH SIDE OF EAST JACKSON STREET, BETWEEN COAL AND CALHOUN STREETS

Mayor Shivers called upon City Manager Slagle to provide the report.

City Manager Slagle presented findings of research completed on the request of allowing parking on the north side of East Jackson Street, between Coal and Calhoun Streets. City Manager Slagle denied the parking request. The Petitioner requested that City Council reconsider the parking request denial. City Manager Slagle asked Council Members if they would like to bring an Ordinance forward to allow parking on the north side of East Jackson Street. Council Members unanimously declined the request to allow parking on the north side of East Jackson Street, between Coal and Calhoun Streets.

WILLIAMS – KEEPERS LLC – 2018 AUDIT AND FINANCIAL REPORT

Amanda Schultz, C.P.A., member of Williams Keepers L.L.C. presented an overview of the 2019 Comprehensive Annual Financial Report and Audit.

OTHER BUSINESS – CONSIDERATION OF FUTURE DISCUSSION ITEMS

February Work Session will be a Community Development Department Update.

ADJOURNMENT INTO REGULAR SESSION

Council Member Nichols made a motion to close the work session. The motion was seconded by Council Member Miller. The Chair called for a vote and motion carried with the vote as follows: Ayes, Miller, Nichols, Briggs, Shivers, Williams. Nays, none.

The City Council Work Session Meeting adjourned into Regular Session.

ROLL CALL – REGULAR SESSION

The Council of the City of Mexico, Missouri met in regular session on January 27, 2020 immediately following the Work Session, in the Council Chambers of City Hall, with the following members present: Mayor Dr. Ayanna Shivers; Chairman Pro Tem Chris Williams; Council Member Steve Nichols; Council Member Chris Miller; Council Member Vicki Briggs. Also present were Bruce Slagle, City Manager; Roger Haynes, Deputy City Manager; Russell Runge, Assistant City Manager/Economic Development; Kensey Russell, Public Works Director; Chad Shoemaker, Parks & Recreation Director; Rita Jackson, Community Development Director; Chief Susan Rockett, Public Safety Department; Patrick Shaw, IT Specialist; Drew Williford, City Engineer; Louis Leonatti, City Attorney; Marcy LeCount, City Clerk; as well as members of the media and interested citizens.

APPROVAL OF MINUTES – JANUARY 13, 2020 – REGULAR SESSION MEETING

Chairman Pro Tem Williams moved for approval of the January 13, 2020 Regular Session minutes as presented. Council Member Miller seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Nichols, Briggs, Shivers, Williams. Nays, none. The Minutes were approved as presented.

NEW BUSINESS – ORDINANCE (TWO READINGS BY TITLE ONLY AND PASSAGE)

Bill No. 2020 – 02. A Resolution Authorizing the City Manager to Sign a Professional Services Agreement with Bartlett & West, Inc.

City Manager Slagle called upon Director Russell to present the report.

Request for Qualifications (RFQ) for on-call project engineering and civil site services was placed in the *Mexico Ledger* and also placed on the City’s website. Using the qualifications based selection process as required by law and the City’s purchasing policy, a RFQ was sent to engineering firms in the area with nine (9) firms responding to the request. Responses were evaluated and scored independently by the Parks Director, Administrative Services Director and Public Works Director. Responses were collated and after discussion was held, Bartlett & West, Inc. and Engineering Surveys and Services, LLC, were selected. Professional Services Agreements have been discussed with each firm, with no cost associated with the master agreement. When either firm is used for a project, an individual project task order will be developed with scope and cost. Director Russell recommended Council proceed with reading by title only and passage of Bill No. 2020 – 02 and Bill No 2020 – 03.

Council Member Miller moved for reading by title only of Bill No. 2020 – 02. Council Member Briggs seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Nichols, Briggs, Shivers, Williams. Nays, none. Reading consideration was given to Bill No. 2020 – 02 by Chairman Pro Tem Williams.

Chairman Pro Tem Williams moved for passage of Bill No. 2020 – 02. Council Member Nichols seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Nichols, Briggs, Shivers, Williams. Nays, none. Bill No. 2020 – 02 was passed as Resolution No. 3956.

Bill No. 2020 – 03. A Resolution Authorizing the City Manager to Sign A Professional Services Agreement with Engineering Surveys and Services LLC.

Chairman Pro Tem Williams moved for reading by title only of Bill No. 2020 – 03. Council Member Nichols seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Nichols, Briggs, Shivers, Williams. Nays, none. Reading consideration was given to Bill No. 2020 – 03 by Council Member Miller.

Council Member Miller moved for passage of Bill No. 2020 – 03. Council Member Briggs seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Nichols, Briggs, Shivers, Williams. Nays, none. Bill No. 2020 – 03 was passed as Ordinance No. 3957.

OTHER BUSINESS

Staff Report –Purchase a Duplex Sump Pump System for the Wastewater Treatment Plant

City Manager Slagle called upon Director Russell to present the report.

The 2019 – 2020 annual budget allows \$60,000 for building improvements in the wastewater operation department. The sump pump purchase was an anticipated improvement. An Advertisement for Bids to purchase two (2) duplex sump pump systems, including pumps and controls, was placed in the *Mexico Ledger* and was also listed on the City’s website. Three (3) bids were received with Municipal Equipment Company of St. Louis, Missouri submitting the best bid in the amount of \$13,365.

Vendor Name	Description	Bid Price
The Pump Shop St. Louis, Missouri	Submersible Pumps and Installation	\$11,075.00
Municipal Equipment Company, Inc. St. Louis, Missouri	Vertical Shaft Pumps Only (2)	\$13,365.00
Vandevanter Engineering Fenton, Missouri	Vertical Shaft Pumps and Installation	\$27,165.00

The existing system lasted over 20 years and was a Weil vertical shaft pump. Municipal Equipment Company and Vandevanter Engineering bids were a match for the Weil pump, as was used in the existing system. The vertical shaft system places the motor and pump above and out of the sump pit, making for easier access for maintenance and City Staff will complete the installation. Director Russell recommended Council accept the bid from Municipal Equipment Company, Inc., for the purchase of 2 pumps for a total bid of \$13,365, subject to the bidder's ability to deliver the equipment in an acceptable length of time.

Chairman Pro Tem Williams moved to accept the bid from Municipal Equipment Company, Inc., for the purchase of 2 pumps for a total bid of \$13,365, subject to the bidder's ability to deliver the equipment in an acceptable length of time. Council Member Miller seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Nichols, Briggs, Shivers, Williams. Nays, none.

Claims

The list of claims was presented for approval.

Council Member Nichols moved for approval of the list of claims as presented. Chairman Pro Tem Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Nichols, Briggs, Shivers, Williams. Nays, none.

The list of claims was approved.

COUNCIL COMMENTS

Council Member Briggs commented on the Martin Luther King Day Celebration events.

Chairman Pro Tem Williams commented on snow removal by the Maintenance Crews and inquired as to how to report a street concern. Chairman Pro Tem Williams also commented on the pot holes in the streets. Director Russell provided information on the pot holes.

Council Member Nichols commented on snow removal and inquired about the work on the town branch. Director Russell provided information on the town branch work.

Council Member Miller commented on the snow removal in the downtown area. Council Member Miller also commented on the Martin Luther King Day Celebration events. Council Member Miller inquired about dog waste being allowed to remain on downtown sidewalks. Director Jackson provided enforcement and City Code information.

Mayor Shivers commented on the Martin Luther King Day Celebrations. Mayor Shivers commented on the recent snow removal and that "Munch with The Mayor" will be held on Thursday, January 30, 2020, 11:00 a.m., at the Hart Career Center to discussion information on the pool renovation. Mayor Shivers also commented on the upcoming pool information meeting scheduled for February 4, 2020, 6:00 p.m., in the Community Room at the County Courthouse.

PUBLIC COMMENTS

Joshua Price, 116 Mary Street, commented on the needed repairs to the men’s handicapped restroom facilities at the municipal pool and why it was allowed during the 2019 summer.

John Frerking, P.E., Engineering, Surveys & Services, introduced himself and Zach Thomas, Project Engineer, expressing his appreciation for Council’s approval of the engineering agreement and looks forward to partnering with the City.

ADJOURNMENT

Council Member Miller moved to adjourn the meeting. The motion was seconded by Council Member Briggs. The Chair called for a vote and motion carried with the vote as follows: Ayes, Miller, Nichols, Briggs, Shivers, Williams. Nays, none. The City Council Regular Session Meeting was adjourned.

CITY CLERK

MAYOR

APPROVED BY COUNCIL FEBRUARY 10, 2020

CITY OF MEXICO, MISSOURI
OFFICE OF DEPUTY CITY MANAGER/ADMINISTRATIVE SERVICES

Agenda: February 10, 2020

Members of City Council
City of Mexico

RE: An Ordinance Approving a Revision to the 2019 – 2020
Operating Budget

Dear City Council Members:

The 2019-2020 Budget included an anticipated MAB NID assessment payment from Abacus Financial Member, LLC in the amount of \$158,609.38 to cover 2010 Series Neighborhood Improvement District Limited General Obligation Bond (Mid-America Brick) bond payments for fiscal year 2020.

In early January, Patty Meyers, Audrain County Treasurer informed the City of Mexico the MAB NID assessment had not yet been paid. As Administrative Services Director, I made a number of attempts to contact John Pacheco of Abacus Financial Member, LLC to inquire about the timing of the NID assessment payment.

On January 16, 2020, I was notified by John Pacheco of Abacus Financial Member, LLC that the assessment would not be paid.

Although the City of Mexico is currently reviewing legal options in regard to the non-payment on the assessment, the City has an obligation under the MAB NID bond covenants to step in and fulfill the bond payment obligation, of which the first payment for fiscal year 2020 is due March 1, 2020.

Therefore, the City of Mexico respectfully requests the 2019 – 2020 Budget be amended to provide a transfer of funds from the Economic Development Fund to the MAB (NID) Fund in the amount up to \$154,740.86, which is equal to the amount that was anticipated as being received through the MAB NID assessment from Audrain County, less the County's collection fee.

The original 2019 – 2020 Operating Budget anticipated an Economic Development Fund unrestricted ending balance of \$434,655 on September 30, 2020. The budget amendment to transfer \$154,740.86 from the Economic Development Fund to the MAB (NID) Fund will reduce the original unrestricted fund balance estimate in the Economic Development Fund to \$279,914.

Staff recommends that Council proceed with two readings by title only and passage of the attached Ordinance making a revision to the 2019 – 2020 Operating Budget. The Ordinance has been posted the required length of time.

Respectfully Submitted,

Roger D. Haynes
Deputy City Manager

Reviewed By: Bruce R. Slagle, City Manager

**AN ORDINANCE APPROVING A REVISION TO THE
2019 – 2020 OPERATING BUDGET**

WHEREAS, the City of Mexico recognizes the need to ensure timely bond payments related to a Neighborhood Improvement District funded through the issuance of bonds more specifically identified as the Neighborhood Improvement District Limited General Obligation Bonds (Mid-America Brick Project) Series 2010; and

WHEREAS, the City has been notified the noted obligor for payment on the MAB NID assessment, Abacus Financial Member, LLC, has defaulted on the MAB NID assessment for 2019; and

WHEREAS, the non-payment of 2019 NID assessment makes it necessary to find another source in funding to meet the scheduled bond payments for fiscal year 2020; and

WHEREAS, the proposed operating budget revisions are being made to provide bond payment funding for fiscal year 2020.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI AS FOLLOWS:

- Section 1. There is a need to transfer up to \$154,740.86 from the Economic Development Fund to the MAB (NID) Fund to make NID related annual bond payments coming due during fiscal year 2020.

- Section 2. The re-allocation of funds allowed through the 2019-2020 Operating Budget, as amended, will make available necessary funds for the bond payments to be made.

- Section 3. This Ordinance shall be in full force and effect from and after the time of its passage.

PASSED THIS 10TH DAY OF FEBRUARY 2020

MAYOR

ATTEST:

CITY CLERK

CITY OF MEXICO, MISSOURI
OFFICE OF ASSISTANT CITY MANAGER/ECONOMIC DEVELOPMENT

Agenda: February 10, 2020

Members of City Council
City of Mexico, Missouri

RE: An Ordinance Authorizing the City Manager to Execute An
Aviation Project Consultant Agreement with Crawford, Murphy &
Tilly, Inc. for Improvements to the Mexico Memorial Airport

Dear City Council Members:

The attached Ordinance authorizes the City Manager to execute an Aviation Project Consultant Agreement with Crawford, Murphy & Tilly, Inc. to perform professional services for the replacement of the runway edge lights on Runway 18-36.

The current airport consultant agreement expired and we are required to go through a selection process. Staff followed the requirements of the FAA Advisory Circular 150/5100-14E, Change 1, Section 2.10.2 for “Alternate Selection Procedures – Informal Procedures”. A Request for Qualifications were sent to four firms and after reviewing the responses, Staff have determined that Crawford, Murphy & Tilly, Inc. (CMT) is the best qualified firm to complete the work.

The City of Mexico has non-primary entitlement grant funds from FAA to utilize at the Mexico Memorial Airport and City staff, in coordination with MoDOT Aviation, has determined that the next project will be to replace the runway edge lights on Runway 18-36. This is the crosswind runway and the lights have been in poor condition for several years resulting in high maintenance costs. This project will replace the lighting with new LED lighting which will reduce operation and maintenance costs. The preliminary estimate for this project is \$200,000. The grant from FAA will cover 90% of this cost.

Staff recommends that Council proceed with two readings by title only and passage of the attached Ordinance authorizing the City Manager to execute an Aviation Project Consultant Agreement with Crawford, Murphy & Tilly Inc. This Ordinance has been posted the required time.

Respectfully submitted,

Russell Runge
Assistant City Manager/Economic Development

Reviewed By: Bruce R. Slagle
City Manager

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO EXECUTE AN AVIATION PROJECT CONSULTANT AGREEMENT WITH CRAWFORD, MURPHY & TILLY, INC., FOR PROFESSIONAL SERVICES FOR IMPROVEMENTS TO THE MEXICO MEMORIAL AIRPORT

WHEREAS, the City of Mexico is making improvements to the Mexico Memorial Airport; and

WHEREAS, certain professional services are necessary to plan those improvements; and

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI AS FOLLOWS:

Section 1. The City Manager is hereby authorized to enter into an agreement with Crawford, Murphy & Tilly, Inc. of St. Louis, Missouri, to provide airport planning services for the replacement of the runway edge lights on Runway 18-36.

Section 2. This Ordinance shall be in full force and effect from and after the time of its passage.

PASSED THIS 10th DAY OF FEBRUARY 2020

Mayor

ATTEST:

City Clerk

CITY OF MEXICO MISSOURI
DEPARTMENT OF PUBLIC SAFETY

Agenda: February 10, 2020

Members of City Council
City of Mexico, Missouri

RE: Staff Report – Purchase of Ballistic Vests for the
Department of Public Safety

Dear City Council Members:

The 2019 – 2020 annual budget allows for \$34,000 for the purchase of ballistic vests for the Public Safety Department. Requests for bids were advertised in the *Mexico Ledger*, placed on the City’s website and also sent to eight (8) vendors with Proper International submitting the best bid.

Vendor	Bid Amount
Ed Roehr Safety Products St. Louis, Missouri	XT03 Xtreme Body Armor Level II/Two M1 Carriers – \$23,698.00
Gall’s Inc. North Kansas City, Missouri	G-Force LVL II Best/Carriers – \$25,738.00
LE Uplifter Olathe, Kansas	LiteX Level II/LPC Carrier – \$19,992.00
Leon’s Uniform Company St. Louis, Missouri	AXII/HiLite Concealable Carrier – \$25,330.00 BII-1/HiLite Concealable Carrier – \$20,400.00 GNXII/HiLite Concealable Carrier – \$19,550.00
Propper International Weldon Springs, Missouri	Fury Level II/(1) Concealable Carrier – \$23,766.00 Fury Level II/(2) Concealable Carriers – \$27,166.00
US Armor Santa Fe Springs, California	Enforcer 5000 Series/HVC Concealable Carrier – \$23,755.80

Staff has received comments from Lieutenants, Sergeants and Officers within the Department concerning the ballistic vests that were provided by the vendors. Staff members were asked to make comments on the vests and the product provided by Proper International was the selected product.

Staff recommends that Council approve the purchase of ballistic vests from Proper International in Weldon Springs, Missouri for the bid amount of \$27,166.

Respectfully submitted,

Susan Rockett
Chief of Public Safety

Reviewed by: Bruce R. Slagle, City Manager



Administrative Services Department
Purchasing Office
300 North Coal Street
Mexico, Missouri 65265
Voice: 573.581.2100
Fax: 573.581.6261
www.mexicomissouri.net

PUBLIC NOTICE

The City of Mexico, Mo is accepting sealed bids until 3:00 p.m., Monday, January 13, 2020 for up to thirty-four (34) ballistic body armor vests. Complete bid specifications and information are available at City Hall, Administrative Services Department, 300 N. Coal, Mexico, Mo 65265 and on our website www.mexicomissouri.org.

Bids should be sealed and clearly marked on the outside of the envelope "Sealed Bid Ballistic Body Armor" and returned to the Administrative Services Department. The City of Mexico, Mo reserves the right to accept or reject any and all bids and to waive any formalities in the bidding.

MEXICO LEDGER – CLASSIFIED ADS

Please place the above in Public Notice for Wednesday, December 11, 2019.

Also please provide affidavit of publications, if there are any questions, contact Kerri at 581-2100 x 227.

Please send proof to kbrandow@mexicomissouri.org

Emailed 12/5/19

Ballistic Body Armor Vest Vendors 2020

Leon Uniform Company

Attn: Howard Roper

142 Hanley Industrial Ct

St. Louis, MO 63144

314.535.8133

hroper@leonuniform.com

Streicher's

Attn: Kristine Seitz

10911 West Highway 55

Minneapolis, MN 55441

800.367.3763

kristines@streichers.com

received
11/13/2020
11:22 AM

Gall's Inc.

Attn: Matt Andrews or Terry Jones

2720 Burlington St

North Kansas City, MO 64116

816.363.6700

andrews-matthew@galls.com

jones-terry@galls.com

Kelly's Police & Tactical Supplies

Attn: Sam Hartley

2346 S. Campbell

Springfield, MO 65807

417.831.3106

samhartley@anchortacticalsupply.com

Ed Roehr Safety Products Company

Attn: David Chamberlain

2550 Saint Louis Ave

St. Louis, MO 63106

800.392.8210

david@edroehrsafety.com or denise@edroehrsafety.com

received
11/13/2020 1:40 PM

Ray O'Herron Company

Attn: Hilary Clapp

3549 N. Vermillion Street

Danville, IL 61832

Left msg for Cathy x 136

217.442.0860

rayoherron@oherron.com

Graves Uniforms

Attn: Jennifer Stocker

102 Savannah Road

Lewes, DE 19958

800.441.8010/302.645.7771

jen.s@gravesuniforms.com

Southern Uniform & Equipment

Attn: Karen McClellan

PO Box 433

2030 W. Fairview Avenue

Carthage, MO 64836

800.493.2684

karen@southernuniform.com