



**City of Mexico, Missouri
City Council Meeting Agenda
City Hall
300 N. Coal Street
Mexico, Missouri 65265**

**July 22, 2019
7:00 p.m.**

1. Call to Order

2. Roll Call

3. Approval of Minutes

A. July 8, 2019 – Regular Session

4. Resolution (Reading By Title Only and Passage)

A. Bill No. 2019 – 52. A Resolution Authorizing the City Manager to Sign Change Order No. 3 with Rhad A. Baker Construction for the Holt Street Project, TIDP 4400(310).
Reading By Title Only and Passage.

5. Other Business

A. Claims

6. Comments

A. Council

B. Public (*Please state name and address for the record and keep comments to a maximum of three minutes*).

7. Adjournment

**CITY OF MEXICO, MISSOURI
CITY COUNCIL REGULAR MEETING MINUTES
JULY 8, 2019**

The Council of the City of Mexico, Missouri met in regular session on July 8, 2019 at 7:00 p.m. in the Council Chambers of City Hall, with the following members present: Mayor Dr. Ayanna Shivers; Chairman Pro Tem Chris Williams; Council Member Steve Nichols; Council Member Chris Miller; Council Member Vicki Briggs. Also present were Bruce Slagle, City Manager; Roger Haynes, Deputy City Manager; Russell Runge, Assistant City Manager/Economic Development; Chad Shoemaker, Parks & Recreation Director; Rita Jackson, Community Development Director; Chief Susan Rockett, Public Safety Department; Patrick Shaw, IT Specialist; Drew Williford, City Engineer; Louis J. Leonatti, City Attorney; Marcy LeCount, City Clerk; as well as members of the media and interested citizens.

The Meeting was called to order with Mayor Shivers presiding.

APPROVAL OF MINUTES – JUNE 24, 2019 – WORK SESSION MEETING

Chairman Pro Tem Williams moved for approval of the June 24, 2019 Work Session minutes as presented. Council Member Briggs seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Williams, Shivers, Briggs. Nays, none. Abstain, Nichols, Miller. The Minutes were approved as presented

APPROVAL OF MINUTES – JUNE 24, 2019 – REGULAR SESSION MEETING

Chairman Pro Tem Williams moved for approval of the June 24, 2019 Regular Session minutes as presented. Council Member Briggs seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Williams, Shivers, Briggs. Nays, none. Abstain, Nichols, Miller. The Minutes were approved as presented.

NEW BUSINESS – ORDINANCES (TWO READINGS BY TITLE ONLY AND PASSAGE)

Bill No. 2019 – 49. An Ordinance of the City of Mexico, Missouri, to Establish a Procedure to Disclose Potential Conflicts of Interest and Substantial Interests for Certain Municipal Officials.

Mayor Shivers called upon City Manager Slagle to present the report.

In accordance with the provisions of S.B. 262, each political subdivision with an annual operating budget in excess of one million dollars must file personal financial interest statements or devise a code of ethics. Bill No. 2019 – 49 establishes a procedure for disclosure by certain officials and employees of private financial or other interests in matters affecting the City. City Manager Slagle recommended Council proceed with two readings by title only and passage of Bill No. 2019 – 49, which had been posted the required length of time.

Chairman Pro Tem Williams moved for first reading by title only of Bill No. 2019 – 49. Council Member Nichols seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Williams, Shivers, Nichols, Briggs, Miller. Nays, none. First reading consideration was given to Bill No. 2019 – 49 by Chairman Pro Tem Williams.

Chairman Pro Tem Williams moved for second reading by title only of Bill No. 2019 – 49. Council Member Nichols seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Williams, Shivers, Nichols, Briggs, Miller. Nays, none. Second reading consideration was given to Bill No. 2019 – 49 by Chairman Pro Tem Williams.

Chairman Pro Tem Williams moved for passage of Bill No. 2019 – 49. Council Member Nichols seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Williams, Shivers, Nichols, Briggs, Miller. Nays, none. Bill No. 2019 – 49 was passed as Ordinance No. 4413.

Bill No. 2019 – 50. An Ordinance Approving the Final Plat of Salmons Subdivision to the City of Mexico, Missouri.

City Manager Slagle called upon Director Jackson to present the report.

This is a request for Final Approval of Salmons Subdivision Plat, submitted by Ronald L. Salmons and Betty L. Salmons, husband and wife. Salmons Subdivision is 0.53 acres located on the northeast corner of Clay and Olive Streets. This subdivision consolidates three lots located in Clarks Addition, Lots 9, 10 and 11 of Block 1 into one (1) lot. The property is zoned C-2, General Commercial. Currently, there are two (2) 35' x 100' storage units located on Lots 9 and 10. The owner did not obtain a building permit for the construction of the storage unit on Lot 10. It does not meet the minimum depth of 25' rear yard making it nonconforming. This plat would correct the setback problem. Staff reviewed the proposed plat for City compliance and all utilities are in place. Preliminary and Final Approval was given to the plat on June 10, 2019 by the Planning and Zoning Commission. Director Jackson recommended Council proceed with two readings by title only and passage of Bill No. 2019 – 50, which had been posted the required time.

Council Member Miller moved for first reading by title only of Bill No. 2019 – 50. Chairman Pro Tem Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Williams, Shivers, Nichols, Briggs, Miller. Nays, none. First reading consideration was given to Bill No. 2019 – 50 by Council Member Miller.

Council Member Miller moved for second reading by title only of Bill No. 2019 – 50. Chairman Pro Tem Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Williams, Shivers, Nichols, Briggs, Miller. Nays, none. Second reading consideration was given to Bill No. 2019 – 50 by Council Member Miller.

Council Member Miller moved for passage of Bill No. 2019 – 50. Chairman Pro Tem Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Williams, Shivers, Nichols, Briggs, Miller. Nays, none. Bill No. 2019 – 50 was passed as Ordinance No. 4414.

NEW BUSINESS – RESOLUTION (READING BY TITLE ONLY AND PASSAGE)

Bill No. 2019 – 51. A Resolution Authorizing the City Manager to Sign a Hangar Lease with Roger Dubbert.

City Manager Slagle called upon Assistant City Manager Runge to present the report.

Bill No. 2019 – 51 authorizes the City Manager to sign a Hangar Lease between the City of Mexico and Roger Dubbert. A list of persons interested in renting airport hangars at the Mexico Memorial Airport is maintained in the City Manager's Office and is posted at the Mexico Memorial Airport. Hangar twenty (20) has been vacated and the placement on the hangar list allows Roger Dubbert the opportunity to accept a hangar. The Lease will be for a term of one year, automatically renewable at the end of the first year with the hangar rent being \$80 per month. The Mexico Airport Advisory Board met on April 4, 2011 and recommended that Council authorize the City Manager to sign a Hangar Lease with potential renters as the hangars become available to those expressing an interest per the posted hangar list. Assistant City Manager Runge recommended Council proceed with reading and passage of Bill No. 2019 – 51.

Council Member Nichols moved for reading by title only of Bill No. 2019 – 51. Chairman Pro Tem Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Williams, Shivers, Nichols, Briggs, Miller. Nays, none. Bill No. 2019 – 51 was read by title only by Council Member Nichols.

Council Member Nichols moved for passage of Bill No. 2019 – 51. Mayor Shivers seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes,

Williams, Shivers, Nichols, Briggs, Miller. Nays, none. Bill No. 2019 – 51 was passed as Resolution No. 3944.

OTHER BUSINESS

Staff Report – Accepting A Quote from Mid-State Petroleum Equipment, Inc. to Remove and Replace a 3,000 Gallon Fuel Tank at the Mexico Memorial Airport

City Manager Slagle called upon Assistant City Manager Runge to provide the report.

The 3,000-gallon fuel tank at the Mexico Memorial Airport is currently at an age where it needs to be replaced. The current tank does not have an adequate siphon system to clean sediment, which accumulates within the tank. The tank replacement is a specialized need, one which few companies can provide in Mid Missouri. Three separate companies were contacted with two responding. The lowest quote to remove the existing 3,000-gallon tank and install a new epoxy lined tank was submitted by Mid-State Petroleum (MSPE) of Hallsville, Missouri for \$15,174.14. Quotes Received from: Branco of Hannibal, Missouri – did not submit a quote; Mid-State Petroleum Equipment of Hallsville, Missouri – \$15,174.14; and Neumayer Equipment of Blue Springs, Missouri – \$21,365.00. The 2018 – 2019 annual budget allows \$15,000 for the purchase of the tank. It is anticipated to take up to 8-10 weeks to receive the tank and once the tank is received, installation will be completed in one day. Assistant City Manager Runge recommended Council accept the quote from Mid-State Petroleum for \$15,174.14 to replace the 3,000-gallon fuel tank at Mexico Memorial Airport.

Council Member Miller moved to accept the quote from Mid – State Petroleum Equipment, Inc. in the amount of \$15,174.14, to purchase and install a 3,000-gallon fuel tank at the Mexico Memorial Airport. Council Member Briggs seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Williams, Shivers, Nichols, Briggs, Miller. Nays, none.

Claims

The list of claims was presented for approval.

Chairman Pro Tem Williams moved for approval of the list of claims as presented. Council Member Briggs seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Williams, Shivers, Nichols, Briggs, Miller. Nays, none.

The list of claims was approved.

COUNCIL COMMENTS

Council Member Miller commented on the July 4th holiday.

Council Member Nichols commented on the recent street cut in the downtown district. City Engineer Williford provided additional information on the street cut.

Chairman Pro Tem Williams commented on tables in the shelter. Director Shoemaker provided information on the placement of tables in park shelters.

Chairman Pro Tem Williams commented on brush obstructing the intersection at Teal Lake and Fairgrounds and commented on the July 4th holiday fireworks.

Council Member Briggs commented on the weather.

Mayor Shivers commented on the July 4th holiday activities and fireworks. Mayor Shivers commented on an odor that is noticeable in the Garfield Park area. Staff held discussion regarding recent complaints on the odor.

Mayor Shivers commented on a recent complaint from a resident along Holt Street regarding sewer line damage caused by the Contractor working in the area. Staff indicated that contact would be made with the resident to inspect the sewer line for damage.

Mayor Shivers reported on the recent “Munch with the Mayor” that was held and the results of the meeting. Mayor Shivers indicated that Director Jackson had agreed to attend the last meeting and was hoping to get other Directors to attend future meetings.

City Manager Slagle commented on the Holt Street paving project and the invitation to Council Members to attend the July 13 preview. The preview has been rescheduled to July 19.

PUBLIC COMMENTS

Joshua Price, 116 Mary Street, commented on the timing of the playground equipment replacement at Hardin Park.

Staff provided information on the playground equipment replacement.

ADJOURNMENT

Chairman Pro Tem Williams moved to adjourn the meeting. The motion was seconded by Council Member Briggs. The Chair called for a vote and motion carried with the vote as follows: Ayes, Williams, Shivers, Nichols, Briggs, Miller. Nays, none. The City Council Regular Session Meeting was adjourned.

MAYOR

CITY CLERK

APPROVED BY COUNCIL JULY 22, 2019

CITY OF MEXICO, MISSOURI
OFFICE OF CITY ENGINEER/PUBLIC WORKS DIRECTOR

Agenda: July 22, 2019

Members of City Council
City of Mexico, Missouri

RE: A Resolution Authorizing the City Manager to Sign Change Order No. 3 with Rhad A. Baker Construction LLC for the Holt Street Project, TIDP 4400(310)

Dear City Council Members:

Change Order No. 3 will address subgrade soil issues for the Holt Street Project. A remediation method is necessary to make a firm subgrade for the paving. Rhad A. Baker Construction LLC plans to create a cement stabilized base by mixing cement into the soil, compacting it and grading it. The cement will combine with some of the excess moisture in the soil as well as reduce the plasticity (expansion-contraction) of the clay in the soil. Change Order No. 3 will also extend the project time to the contract for one week, to allow for this work.

The cost for the work was negotiated to \$18.45 a sq. yd., with a total estimate of \$78,025.25. There are sufficient funds in the grant to cost share \$64,277.40 of this cost, with the balance coming from the city project reserve funds. The Missouri Department of Transportation (MoDOT) has also provided a verbal agreement for Change Order No. 3.

Staff recommends Council proceed with reading by title only and passage the attached Resolution authorizing the City Manager to sign Change Order No. 3 with Rhad A. Baker Construction LLC for the Holt Street Project, TIDP 4400(310).

Respectfully Submitted,

J. Kensey Russell, PE, LS
City Engineer/ Public Works Director

Jkr/dnt
Attachments

Reviewed By: Bruce R. Slagle, City Manager

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO
SIGN CHANGE ORDER NO. 3 WITH RHAD A. BAKER CONSTRUCTION LLC
FOR THE HOLT STREET PROJECT, TIDP 4400(310)**

WHEREAS, the City of Mexico has a contract with Rhad A. Baker Construction LLC for the reconstruction of Holt Street; and

WHEREAS, the project is partially funded (80%) by a federal aid to innovation funds, administrated through the Missouri Department of Transportation and 20% funded by the City; and

WHEREAS, the existing subgrade was found to be unsuitable material and this Change Order compensates the Contractor to stabilize the unsuitable material.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

Section 1. The City Manager is hereby authorized to execute, on behalf of the City of Mexico, Change Order No. 3 with Rhad A. Baker Construction LLC for the Holt Street Project subgrade stabilization.

Section 2. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 22nd DAY OF JULY 2019

MAYOR

ATTEST:

CITY CLERK