



**City of Mexico, Missouri
City Council Meeting Agenda
City Hall
300 N. Coal Street
Mexico, Missouri 65265**

**July 8, 2019
7:00 p.m.**

- 1. Call to Order**
- 2. Roll Call**
- 3. Approval of Minutes**
 - A. June 24, 2019 – Work Session
 - B. June 24, 2019 – Regular Session
- 4. Ordinance (Two Readings By Title Only and Passage)**
 - A. Bill No. 2019 – 49. An Ordinance of the City of Mexico, Missouri, to Establish a Procedure to Disclose Potential Conflicts of Interest and Substantial Interests for Certain Municipal Officials. Two Readings By Title Only and Passage.
 - B. Bill No. 2019 – 50. An Ordinance Approving the Final Plat of Salmons Subdivision to the City of Mexico, Missouri. Two Readings By Title Only and Passage.
- 5. Resolution (Reading By Title Only and Passage)**
 - A. Bill No. 2019 – 51. A Resolution Authorizing the City Manager to Sign a Hangar Lease with Roger Dubbert. Reading By Title Only and Passage.
- 6. Other Business**
 - A. Staff Report – Accepting A Quote from Mid-State Petroleum Equipment, Inc. to Remove and Replace a 3,000 Gallon Fuel Tank at the Mexico Memorial Airport
 - B. Claims
- 7. Comments**
 - A. Council
 - B. Public (*Please state name and address for the record and keep comments to a maximum of three minutes*).
- 8. Adjournment**

**CITY OF MEXICO, MISSOURI
CITY COUNCIL MEETING MINUTES
JUNE 24, 2019**

The Council of the City of Mexico, Missouri met in work session on June 24, 2019 at 6:00 p.m. in the Council Chambers of City Hall, with the following members present: Mayor Dr. Ayanna Shivers; Chairman Pro Tem Chris Williams; Council Member Vicki Briggs. Also present were Bruce Slagle, City Manager; Roger Haynes, Deputy City Manager; Russell Runge, Assistant City Manager/Economic Development; Kensey Russell, Public Works Director; Rita Jackson, Community Development Director; Chad Shoemaker, Parks & Recreation Director; Patrick Shaw, IT Specialist; Lou Leonatti, City Attorney; Marcy LeCount, City Clerk; as well as members of the media. Absent, Council Member Steve Nichols; Council Members Chris Miller.

The Meeting was called to order with Mayor Shivers presiding.

COUNCIL DISCUSSION – COMMUNITY DEVELOPMENT DEPARTMENT UPDATE

City Manager Slagle called upon Director Jackson to provide the report.

Director Jackson provided an update of the Community Development Department’s programs and responsibilities. Director Jackson provided an overview of the divisions within the department. Director Jackson reported on Building Code; Code Enforcement; Mexico Animal Shelter; Demolition Program; and Building & Grounds Maintenance.

Director Jackson also reported on programs that are offered through the department, e.g. backflow valve program, sidewalk replacement program, demolition program and the household hazardous waste collection facility. Director Jackson also provided an overview of the various boards and commissions that are a part of the department.

COUNCIL DISCUSSION – ESTABLISHING REGULATIONS FOR TEMPORARY ROADSIDE MARKERS

Mayor Shivers called upon City Manager Slagle to provide the report.

City Manager Slagle presented to Council Members a draft of an Ordinance proposing regulations for temporary roadside markers. City Manager Slagle and Council Members held discussion regarding the proposed Ordinance. It was determined that further discussion would be held at the July 22, 2019 Work Session.

OTHER BUSINESS – CONSIDERATION OF FUTURE DISCUSSION ITEMS

None

PROJECT UPDATES

City Manager Slagle provided comments on the recent notification from Charter Communications announcing the closing of their walk-in office in Mexico, Missouri. The office will be closed for walk-in service effective July 1, 2019.

Chairman Pro Tem Williams inquired about the status of the Brookstone Building. Assistant City Manager Runge provided additional information.

ADJOURNMENT

Council Member Briggs moved to close the work session. The motion was seconded by Chairman Pro Tem Williams. The Chair called for a vote and motion carried with the vote as follows: Ayes, Briggs, Shivers, Williams. Nays, none. Absent, Nichols, Miller.

The City Council Work Session Meeting was adjourned.

Mayor

City Clerk

APPROVED BY COUNCIL JULY 8, 2019

**CITY OF MEXICO, MISSOURI
CITY COUNCIL REGULAR MEETING MINUTES
JUNE 24, 2019**

The Council of the City of Mexico, Missouri met in regular session on June 24, 2019 at 7:00 p.m. in the Council Chambers of City Hall, with the following members present: Mayor Dr. Ayanna Shivers; Chairman Pro Tem Chris Williams; Council Member Vicki Briggs. Also present were Bruce Slagle, City Manager; Roger Haynes, Deputy City Manager; Russell Runge, Assistant City Manager/Economic Development; Kensey Russell, Public Works Director; Chad Shoemaker, Parks & Recreation Director; Rita Jackson, Community Development Director; Major Brice Mesko, Public Safety Department; Patrick Shaw, IT Specialist; Louis J. Leonatti, City Attorney; Marcy LeCount, City Clerk; as well as members of the media and interested citizens. Absent, Council Member Steve Nichols; Council Member Chris Miller.

The Meeting was called to order with Mayor Shivers presiding.

PRESENTATION – TRIM GRANT

ANN KOENIG, COMMUNITY FORESTER, MISSOURI DEPARTMENT OF CONSERVATION

Koenig presented Mayor Shivers with a check (\$8,000) from the MO Department of Conservation. The check represented the City of Mexico's participation in the TRIM (Tree Resource Improvement and Maintenance) Grant. TRIM is a competitive, cost-share tree care program administered by the Department and the Missouri Community Forest Council to assist government entities with the management, improvement, or conservation of trees on public lands.

APPROVAL OF MINUTES – JUNE 10, 2019 – REGULAR SESSION MEETING

Chairman Pro Tem Williams moved for approval of the June 10, 2019 Regular Session minutes as presented. Council Member Briggs seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Williams, Shivers, Briggs. Nays, none. Absent, Nichols, Miller. The Minutes were approved as presented.

NEW BUSINESS – ORDINANCE (TWO READINGS BY TITLE ONLY AND PASSAGE)

Bill No. 2019 – 44. An Ordinance Amending Section 1 of Ordinance No. 4395 Calling for an Election In the City of Mexico, Missouri, On the Question of Imposing A One-Half of One Percent Capital Improvements Sales Tax; Designating the Time of the Holding of Said Election; and Authorizing and Directing the City Clerk to Give Notice of Said Election.

Mayor Shivers called upon City Manager Slagle to present the report.

Council approved the passage of Ordinance 4395 on June 10, 2018 calling for an election to continue ½ cent Capital Improvements Sales Tax, which has been used to finance improvements for the construction and repair of streets, curbs and gutters, storm sewers, bridges, drainage ditches and culverts and other capital improvements. Voter approval was received at the April 2, 2019 election and Ordinance No. 4395 was submitted to the Missouri Department of Revenue, per Missouri State Statute requirement. Staff was contacted by the Department of Revenue indicating that a reference in the original Ordinance, city transportation sales tax trust fund, would need to be amended to collect the tax as a capital improvement sales tax. The attached Ordinance addresses DOR's request by removing the reference and allowing the funds to be kept as a capital improvement sales tax. City Manager Slagle recommended Council proceed with two readings by title only and passage of Bill No. 2019 – 44, which had been posted the required length of time.

Chairman Pro Tem Williams moved for first reading by title only of Bill No. 2019 – 44. Council Member Briggs seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Williams, Shivers, Briggs. Nays, none. Absent, Nichols, Miller. First reading consideration was given to Bill No. 2019 – 44 by Chairman Pro Tem Williams.

Chairman Pro Tem Williams moved for second reading by title only of Bill No. 2019 – 44. Mayor Shivers seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Williams, Shivers, Briggs. Nays, none. Absent, Nichols, Miller. Second reading consideration was given to Bill No. 2019 – 44 by Chairman Pro Tem Williams.

Chairman Pro Tem Williams moved for passage of Bill No. 2019 – 44. Council Member Briggs seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Williams, Shivers, Briggs. Nays, none. Absent, Nichols, Miller. Bill No. 2019 – 44 was passed as Ordinance No. 4412.

NEW BUSINESS – RESOLUTIONS (READING BY TITLE ONLY AND PASSAGE)

Bill No. 2019 – 45. A Resolution Authorizing the City Manager to Enter Into Agreements with the Mexico School District to Assist in Providing Additional Police Services to the School District.

Mayor Shivers called upon City Manager Slagle to present the report.

Bill No. 2019 - 45 authorizes the City Manager to enter into agreements with the Mexico School District to assist in providing additional police service at all school district locations. The City of Mexico, by its Public Safety Department, would assist by providing police services for the safety and protection of the students in the public school district. The costs for these services will be funded by the Mexico School District. City Manager Slagle recommended Council proceed with reading by title only and passage of Bill No. 2019 – 45.

Council Member Briggs moved for reading by title only of Bill No. 2019 – 45. Chairman Pro Tem Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Williams, Shivers, Briggs. Nays, none. Absent, Nichols, Miller. Bill No. 2019 – 45 was read by title only by Council Member Briggs.

Council Member Briggs moved for passage of Bill No. 2019 – 45. Mayor Shivers seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Williams, Shivers, Briggs. Nays, none. Absent, Nichols, Miller. Bill No. 2019 – 45 was passed as Resolution No. 3940.

Bill No. 2019 – 46. A Resolution of the City of Mexico, Missouri Adopting All Aspects Pertaining to the City of Mexico in the Audrain County Multi-Jurisdictional Hazard Mitigation Plan and the Effort to Become a Disaster Resistant Community.

City Manager Slagle called upon Director Russell to present the report.

Hazard Mitigation plans are required for nearly 1,000 cities and 114 counties in Missouri for all federally declared disasters such as flood, earthquake, dam failure, severe winter weather, tornado and windstorms, drought and extreme heat, and wildfire. Under the new rules for federal mitigation funding, local governments will be required to have Federal Emergency Management Agency (FEMA) approved hazard mitigation plans in place as a condition to receiving federal mitigation grant funding. Under the initiative set forth by Missouri's State Emergency Management Agency (SEMA), the Missouri Association of Councils of Government (MACOG) agreed to meet the challenge of developing county and municipal plans throughout the state. The 19 regional planning commissions of MACOG provide an effective way for local governments to work together to share technical staff and address common problems in need of an area-wide approach. They also can effectively deliver programs that might be beyond the resources of an individual county or municipal government. The intent of the regional planning commissions in Missouri is to be of service to their member counties and municipalities and to bring an organized approach to addressing a broad cross-section of area-wide issues. They also are available to assist their member entities in coordinating the needs of the area with state and federal agencies or with private companies or other public bodies. Through SEMA's Scope of Work, Audrain County contracted with Mark Twain Regional Council of Governments (MTRCOG) and participated fully in the preparation of the plan. Once this plan is approved, Audrain County and cities within the County will be eligible for

future mitigation assistance from FEMA and will be able to more effectively carry out mitigation activities to lessen the adverse impact of future disasters within Audrain County. The primary role of the regional planning commission is to provide a technical staff capable of providing sound advice to its membership and working for coordination of various planning and infrastructure needs among the various counties and municipalities, as appropriate. The staff of the Mark Twain Regional Council of Governments (MTRCOG) prepared the Audrain County Natural Hazard Mitigation Plan and serves the counties of Marion, Ralls, Pike, Shelby, Monroe, Audrain, Macon, and Randolph as well as the incorporated municipalities within those counties. Participation of local governing bodies as stakeholders is critical to successful mitigation implementation.

The County Multi-Hazard Mitigation Plan is a multi-jurisdictional plan that covers the following jurisdictions that participated in the planning process: • Audrain County • City of Mexico • City Vandalia • City Laddonia • Community R-VI School. This plan will not deal with those events that happen on a daily basis, which do not cause widespread problems and are handled routinely by the county and city officials. However, this plan will deal with the natural disasters of flooding, earthquakes, drought and extreme heat, severe winter weather, severe storms and tornados, dam failure, wildfires, levee failure, landslide, and sinkholes. The occurrence of any of the above could create needs and cause suffering that the victims cannot alleviate without assistance, and that requires a commitment of governmental resources. The mission of the Audrain County Natural Hazards Mitigation Plan is to promote sound public policy designed to protect citizens, critical facilities, infrastructure, private property, and the environment from natural hazards. This can be achieved by increasing public awareness, documenting the resources for risk reduction and loss-prevention, and, identifying activities to guide the county towards building a safer, more sustainable community. Director Russell recommended Council adopt all aspects pertaining to the City of Mexico in the Audrain County Multi-Jurisdictional Hazard Mitigation Plan and the effort to become a disaster resistant community and proceed with reading by title only and passage of Bill No. 2019 – 46.

Chairman Pro Tem Williams moved for reading by title only of Bill No. 2019 – 46. Council Member Briggs seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Williams, Shivers, Briggs. Nays, none. Absent, Nichols, Miller. Bill No. 2019 – 46 was read by title only by Chairman Pro Tem Williams.

Chairman Pro Tem Williams moved for passage of Bill No. 2019 – 46. Mayor Shivers seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Williams, Shivers, Briggs. Nays, none. Absent, Nichols, Miller. Bill No. 2019 – 46 was passed as Resolution No. 3941.

Bill No. 2019 – 47. A Resolution Accepting the Conveyance of A Right-of-Way and Temporary Construction Easement for the Holt Street Reconstruction Project (MoDOT TIDP 4400 (310) Project). Mayor Shivers called upon City Manager Slagle to present the report.

As Council is aware, the City of Mexico applied through MoDOT to the Federal Highway Administration, for Accelerating Innovative Development (AID) funding in September 2016, to reconstruct Holt Street pavement and sidewalks. Staff was notified that the City has received the requested funding in November 2017. Design of the sidewalks requires additional right-of-way and construction easements to avoid existing utility poles. Council approved accepting right-of ways and temporary easements from property owners at several meetings. This Resolution would again authorize Council to accept a right-of-way and temporary easements from an additional property owner, Sandra Johnson. City Manager Slagle recommended Council proceed with reading by title only and passage of Bill No. 2019 – 47.

Mayor Shivers moved for reading by title only of Bill No. 2019 – 47. Chairman Pro Tem Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Williams, Shivers, Briggs. Nays, none. Absent, Nichols, Miller. Bill No. 2019 – 47 was read by title only by Mayor Shivers.

Mayor Shivers moved for passage of Bill No. 2019 – 47. Chairman Pro Tem Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Williams, Shivers, Briggs. Nays, none. Absent, Nichols, Miller. Bill No. 2019 – 47 was passed as Resolution No. 3942.

Bill No. 2019 – 48. A Resolution Authorizing the City Manager to Sign Task Order No. 7 with Horner & Shifrin, Inc. for Engineering Services.

City Manager Slagle called upon Director Russell to present the report.

The City has a general services agreement with Horner & Shifrin to provide engineering services. Under that agreement Staff requested a Task Order to perform a local limits review, and if necessary a detailed technical re-evaluation of the permitted limits to significant industries in the industrial pretreatment program. The requirement for this review is triggered under Federal regulations by the reissuance of the National Pollutant Discharge Elimination System (NPDES) permit to the wastewater plant. The permit was issued effective March 31, 2019 and the review is due within 6 months of that date. Task Order No. 7 is divided into tasks, a local limits review and a detailed technical review, if required by the Missouri Department of Natural Resources. The initial Task Order will not exceed \$9,100 and if the technical review is required, there will be an addition \$18,550 added on the Task Order. Director Russell recommended Council proceed with reading by title only and passage of Bill No. 2019 – 48.

Chairman Pro Tem Williams moved for reading by title only of Bill No. 2019 – 48. Council Member Briggs seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Williams, Shivers, Briggs. Nays, none. Absent, Nichols, Miller. Bill No. 2019 – 48 was read by title only by Chairman Pro Tem Williams.

Chairman Pro Tem Williams moved for passage of Bill No. 2019 – 48. Mayor Shivers seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Williams, Shivers, Briggs. Nays, none. Absent, Nichols, Miller. Bill No. 2019 – 48 was passed as Resolution No. 3943

OTHER BUSINESS

Staff Report – Accepting the Quote from Dukes Root Control, Inc. to Treat Segments of the City’s Sewer Collection System

City Manager Slagle called upon Director Russell to provide the report.

For several years the Wastewater Division has been using Dukes Root Control to treat segments of the sanitary sewer collection system for roots. The treatment is proprietary and not available through anyone else. The treatment foams up in the pipeline, coating roots that intrude from all directions, desiccating the roots. The treatment is guaranteed for 3 years and does not use any copper compounds. The quote to treat 2,000 feet of 24” trunk line running through Northeast Park and Dennis Azdell’s property is \$12,900. Staff recently had this line cleaned, and this treatment will reduce root grow back, helping maintain capacity in the line. The 2018 – 2019 budget allows for this service. Director Russell recommended Council accept the quote from Dukes Root Control, Inc. for \$12,900.00, to treat segments of the sanitary sewer collection system.

Council Member Briggs moved to accept the quote from Dukes Root Control, Inc. for \$12,900.00, to treat segments of the sanitary sewer collection system. Chairman Pro Tem Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Williams, Shivers, Briggs. Nays, none. Absent, Nichols, Miller.

Claims

The list of claims was presented for approval.

Chairman Pro Tem Williams moved for approval of the list of claims as presented. Mayor Shivers seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Williams, Shivers, Briggs. Nays, none. Absent, Nichols, Miller.

The list of claims was approved.

COUNCIL COMMENTS

Chairman Pro Tem Williams apologized for his actions at the June 10, 2019 meeting. Chairman Pro Tem Williams commented on euthanizing animals at the Animal Shelter. Discussion was held by Chairman Pro Tem Williams and Staff regarding the report that was made on the animal shelter in the Work Session and services provided after-hours.

Council Member Briggs made comments regarding the recent “A Real American Hero” parade.

City Manager Slagle commented on the recent nuisance/grass mowing complaints and the need to amend the set back on large tract properties within the city limits.

City Manager Slagle commented on the Hwy 54 Meeting recently held and provided information to Council Members on the shared 4-lane highway and a recent visit to a medical marijuana cultivation center in Illinois. City Manager Slagle provided information on Hwy 54 projects and the lack of funding available through the State. Director Russell also commented on the Build Grant provided for transportation projects.

Mayor Shivers commented on the “A Real American Hero” parade and her attendance at the Miss Missouri Pageant on behalf of the City of Mexico. Mayor Shivers commented on the upcoming “Munch with the Mayor” that will be held at Brick City Buffet. Mayor Shivers also commented on the upcoming Simmons Stables annual.

PUBLIC COMMENTS

None

REVISED STATUTES OF MISSOURI § 610.021 (1) LITIGATION

Chairman Pro Tem Williams moved to adjourn into executive session pursuant to the Revised Statutes of Missouri §610.021 (1) litigation. The motion was seconded by Council Member Briggs. The Chair called for a vote and motion carried with the vote as follows: Ayes, Williams, Shivers, Briggs. Nays, none. Absent, Nichols, Miller.

ADJOURNMENT INTO OPEN SESSION FROM EXECUTIVE SESSION

No Discussion/Comments

ADJOURNMENT

Chairman Pro Tem Williams moved to adjourn the meeting. The motion was seconded by Council Member Briggs. The Chair called for a vote and motion carried with the vote as follows: Ayes, Williams, Shivers, Briggs. Nays, none. Absent, Nichols, Miller. The City Council Regular Session Meeting was adjourned.

MAYOR

CITY CLERK

APPROVED BY COUNCIL JULY 8, 2019

CITY OF MEXICO, MISSOURI
OFFICE OF CITY MANAGER

Agenda: July 8, 2019

Members of City Council
City of Mexico, Missouri

RE: An Ordinance of the City of Mexico, Missouri to Establish A Procedure to
Disclose Potential Conflicts of Interest and Substantial Interests for
Certain Municipal Officials

Dear City Council Members:

In accordance with the provisions of S.B. 262, each political subdivision with an annual operating budget in excess of one million dollars must file personal financial interest statements or devise a code of ethics.

This Ordinance establishes a procedure for disclosure by certain officials and employees of private financial or other interests in matters affecting the City.

Staff recommends that Council proceed with two readings by title only and passage of the attached Ordinance. The Ordinance has been posted the required length of time.

Respectfully submitted,

Bruce R. Slagle
City Manager

Attachment

AN ORDINANCE OF THE CITY OF MEXICO, MISSOURI, TO ESTABLISH A PROCEDURE TO DISCLOSE POTENTIAL CONFLICTS OF INTEREST AND SUBSTANTIAL INTERESTS FOR CERTAIN MUNICIPAL OFFICIALS

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI AS FOLLOWS:

Section 1. **Declaration of Policy.** The proper operation of municipal government requires that public officials and employees be independent, impartial and responsible to the people; that government decisions and policy be made in the proper channels of the governmental structure; that public office not be used for personal gain; and that the public have confidence in the integrity of its government. In recognition of these goals, there is hereby established a procedure for disclosure by certain officials and employees of private financial or other interests in matters affecting the City.

Section 2. **Conflicts of Interest.** The Mayor or any member of the City Council, who has a substantial personal or private interest, as defined by state law, in any bill shall disclose on the records of the City Council the nature of his interest and shall disqualify himself from voting on any matters relating to this interest.

Section 3. **Disclosure Reports.** Each elected official, the City Manager and the Chief Purchasing Officer shall disclose the following information by May 1 if any such transactions were engaged in during the previous calendar year:

- a. For such person, and all persons within the first degree of consanguinity or affinity of such person, the date and the identities of the parties to each transaction with a total value in excess of five hundred dollars, if any, that such person had with the political subdivision, other than compensation received as an employee or payment of any tax, fee or penalty due to the political subdivision, and other than transfers for no consideration to the political subdivision; and
- b. The date and the identities of the parties to each transaction known to the person with a total value in excess of five hundred dollars, if any, that any business entity in which such person had a substantial interest, had with the political subdivision, other than payment of any tax, fee or penalty due to the political subdivision or transactions involving payment for providing utility service to the political subdivision, and other than transfers for no consideration to the political subdivision.

c. The City Manager and the Chief Purchasing Officer also shall disclose by May 1 for the previous calendar year the following information:

(1) The name and address of each of the employers of such person from whom income of one thousand dollars or more was received during the year covered by the statement;

(2) The name and address of each sole proprietorship that he owned; the name, address and the general nature of the business conducted of each general partnership and joint venture in which he was a partner or participant; the name and address of each partner or co-participant for each partnership or joint venture unless such names and addresses are filed by the partnership or joint venture with the Secretary of State; the name, address and general nature of the business conducted of any closely held corporation or limited partnership in which the person owned ten percent or more of any class of the outstanding stock or limited partnership units; and the name of any publicly traded corporation or limited partnership that is listed on a regulated stock exchange or automated quotation system in which the person owned two percent or more of any class of outstanding stock, limited partnership units or other equity interests;

(3) The name and address of each corporation for which such person served in the capacity of a director, officer or receiver.

Section 4. **Filing of Reports.** The reports shall be filed with the City Clerk and with the Missouri Ethics Commission prior to January 1, 2020. The reports shall be available for public inspection and copying during normal business hours.

Section 5. **When Filed.** The financial interest statements shall be filed at the following times, but no person is required to file more than one financial interest statement in any calendar year:

a. Each person appointed to office shall file the statement within thirty days of such appointment or employment;

b. Every other person required to file a financial interest statement shall file the statement annually not later than May 1 and the statement shall cover the calendar year ending the immediately preceding December 31; provided that any member of the City

Council may supplement the financial interest statement to report additional interests acquired after December 31 of the covered year until the date of filing of the financial interest statement.

Section 6. **Filing of Ordinance.** The City Clerk shall send a certified copy of this ordinance to the Missouri Ethics Commission, P. O. Box 1370, Jefferson City, Missouri 65102, within ten days of its adoption.

Section 7. **Effective Date.** This Ordinance shall be in full force and effect from and after the date of its passage and approval and shall remain in effect until amended or repealed by the City Council.

PASSED THIS 8TH DAY OF JULY 2019

MAYOR

ATTEST:

CITY CLERK

**CITY OF MEXICO, MISSOURI
DEPARTMENT OF COMMUNITY DEVELOPMENT**

Agenda: July 8, 2019

Members of City Council
City of Mexico, Missouri

RE: An Ordinance Approving the Final Plat of Salmons Subdivision to
the City of Mexico, Missouri

Dear City Council Members:

This agenda item concerns a request for Final Approval of Salmons Subdivision Plat, submitted by Ronald L. Salmons and Betty L. Salmons, husband and wife. Salmons Subdivision is 0.53 acres located on the northeast corner of Clay and Olive Streets. This subdivision consolidates three lots located in Clarks Addition, Lots 9, 10 and 11 of Block 1 into one (1) lot. Attached is an administrative plat.

The property is zoned C-2, General Commercial. Currently, there are two (2) 35' x 100' storage units located on Lots 9 and 10. The owner did not obtain a building permit for the construction of the storage unit on Lot 10. It does not meet the minimum depth of 25' rear yard making it nonconforming. This plat would correct the setback problem.

Staff has reviewed the proposed plat for City compliance and all utilities are in place.

Preliminary and Final Approval was given to the plat on June 10, 2019 by the Planning and Zoning Commission. The minutes from that meeting are attached.

Staff recommends that Council proceed with two readings by title only and passage of the attached Ordinance. This Ordinance has been posted the required time.

Respectfully submitted,

Rita Jackson
Community Development Director

RJ
Attachments

Reviewed by: Bruce R. Slagle, City Manager

**AN ORDINANCE APPROVING THE FINAL PLAT OF SALMONS
SUBDIVISION TO THE CITY OF MEXICO, MISSOURI**

WHEREAS Ronald L. Salmons and Betty L. Salmons, husband and wife, purposes to subdivide certain land in the City of Mexico, Missouri and has submitted to the Planning and Zoning Commission a plat of the proposed subdivision. The name of the subdivision will be “Salmons Subdivision”; and

WHEREAS, the owners, by the plat and their dedication deed endorsed thereon, proposes to offer to the City perpetual easements in the land, as shown on the plat, for the construction and maintenance of utilities by the City and appropriate utility companies; and

WHEREAS, City Council has examined the plat and accepts the recommendation of the Planning and Zoning Commission concerning the plat.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI AS FOLLOWS:

Section 1. The plat of the proposed Salmons Subdivision is hereby approved. The land dedicated by the owner to use as perpetual easements is hereby accepted by the City, and the City Clerk is directed to endorse on said plat the officer’s proper certification of this approval.

Section 2. This Ordinance shall be in full force and effect from and after the time of its passage.

PASSED THIS 8TH DAY OF JULY 2019

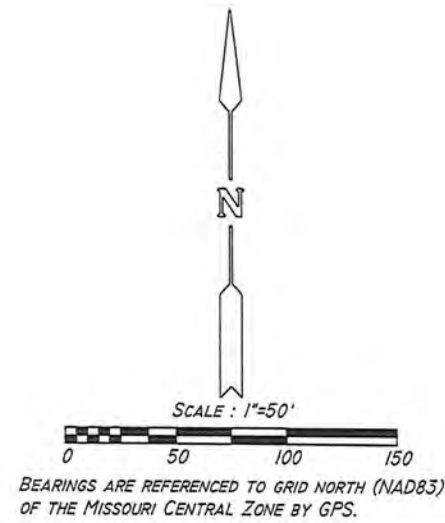
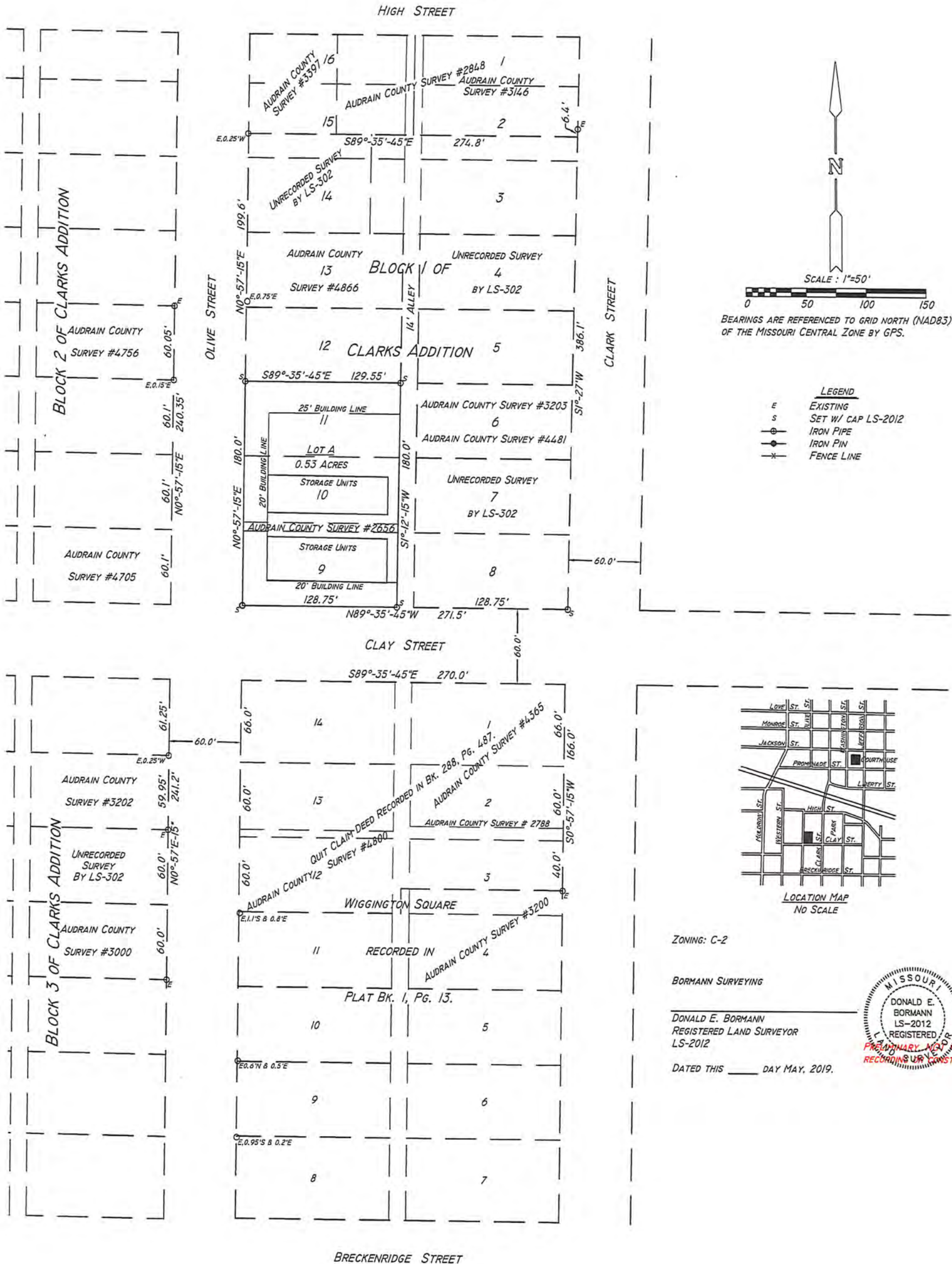
MAYOR

ATTEST:

CITY CLERK

SALMONS SUBDIVISION

A FINAL PLAT
MAY 1, 2019



- LEGEND**
- E EXISTING
 - S SET W/ CAP LS-2012
 - ⊕ IRON PIPE
 - ⊙ IRON PIN
 - ✕ FENCE LINE



ZONING: C-2

BORMANN SURVEYING

DONALD E. BORMANN
REGISTERED LAND SURVEYOR
LS-2012

DATED THIS _____ DAY MAY, 2019.



BLOCK 2 OF CLARKS ADDITION

BLOCK 3 OF CLARKS ADDITION

BRECKENRIDGE STREET

SALMONS SUBDIVISION

A FINAL PLAT

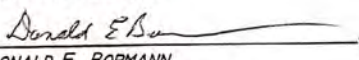
MAY 1, 2019

A SUBDIVISION OF LOTS 9 AND 10, AS DESCRIBED BY A WARRANTY DEED RECORDED AS DOCUMENT 2017DR001022, AND OF LOT 11, AS DESCRIBED BY A WARRANTY DEED RECORDED AS DOCUMENT 2017DR001203, ALL IN BLOCK 1 OF CLARKS ADDITION AND LOCATED IN THE NORTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 26, TOWNSHIP 51 NORTH, RANGE 9 WEST, MEXICO, AUDRAIN COUNTY, MISSOURI.

THIS SURVEY MEETS THE MISSOURI MINIMUM STANDARDS FOR BOUNDARY SURVEYS AND THE URBAN ACCURACY STANDARDS THEREOF.

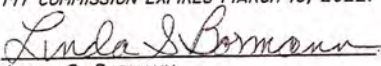
MONUMENTS ARE LOCATED AS SHOWN.

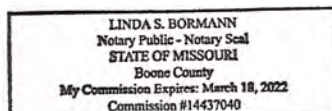
BORMANN SURVEYING


DONALD E. BORMANN
REGISTERED LAND SURVEYOR
LS-2012



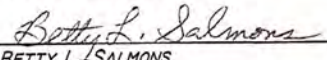
SUBSCRIBED AND SWORN TO BEFORE ME, A NOTARY PUBLIC, THIS 23RD OF MAY, 2019.
MY COMMISSION EXPIRES MARCH 18, 2022.


LINDA S. BORMANN
NOTARY PUBLIC - 14437040



RONALD L. SALMONS AND BETTY L. SALMONS, HUSBAND AND WIFE, ALL OF LAWFUL AGE AND FIRST HAVING BEEN DULY SWORN, STATE ON THEIR OATH THAT THEY ARE THE OWNERS OF THE LAND DESCRIBED IN THE SURVEYOR'S CERTIFICATE INSCRIBED ON THIS PLAT; THAT, TO THE AFFIANTS' BEST KNOWLEDGE AND BELIEF, NO OTHER PERSON AND NO CORPORATE BODY OR PUBLIC AGENCY HAS ANY RIGHT, OR ANY TITLE OF MORTGAGE INTEREST, IN SAID LAND; AND THAT THE OWNERS HAVE CAUSED SAID TRACT OF LAND TO BE SURVEYED AND DIVIDED INTO LOTS AS SHOWN ON THIS PLAT, THE NAME OF SAID TRACT TO BE 'SALMONS SUBDIVISION;' AND SAID OWNERS HEREBY DEDICATE TO THE PUBLIC USE FOREVER, AS STREETS, THE AREAS SHOWN AS SUCH ON SAID PLAT, AND GRANTS TO THE CITY OF MEXICO PERPETUAL EASEMENTS IN SAID LAND, AS SHOWN ON SAID PLAT, FOR THE CONSTRUCTION AND MAINTENANCE OF UTILITIES BY SAID CITY AND APPROPRIATE UTILITY COMPANIES.


RONALD L. SALMONS

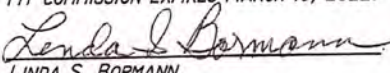

BETTY L. SALMONS

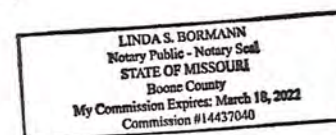
STATE OF MISSOURI }
COUNTY OF BOONE } SS

ON THE 24TH DAYS OF MAY, 2019 BEFORE ME PERSONALLY APPEARED RONALD L. SALMONS AND BETTY L. SALMONS, HUSBAND AND WIFE, TO ME KNOWN TO BE THE PERSONS DESCRIBED IN AND WHO EXECUTED THE FOREGOING INSTRUMENT OF WRITING AND ACKNOWLEDGED THAT THEY EXECUTED THE SAME AS THEIR FREE ACT AND DEED.

IN TESTIMONY WHEREOF, I HAVE SET MY HAND AND AFFIXED MY OFFICIAL SEAL AT MY OFFICE IN SAID COUNTY AND STATE THE DAYS AND YEAR FIRST ABOVE WRITTEN.

MY COMMISSION EXPIRES MARCH 18, 2022.


LINDA S. BORMANN
NOTARY PUBLIC - 14437040



I, MARCY LECOUNT, CITY CLERK OF THE CITY OF MEXICO, MISSOURI, CERTIFY THAT SALMONS SUBDIVISION WAS EXAMINED BY THE COUNCIL OF SAID CITY AND THEREAFTER WAS APPROVED BY ORDINANCE NO. _____ ON THE _____ DAY OF _____, 2019.

IN WITNESS WHEREOF, I SUBSCRIBE THIS CERTIFICATE AND AFFIX THERETO THE OFFICIAL SEAL OF THE CITY ON THE _____ DAY OF MAY, 2019.

MARCY LECOUNT
CITY CLERK

NOTES:

1. A WARRANTY DEED RECORDED IN BOOK 321 AT PAGE 815 DESCRIBES THE SOUTH 20 FEET OF LOT 1 AND THE NORTH 40 FEET OF LOT 2 IN BLOCK 1 OF CLARKS ADDITION. AUDRAIN COUNTY SURVEY #3146 SHOWS THAT THIS SHOULD INCLUDE THE EAST HALF OF THE ADJACENT ALLEY.
2. A WARRANTY DEED RECORDED IN BOOK 327 AT PAGE 699 DESCRIBES THE SOUTH 20 FEET OF LOT 2, ALL OF LOT 3, THE EAST 28 FEET OF LOT 14, AND THE EAST 28 FEET OF THE SOUTH 20 FEET OF LOT 15, ALL IN BLOCK 1 OF CLARKS ADDITION. PRESUMABLY, THIS INCLUDES THE ALLEY BETWEEN THE EAST AND WEST PARTS.
3. A WARRANTY DEED RECORDED IN BOOK 325 AT PAGE 727 DESCRIBES LOT 4 IN BLOCK 1 OF CLARKS ADDITION.
4. A WARRANTY DEED RECORDED AS DOC. 2015DR000340 DESCRIBES LOT 5 IN BLOCK 1 OF CLARKS ADDITION.
5. A WARRANTY DEED RECORDED IN BOOK 322 AT PAGE 639 DESCRIBES LOT 6 IN BLOCK 1 OF CLARKS ADDITION.
6. A WARRANTY DEED RECORDED IN BOOK 230 AT PAGE 315 DESCRIBES LOTS 7 AND 8 IN BLOCK 1 OF CLARKS ADDITION.
7. A WARRANTY DEED RECORDED AS DOC. 2017DR001022 DESCRIBES LOTS 9 AND 10 IN BLOCK 1 OF CLARKS ADDITION.
8. A WARRANTY DEED RECORDED IN DOC. 2017DR001203 DESCRIBES LOT 11 IN BLOCK 1 OF CLARKS ADDITION.
9. A WARRANTY DEED RECORDED IN DOC. 2018DR001883 DESCRIBES LOT 12 IN BLOCK 1 OF CLARKS ADDITION.
10. A QUIT CLAIM DEED RECORDED IN BOOK 295 AT PAGE 861 DESCRIBES LOT 13 IN BLOCK 1 OF CLARKS ADDITION.
11. A WARRANTY DEED RECORDED IN BOOK 333 AT PAGE 719 DESCRIBES THE WEST 100 FEET OF LOT 14 AND THE WEST 100 FEET OF THE SOUTH 20 FEET OF LOT 15 IN BLOCK 1 OF CLARKS ADDITION.
12. A WARRANTY DEED RECORDED AS DOC. 2014DR000829 DESCRIBES THE WEST 73 FEET OF THE NORTH 40 FEET OF LOT 15 AND THE WEST 73 FEET OF THE SOUTH 40 FEET LOT 16 IN BLOCK 1 OF CLARKS ADDITION.
13. A WARRANTY DEED RECORDED AS DOC. 2015DR000629 GIVES A METES AND BOUNDS DESCRIPTION DESCRIBING THE NORTH 40 FEET EXCEPT THE WEST 73 FEET OF LOT 15 AND THE WEST HALF OF THE ADJACENT ALLEY AND SOUTH 40 FEET EXCEPT THE WEST 73 FEET OF LOT 16 AND THE WEST HALF OF THE ADJACENT ALLEY ALL IN BLOCK 15 OF CLARKS ADDITION. THIS DESCRIPTION WAS OBVIOUSLY BASED UPON AUDRAIN COUNTY SURVEY #3397.
14. THE NORTH 20 FEET OF LOTS 1 AND 16 ARE NOW PART OF HIGH STREET. AN ORDINANCE RECORDED IN BOOK 160 AT PAGE 285 VACATED THE NORTH 20 FEET OF THE SOUTH 40 FEET OF LOT 16. AT ONE TIME, MORE OF THESE LOTS WERE PART OF HIGH STREET.
15. THE ORIGINAL PLAT OF CLARKS ADDITION SHOWS A RECTANGULAR BLOCK WITH TWO COLUMNS OF 8 LOTS EACH AND A 14-FOOT ALLEY BETWEEN THEM. THE LOTS ARE 60 FEET NORTH-SOUTH BY 128 FEET EAST-WEST. SOME SUBSEQUENT SURVEYS SHOW THE ORIGINAL DIMENSIONS FOR THESE LOTS. AUDRAIN COUNTY SURVEY #3397 SHOWS THE NORTH END OF THE BLOCK IS 276 FEET WIDE. AUDRAIN COUNTY SURVEY #2848 SHOWS THE NORTH END OF THE BLOCK IS 282 FEET WIDE. SEVERAL SURVEYS SHOW THE BLOCK NARROWS TO THE SOUTH. AT LEAST ONE SURVEYOR SHOWS RECORD DIMENSIONS ON SOME SURVEYS BUT NOT OTHERS.
16. MONUMENTS ON THE WEST SIDE OF OLIVE STREET IN BLOCKS 2 AND 3 OF CLARKS ADDITION MAKE A REASONABLY STRAIGHT LINE. FURTHERMORE, THE DISTANCES BETWEEN MOST MONUMENTS FIT THE LOT DIMENSIONS WITHIN A REASONABLE TOLERANCE. LOT 1 IN BLOCK 3 SHOWS THE GREATEST DISCREPANCY; HOWEVER, THIS WAS ACCEPTED DUE TO THE CONSISTENCY WITHIN EACH BLOCK. THE EAST RIGHT-OF-WAY LINE OF OLIVE STREET WAS SET 60.0 FEET EAST OF THIS LINE.
17. MONUMENTS ON THE WEST SIDE OF WIGGINGTON SQUARE DO NOT FIT THE MONUMENTS IN CLARKS ADDITION. THESE WERE IGNORED FOR THE PURPOSES OF THIS SURVEY.
18. SOME MONUMENTS IN BLOCK 1 OF CLARKS ADDITION APPEAR TO BE SEVERAL FEET NORTH OF WHERE THEY SHOULD BE. THE NORTH-SOUTH POSITION OF THESE MONUMENTS WAS IGNORED FOR THE PURPOSES OF THIS SURVEY.

NOTES, CONTINUED:

19. NO MONUMENTS WERE FOUND ALONG CLAY STREET IN THESE BLOCKS. SPLITTING THE DISTANCE BETWEEN THE CURBS SOUTH OF BLOCK 1 FIT THE RECORD DIMENSION TO A MONUMENT ON THE WEST RIGHT-OF-WAY LINE OF OLIVE STREET AT THE NORTHEAST CORNER OF AUDRAIN COUNTY SURVEY #3200 IN WIGGINGTON SQUARE.
20. THE CENTERLINE OF CLAY STREET BENDS AT OLIVE STREET. WHETHER THIS IS TRUE OF THE LOTS AND BLOCKS WEST OF OLIVE STREET WAS NOT VERIFIED.
21. THE EAST RIGHT-OF-WAY LINE FOR BLOCK 1 OF CLARKS ADDITION WAS SET USING A MONUMENT ON THE EAST SIDE OF THE BLOCK AND RUNNING PARALLEL WITH THE SIDEWALK AND CENTERLINE OF CLARK STREET. THIS LEAVES ABOUT ONE-FOOT BETWEEN THE SIDEWALK AND THE RIGHT-OF-WAY LINE. FURTHERMORE, THE SOUTH RIGHT-OF-WAY LINE OF HIGH STREET IN THIS BLOCK IS A HALF A FOOT SHORTER THAN SHOWN BY AUDRAIN COUNTY SURVEY #3397. WITH MEASUREMENTS VARYING FROM 270 FEET TO 282 FEET FOR THIS LINE, THIS IS NOT UNREASONABLE. ALSO, THE BLOCK NARROWS TOWARD THE SOUTH END WHICH AS SHOWN BY AUDRAIN COUNTY SURVEY #3203 AND BY AN UNRECORDED SURVEY BY LS-302 DATED 10-12-1970.
22. NEITHER THE ORIGINAL PLAT NOR MOST OF THE SUBSEQUENT SURVEYS PROVIDE ANY ANGLES. THE ANGLE SHOWN BY THE UNRECORDED SURVEY BY LS-302 DATED 10-12-1970 DOES NOT MATCH WHAT WAS FOUND BY THIS SURVEY. THE ANGLE SHOWN BY AUDRAIN COUNTY SURVEY #4800 IS ABOUT FOUR ARC MINUTES DIFFERENT FROM WHAT WAS FOUND BY THIS SURVEY. THIS IS ABOUT AS GOOD AS CAN BE EXPECTED GIVEN THE POOR QUALITY OF MEASUREMENTS IN THIS BLOCK.
23. THE SOUTHEAST CORNER OF THE SOUTH BUILDING IS 0.3 FEET SOUTH OF THE BUILDING LINE. ALL OTHER CORNERS ARE WITHIN THE BUILDING LINES ALTHOUGH THEY ARE CLOSE TO THE LINES. THE BUILDINGS WERE LOCATED AND BUILT WITH THE CITY'S APPROVAL.

**CITY OF MEXICO, MISSOURI
PLANNING AND ZONING COMMISSION
THIRD FLOOR COUNCIL CHAMBERS – CITY HALL
MONDAY, JUNE 10, 2019
3:30 PM**

The Planning and Zoning Commission held its regular meeting on Monday, June 10, 2019, at 3:30 p.m. in the 3rd Floor Council Chambers. Commissioners present: Chairman Helen Fenlon; Commissioner Dave Wilburn; Commissioner Ron Whittaker; Commissioner Jim Dye. Also present were Rita Jackson, Community Development Director and Jamie Pehle, Acting Secretary. Absent: Commissioner Craig Kimbel; Vice Chairman Bryan Gruber; Commissioner Kyle Cone.

The meeting called to order at 3:30 p.m. with Chairman Fenlon presiding.

APPROVAL OF MINUTES

Commissioner Dye moved to approve the May 7, 2019 minutes as presented. Commissioner Whittaker seconded the motion. On a call for ayes and nays, Commissioners present voted on passage as follows: Ayes: Fenlon, Wilburn, Whittaker, Dye. Nays: None. Commissioner Kyle Cone was contacted via telephone to call for ayes and nays. Ayes: Cone.

CASE NO. 2019 – 03, PRELIMINARY AND FINAL APPROVAL OF SALMONS SUBDIVISION PLAT SUBMITTED BY RONALD L. SALMONS AND BETTY L. SALMONS.

Chairman Fenlon called on Director Jackson to present the Staff Report.

Salmons Subdivision is 0.53 acres located on Clay and Olive Streets. The subdivision consolidates Clarks Addition, Lots 9, 10 and 11 of Block 1 into one (1) lot. The property is zoned C-2, General Commercial. Currently, there are two (2) 35' x 100' storage units located on Lots 9 and 10. The storage unit located on Lot 10 is not permitted and nonconforming because it does not meet the rear yard setback requirement. The proposed Salmons Subdivision Plat would correct the setback problem. Kensey Russell, City Engineer has reviewed the plat and it meets the City's subdivision requirements.

Discussion was held regarding the setback requirements and the potential to add a third storage unit on Lot 11.

Commissioner Wilburn made a motion to grant Preliminary and Final Approval of Salmons Subdivision Plat and make recommendation to City Council. Commissioner Whittaker seconded the motion. On a call for ayes and nays, the motion carried with the vote on passage as follows: Ayes: Fenlon, Wilburn, Whittaker, and Dye. Nays: None. Absent: Kimbel, Gruber, Cone.

OTHER BUSINESS

None.

ADJOURNMENT

Commissioner Wilburn made a motion to adjourn the meeting. Commissioner Dye seconded the motion. Ayes: Fenlon, Wilburn, Whittaker and Dye. Nays: None. Absent Kimbel, Gruber, Cone.

The meeting adjourned at 3:46 p.m.

CITY OF MEXICO, MISSOURI
OFFICE OF ASSISTANT CITY MANAGER/ECONOMIC DEVELOPMENT

Agenda: July 8, 2019

Members of City Council
City of Mexico, Missouri

RE: A Resolution Authorizing the City Manager to Sign a
Hangar Lease with Roger Dubbert

Dear City Council Members:

The attached Resolution would authorize the City Manager to sign a Hangar Lease between the City of Mexico and Roger Dubbert.

A list of persons interested in renting airport hangars at the Mexico Memorial Airport is maintained in the City Manager's Office and is posted at the Mexico Memorial Airport. Hangar twenty (20) has been vacated and the placement on the hangar list allows Roger Dubbert the opportunity to accept a hangar. The Lease will be for a term of one year, automatically renewable at the end of the first year with the hangar rent being \$80 per month.

The Mexico Airport Advisory Board met on April 4, 2011 and recommended that Council authorize the City Manager to sign a Hangar Lease with potential renters as the hangars become available to those expressing an interest per the posted hangar list.

Staff recommends that Council proceed with reading and passage of the attached Resolution authorizing the City Manager to sign a Hangar Lease with Roger Dubbert.

Respectfully submitted,

Russell Runge
Assistant City Manager/Economic Development

Attachments

Reviewed by: Bruce R. Slagle, City Manager

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO SIGN A
HANGAR LEASE WITH ROGER DUBBERT**

WHEREAS, the Mexico Memorial Airport currently has one hangar available for rent;
and

WHEREAS, a list of persons interested in renting airport hangars is maintained in the
City Manager’s Office and the placement on the hangar list allows Roger Dubbert the
opportunity to accept a hangar.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF
MEXICO, MISSOURI, AS FOLLOWS:

- Section 1. That the City Manager be authorized to enter into a Hangar Lease
on behalf of the City of Mexico with Roger Dubbert.

- Section 2. This Resolution shall be in full force and effect from and after the
time of its passage.

PASSED THIS 8TH DAY OF JULY 2019

MAYOR

ATTEST:

CITY CLERK

CITY OF MEXICO, MISSOURI
OFFICE OF ASSISTANT CITY MANAGER/ECONOMIC DEVELOPMENT

Agenda: July 8, 2019

Members of City Council
City of Mexico, Missouri

RE: Staff Report – Accepting the Quote from Mid-State Petroleum
Equipment, Inc. to Remove and Replace a 3,000 Gallon Fuel Tank
at the Mexico Memorial Airport

Dear City Council Members:

The 3,000-gallon fuel tank at the Mexico Memorial Airport is currently at an age where it needs to be replaced. The current tank does not have an adequate siphon system to clean sediment, which accumulates within the tank. The tank replacement is a specialized need, one which few companies can provide in Mid Missouri. Three separate companies were contacted with two responding. The lowest quote to remove the existing 3,000-gallon tank and install a new epoxy lined tank was submitted by Mid-State Petroleum (MSPE) of Hallsville, Missouri for \$15,174.14.

<i>Vendor Name</i>	<i>Product</i>	<i>Quote</i>
Branco Hannibal, Missouri	3,000-gallon fuel tank	Did Not Provide
Mid-State Petroleum Equipment Hallsville, Missouri	3,000-gallon fuel tank	\$15,174.14
Neumayer Equipment Blue Springs, Missouri	3,000-gallon fuel tank	\$21,365.00

The 2018 – 2019 annual budget allows \$15,000 for the purchase of the tank. It is anticipated to take up to 8-10 weeks to receive the tank and once the tank is received, installation will be completed in one day.

Staff recommends Council accept the quote from Mid-State Petroleum for \$15,174.14 to replace the 3,000-gallon fuel tank at Mexico Memorial Airport.

Respectfully submitted,

Russell Runge
Assistant City Manager/Economic Development

Attachment

Reviewed By: Bruce R. Slagle, City Manager