



**City of Mexico, Missouri
City Council Meeting Agenda
City Hall
300 N. Coal Street
Mexico, Missouri 65265**

**November 18, 2019
7:00 p.m.**

- 1. Call to Order**
- 2. Roll Call**
- 3. Approval of Minutes**
 - A. October 28, 2019 – Regular Session
- 4. Ordinances (Two Readings By Title Only and Passage)**
 - A. Bill No. 2019 – 73. An Ordinance to Vacate the North/South Alley in Highland Addition to the City of Mexico, Missouri. Two Readings By Title Only and Passage.
 - B. Bill No. 2019 – 74. An Ordinance Calling for and Establishing the Filing Dates for the Municipal General Election to be held in 2020 to Fill Two Three-Year Terms on the Mexico, Missouri City Council. Two Readings By Title Only and Passage.
- 5. Other Business**
 - A. Staff Report – Purchase of Virtual Servers for IT/Administrative Services Department
 - B. Staff Report – Relocate Ameren Missouri Gas Mains for the Falcon Street Extension Project
 - C. Staff Report – Purchase of Two (2) Patrol Vehicles for the Department of Public Safety
 - D. Appointments to Various Boards and Commissions
 - E. Claims
- 6. Comments**
 - A. Council
 - B. Public (*Please state name and address for the record and keep comments to a maximum of three minutes*).
- 7. Adjournment**

**CITY OF MEXICO, MISSOURI
CITY COUNCIL REGULAR MEETING MINUTES
OCTOBER 28, 2019**

The Council of the City of Mexico, Missouri met in regular session on October 28, 2019 at 7:00 p.m. in the Council Chambers of City Hall, with the following members present: Mayor Dr. Ayanna Shivers; Chairman Pro Tem Chris Williams; Council Member Chris Miller; Council Member Vicki Briggs. Also present were Bruce Slagle, City Manager; Roger Haynes, Deputy City Manager; Russell Runge, Assistant City Manager/Economic Development; Kensey Russell, Public Works Director; Chad Shoemaker, Parks & Recreation Director; Rita Jackson, Community Development Director; Chief Susan Rockett, Public Safety Department; Patrick Shaw, IT Specialist; Drew Williford, City Engineer; Louis Leonatti, City Attorney; Marcy LeCount, City Clerk; as well as members of the media and interested citizens. Absent, Council Member Steve Nichols.

The Meeting was called to order with Mayor Shivers presiding.

PRESENTATION – BUCKLE UP PHONE DOWN PROCLAMATION

Mayor Shivers read and presented the "Buckle Up Phone Down" proclamation declaring October 29, 2019 as "Buckle Up Phone Down Day". Mayor Shivers presented the signed proclamation to Kevin Cash, Administrator of the Audrain Ambulance District and EMS Representative for MODOT Northeast Coalition for Roadway Safety.

APPROVAL OF MINUTES – OCTOBER 14, 2019 – REGULAR SESSION MEETING

Council Member Miller moved for approval of the October 14, 2019 Regular Session minutes as presented. Council Member Briggs seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Miller, Shivers. Nays, none. Abstain, Williams. Absent, Nichols. The Minutes were approved as presented.

NEW BUSINESS – ORDINANCE (TWO READINGS BY TITLE ONLY AND PASSAGE)

Bill No. 2019 – 69. An Ordinance Amending Chapter 34, Streets, Sidewalks and Other Public Places of the City of Mexico, Missouri Municipal Code By Establishing Article V. Temporary Roadside Markers.

Mayor Shivers called upon City Manager Slagle to present the report.

Bill No. 2019 – 69 establishes regulations for the placement of temporary roadside markers in the City's right-of-ways. This Ordinance regulates the placement and monitoring of temporary roadside markers. There are currently three (3) roadside memorials that are currently in violation of City Code. Establishing guidelines for temporary roadside marker, regulates the length of time that a temporary roadside marker may be placed in the City right-of-way and allows the placement of a religious marker per individual who died at the site. The temporary roadside marker is not intended to create an obstruction or safety hazard for vehicular or pedestrian traffic or cause a visual impediment for vehicular traffic, or create a nuisance. City Manager Slagle recommended Council proceed with two readings by title only and passage of Bill No. 2019 – 69, which had been posted the required length of time.

Council Member Miller moved for reading by title only of Bill No. 2019 – 69. Council Member Briggs seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Miller, Shivers, Williams. Nays, none. Absent, Nichols.

Council Member Miller moved to amend Bill No. 2019 – 69, Length of Time, from 180 days to 120 days. Chairman Pro Tem Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Miller, Williams. Nays, Shivers. Absent, Nichols.

Council Member Miller moved for first reading by title only of Bill No. 2019 – 69 as amended. Chairman Pro Tem Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Miller, Shivers, Williams. Nays, none. Absent, Nichols. First reading consideration was given to Bill No. 2019 – 69 by Council Member Miller.

Council Member Miller moved for second reading by title only of Bill No. 2019 – 69 as amended. Chairman Pro Tem Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Miller, Shivers, Williams. Nays, none. Absent, Nichols. Second reading consideration was given to Bill No. 2019 – 69 by Council Member Miller.

Council Member Miller moved for passage of Bill No. 2019 – 69 as amended. Chairman Pro Tem Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Miller, Shivers, Williams. Nays, none. Absent, Nichols. Bill No. 2019 – 69 was passed as Ordinance No. 4426.

NEW BUSINESS – RESOLUTIONS (READING BY TITLE ONLY AND PASSAGE)

Bill No. 2019 – 70. A Resolution Authorizing the City Manager to Enter Into An Agreement with the Mexico Senior Nutrition Center to Assist in Providing Services for Senior Citizens.

City Manager Slagle called upon Deputy City Manager Haynes to present the report.

Bill No. 2019 – 70 authorizes the City Manager to enter into an agreement with the Mexico Senior Nutrition Center to assist in providing services to senior citizens. Attached is a narrative of the nutrition program. The 2019 – 2020 budget allows for the City of Mexico to contribute to the Mexico Senior Nutrition Center the sum of Fourteen Thousand and No/100 Dollars (\$14,000.00) to assist in the offset of operational costs related to providing programs, activities and nutritional luncheon services. The City has provided \$14,000 annually in assistance to the Mexico Nutrition Center since fiscal year 2017 and provided prior assistance in the amount of \$10,000 annually dating back to 2000. Deputy City Manager Haynes recommended Council proceed with reading by title only and passage of Bill No. 2019 – 70.

Ione Bickell, Executive Director of the Mexico Senior Center, was present and provided comments regarding the operation of the Mexico Senior Center.

Chairman Pro Tem Williams moved for reading by title only of Bill No. 2019 – 70. Council Member Briggs seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Miller, Shivers, Williams. Nays, none. Absent, Nichols. Reading by title only was given to Bill No. 2019 – 70 by Chairman Pro Tem Williams.

Chairman Pro Tem Williams moved for passage of Bill No. 2019 – 70. Council Member Briggs seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Miller, Shivers, Williams. Nays, none. Absent, Nichols. Bill No. 2019 – 70 was passed as Resolution No. 3951.

Bill No. 2019 – 71. A Resolution Authorizing the City Manager To Enter Into An Agreement with the Mexico Area Chamber of Commerce to Assist in Marketing Activities for the City of Mexico.

City Manager Slagle called upon Deputy City Manager Haynes to present the report.

Bill No. 2019 – 71 authorizes the City Manager to enter into an agreement with the Mexico Area Chamber of Commerce to assist in marketing activities in the City of Mexico for the budget year 2019 – 2020. The City of Mexico would contribute to the Mexico Area Chamber of Commerce the sum of Thirteen Thousand and No/Dollars (\$13,000.00) for use in the cost of marketing activities. Deputy City Manager Haynes recommended Council proceed with reading by title only and passage of Bill No. 2019 – 71.

Dana Keller, Executive Director of the Mexico Chamber of Commerce, was present and provided comments regarding the Chamber's operation.

Chairman Pro Tem Williams moved for reading by title only of Bill No. 2019 – 71. Council Member Miller seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Miller, Shivers, Williams. Nays, none. Absent, Nichols. Reading by title only was given to Bill No. 2019 – 71 by Chairman Pro Tem Williams.

Chairman Pro Tem Williams moved for passage of Bill No. 2019 – 71. Council Member Miller seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Miller, Shivers, Williams. Nays, none. Absent, Nichols. Bill No. 2019 – 71 was passed as Resolution No. 3952.

Bill No. 2019 – 72. A Resolution Authorizing the City Manager to Sign Task Order No. 8 with Horner & Shifrin for the Route J WWTP RAS/WAS Pump Replacement Phase II.

City Manager Slagle called upon Director Russell to present the report.

Horner & Shifrin reviewed and recommended the replacement of the 4 RAS/WAS pumps at the wastewater treatment plant. Council approved Phase I of the pump replacement at the April 22, 2019 Council Meeting. Phase I replaced 2 of the pumps and Phase II will replace the remaining 2 pumps.

Task Order No. 8, under the City's general services contract with Horner & Shifrin, provides for the preparation of bid documents, construction administration and limited on-site construction observation for Phase II of the RAS/WAS pump replacement. Task Order No. 8 is for \$32,300 for professional services provided by Horner & Shifrin for the Phase II project. The 2019 – 2020 wastewater fund's annual budget allows \$75,000 for professional services. Director Russell recommended Council proceed with reading by title only and passage of Bill No. 2019 – 72.

Council Member Briggs moved for reading by title only of Bill No. 2019 – 72. Chairman Pro Tem Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Miller, Shivers, Williams. Nays, none. Absent, Nichols. Reading by title only was given to Bill No. 2019 – 72 by Council Member Briggs.

Council Member Briggs moved for passage of Bill No. 2019 – 72. Mayor Shivers seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Miller, Shivers, Williams. Nays, none. Absent, Nichols. Bill No. 2019 – 72 was passed as Resolution No. 3953.

OTHER BUSINESS

Staff Report – Purchase of 2 – Horizontal End Suction Chopper Pumps for the Route J WWTP

Mayor Shivers called upon City Manager Slagle to present the report.

Bids were taken last year for the purchase and installation of 2 of the 4 RAS/WAS pumps at the wastewater treatment plant. The accepted low bid for installation was from Plan B Development utilizing Vaughan Horizontal End Suction Chopper pumps, purchased through the Vaughan distributor, Municipal Equipment Co. The 2019 – 2020 allows \$90,000 for the purchase and installation of the remaining 2 pumps. This purchase is for the replacement of the 2 remaining pumps with identical pumps from Municipal Equipment Company. The city is purchasing the pumps direct from Municipal Equipment Company, at the same price as the last pumps, \$31,796 for 2 pumps. City Manager Slagle recommended Council approve the purchase of 2 – Vaughan Horizontal End Suction Chopper Pumps from Municipal Equipment Company.

Chairman Pro Tem Williams moved to purchase 2 – Vaughan Horizontal End Suction Chopper Pumps from Municipal Equipment Company for the bid amount of \$31,796. Council Member Miller seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Miller, Shivers, Williams. Nays, none. Absent, Nichols.

Motion to Reschedule November 11, 2019 Meeting

Mayor Shivers called upon City Manager Slagle to present the report.

City Manager Slagle presented information that the first Council Meeting held in November will be the Veterans Day Holiday, with City offices closed for business. City Manager Slagle asked Council Members if they wanted to remain meeting on November 11th or reschedule to November 12th or another date.

Council Members held discussion regarding the rescheduling of the November 11th meeting to November 18th, 3rd Floor Council Chambers, City Hall.

Council Member Miller moved to reschedule the November 11, 2019 Council Meeting to November 18, 2019, 3rd Floor Council Chambers, City Hall. Chairman Pro Tem Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Miller, Shivers, Williams. Nays, none. Absent, Nichols.

Claims

The list of claims was presented for approval.

Chairman Pro Tem Williams moved for approval of the list of claims as presented. Council Member Miller seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Miller, Shivers, Williams. Nays, none. Absent, Nichols.

The list of claims was approved.

COUNCIL COMMENTS

Council Member Briggs commented on the recent production of Presser Performing Arts Center.

Chairman Pro Tem Williams commented on the placement of a stop sign and expressed appreciation to the Public Works Department. Chairman Pro Tem Williams commented on the recent asphalt work completed on Teal Lake Road and asked that Public Works check the condition of the recent work. Chairman Pro Tem Williams commented on the public attendance at tonight’s meeting.

Council Member Miller commented on the recent production of Presser Performing Arts Center.

Mayor Shivers commented on the October 19th meeting and expressed appreciation to Director Shoemaker and Director Russell. Mayor Shivers reminded the community of the importance of the 2020 Census and her participation in the reality store at the Mexico Middle School and the 2020 Census needing workers. Mayor Shivers also commented on the Presser Performing Arts Center and “Munch with the Mayor” at Pratt’s on Monroe on October 30, 2019 starting at 5:30 p.m.

PUBLIC COMMENTS

None

ADJOURNMENT

Council Member Miller moved to adjourn the meeting. The motion was seconded by Chairman Pro Tem Williams. The Chair called for a vote and motion carried with the vote as follows: Ayes, Briggs, Miller, Shivers, Williams. Nays, none. Absent, Nichols. The City Council Regular Session Meeting was adjourned.

MAYOR

CITY CLERK

APPROVED BY COUNCIL NOVEMBER 18, 2019

CITY OF MEXICO, MISSOURI
DEPARTMENT OF COMMUNITY DEVELOPMENT

Agenda: November 18, 2019

Members of City Council
City of Mexico, Missouri

RE: An Ordinance to Vacate the North/South Alley in
Highland Addition to the City of Mexico, Missouri

Dear City Council Members:

This agenda item concerns a request to vacate a 12' wide north/south alley in Highland Addition to the City of Mexico, Missouri. Vine Street bound this alley to the north, Hendricks Street to the south, North Clark Street to the west and North Washington Street to the east.

Staff received a request from Matthew and Chanel Stephens to vacate the alley running north/south to the east of their property located at 221 Hendricks. Six adjacent property owners, utility companies and public safety were notified with no objections.

Approval was recommended to vacate the alley on November 5, 2019, by the Planning and Zoning Commission; a copy of the minutes is attached.

The above-described alley has not been improved or maintained by the City and there is not public necessity for improvement. Therefore, the 12' wide north/south alley in Highland Addition to the City of Mexico, Missouri will be vacated for all general vehicular and public traffic purposes. Once vacated, the property in equal portions, is returned to the adjacent lot owners of the said alley. The alley vacation would allow for utility easement retainage.

Staff recommends that Council proceed with two readings by title only and passage of the attached Ordinance. This Ordinance has been posted the required time.

Respectfully submitted,

Rita Jackson
Community Development Director

RJ
Attachments

Reviewed by: Bruce R. Slagle, City Manager

BILL NO. 2019 – 73

ORDINANCE NO. _____

**AN ORDINANCE TO VACATE THE NORTH/SOUTH ALLEY
IN HIGHLAND ADDITION TO THE CITY OF MEXICO, MISSOURI**

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF
MEXICO, MISSOURI AS FOLLOWS:

Section 1. A 12' wide north/south alley in Highland Addition in the City of Mexico,
Missouri is hereby vacated for all vehicular purposes.

Section 2. This Ordinance shall be in full force and effect from and after the
time of its passage.

PASSED THIS 18TH DAY OF NOVEMBER 2019

MAYOR

ATTEST:

CITY CLERK

CITY OF MEXICO, MISSOURI
OFFICE OF CITY MANAGER

Agenda: November 18, 2019

Members of City Council
City of Mexico, Missouri

RE: An Ordinance Calling for and Establishing the Filing Dates for the
Municipal General Election to be held in 2020 to Fill Two Three-
Year Terms on the Mexico, Missouri City Council

Dear City Council Members:

This Ordinance sets forth the dates of the 2020 Municipal General Election, and establishes the time period for candidate filing. Statements of Candidacy will be received by the City Clerk from Tuesday, December 17, 2019 through Tuesday, January 21, 2020. The Municipal General Election date will then be held Tuesday, April 7, 2020.

In order to proceed with the mechanics of accepting Statements of Candidacy and establishing the election dates, Staff recommends Council proceed with two readings by title only and passage of the attached Ordinance. The Ordinance has been posted the required length of time.

Respectfully submitted,

Bruce R. Slagle
City Manager

Attachment

AN ORDINANCE CALLING FOR AND ESTABLISHING THE FILING DATES FOR THE MUNICIPAL GENERAL ELECTION TO BE HELD IN 2020 TO FILL TWO THREE-YEAR TERMS ON THE MEXICO, MISSOURI CITY

WHEREAS, the terms of Steve Nichols and Dr. Ayanna Shivers will expire in April 2020 as City Council Members; and

WHEREAS, the Election Authority, in accordance with Section 115.121 and Section 115.123 RSMo 1990, has determined that the Municipal General Election Day shall be the first Tuesday after the first Monday in April in the year 2020.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

- Section 1. The City Clerk shall accept Statements of Candidacy from qualified candidates for the office of City Council from 8:00 a.m. on Tuesday, December 17, 2019 through 5:00 p.m. on Tuesday, January 21, 2020.
- Section 2. The candidates filing Statements of Candidacy shall specify on the statement their desire to be nominated to the office of Council to fill two three-year terms.
- Section 3. The Municipal General Election Day to elect two Council Members to serve a three-year term shall be held on Tuesday, April 7, 2020.
- Section 4. The City Clerk of the City of Mexico, Missouri is empowered to do each and every act necessary to comply with the Comprehensive Election Act of 1977 as amended, and to give notices as required by law.
- Section 5. This Ordinance shall be in full force and effect from and after the date of its passage.

PASSED THIS 18TH DAY OF NOVEMBER 2019

MAYOR

ATTEST:

CITY CLERK

2020 Missouri Election Calendar

Official Election Day	Style of Election	Last Day to Register to Vote	First Day for Candidate Filing	Last Day for Candidate Filing	Final Certification Date
February 4, 2020	Bond elections may be held on the first Tuesday after the first Monday in February but no other issue shall be included on the ballot for such election.	January 8, 2020	October 15, 2019 [Jurisdictions in Kansas City begin filing October 22, 2019]	November 19, 2019	November 26, 2019
March 3, 2020 (see local charter)	Charter cities and charter counties ONLY	February 5, 2020	November 12, 2019 [Jurisdictions in Kansas City begin filing November 19, 2019]	December 17, 2019	December 24, 2019
March 10, 2020	Presidential Preference Primary	February 12, 2020	November 26, 2019	December 24, 2019	December 31, 2019
April 7, 2020	General Municipal Election Day	March 11, 2020	December 17, 2019 [Jurisdictions in Kansas City begin filing December 24, 2019]	January 21, 2020	January 28, 2020
August 4, 2020	Primary Election	July 8, 2020	February 25, 2020	March 31, 2020	May 26, 2020
November 3, 2020	General Election	October 7, 2020	July 14, 2020 [Jurisdictions in Kansas City begin filing July 21, 2020]	August 18, 2020*	August 25, 2020

*Opening and closing of filing for jurisdictions authorized to elect directors in November, such as 911 & Emergency Services directors. [Bracketed dates apply to any jurisdiction partially or wholly located in Kansas City, Missouri.]

Statutory References (RSMo)

Official Election Day	§§ 115.121, 115.123
Style of Election	§§ 115.121, 115.123
Last Day to Register	§ 115.135.1
First Day to File	§§ 115.127.5, 115.329.1, 115.349.2, 115.761
Last Day to File	§§ 115.127.5, 115.329.1, 115.349.1
Final Certification Date	§§ 115.125, 115.387, 115.401, 116.240

CITY OF MEXICO, MISSOURI
OFFICE OF DEPUTY CITY MANAGER – ADMINISTRATIVE SERVICES

Agenda: November 18, 2019

Members of City Council
City of Mexico, Missouri

RE: Staff Report – Purchase of Virtual Servers for IT/
Administrative Services Department

Dear City Council Members:

The 2019 – 2020 annual budget allows \$62,400 for the purchase and installation of a virtual server system for the IT/Administrative Services Department. This will replace the current system which is beyond useful life.

The City's Purchasing Policy allows for utilization of cooperative procurement programs. Cooperative procurement can prove advantageous to the City by utilizing better pricing obtained through large governmental contracts. In this case, the City of Mexico has been able to receive favorable pricing through use of such governmental purchasing agreements.

The City has received a proposal to purchase and install a new virtual server system from SHI International and Huber & Associates under cooperative procurement programs. City staff did solicit bids from two other major suppliers for purposes of cross-checking pricing against the cooperative bids.

<i>Vendor</i>	<i>Equipment</i>	<i>Bid Price</i>	<i>Total Bid</i>
SHI International Somerset, New Jersey	IBM	\$ 24,667.07	
Huber & Associates Jefferson City, Missouri	IBM	\$ 17,035.84	\$ 41,702.91
CDW Lincolnshire, Illinois (Government Purchasing Agreement)	HP	\$ 50,608.00	\$ 50,608.00
World Wide Technology St. Louis, Missouri (Government Purchasing Agreement)	IBM	Incomplete Quote	

Staff recommends Council approve the purchase and installation pricing as proposed by SHI International and Huber & Associates.

Respectfully submitted,

Roger Haynes
Deputy City Manager

Attachments

Reviewed by: Bruce Slagle, City Manager

CITY OF MEXICO, MISSOURI
OFFICE OF PUBLIC WORKS DIRECTOR/CITY ENGINEER

Agenda: November 18, 2019

Members of City Council
City of Mexico, Missouri

RE: Staff Report – Relocate Ameren Missouri Gas Mains
for the Falcon Street Extension Project

Dear City Council Members:

The City of Mexico has planned and budgeted to extend Falcon Street, from Fairgrounds to Amelia Drive.

During the design of this project, it was discovered that two gas mains would need to be relocated for the extension of Falcon Street to proceed. Both mains are owned and operated by Ameren Missouri, with one consisting of a six (6) inch steel line, which feeds the south area of Mexico.

Ameren Missouri has provided the City's Engineering Department with a cost estimate of \$31,524 to relocate both lines. The City's Engineering Staff have been coordinating with Ameren Missouri to determine which entity is responsible for the cost of utility relocation. In this particular case, Ameren Missouri previously owned the portion of Fairgrounds right-of-way which Ameren's gas mains currently occupy.

Upon review of the Dedication Deed for this area, the Engineering Staff does concur that the intent of this Deed was to preserve Ameren's existing utility rights and place the cost of relocation on an external party, in this case the City of Mexico. The City's 2019 – 2020 CIST budget provides \$55,000 for the extension of Falcon Street.

Staff recommends Council approve, by motion, the relocation of Ameren Missouri's gas mains for the Falcon Street extension at an estimated cost of \$31,524.

Respectfully submitted,

J. Kensey Russell, PE, LS
City Engineer/Public Works Director

JKR/ND
Attachments

Reviewed by: Bruce Slagle, City Manager

CITY OF MEXICO, MISSOURI
DEPARTMENT OF PUBLIC SAFETY

Agenda: November 18, 2019

Members of City Council
City of Mexico, Missouri

RE: Staff Report – Purchase of Two (2) Patrol Vehicles for
the Department of Public Safety

Dear City Council Members:

The 2019 – 2020 Budget allows \$62,000 for the purchase of two (2) patrol vehicles for the Public Safety Department.

Requests for bids were sent to six (6) vendors, placed in the *Mexico Ledger* and listed on the City's website. One bid proposal was received from Landmark Dodge of Independence, Missouri.

<u>Name of Company</u>	<u>Bid Amount</u>	
Landmark Dodge Independence, Missouri	Options	\$32,391
		+ 2,133
		<u>\$ 34,524</u>
	Purchase of 2	<u>\$ 69,048</u>
	Less trade-in	<u>- 500</u>
		<u>\$ 68,548</u>

The purchase of patrol vehicles includes the trade-in of 1 vehicle, a 2009 Chevrolet Impala, Car #801, with approximate 120,000 miles and is now used primarily as an airport courtesy car. Car #801 is considered to be a high mileage vehicle and unreliable. Car #103, a 2015 Ford Taurus, was to be used as a trade-in, however, it was involved in an accident (deer struck vehicle) on October 19, 2019. The insurance company has determined that Car #103 is a total loss, therefore, the insurance settlement check will be used to cover the \$6,548 difference of the purchase of the two (2) Durango Pursuits.

Staff recommends that Council approve the purchase of two (2) patrol vehicles from Landmark Dodge of Independence, Missouri for the bid price of \$68,548, subject to the bidder's ability to deliver the vehicles in an acceptable length of time and their ability to meet all the bid specifications.

Respectfully submitted,

Susan I. Rockett
Chief of Public Safety

Attachments

Reviewed by: Bruce R. Slagle, City Manager

CITY OF MEXICO, MISSOURI
OFFICE OF CITY MANAGER

Agenda: November 18, 2019

Members of City Council
City of Mexico, Missouri

RE: Appointments to Various Boards and Commissions

Dear City Council Members:

This agenda item concerns appointments to the Mexico Airport Advisory Board and the Planning & Zoning Commission that need to be made by City Council, an appointment to the Mexico Housing Authority, which needs to be made by the Mayor and an appointment to the Zoning Board of Adjustment, which needs to be made by the City Manager.

Mexico Airport Advisory Board Roger Dubbert, Phyllis Hornbeck and Mark Stuart's terms expire October 2019. Mr. Dubbert, Mrs. Hornbeck and Mr. Stuart have each expressed an interest in reappointment. Staff has not received any other applications expressing an interest. (3 positions)

Planning & Zoning Commission There is currently one vacated position on this board that expires June 2022. Michael Myers has expressed an interest in serving on this board. Staff has not received any other applications expressing an interest in serving on this board. (1 position)

Mexico Housing Authority Board There is currently one vacant position on this Board that expires June 2020. Martin Keller has expressed an interest in serving on this board. Staff has not received any other applications expressing an interest. (1 position)

Zoning Board of Adjustment There is currently one vacant position on this Board that expires June 2021. James Medley has expressed an interest in serving on this board. Staff has not received any other applications expressing an interest. (1 position)

Staff recommends Council make necessary appointments to the Mexico Airport Advisory Board and the Planning & Zoning Commission, concur with the Mayor's recommendation for an appointment to the Mexico Housing Authority and concur with the City Manager's recommendation for an appointment to the Zoning Board of Adjustment.

Respectfully submitted,

Bruce R. Slagle
City Manager