



**City of Mexico, Missouri
City Council Meeting Agenda
City Hall
300 N. Coal Street
Mexico, Missouri 65265**

**October 14, 2019
7:00 p.m.**

1. Call to Order

2. Roll Call

3. Approval of Minutes

A. September 23, 2019 – Regular Session

4. Resolution (Reading By Title Only and Passage)

A. Bill No. 2019 – 68. A Resolution Authorizing the City Manager to Enter Into An Agreement with The Help Center to Offset Operational Costs Related to Providing Services to Citizens. Reading By Title Only and Passage.

5. Other Business

A. Discussion – Temporary Memorial Roadside Markers

B. Claims

6. Comments

A. Council

B. Public (*Please state name and address for the record and keep comments to a maximum of three minutes*).

7. Adjournment

**CITY OF MEXICO, MISSOURI
CITY COUNCIL REGULAR MEETING MINUTES
SEPTEMBER 23, 2019**

The Council of the City of Mexico, Missouri met in regular session on September 23, 2019 at 7:00 p.m. in the Council Chambers of City Hall, with the following members present: Mayor Dr. Ayanna Shivers; Council Member Steve Nichols; Council Member Chris Miller; Council Member Vicki Briggs. Also present were Bruce Slagle, City Manager; Roger Haynes, Deputy City Manager; Kensey Russell, Public Works Director; Chad Shoemaker, Parks & Recreation Director; Rita Jackson, Community Development Director; Chief Susan Rockett, Public Safety Department; Patrick Shaw, IT Specialist; Drew Williford, City Engineer; Marcy LeCount, City Clerk; as well as members of the media and interested citizens. Absent, Chairman Pro Tem Chris Williams.

The Meeting was called to order with Mayor Shivers presiding.

APPROVAL OF MINUTES – SEPTEMBER 9, 2019 – REGULAR SESSION MEETING

Council Member Briggs moved for approval of the September 9, 2019 Regular Session minutes as presented. Council Member Miller seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Nichols, Miller, Shivers. Nays, none. Absent, Williams. The Minutes were approved as presented.

PUBLIC HEARING

To Consider a Change to Sanitary Sewer Use Charge Rates

Council Member Briggs moved to open the Public Hearing. Council Member Nichols seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Nichols, Miller, Shivers. Nays, none. Absent, Williams. The Public Hearing was open.

City Manager Slagle called upon Deputy City Manager Haynes to present the report.

The Notice of Public Hearing was advertised in the *Mexico Ledger* on August 14, 2019. This hearing is for purposes of discussing a rate increase proposal of approximately three (3) percent as follows:

	<u>User Charge Portion</u>	<u>Capital Charge Portion</u>	<u>Base Rate/Month</u>
Current			
Per 1,000 Gallons	\$ 1.26	\$ 5.32	\$ 9.09
Proposed			
Per 1,000 Gallons	\$ 1.30	\$ 5.53	\$ 9.09

Example Monthly Sewer Fee Based on usage of 5,000 gallons per month:

Current: \$41.99

Proposed: \$43.24

The City of Mexico retained the engineering services of Horner & Shifrin, Inc. of St. Louis, Missouri in 2008 to complete a capital asset analysis and facility plan on the City's wastewater treatment operation. Horner & Shifrin Inc. made a presentation to Council on April 27, 2009, on their findings and recommendations. The study clearly revealed that our aging infrastructure, industrial pretreatment program, and modifications to the regulatory requirements mandated by the Department of Natural Resources for effluent limitations created an immediate need for an upgrade of our existing wastewater facilities. The facility plan outlined an estimated \$12,461,400 in capital improvements, with an initial Phase I estimated investment of \$5,733,400 with the remaining facility and infrastructure improvements being made through succeeding phases.

Following Horner & Shifrin, Inc.’s presentation, Municipal & Financial Services Group reviewed with Council a multi-year financial projection of wastewater rates required to cover costs associated with operations, maintenance, and upcoming capital projects of the wastewater treatment plant.

On August 4, 2009, voters approved through a bond election, sewerage system revenue bonds in the amount of sixteen million dollars (\$16,000,000) by a margin of 10 to 1. On August 24, 2009 City Council approved by Ordinance an amendment to update sanitary sewer use rates allowing for the funding mechanism to get needed capital improvements underway. With wastewater treatment facility and collection system improvement plan phases in and a 10-year financial projection of wastewater rates supporting costs associated with operations, maintenance, and capital projects, staff moved forward and secured bond financing in the amount of \$5,765,000 for Phase I and \$5,695,000 for Phase II.

In keeping with updated financial projections presented to Council and the public, a scheduled sewer rate adjustment is required to provide adequate financial resources for debt service and continued improvements to the wastewater treatment facility and collection system. Deputy City Manager Haynes recommended Council proceed with the advertised public hearing.

Public Comments

None

Council Member Nichols moved to close the Public Hearing. Council Member Miller seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Nichols, Miller, Shivers. Nays, none. Absent, Williams. The Public Hearing was closed.

NEW BUSINESS – ORDINANCE (TWO READINGS BY TITLE ONLY AND PASSAGE)

Bill No. 2019 – 66. An Ordinance Amending Chapter 40, Article III, Division 4, Section 40 – 160(a) of the Mexico City Code Relating to Sanitary Sewer Use Charge.

Mayor Shivers called upon City Manager Slagle to present the report.

The Public Hearing was held earlier this evening providing the Council both background and future planning information for necessary capital improvements to the wastewater treatment facility and collection system. Staff has provided to Council and the public a 5-year financial projection of wastewater rates required to cover costs associated with operations, maintenance, and capital projects currently underway and forthcoming addressing both capacity and compliance in the City’s wastewater treatment operation. Based on the 5-year financial projection staff provides the following comparison between current rates and the proposed rates.

User Rate Comparison

Current Basic Sewage Charge

	<u>User Charge Portion</u>	<u>Capital Charge Portion</u>	<u>Total</u>
Administrative Charge – All Customers	--	--	\$ 9.09/month
Monthly Variable Portion	\$ 1.26	\$ 5.32	\$ 6.58 per 1,000 gallons

Updated Basic Sewage Charge:

Administrative Charge – All Customers	--	--	\$9.09/month
Monthly Variable Portion (per 1,000 gallons)	\$ 1.30	\$ 5.53	\$ 6.83 per 1,000 gallons

Also, users of the utility collection system that are located and/or deliver sewer flow from outside the City’s corporate limits shall be billed at a rate of one hundred fifty (150) percent of rates established for user types based on monthly metered water flow received from those flow contributors within the City’s corporate limits.

City Manager Slagle recommended Council proceed with two readings by title only and passage of the Bill No. 2019 – 66, which had been posted the required length of time.

Council Member Miller moved for first reading by title only of Bill No. 2019 – 66. Council Member Nichols seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Nichols, Miller, Shivers. Nays, none. Absent, Williams. First reading consideration was given to Bill No. 2019 – 66 by Council Member Miller.

Council Member Miller moved for second reading by title only of Bill No. 2019 – 66. Council Member Nichols seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Nichols, Miller, Shivers. Nays, none. Absent, Williams. Second reading consideration was given to Bill No. 2019 – 66 by Council Member Miller.

Council Member Miller moved for passage of Bill No. 2019 – 66. Council Member Nichols seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Nichols, Miller, Shivers. Nays, none. Absent, Williams. Bill No. 2019 – 66 was passed as Ordinance No. 4425.

NEW BUSINESS – RESOLUTION (READING BY TITLE ONLY AND PASSAGE)

Bill No. 2019 – 67. A Resolution Authorizing the City Manager to Execute Agreements with Various Organizations for Requested Funding from the Mexico Tourism Tax.

City Manager Slagle called upon Deputy City Manager Haynes to present the report.

The City of Mexico currently has a tourism tax that is collected by the hotels/motels within the city limits. The attached Resolution authorizes the City Manager to execute agreements with various organizations to receive tourism funding for its advertising campaign. The Mexico Tourism Commission reviewed applications for tourism funding and recommends to City Council the distribution of funds as follows:

<i>Organization</i>	<i>Festival</i>	<i>Purpose</i>	<i>Amount Requested</i>	<i>Amount Recommended</i>
Mexico Chamber of Commerce	Lite Boards – Mexico Memorial Airport	Advertising	\$575	\$575
Presser Arts Center	2019 Fall Programming	Advertising	\$4,700	\$4,000
Missouri Life	2019 – 2020 Publications	Advertising	\$12,968	\$12,968

Deputy City Manager Haynes recommended Council concur with the Mexico Tourism Commission’s recommendation and proceed with reading by title only and passage of Bill No. 2019 - 67.

Council Member Briggs moved for reading by title only of Bill No. 2019 – 67. Council Member Nichols seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Nichols, Miller, Shivers. Nays, none. Absent, Williams. Reading by title only was given to Bill No. 2019 – 67 by Council Member Briggs.

Council Member Briggs moved for passage of Bill No. 2019 – 67. Council Member Miller seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Nichols, Miller, Shivers. Nays, none. Absent, Williams. Bill No. 2019 – 67 was passed as Resolution No. 3949.

OTHER BUSINESS – APPOINTMENTS TO BOARD AND COMMISSIONS

Mexico – Audrain Library Board Karen Mossman and Steve Sims' terms expired July 2019. Ms. Mossman and Mr. Sims have each expressed an interest in reappointment. Staff has not received any other applications expressing an interest in serving on this board. (2 positions) City Manager Slagle also noted that an application was received from Matthew Robnett, expressing an interest in serving on the board.

Council Member Miller moved to reappoint Karen Mossman and Steve Sims to the Audrain – Library Board to each serve 3-year terms expiring July 2022. Council Member Nichols seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Nichols, Miller, Shivers. Nays, none. Absent, Williams.

Mexico Airport Advisory Board There is currently a resident position vacant on this board which expires October 2021. Jim Curtis has contacted Staff expressing an interest in serving on this board. (1 position)

Council Member Briggs moved to appoint Jim Curtis to the Mexico Memorial Advisory Board to serve an unexpired 3-year term expiring October 2021. Council Member Miller seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Nichols, Miller, Shivers. Nays, none. Absent, Williams.

Planning & Zoning Commission Helen Fenlon and Bryan Gruber's terms expired July 2019. Mrs. Fenlon and Mr. Gruber have each expressed an interest in reappointment. Staff has not received any other applications expressing an interest in serving on this board. (2 positions)

Council Member Miller moved to reappoint Helen Fenlon and Bryan Gruber to the Planning & Zoning Commission to each serve 3-year terms expiring July 2022. Council Member Nichols seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Nichols, Miller, Shivers. Nays, none. Absent, Williams.

Zoning Board of Adjustment Bruce Oliver's term expired June 2019 and Mr. Oliver has expressed an interest in reappointment. Staff has not received any other applications expressing an interest in serving on this board. (1 position)

Council Member Nichols moved to reappoint Bruce Oliver to the Zoning Board of Adjustment to serve a 5-year term expiring June 2024. Council Member Miller seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Nichols, Miller, Shivers. Nays, none. Absent, Williams.

Mexico Park Board Kathy Hopkins, Terry Henage and Jim Kropf's terms expired June 2019 and Adam Henderson just recently resigned. Ms. Hopkins and Mr. Henage have each expressed an interest in reappointment. Staff has received applications from Mike Pfeifer, Lindsay Isgrig and Ashley Kreyling expressing an interest in serving on this board. (2 positions)

Council Member Miller moved to concur with the City Manager's recommendation to reappoint Kathy Hopkins and Terry Henage to the Mexico Park Board to each serve 3-year terms expiring June 2021. Council Member Nichols seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Nichols, Miller, Shivers. Nays, none. Absent, Williams.

Council Member Miller moved to concur with the City Manager's recommendation to appoint Lindsey Isgrig to the Mexico Park Board to serve a 3-year term expiring June 2022. Council Member Briggs seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Nichols, Miller, Shivers. Nays, none. Absent, Williams.

Council Member Miller moved to concur with the City Manager’s recommendation to appoint Ashley Kreyling to the Mexico Park Board to serve an unexpired 3-year term expiring June 2021. Council Member Briggs seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Nichols, Miller, Shivers. Nays, none. Absent, Williams.

Claims

The list of claims was presented for approval.

Council Member Miller moved for approval of the list of claims as presented. Council Member Nichols seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Nichols, Miller, Shivers. Nays, none. Absent, Williams.

The list of claims was approved.

COUNCIL COMMENTS

Council Member Nichols commented on the Relay for Life event held in the downtown area and also commented on Mayor Shivers’ participation in the event.

Council Member Miller commented on the Presser Arts Center’s production of “Dances with Crows” and the Relay for Life event.

Mayor Shivers commented on the Relay for Life event, the recent MMA Alumni event and the recent “Munch with the Mayor” and upcoming events.

PUBLIC COMMENTS

None

ADJOURNMENT

Council Member Miller moved to adjourn the meeting. The motion was seconded by Council Member Nichols. The Chair called for a vote and motion carried with the vote as follows: Ayes, Briggs, Nichols, Miller, Shivers. Nays, none. Absent, Williams. The City Council Regular Session Meeting was adjourned.

MAYOR

CITY CLERK

APPROVED BY COUNCIL SEPTEMBER 23, 2019

CITY OF MEXICO, MISSOURI
OFFICE OF DEPUTY CITY MANAGER

Agenda: October 14, 2019

Members of City Council
City of Mexico, Missouri

RE: A Resolution Authorizing the City Manager to Enter Into An Agreement with The Help Center to Offset Operational Costs Related to Providing Services to Citizens

Dear City Council Members:

The attached Resolution authorizes the City Manager to enter into an agreement with The Help Center to assist in the offset of operational costs related to providing services to citizens.

The 2019 – 2020 budget allows for the City of Mexico to contribute to The Help Center the sum of Five Thousand and No/100 Dollars (\$5,000) for the use in the offset of operational costs related to providing programs, activities and services to citizens. The City provided assistance to The Help Center in 2004, 2009, 2010 and 2011 in the amount of \$5,000. In 2012, Council approved to increase the level of support to The Help Center to \$10,000 based on the need for additional assistance. Council approved the level of funding to return to \$5,000 in 2017.

Staff recommends that the City of Mexico and The Help Center enter into an agreement and that Council proceed with reading and passage to the attached Resolution.

Respectfully submitted,

Roger D. Haynes
Deputy City Manager

Attachment Reviewed by: Bruce R. Slagle, City Manager

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH THE HELP CENTER TO OFFSET OPERATIONAL COSTS RELATED TO PROVIDING SERVICES TO CITIZENS

WHEREAS, the City of Mexico recognizes the many benefits provided by The Help Center to its citizens; and

WHEREAS, the City of Mexico acknowledges the need for programs, activities and services provided to citizens; and

WHEREAS, the City of Mexico and The Help Center desire to enter into an agreement to continue to provide these services.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

Section 1. The City Manager is hereby authorized to execute an agreement with The Help Center to assist in the offset of operational costs related to providing these services.

Section 2. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 14th DAY OF OCTOBER 2019

MAYOR

ATTEST:

City Clerk

AN ORDINANCE AMENDING CHAPTER 34, STREETS, SIDEWALKS AND OTHER PUBLIC PLACES OF THE CITY OF MEXICO, MISSOURI MUNICIPAL CODE BY ESTABLISHING ARTICLE V. TEMPORARY ROADSIDE MARKERS

WHEREAS, there is a need to set regulations for the placement and monitoring the length of time that a memorial roadside marker may be placed in and or on public owned right-of-way; and

WHEREAS, the City Council deems it important for the enforcement of these provisions of the Municipal Code for the establishment of memorial roadside marker within the City of Mexico.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI AS FOLLOWS:

Section 1. Chapter 34, Article V of the City Code for the City of Mexico, Missouri is hereby established as follows:

Purpose – To allow a temporary roadside Marker as a Memorial to commemorate with respect a site where a person died suddenly and unexpectedly. A temporary roadside Marker is not intended to create an obstruction for vehicular or pedestrian traffic, cause a visual impediment for vehicular traffic, or create a nuisance.

Definition of Marker – One Standard Latin Cross aka Symbol of Death or similar religious symbolic symbol of death may be placed as temporary roadside Marker on the side of the city street within the public right-of-way or parkway to designate the site of where that person died. No other obstructions temporary or permanent of any kind are allowed in the City right-of-way or parkway and may be removed without notice.

Construction of Marker – One simple Marker not to exceed 30” in height and 18” in width is allowed.

Length of Time – One Marker per person may be placed for a period not to exceed 180 days following the date of death. If the Marker is not removed within the allowed length of time, the City reserves the right to remove without notice.

Placement of Marker – The Marker may not impede on pedestrian, wheelchair or vehicular traffic; therefore, no markers are allowed in the traveled portion of street or on sidewalks. Markers may not be placed within 30 feet of street intersections, on street signs or utility poles.

Adjacent Property Owner Duty – Section 34-13. Requires the adjacent property owner to maintain the right-of-way and/or parkway in front of their property; therefore, any adjacent property owner or tenant thereof may remove any obstruction or marker at their sole discretion and without notice.

Prohibited for Criminal Activity – No Markers may be erected for an individual who was directly involved in criminal activity that led to their death and may be removed without notice.

This Ordinance shall be in full force and effect from and after the time of its passage.