



**City of Mexico, Missouri  
City Council Meeting Agenda  
City Hall  
300 N. Coal Street  
Mexico, Missouri 65265**

**October 28, 2019  
7:00 p.m.**

**1. Call to Order**

**2. Roll Call**

**3. Presentation**

A. Proclamation – October 29, 2019 as Buckle Up Phone Down Day

**4. Approval of Minutes**

A. October 14, 2019 – Regular Session

**5. Ordinance (Two Readings By Title Only and Passage)**

A. Bill No. 2019 – 69. An Ordinance Amending Chapter 34, Streets, Sidewalks and Other Public Places of the City of Mexico, Missouri Municipal Code By Establishing Article V. Temporary Roadside Markers. Two Readings By Title Only and Passage.

**6. Resolutions (Reading By Title Only and Passage)**

A. Bill No. 2019 – 70. A Resolution Authorizing the City Manager to Enter Into An Agreement with the Mexico Senior Nutrition Center to Assist in Providing Services for Senior Citizens. Reading By Title Only and Passage.

B. Bill No. 2019 – 71. A Resolution Authorizing the City Manager To Enter Into An Agreement with the Mexico Area Chamber of Commerce to Assist in Marketing Activities for the City of Mexico. Reading By Title Only and Passage.

C. Bill No. 2019 – 72. A Resolution Authorizing the City Manager to Sign Task Order No. 8 with Horner & Shifrin for the Route J WWTP RAS/WAS Pump Replacement Phase II. Reading By Title Only and Passage.

**7. Other Business**

A. Staff Report – Purchase of 2 – Horizontal End Suction Chopper Pumps for the Route J WWTP

B. Motion to reschedule November 11, 2019 meeting

C. Claims

**8. Comments**

A. Council

B. Public (*Please state name and address for the record and keep comments to a maximum of three minutes*).

**9. Adjournment**

## **CITY OF MEXICO, MISSOURI PROCLAMATION**

**WHEREAS**, the Missouri Department of Transportation and the Missouri Coalition for Roadway Safety are challenging you and those you know at home, work, school, and community to buckle up and put your phone down; and

**WHEREAS**, the challenge is simple: when you get into any vehicle, buckle up your safety belt. If you are a driver, put the cellphone down. Turn it off if you have to, No texting and no talking unless hands free; and

**WHEREAS**, nearly 7 out of 10 people killed in 2017 Missouri traffic crashes were unbuckled, and over the last three years, crashes involving cell phones have increased by more than 30 percent; and

**WHEREAS**, all week long, employees and safety partners will be making special efforts to reach out to businesses and individuals alike. By buckling up and putting your phone down – even for one day – you will be doing your part to make Missouri’s roads safer. Let’s save lives and turn this day into a week, a month, and eventually every trip, every time; and

**WHEREAS**, the simple task of buckling everyone in the vehicle and choosing not to use your phone while driving can help save your life, the lives of your passengers, and occupants of other vehicles; and

**WHEREAS**, It’s time to join the movement and stand up and be counted. Take the challenge at [www.modot.org/BuckleUpPhoneDown](http://www.modot.org/BuckleUpPhoneDown). ARRIVE ALIVE!

NOW, THEREFORE, I, DR. AYANNA SHIVERS, MAYOR OF THE CITY OF MEXICO, MISSOURI, DO HEREBY ENCOURAGE THE COMMUNITY TO ENCOURAGE EVERYONE TO BUCKLE UP PHONE DOWN EVERY DAY AND ARRIVEALIVE. I HEREBY PROCLAIM

# **October 29, 2019**

**AS**

# **"BUCKLE UP PHONE DOWN DAY"**

IN WITNESS WHEREOF, I have hereunto set my hand and caused the official seal of the City of Mexico, Missouri to be affixed this 28<sup>th</sup> day of October 2019.

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Mayor

**CITY OF MEXICO, MISSOURI  
CITY COUNCIL REGULAR MEETING MINUTES  
OCTOBER 14, 2019**

The Council of the City of Mexico, Missouri met in regular session on October 14, 2019 at 7:00 p.m. in the Council Chambers of City Hall, with the following members present: Mayor Dr. Ayanna Shivers; Council Member Steve Nichols; Council Member Chris Miller; Council Member Vicki Briggs. Also present were Bruce Slagle, City Manager; Russell Runge, Assistant City Manager/Economic Development; Kensey Russell, Public Works Director; Chad Shoemaker, Parks & Recreation Director; Rita Jackson, Community Development Director; Chief Susan Rockett, Public Safety Department; Patrick Shaw, IT Specialist; Drew Williford, City Engineer; Marcy LeCount, City Clerk; as well as members of the media and interested citizens. Absent, Chairman Pro Tem Chris Williams; Deputy City Manager Roger Haynes; City Attorney Louis Leonatti.

The Meeting was called to order with Mayor Shivers presiding.

**APPROVAL OF MINUTES – SEPTEMBER 23, 2019 – REGULAR SESSION MEETING**

Council Member Nichols moved for approval of the September 23, 2019 Regular Session minutes as presented. Council Member Miller seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Nichols, Miller, Shivers. Nays, none. Absent, Williams. The Minutes were approved as presented.

**NEW BUSINESS – RESOLUTION (READING BY TITLE ONLY AND PASSAGE)**

***Bill No. 2019 – 68. A Resolution Authorizing the City Manager to Enter Into An Agreement with The Help Center to Offset Operational Costs Related to Providing Services to Citizens***

Mayor Shivers called upon City Manager Slagle to present the report.

Bill No. 2019 – 68 authorizes the City Manager to enter into an agreement with The Help Center to assist in the offset of operational costs related to providing services to citizens. The 2019 – 2020 budget allows for the City of Mexico to contribute to The Help Center the sum of Five Thousand and No/100 Dollars (\$5,000) for the use in the offset of operational costs related to providing programs, activities and services to citizens. The City provided assistance to The Help Center in 2004, 2009, 2010 and 2011 in the amount of \$5,000. In 2012, Council approved to increase the level of support to The Help Center to \$10,000 based on the need for additional assistance. Council approved the level of funding to return to \$5,000 in 2017. City Manager Slagle recommended Council proceed with reading and passage of Bill No. 2019 – 68.

Phil Iman, Executive Director of The Help Center, was present and provided comments regarding the operation of The Help Center.

Council Member Briggs moved for reading by title only of Bill No. 2019 – 68. Council Member Miller seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Nichols, Miller, Shivers. Nays, none. Absent, Williams. Reading by title only was given to Bill No. 2019 – 68 by Council Member Briggs.

Council Member Briggs moved for passage of Bill No. 2019 – 68. Council Member Nichols seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Nichols, Miller, Shivers. Nays, none. Absent, Williams. Bill No. 2019 – 68 was passed as Resolution No. 3950.

**OTHER BUSINESS**

***Discussion – Temporary Memorial Roadside Markers***

Council Members and City Staff held discussion regarding the proposed Ordinance for temporary memorial roadside markers. Mayor Shivers asked for clarification regarding “Prohibited for Criminal Activity”. Council Member Nichols recommended amending the proposed Ordinance to include 1 marker per person that has died. Discussion was also held regarding the City’s current roadside memorials (3) and to allow those to be displayed until December 31, 2019. It was recommended that family be notified of the Ordinance enforcement and that current roadside memorials have been in place for more than 6 months and will be removed by City Staff January 1, 2020.

***Claims***

The list of claims was presented for approval.

Council Member Nichols moved for approval of the list of claims as presented. Council Member Miller seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Nichols, Miller, Shivers. Nays, none. Absent, Williams.

The list of claims was approved.

**COUNCIL COMMENTS**

Council Member Briggs commented on the services provided by The Help Center. Council Member Briggs also commented on Presser Performing Arts Center’s fall production of Dracula.

Council Member Nichols commented on the Chamber of Commerce’s recent Commerce & Industry Appreciation Dinner and award recipients.

Mayor Shivers commented on the Chamber of Commerce’s Commerce & Industry Appreciation Dinner and the Weber Family’s donating back to teachers. Mayor Shivers also commented on SSM’s Soirée; her upcoming meeting with Director Shoemaker and citizens interested in Garfield Park; and the “Munch with the Mayor” to be held on October 30<sup>th</sup> at Pratt’s on Monroe.

**PUBLIC COMMENTS**

Joshua Price, 116 Mary, commented on the recent temporary roadside marker discussion and commented on trees planted in the City’s right-of-ways. (Hendricks/Jefferson Streets Intersection)

**ADJOURNMENT**

Council Member Nichols moved to adjourn the meeting. The motion was seconded by Council Member Miller. The Chair called for a vote and motion carried with the vote as follows: Ayes, Briggs, Nichols, Miller, Shivers. Nays, none. Absent, Williams. The City Council Regular Session Meeting was adjourned.

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CITY CLERK

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MAYOR

APPROVED BY COUNCIL OCTOBER 28, 2019

CITY OF MEXICO, MISSOURI  
OFFICE OF CITY MANAGER

Agenda: October 28, 2019

Members of City Council  
City of Mexico, Missouri

RE: An Ordinance Amending Chapter 34, Streets, Sidewalks and Other Public Places of the City of Mexico, Missouri Municipal Code By Establishing Article V. Temporary Roadside Markers

Dear City Council Members:

Upon Council's request, the attached Ordinance establishes regulations for the placement of temporary roadside markers in the City's right-of-ways. This Ordinance regulates the placement and monitoring of temporary roadside markers.

There are currently three (3) roadside memorials that are currently in violation of City Code. Establishing guidelines for temporary roadside marker, regulates the length of time that a temporary roadside marker may be placed in the City right-of-way and allows the placement of a religious marker per individual who died at the site. The temporary roadside marker is not intended to create an obstruction or safety hazard for vehicular or pedestrian traffic or cause a visual impediment for vehicular traffic, or create a nuisance.

Staff recommends Council proceed with two readings by title only and passage of the attached Ordinance. The Ordinance has been posted the required length of time.

Respectfully submitted,

Bruce R. Slagle  
City Manager

Attachment

**AN ORDINANCE AMENDING CHAPTER 34, STREETS, SIDEWALKS AND OTHER  
PUBLIC PLACES OF THE CITY OF MEXICO, MISSOURI MUNICIPAL CODE BY ESTABLISHING  
ARTICLE V. TEMPORARY ROADSIDE MARKERS**

**WHEREAS**, there is a need to set regulations for the placement and monitoring the length of time that a temporary roadside marker may be placed in and or on public owned right-of-way; and

**WHEREAS**, the City Council deems it important for the enforcement of these provisions of the Municipal Code for the establishment of temporary roadside markers within the City of Mexico.

**NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY  
OF MEXICO, MISSOURI AS FOLLOWS:**

Section 1. Chapter 34, Article V of the City Code for the City of Mexico, Missouri is hereby established as follows:

**Purpose** – To allow a temporary roadside marker as a memorial to commemorate with respect a site, where a person died suddenly and unexpectedly. A temporary roadside marker is not intended to create an obstruction or safety hazard for vehicular or pedestrian traffic, cause a visual impediment for vehicular traffic, or create a nuisance.

**Definition of Marker** – One Standard Latin Cross a/k/a Symbol of Death or similar religious symbolic symbol of death may be placed as a temporary roadside marker on the side of the city street within the public right-of-way or parkway to designate the site of where that person died. No other obstructions, temporary or permanent of any kind, are allowed in the City right-of-way or parkway and may be removed without notice.

**Construction of Marker** – One simple marker not to exceed 30” in height and 18” in width is allowed.

**Length of Time** – One marker per person that died may be placed for a period not to exceed 180 days following the date of death. If the marker is not removed within the allowed length of time, the City reserves the right to remove without notice.

**Placement of Marker** – The marker may not impede on pedestrian, wheelchair or vehicular traffic; therefore, no markers are allowed in the traveled portion of street or on sidewalks. Markers may not be placed within 30 feet of street intersections, on street signs or utility poles.

**Adjacent Property Owner Duty** – Section 34-13. Requires the adjacent property owner to maintain the right-of-way and/or parkway in front of their property; therefore, any adjacent property owner or tenant thereof may remove any obstruction or marker at their sole discretion and without notice.

**Prohibited for Criminal Activity** – No marker may be erected for an individual who was committing a criminal activity that led to their death and any such marker placed may be removed without notice.

Section 2. This Ordinance shall be in full force and effect from and after the time of its passage.

PASSED THIS 28<sup>TH</sup> DAY OF OCTOBER 2019

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MAYOR

ATTEST:

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City Clerk

CITY OF MEXICO, MISSOURI  
OFFICE OF DEPUTY CITY MANAGER

Agenda: October 28, 2019

Members of City Council  
City of Mexico, Missouri

RE: A Resolution Authorizing the City Manager to Enter Into An Agreement with the Mexico Senior Nutrition Center to Assist in Providing Services for Senior Citizens

Dear City Council Members:

The attached Resolution authorizes the City Manager to enter into an agreement with the Mexico Senior Nutrition Center to assist in providing services to senior citizens. Attached is a narrative of the nutrition program.

The 2019 – 2020 budget allows for the City of Mexico to contribute to the Mexico Senior Nutrition Center the sum of Fourteen Thousand and No/100 Dollars (\$14,000.00) to assist in the offset of operational costs related to providing programs, activities and nutritional luncheon services. The City has provided \$14,000 annually in assistance to the Mexico Nutrition Center since fiscal year 2017 and provided prior assistance in the amount of \$10,000 annually dating back to 2000.

Staff recommends that the City of Mexico and the Mexico Senior Nutrition Center enter into an agreement and that Council proceed with reading by title only and passage of the attached Resolution.

Respectfully submitted,

Roger D. Haynes  
Deputy City Manager

RDH  
Attachment

Reviewed by: Bruce R. Slagle, City Manager



**A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH THE MEXICO SENIOR NUTRITION CENTER TO ASSIST IN PROVIDING SERVICES FOR SENIOR CITIZENS**

WHEREAS, the City of Mexico recognizes the many benefits provided by the Mexico Senior Nutrition Center to its senior citizens; and

WHEREAS, the City of Mexico acknowledges the need for programs, activities and nutritional luncheon services provided to senior citizens; and

WHEREAS, the City of Mexico and the Mexico Senior Nutrition Center desire to enter into an agreement to continue to provide these services.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

- Section 1. The City Manager is hereby authorized to execute an agreement with the Mexico Senior Nutrition Center to assist in providing services to senior citizens.
  
- Section 2. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 28<sup>th</sup> DAY OF OCTOBER 2019

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MAYOR

ATTEST:

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City Clerk

CITY OF MEXICO, MISSOURI  
OFFICE OF DEPUTY CITY MANAGER

Agenda: October 28, 2019

Members of City Council  
City of Mexico, Missouri

RE: A Resolution Authorizing the City Manager To Enter Into An Agreement with the Mexico Area Chamber of Commerce To Assist in Marketing Activities for the City of Mexico

Dear City Council Members:

The attached Resolution authorizes the City Manager to enter into an agreement with the Mexico Area Chamber of Commerce to assist in marketing activities in the City of Mexico for the budget year 2019 – 2020.

The City of Mexico would contribute to the Mexico Area Chamber of Commerce the sum of Thirteen Thousand and No/Dollars (\$13,000.00) for use in the cost of marketing activities.

Staff recommends that the City of Mexico and the Mexico Area Chamber of Commerce enter into an agreement to promote marketing activities and that Council proceed with reading by title only and passage of the attached Resolution.

Respectfully submitted,

Roger D. Haynes  
Deputy City Manager

Attachment

Reviewed by: Bruce R. Slagle, City Manager

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH THE MEXICO AREA CHAMBER OF COMMERCE TO ASSIST IN MARKETING ACTIVITIES FOR THE CITY OF MEXICO**

WHEREAS, the City of Mexico recognizes the many benefits derived by the City, its businesses and citizens resulting from marketing activities in Mexico, Missouri; and

WHEREAS, the City of Mexico acknowledges the need for marketing activities and also recognizes the benefits associated with promoting the City of Mexico in marketing markets; and

WHEREAS, the City of Mexico and the Mexico Area Chamber of Commerce desire to enter into an agreement to promote Marketing activities to the City of Mexico.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

Section 1. The City Manager is hereby authorized to execute an agreement with the Mexico Area Chamber of Commerce to assist in promoting marketing activities in the City of Mexico.

Section 2. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 28<sup>TH</sup> DAY OF OCTOBER 2019

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MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

CITY OF MEXICO, MISSOURI  
OFFICE OF CITY ENGINEER/ PUBLIC WORKS DIRECTOR

Agenda: October 28, 2019

Members of City Council  
City of Mexico, Missouri

RE: A Resolution Authorizing the City Manager to Sign Task Order No. 8 with Horner & Shifrin for the Route J WWTP RAS/WAS Pump Replacement Phase II

Dear City Council Members:

As Council is aware, Horner & Shifrin reviewed and recommended the replacement of the 4 RAS/WAS pumps at the wastewater treatment plant. Council approved Phase I of the pump replacement at the April 22, 2019 Council Meeting. Phase I replaced 2 of the pumps and Phase II will replace the remaining 2 pumps.

Task Order No. 8, under the City's general services contract with Horner & Shifrin, provides for the preparation of bid documents, construction administration and limited on-site construction observation for Phase II of the RAS/WAS pump replacement.

Task Order No. 8 is for \$32,300 for professional services provided by Horner & Shifrin for the Phase II project. The 2019 – 2020 wastewater fund's annual budget allows \$75,000 for professional services.

Staff recommends Council proceed with reading by title only and passage of the Resolution authorizing the City Manager to sign Task Order No. 8 with Horner & Shifrin.

Respectfully submitted,

J. Kensey Russell, PE, LS  
City Engineer/Public Works Director

JKR/ND

Attachments

Reviewed by: Bruce R. Slagle, City Manager

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO SIGN TASK ORDER NO. 8 WITH HORNER & SHIFRIN FOR THE ROUTE J WWTP RAS/WAS PUMP REPLACEMENT PHASE II**

WHEREAS, the City of Mexico and Horner & Shifrin have a general service contract and;

WHEREAS, Task Order No. 8 provides for the preparation of bid documents, construction administration and limited on-site construction observation for the Route J WWTP RAS/WAS Pump Replacement Phase II.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

Section 1. The City Manager is hereby authorized to execute, on behalf of the City of Mexico, Task Order No. 8 for \$32,300 with Horner & Shifrin for the Route J WWTP RAS/WAS Pump Replacement Phase II.

Section 2. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 28<sup>TH</sup> DAY OF OCTOBER 2019

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MAYOR

ATTEST:

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CITY CLERK

CITY OF MEXICO, MISSOURI  
OFFICE OF PUBLIC WORKS DIRECTOR/ CITY ENGINEER

Agenda: October 28, 2019

Members of City Council  
City of Mexico, Missouri

RE: Staff Report – Purchase of 2 – Horizontal End  
Suction Chopper Pumps for the Route J WWTP

Dear City Council Members:

Bids were taken last year for the purchase and installation of 2 of the 4 RAS/WAS pumps at the wastewater treatment plant. The accepted low bid for installation was from Plan B Development utilizing Vaughan Horizontal End Suction Chopper pumps, purchased through the Vaughan distributor, Municipal Equipment Co.

The 2019 – 2020 allows \$90,000 for the purchase and installation of the remaining 2 pumps. This purchase is for the replacement of the 2 remaining pumps with identical pumps from Municipal Equipment Company. The city is purchasing the pumps direct from Municipal Equipment Company, at the same price as the last pumps, \$31,796 for 2 pumps.

Staff recommends that Council approve the purchase of 2 – Vaughan Horizontal End Suction Chopper Pumps from Municipal Equipment Company.

Respectfully submitted,

J. Kensey Russell, PE, LS  
City Engineer/Public Works Director

JKR/ND  
Attachments

Reviewed by: Bruce Slagle, City Manager