



AGENDA  
MEXICO CITY COUNCIL WORK SESSION  
CITY HALL – 300 N. COAL  
3<sup>RD</sup> FLOOR COUNCIL CHAMBERS  
NOVEMBER 25, 2019  
6:00 P.M.

1. Call to Order
2. Roll Call
3. Council Discussion
  - A. Proposed Aquatic Facility Update  
Chad Shoemaker, Director
  - B. Proposed Use Tax Referendum  
Bruce Slagle, City Manager
4. Other Business
  - A. Consideration of Future Discussion Items
  - B. Project Updates
5. Adjournment

BY ORDER OF THE MAYOR

Dr. Ayanna Shivers  
MAYOR

RECEIVED NOTICE:

VICKI BRIGGS \_\_\_\_\_  
CHRIS MILLER \_\_\_\_\_  
STEVE NICHOLS \_\_\_\_\_  
DR. AYANNA SHIVERS \_\_\_\_\_  
CHRIS WILLIAMS \_\_\_\_\_



**City of Mexico, Missouri  
City Council Meeting Agenda  
City Hall  
300 N. Coal Street  
Mexico, Missouri 65265**

**November 25, 2019  
7:00 p.m.**

- 1. Call to Order**
- 2. Roll Call**
- 3. Approval of Minutes**
  - A. November 18, 2019 – Regular Session
- 4. Other Business**
  - A. Staff Report – Purchase of V-Box Slip Spreader for Public Works/Street Department
  - B. Claims
- 5. Comments**
  - A. Council
  - B. Public (*Please state name and address for the record and keep comments to a maximum of three minutes*).
- 6. Adjournment**

**CITY OF MEXICO, MISSOURI  
CITY COUNCIL REGULAR MEETING MINUTES  
NOVEMBER 18, 2019**

The Council of the City of Mexico, Missouri met in regular session on November 18, 2019 at 7:00 p.m. in the Council Chambers of City Hall, with the following members present: Mayor Dr. Ayanna Shivers; Chairman Pro Tem Chris Williams; Council Member Steve Nichols; Council Member Chris Miller; Council Member Vicki Briggs. Also present were Bruce Slagle, City Manager; Roger Haynes, Deputy City Manager; Russell Runge, Assistant City Manager/Economic Development; Kensey Russell, Public Works Director; Chad Shoemaker, Parks & Recreation Director; Rita Jackson, Community Development Director; Chief Susan Rockett, Public Safety Department; Patrick Shaw, IT Specialist; Drew Williford, City Engineer; Louis Leonatti, City Attorney; Marcy LeCount, City Clerk; as well as members of the media and interested citizens.

The Meeting was called to order with Mayor Shivers presiding.

**APPROVAL OF MINUTES – OCTOBER 28, 2019 – REGULAR SESSION MEETING**

Council Member Briggs moved for approval of the October 28, 2019 Regular Session minutes as presented. Chairman Pro Tem Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Miller, Shivers, Williams. Nays, none. Abstain, Nichols. The Minutes were approved as presented.

**NEW BUSINESS – ORDINANCES (TWO READINGS BY TITLE ONLY AND PASSAGE)**

***Bill No. 2019 – 73. An Ordinance to Vacate the North/South Alley in Highland Addition to the City of Mexico, Missouri.***

City Manager Slagle called Director Jackson to present the report.

Bill No. 2019 – 73 concerns a request to vacate a 12' wide north/south alley in Highland Addition to the City of Mexico, Missouri. Vine Street bound this alley to the north, Hendricks Street to the south, North Clark Street to the west and North Washington Street to the east. Staff received a request from Matthew and Chanel Stephens to vacate the alley running north/south to the east of their property located at 221 Hendricks. Six adjacent property owners, utility companies and public safety were notified with no objections. Approval was recommended to vacate the alley on November 5, 2019, by the Planning and Zoning Commission; a copy of the minutes is attached. The above-described alley has not been improved or maintained by the City and there is not public necessity for improvement. Therefore, the 12' wide north/south alley in Highland Addition to the City of Mexico, Missouri will be vacated for all general vehicular and public traffic purposes. Once vacated, the property in equal portions, is returned to the adjacent lot owners of the said alley. The alley vacation would allow for utility easement retainage. Director Jackson recommended Council proceed with two readings by title only and passage of Bill No. 2019 – 73, which had been posted the required time.

Chairman Pro Tem Williams moved for first reading by title only of Bill No. 2019 – 73. Council Member Miller seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Nichols, Miller, Shivers, Williams. Nays, none. First reading consideration was given to Bill No. 2019 – 73 by Chairman Pro Tem Williams.

Chairman Pro Tem Williams moved for second reading by title only of Bill No. 2019 – 73. Council Member Miller seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Nichols, Miller, Shivers, Williams. Nays, none. Second reading consideration was given to Bill No. 2019 – 73 by Chairman Pro Tem Williams.

Chairman Pro Tem Williams moved for passage of Bill No. 2019 – 73. Council Member Nichols seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Nichols, Miller, Shivers, Williams. Nays, none. Bill No. 2019 – 73 was passed as Ordinance No. 4427.

***Bill No. 2019 – 74. An Ordinance Calling for and Establishing the Filing Dates for the Municipal General Election to be held in 2020 to Fill Two Three-Year Terms on the Mexico, Missouri City Council.***

Mayor Shivers called upon City Manager Slagle to present the report.

Bill No. 2019 – 74 sets the dates of the 2020 Municipal General Election, and establishes the time period for candidate filing. Statements of Candidacy will be received by the City Clerk from Tuesday, December 17, 2019

through Tuesday, January 21, 2020. The Municipal General Election date will then be held Tuesday, April 7, 2020. In order to proceed with the mechanics of accepting Statements of Candidacy and establishing the election dates, City Manager Slagle recommended Council proceed with two readings by title only and passage of Bill No. 2019 – 74, which had been posted the required length of time.

Chairman Pro Tem Williams moved for first reading by title only of Bill No. 2019 – 74. Council Member Nichols seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Nichols, Miller, Shivers, Williams. Nays, none. First reading consideration was given to Bill No. 2019 – 74 by Chairman Pro Tem Williams.

Chairman Pro Tem Williams moved for second reading by title only of Bill No. 2019 – 74. Council Member Nichols seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Nichols, Miller, Shivers, Williams. Nays, none. Second reading consideration was given to Bill No. 2019 – 74 by Chairman Pro Tem Williams.

Chairman Pro Tem Williams moved for passage of Bill No. 2019 – 74 as amended. Council Member Briggs seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Nichols, Miller, Shivers, Williams. Nays, none. Bill No. 2019 – 74 was passed as Ordinance No. 4428.

#### **OTHER BUSINESS**

##### ***Staff Report – Purchase of Virtual Servers for IT/Administrative Services Department***

City Manager Slagle called upon Deputy City Manager Haynes to present the report.

The 2019 – 2020 annual budget allows \$62,400 for the purchase and installation of a virtual server system for the IT/Administrative Services Department. This will replace the current system which is beyond useful life. The City's Purchasing Policy allows for utilization of cooperative procurement programs. Cooperative procurement can prove advantageous to the City by utilizing better pricing obtained through large governmental contracts. In this case, the City of Mexico has been able to receive favorable pricing through use of such governmental purchasing agreements. The City has received a proposal to purchase and install a new virtual server system from SHI International and Huber & Associates under cooperative procurement programs. City staff did solicit bids from two other major suppliers for purposes of cross-checking pricing against the cooperative bids. Bids received were: SHI International of Somerset, New Jersey – IBM – \$24,667.07 and Huber & Associates of Jefferson City, Missouri – IBM – \$17,035.84 for a total of \$41,702.91; CDW of Lincolnshire, Illinois (Government Purchasing Agreement) – HP – \$50,608.00; and World Wide Technology of St. Louis, Missouri (Government Purchasing Agreement) – IBM – Incomplete Quote. Deputy City Manager Haynes recommended Council approve the purchase and installation pricing as proposed by SHI International and Huber & Associates.

Council Member Miller moved to purchase and install the virtual server system for the IT/Administrative Services Department as proposed by SHI International and Huber & Associates for the total bid price of \$41,702.91. Chairman Pro Tem Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Nichols, Miller, Shivers, Williams. Nays, none.

##### ***Staff Report – Relocate Ameren Missouri Gas Mains for the Falcon Street Extension Project***

City Manager Slagle called upon City Engineer Williford to present the report.

The City of Mexico has planned and budgeted to extend Falcon Street, from Fairgrounds to Amelia Drive. During the design of this project, it was discovered that two gas mains would need to be relocated for the extension of Falcon Street to proceed. Both mains are owned and operated by Ameren Missouri, with one consisting of a six (6) inch steel line, which feeds the south area of Mexico. Ameren Missouri has provided the City's Engineering Department with a cost estimate of \$31,524 to relocate both lines. The City's Engineering Staff have been coordinating with Ameren Missouri to determine which entity is responsible for the cost of utility relocation. In this particular case, Ameren Missouri previously owned the portion of Fairgrounds right-of-way which Ameren's gas mains currently occupy. Upon review of the Dedication Deed for this area, the Engineering Staff does concur that the intent of this Deed was to preserve Ameren's existing utility rights and place the cost of relocation on an external party, in this case the City of Mexico. The City's 2019 – 2020 CIST budget provides \$55,000 for the extension of Falcon Street. recommends Council approve, by motion, the relocation of Ameren Missouri's gas mains for the Falcon Street extension at an estimated cost of \$31,524.

Council Members and City Staff held discussion regarding the costs to provide the Falcon Street extension to the recent development on Amelia Street. Chairman Pro Tem Williams expressed concerns regarding the total cost of the street extension and that the road extension only effects a small number of residents. Chairman Pro Tem Williams indicated that he would like to have that level of spending be placed on other projects within the City that would serve more residents. Mayor Shivers made comments regarding not holding up improvements to the development which would prevent future development in the area. Mayor Shivers commented that Council should not prevent improvements to a development that impacts low to moderate income families as it indicated that Council feels that low to moderate income families do not deserve quality housing and improvements to the area. Council Member Miller inquired as to the Developers responsibility to pay for the cost of sidewalk placement.

Council Member Nichols moved to table the vote on the relocation of Ameren Missouri’s gas mains for the Falcon Street extension until Staff has contacted the Developer to inquiry on its payment of costs of the sidewalk placement within the development. Council Member Miller seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Nichols, Miller, Shivers, Williams. Nays, none.

***Staff Report – Purchase of Two (2) Patrol Vehicles for the Department of Public Safety***

City Manager Slagle called upon Chief Rockett to present the report.

The 2019 – 2020 Budget allows \$62,000 for the purchase of two (2) patrol vehicles for the Public Safety Department. Requests for bids were sent to six (6) vendors, placed in the Mexico Ledger and listed on the City’s website. One bid proposal was received from Landmark Dodge of Independence, Missouri.

<u>Name of Company</u>	<u>Bid Amount</u>	
Landmark Dodge Independence, Missouri	Options	\$32,391 + 2,133 \$ 34,524
	Purchase of 2	\$ 69,048
	Less trade-in	- 500 \$ 68,548

The purchase of patrol vehicles includes the trade-in of 1 vehicle, a 2009 Chevrolet Impala, Car #801, with approximate 120,000 miles and is now used primarily as an airport courtesy car. Car #801 is considered to be a high mileage vehicle and unreliable. Car #103, a 2015 Ford Taurus, was to be used as a trade-in, however, it was involved in an accident (deer struck vehicle) on October 19, 2019. The insurance company has determined that Car #103 is a total loss, therefore, the insurance settlement check will be used to cover the \$6,548 difference of the purchase of the two (2) Durango Pursuits. Chief Rockett recommended Council approve the purchase of two (2) patrol vehicles from Landmark Dodge of Independence, Missouri for the bid price of \$68,548, subject to the bidder’s ability to deliver the vehicles in an acceptable length of time and their ability to meet all the bid specifications.

Chairman Pro Tem Williams moved to purchase two (2) patrol vehicles from Landmark Dodge of Independence, Missouri for the bid price of \$68,548, subject to the bidder’s ability to deliver the vehicles in an acceptable length of time and their ability to meet all the bid specifications. Council Member Nichols seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Nichols, Miller, Shivers, Williams. Nays, none.

***Appointments to Various Boards and Commissions***

Mayor Shivers called upon City Manager Slagle to present the report.

This agenda item concerns appointments to the Mexico Airport Advisory Board and the Planning & Zoning Commission that need to be made by City Council, an appointment to the Mexico Housing Authority, which needs to be made by the Mayor and an appointment to the Zoning Board of Adjustment, which needs to be made by the City Manager.

Mexico Airport Advisory Board Roger Dubbert, Phyllis Hornbeck and Mark Stuart’s terms expire October 2019. Mr. Dubbert, Mrs. Hornbeck and Mr. Stuart have each expressed an interest in reappointment. Staff has not received any other applications expressing an interest. (3 positions)

Council Member Miller moved to reappoint Roger Dubbert, Phyllis Hornbeck and Mark Stuart to each serve three year terms on the Mexico Airport Advisory Board. Council Member Nichols seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Nichols, Miller, Shivers, Williams. Nays, none.

Planning & Zoning Commission There is currently one vacated position on this board that expires June 2022. Michael Myers has expressed an interest in serving on this board. Staff has not received any other applications expressing an interest in serving on this board. (1 position)

Chairman Pro Tem Williams moved to appoint Michael Myers to fill an unexpired 3-term on the Planning and Zoning Commission, term expiring July 2022. Council Member Briggs seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Nichols, Miller, Shivers, Williams. Nays, none.

Mexico Housing Authority Board There is currently one vacant position on this Board that expires June 2020. Martin Keller has expressed an interest in serving on this board. Staff has not received any other applications expressing an interest. (1 position)

Mayor Shivers moved to appoint Martin Keller to serve an unexpired 4-year term on the Mexico Housing Authority. The term will expire June 2020. Chairman Pro Tem Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Nichols, Miller, Shivers, Williams. Nays, none.

Zoning Board of Adjustment There is currently one vacant position on this Board that expires June 2021. James Medley has expressed an interest in serving on this board. Staff has not received any other applications expressing an interest. (1 position)

Council Member Briggs moved to concur with City Manager Slagle's recommendation to appoint James Medley to fill a 5-year unexpired term on the Zoning Board of Adjustment. Council Member Nichols seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Nichols, Miller, Shivers, Williams. Nays, none.

### ***Claims***

The list of claims was presented for approval.

Council Member Miller moved for approval of the list of claims as presented. Council Member Nichols seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Nichols, Miller, Shivers, Williams. Nays, none.

The list of claims was approved.

### **COUNCIL COMMENTS**

Council Member Miller commented on Presser Performing Art Center's Elf and Gala productions.

### **PUBLIC COMMENTS**

None

### **ADJOURNMENT**

Council Member Miller moved to adjourn the meeting. The motion was seconded by Chairman Pro Tem Williams. The Chair called for a vote and motion carried with the vote as follows: Ayes, Briggs, Nichols, Miller, Shivers, Williams. Nays, none. The City Council Regular Session Meeting was adjourned.

---

MAYOR

---

CITY CLERK

APPROVED BY COUNCIL NOVEMBER 25, 2019

CITY OF MEXICO, MISSOURI  
OFFICE OF PUBLIC WORKS DIRECTOR/CITY ENGINEER

Agenda: November 25, 2019

Members of City Council  
City of Mexico, Missouri

RE: Staff Report – Purchase V–Box Slip Spreader for Public Works/Street  
Department

Dear City Council Members:

The 2019 – 2020 annual budget allows \$18,000 for the purchase of a v–box slip spreader for the Street Department.

A request for bid was placed in the *Mexico Ledger*, listed on the City’s website and was also sent to four (4) vendor. Three bids were received with Knapheide Truck Equipment of Jefferson City, Missouri, providing the best bid.

Alternate bids were also taken for a dual auger spreader and a pintle chain spreader. The preferred type is the dual auger. The dual auger spreader has a longer life and will require less maintenance.

<b>Vendor Name</b>	<b>Dual Auger</b>	<b>Chain Spreader</b>	
<b><i>Knapheide Truck Equipment Jefferson City, Missouri</i></b>	<b><i>\$18,856.20</i></b>	<b><i>\$15,789.10</i></b>	
Viking Clives Midwest Morley, Missouri	\$22,575.00	\$18,665.00	
Henderson Implement Fulton, Missouri	\$20,587.00	\$16,750.00	Did Not Meet Specifications*

*\*Specifications required the spreader box to be made of 304 stainless steel. The Henderson Implement bids were for boxes made of 201 stainless steel, which is prone to corrosion.*

Staff recommends that Council approve the purchase of a dual auger v–box slip spreader from Knapheide Truck Equipment at a purchase price of \$18,856.20, subject to the dealer’s ability to deliver the spreader in an acceptable length of time.

Respectfully submitted,

J. Kensey Russell, PE.LS.  
Public Works Director/City Engineer

JKR/ND

Reviewed by: Bruce R. Slagle, City Manager