



AGENDA  
MEXICO CITY COUNCIL WORK SESSION  
CITY HALL – 300 N. COAL  
3<sup>RD</sup> FLOOR COUNCIL CHAMBERS  
JUNE 24, 2019  
6:00 P.M.

1. Call to Order
2. Roll Call
3. Council Discussion
  - A. Community Development Department Update  
Rita Jackson, Director
  - B. Establishing Regulations for Temporary Roadside Markers
4. Other Business
  - A. Consideration of Future Discussion Items
  - B. Project Updates
5. Adjournment

BY ORDER OF THE MAYOR

Dr. Ayanna Shivers  
MAYOR

RECEIVED NOTICE:

VICKI BRIGGS

CHRIS MILLER

STEVE NICHOLS

DR. AYANNA SHIVERS

CHRIS WILLIAMS

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**AN ORDINANCE AMENDING CHAPTER 34, STREETS, SIDEWALKS AND OTHER  
PUBLIC PLACES OF THE CITY OF MEXICO, MISSOURI MUNICIPAL CODE BY ESTABLISHING  
ARTICLE V. TEMPORARY ROADSIDE MARKERS**

WHEREAS, there is a need to set regulations for the placement and monitoring the length of time that a temporary roadside marker may be placed in and or on public owned right-of-way; and

WHEREAS, the City Council deems it important for the enforcement of these provisions of the Municipal Code for the establishment of temporary roadside markers within the City of Mexico.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI AS FOLLOWS:

Section 1. Chapter 34, Article V of the City Code for the City of Mexico, Missouri is hereby established as follows:

**Purpose** – To allow a Temporary Roadside Marker as a Memorial to commemorate with respect a site where a person died suddenly and unexpectedly for a designated length of time. A Temporary Roadside Marker is not intended to create an obstruction for vehicular or pedestrian traffic, cause a visual impediment for vehicular traffic, or create a nuisance.

**Definition of Marker** – One temporary roadside marker per person may be placed on the side of the city street within the public right-of-way or parkway to designate the site of where that person died.

**Construction of Marker-** (Standard Latin Cross aka Symbol of Death) One simple cross not to exceed 30” in height and 18” in width is allowed. No other temporary obstructions of any kind is allowed in the City right-of-way or parkway and may be removed without notice.

**Length of Time** – One marker per person may be placed for a period not to exceed 90 days following the date of death. If the marker is not removed within the allowed length of time, the City reserves the right to remove without notice.

**Placement of Marker’s** – The marker may not impede on pedestrian, wheelchair or vehicular traffic; therefore, no markers are allowed in the traveled portion of street or on sidewalks. Markers may not be placed within 30 feet of street intersections, on street signs or utility poles.

**Adjacent Property Owner Duty** – Section 34-13. Requires the adjacent property owner to maintain the right-of-way and/or parkway in front of their property; therefore, any adjacent property owner or tenant thereof may remove any obstruction or marker at their sole discretion and without notice.

Section 2. This Ordinance shall be in full force and effect from and after the time of its passage.

Passed this \_\_\_\_ day of \_\_\_\_\_ 2019.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

DRAFT



**City of Mexico, Missouri  
City Council Meeting Agenda  
City Hall  
300 N. Coal Street  
Mexico, Missouri 65265**

**June 24, 2019  
7:00 p.m.**

**1. Call to Order**

**2. Roll Call**

**3. Presentation**

- A. TRIM Grant Presentation, Ann Koenig, Community Forester  
Missouri Department of Conservation

**4. Approval of Minutes**

- A. June 10, 2019 – Regular Session

**5. Ordinance (Two Readings By Title Only and Passage)**

- A. Bill No. 2019 – 44. An Ordinance Amending Section 1 of Ordinance No. 4395 Calling for an Election In the City of Mexico, Missouri, On the Question of Imposing A One-Half of One Percent Capital Improvements Sales Tax; Designating the Time of the Holding of Said Election; and Authorizing and Directing the City Clerk to Give Notice of Said Election. Two Readings By Title Only and Passage.

**6. Resolutions (Reading By Title Only and Passage)**

- A. Bill No. 2019 – 45. A Resolution Authorizing the City Manager to Enter Into Agreements with the Mexico School District to Assist in Providing Additional Police Services to the School District. Reading By Title Only and Passage.
- B. Bill No. 2019 – 46. A Resolution of the City of Mexico, Missouri Adopting All Aspects Pertaining to the City of Mexico in the Audrain County Multi-Jurisdictional Hazard Mitigation Plan and the Effort to Become a Disaster Resistant Community. Reading By Title Only and Passage.
- C. Bill No. 2019 – 47. A Resolution Accepting the Conveyance of A Right-of-Way and Temporary Construction Easement for the Holt Street Reconstruction Project (MoDOT TIDP 4400 (310) Project). Reading By Title Only and Passage.
- D. Bill No. 2019 – 48. A Resolution Authorizing the City Manager to Sign Task Order No. 7 with Horner & Shifrin, Inc. for Engineering Services. Reading By Title Only and Passage.

**7. Other Business**

A. Staff Report – Accepting the Quote from Dukes Root Control, Inc. to Treat Segments of the City’s Sewer Collection System

B. Claims

**8. Comments**

A. Council

B. Public (*Please state name and address for the record and keep comments to a maximum of three minutes*).

**9. Adjournment into Executive Session pursuant to the Revised Statutes of Missouri § 610.021 (1) litigation**

**10. Adjournment**

**CITY OF MEXICO, MISSOURI  
CITY COUNCIL REGULAR MEETING MINUTES  
JUNE 10, 2019**

The Council of the City of Mexico, Missouri met in regular session on June 10, 2019 at 7:00 p.m. in the Council Chambers of City Hall, with the following members present: Mayor Dr. Ayanna Shivers; Chairman Pro Tem Chris Williams; Council Member Steve Nichols; Council Member Vicki Briggs. Also present were Bruce Slagle, City Manager; Roger Haynes, Deputy City Manager; Russell Runge, Assistant City Manager/Economic Development; Kensey Russell, Public Works Director; Chad Shoemaker, Parks & Recreation Director; Rita Jackson, Community Development Director; Chief Susan Rockett, Public Safety Department; Patrick Shaw, IT Specialist; Louis J. Leonatti, City Attorney; Marcy LeCount, City Clerk; as well as members of the media and interested citizens. Absent, Council Member Chris Miller.

The Meeting was called to order with Mayor Shivers presiding.

**APPROVAL OF MINUTES – MAY 13, 2019 – REGULAR SESSION MEETING**

Chairman Pro Tem Williams moved for approval of the May 13, 2019 Regular Session minutes as presented. Council Member Briggs seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Shivers, Briggs, Williams. Nays, none. Abstain, Nichols. Absent, Miller. The Minutes were approved as presented.

**APPROVAL OF MINUTES – MAY 28, 2019 – WORK SESSION MEETING**

Council Member Nichols moved for approval of the May 28, 2019 Work Session minutes as presented. Council Member Briggs seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Shivers, Nichols, Briggs. Nays, none. Abstain, Williams. Absent, Miller. The Minutes were approved as presented.

**APPROVAL OF MINUTES – MAY 28, 2019 – REGULAR SESSION MEETING**

Council Member Nichols moved for approval of the May 28, 2019 Regular Session minutes as presented. Council Member Briggs seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Shivers, Nichols, Briggs. Nays, none. Abstain, Williams. Absent, Miller. The Minutes were approved as presented.

**OTHER BUSINESS**

***Staff Report – Uniform Fine Schedule for the Mexico Municipal Court***

Mayor Shivers called upon City Manager Slagle to provide the report.

Pursuant to 479.050 RSMO, Supreme Court Rule 37.495 requirements, the Supreme Court Uniform Fine Schedule Committee enacted a revised Uniform Fine Schedule for Violations that was effective in all municipalities as of May 1, 2019. The Uniform Fine Schedule for Violations is to be used State wide pertaining to specific charges which may be pre-payable without a court appearance. The fine and costs must be paid in full prior to the court date on the defendant's citation to waive the court appearance. Any charges not specifically listed on the fine schedule are not eligible to be pre-paid. After an official summons has been issued or during municipal court, the Judge may assess a fine different than the pre-payable amount. Jason Lamb, Presiding Judge, ordered all courts within the 12th District to issue an order adopting the Uniform Fine Schedule. Paul Stingley, Mexico Municipal Judge, signed an Order on May 9, 2019 adopting the Uniform Fine Schedule. City Manager Slagle recommended Council concur with Judge Stingley's Order adopting the revised Uniform Fine Schedule for the Mexico Municipal Court.

Council Member Briggs moved to concur with Judge Stingley's Order adopting the revised Uniform Fine Schedule for the Mexico Municipal Court. Chairman Pro Tem Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Shivers, Nichols, Briggs, Williams. Nays, none. Absent, Miller.

### ***Claims***

The list of claims was presented for approval.

Chairman Pro Tem Williams moved for approval of the list of claims as presented. Council Member Briggs seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Shivers, Nichols, Briggs, Williams. Nays, none. Absent, Miller. The list of claims was approved.

### **COUNCIL COMMENTS**

Council Member Briggs commented on the schedule for the parks and that the upcoming performance is the Presser Choir members.

Chairman Pro Tem Williams commented on the upcoming Clydesdale Parade that will be held in Mexico on June 19<sup>th</sup>.

Council Member Nichols commented on the upcoming Clydesdale Parade and commented on the fine schedule for "cruising".

Mayor Shivers commented on events in the community and as for support. Mayor Shivers also commented on the Holt Street sidewalk improvements. Director Russell provided additional information on the project and that an inspection is going to be completed this week.

Mayor Shivers commented on the grass height along High Street and whose responsibility it is to clean it up. Director Russell provided information indicating that the railroad owns the property. Mayor Shivers reported on "Munch with the Mayor" on May 29<sup>th</sup> at the Brick City Buffet at 9:00 a.m.

### **PUBLIC COMMENTS**

Joshua Price, 116 Mary Street, commented on fines for height of grass. Price commented on the City not mowing city property and yet the City provides citations to citizens for tall grass.

City Manager Slagle provided information on the mowing and the grass height concerns for residents. City Manager Slagle reported that there have not been any citations or fines issued to date and that no city property has exceeded the height violation this season.

Director Shoemaker provided additional information on park mowing and regulations. Discussion was held regarding mowing parks.

Chairman Pro Tem Williams commented on the City's grass height violation procedure for residents. Director Jackson provided information on the process of grass height violation.

Discussion was held regarding grass height, violations, repeat offenders and the process to proceed with residents who do not mow their lawns.

### **ADJOURNMENT**

Council Member Nichols moved to adjourn the meeting. The motion was seconded by Chairman Pro Tem Williams. The Chair called for a vote and motion carried with the vote as follows: Ayes, Shivers, Nichols, Briggs, Williams. Nays, none. Absent, Miller. The City Council Regular Session Meeting was adjourned.

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MAYOR

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CITY CLERK

APPROVED BY COUNCIL JUNE 24, 2019

**CITY OF MEXICO, MISSOURI  
OFFICE OF CITY MANAGER**

Agenda: June 24, 2019

Members of City Council  
City of Mexico, Missouri

RE: An Ordinance Amending Section 1 of Ordinance No. 4395 Calling for an Election In the City of Mexico, Missouri, On the Question of Imposing A One-Half of One Percent Capital Improvements Sales Tax; Designating the Time of the Holding of Said Election; and Authorizing and Directing the City Clerk to Give Notice of Said Election

Dear City Council Members:

Council approved the passage of Ordinance 4395 on June 10, 2018 calling for an election to continue ½ cent Capital Improvements Sales Tax, which has been used to finance improvements for the construction and repair of streets, curbs and gutters, storm sewers, bridges, drainage ditches and culverts and other capital improvements.

Voter approval was received at the April 2, 2019 election and Ordinance No. 4395 was submitted to the Missouri Department of Revenue, per Missouri State Statute requirement.

Staff was contacted by the Department of Revenue indicating that a reference in the original Ordinance, city transportation sales tax trust fund, would need to be amended to collect the tax as a capital improvement sales tax. The attached Ordinance addresses DOR's request by removing the reference and allowing the funds to be kept as a capital improvement sales tax.

Staff recommends that Council proceed with two readings by title only and passage of the attached Ordinance. The Ordinance has been posted the required length of time.

Respectfully submitted,

Bruce R. Slagle  
City Manager

Attachments



**AN ORDINANCE AMENDING SECTION 1 OF ORDINANCE NO. 4395 CALLING FOR AN ELECTION IN THE CITY OF MEXICO, MISSOURI, ON THE QUESTION OF IMPOSING A ONE-HALF OF ONE PERCENT CAPITAL IMPROVEMENTS SALES TAX; DESIGNATING THE TIME OF THE HOLDING OF SAID ELECTION; AND AUTHORIZING AND DIRECTING THE CITY CLERK TO GIVE NOTICE OF SAID ELECTION**

WHEREAS, there is a need to make an amendment to Ordinance No. 4395, Section 1 to remove the clause of collection regarding the city transportation sales tax trust fund, which no longer pertains to the collection of capital improvement sales tax; and

WHEREAS, all other Sections of Ordinance 4395 will remain in full force and effect; and

WHEREAS, Section 1 of Ordinance No. 4395 is hereby amended to read as listed below.

THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI AS FOLLOWS:

Section 1. *Imposition of the sales tax.* Pursuant to the authority granted by Section 94.577 of the Revised Statutes of Missouri, a tax for capital improvements is hereby imposed on all sellers for the privilege of engaging in the business of selling tangible personal property or rendering taxable services at retail to the extent and in the manner provided in Section 144.010 to 144.525 of the Revised Statutes of Missouri, and the rules and regulations of the Director of Revenue issued pursuant thereto. The rate of tax shall be one-half (1/2) of one percent (1%) from the sale at retail of all tangible personal property or taxable services at retail within the city limits of the City of Mexico, Missouri. The tax shall become effective on July 1, 2020 and shall continue in full force and effect.

Section 3. This Ordinance shall be in full force and effect from its time of passage.

PASSED THIS 24<sup>TH</sup> DAY OF JUNE 2019

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MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

CITY OF MEXICO, MISSOURI  
OFFICE OF CITY MANAGER

Agenda: June 24, 2019

Members of City Council  
City of Mexico, Missouri

RE: A Resolution Authorizing the City Manager to Enter Into  
Agreements with the Mexico School District to Assist in Providing  
Additional Police Services to the School District

Dear City Council Members:

The attached Resolution authorizes the City Manager to enter into agreements with the Mexico School District to assist in providing additional police service at all school district locations.

The City of Mexico, by its Public Safety Department, would assist by providing police services for the safety and protection of the students in the public school district. The costs for these services will be funded by the Mexico School District.

Staff recommends that the City of Mexico and the Mexico School District enter into agreements providing one full-time and one part-time School Resource Officer and that Council proceed with reading by title only and passage of the attached Resolution.

Respectfully submitted,

Bruce R. Slagle  
City Manager

Attachment

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AGREEMENTS WITH THE MEXICO SCHOOL DISTRICT TO ASSIST IN PROVIDING ADDITIONAL POLICE SERVICES TO THE SCHOOL DISTRICT**

WHEREAS, the Mexico School District desires to contract with the City of Mexico for one full-time and one part-time School Resource Officer to provide for the safety and protection of the students in the public school system; and

WHEREAS, the City of Mexico by and through its Public Safety Department, desires to assist in the effort by providing additional police services at all public school district locations.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

- Section 1.                   The City Manager is hereby authorized to execute agreements with the Mexico School District to assist in providing additional police services to the School District.
- Section 2.                   This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 24<sup>TH</sup> DAY OF JUNE 2019

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MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

**CITY OF MEXICO, MISSOURI  
OFFICE OF DIRECTOR OF PUBLIC WORKS**

Agenda: June 24, 2019

Members of City Council  
City of Mexico, Missouri

RE: A Resolution of the City of Mexico, Missouri Adopting All Aspects  
Pertaining to the City of Mexico in the Audrain County Multi-  
Jurisdictional Hazard Mitigation Plan and the Effort to Become a  
Disaster Resistant Community

Dear City Council Members:

Hazard Mitigation plans are required for nearly 1,000 cities and 114 counties in Missouri for all federally declared disasters such as flood, earthquake, dam failure, severe winter weather, tornado and windstorms, drought and extreme heat, and wildfire. Under the new rules for federal mitigation funding, local governments will be required to have Federal Emergency Management Agency (FEMA) approved hazard mitigation plans in place as a condition to receiving federal mitigation grant funding.

Under the initiative set forth by Missouri's State Emergency Management Agency (SEMA), the Missouri Association of Councils of Government (MACOG) agreed to meet the challenge of developing county and municipal plans throughout the state. The 19 regional planning commissions of MACOG provide an effective way for local governments to work together to share technical staff and address common problems in need of an area-wide approach. They also can effectively deliver programs that might be beyond the resources of an individual county or municipal government. The intent of the regional planning commissions in Missouri is to be of service to their member counties and municipalities and to bring an organized approach to addressing a broad cross-section of area-wide issues. They also are available to assist their member entities in coordinating the needs of the area with state and federal agencies or with private companies or other public bodies.

Through SEMA's Scope of Work, Audrain County contracted with Mark Twain Regional Council of Governments (MTRCOG) and participated fully in the preparation of the plan. Once this plan is approved, Audrain County and cities within the County will be eligible for future mitigation assistance from FEMA and will be able to more effectively carry out mitigation activities to lessen the adverse impact of future disasters within Audrain County.

The primary role of the regional planning commission is to provide a technical staff capable of providing sound advice to its membership and working for coordination of various planning and infrastructure needs among the various counties and municipalities, as appropriate. The staff of the Mark Twain Regional Council of Governments (MTRCOG) prepared the Audrain County Natural Hazard Mitigation Plan and serves the counties of Marion, Ralls, Pike, Shelby, Monroe,

Audrain, Macon, and Randolph as well as the incorporated municipalities within those counties. Participation of local governing bodies as stakeholders is critical to successful mitigation implementation.

The County Multi-Hazard Mitigation Plan is a multi-jurisdictional plan that covers the following jurisdictions that participated in the planning process: • Audrain County • City of Mexico • City Vandalia • City Laddonia • Community R-VI School

This plan will not deal with those events that happen on a daily basis, which do not cause widespread problems and are handled routinely by the county and city officials. However, this plan will deal with the natural disasters of flooding, earthquakes, drought and extreme heat, severe winter weather, severe storms and tornados, dam failure, wildfires, levee failure, landslide, and sinkholes. The occurrence of any of the above could create needs and cause suffering that the victims cannot alleviate without assistance, and that requires a commitment of governmental resources.

The mission of the Audrain County Natural Hazards Mitigation Plan is to promote sound public policy designed to protect citizens, critical facilities, infrastructure, private property, and the environment from natural hazards. This can be achieved by increasing public awareness, documenting the resources for risk reduction and loss-prevention, and, identifying activities to guide the county towards building a safer, more sustainable community.

Staff recommends that Council adopt all aspects pertaining to the City of Mexico in the Audrain County Multi-Jurisdictional Hazard Mitigation Plan and the effort to become a disaster resistant community and proceed with reading by title only and passage of the attached Resolution.

Respectfully submitted,

J. Kensey Russell, PE, LS  
City Engineer/Public Works Director

JKR

Attachments

Reviewed By: Bruce R. Slagle, City Manager

**A RESOLUTION OF THE CITY OF MEXICO, MISSOURI, ADOPTING ALL ASPECTS PERTAINING TO THE CITY OF MEXICO, MISSOURI IN THE AUDRAIN COUNTY MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN AND THE EFFORT TO BECOME A DISASTER RESISTANT COMMUNITY**

WHEREAS, the City of Mexico, Missouri recognizes the threat that natural hazards pose to people and property within the City of Mexico, Missouri; and

WHEREAS, the City of Mexico, Missouri has participated in the preparation of a multijurisdictional local hazard mitigation plan, hereby known as the Audrain County Hazard Mitigation Plan, hereafter referred to as the Plan, in accordance with the Disaster Mitigation Act of 2000; and

WHEREAS, the Plan identifies mitigation goals and actions to reduce or eliminate long-term risk to people and property in the City of Mexico, Missouri from the impacts of future hazards and disasters; and

WHEREAS the City of Mexico, Missouri recognizes that land use policies have a major impact on whether people and property are exposed to natural hazards, the City of Mexico, Missouri will endeavor to integrate the Plan into the comprehensive planning process; and

WHEREAS adoption by the City of Mexico, Missouri demonstrates their commitment to hazard mitigation and achieving the goals outlined in the Plan.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MEXICO, MISSOURI, AS FOLLOWS:

Section 1. The Mexico City Council hereby adopts the Audrain County Multi – Jurisdictional Hazard Mitigation Plan, Final FEMA – approved plan.

Section 3. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 24<sup>TH</sup> DAY OF JUNE 2019

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MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

CITY OF MEXICO, MISSOURI  
OFFICE OF CITY ENGINEER/ PUBLIC WORKS DIRECTOR

Agenda: June 24, 2019

Members of City Council  
City of Mexico, Missouri

RE: A Resolution Accepting the Conveyance of A Right-of-Way and  
Temporary Construction Easement for the Holt Street  
Reconstruction Project (MoDOT TIDP 4400 (310) Project)

Dear City Council Members:

As Council is aware, the City of Mexico applied through MoDOT to the Federal Highway Administration, for Accelerating Innovative Development (AID) funding in September 2016, to reconstruct Holt Street pavement and sidewalks. Staff was notified that the City has received the requested funding in November 2017. Design of the sidewalks requires additional right-of-way and construction easements to avoid existing utility poles.

Council approved accepting right-of ways and temporary easements from property owners at several meetings. This Resolution would again authorize Council to accept a right-of-way and temporary easements from an additional property owner, Sandra Johnson.

Staff recommends Council proceed with reading by title only and passage of the attached Resolution accepting the conveyance of a right-of-way and temporary construction easement for the Holt Street Reconstruction Project.

Respectfully submitted,

J. Kensey Russell, PE, LS  
City Engineer/Public Works Director

JKR  
Attachments

Reviewed by: Bruce R. Slagle, City Manager

**A RESOLUTION ACCEPTING THE CONVEYANCE OF A RIGHT-OF-WAY AND TEMPORARY CONSTRUCTION EASEMENT FOR THE HOLT STREET RECONSTRUCTION PROJECT (MoDOT TIDP 4400 (310) PROJECT)**

WHEREAS, the City of Mexico applied through MoDOT to the Federal Highway Administration, for Accelerating Innovative Development (AID) funding September 2016 and was notified that the requested funding was approved in November 2017; and

WHEREAS, an informational meeting was held for Holt Street property owners providing information on the project and to obtain signatures for Conveyance of Right-of-Ways and Temporary Construction Easements for sidewalk improvements; and

WHEREAS, a right-of-way and temporary easement has been obtained from an additional property owner and the City of Mexico needs to accept the right-of-way and temporary construction easement to proceed with the project.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

Section 1. The City of Mexico, Missouri accept the conveyance of a Right-of-Way and Temporary Construction Easement from the Andrea Steele.

Section 2. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 24<sup>TH</sup> DAY OF JUNE 2019

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MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK



**CITY OF MEXICO, MISSOURI  
OFFICE OF CITY ENGINEER/PUBLIC WORKS DIRECTOR**

Agenda: June 24, 2019

Members of City Council  
City of Mexico, Missouri

RE: A Resolution Authorizing the City Manager to Sign Task Order  
No. 7 with Horner & Shifrin, Inc. for Engineering Services

Dear City Council Members:

The City has a general services agreement with Horner & Shifrin to provide engineering services. Under that agreement Staff requested a Task Order to perform a local limits review, and if necessary a detailed technical re-evaluation of the permitted limits to significant industries in the industrial pretreatment program.

The requirement for this review is triggered under Federal regulations by the reissuance of the National Pollutant Discharge Elimination System (NPDES) permit to the wastewater plant. The permit was issued effective March 31, 2019 and the review is due within 6 months of that date.

Task Order No. 7 is divided into tasks, a local limits review and a detailed technical review, if required by the Missouri Department of Natural Resources. The initial Task Order will not exceed \$9,100 and if the technical review is required, there will be an addition \$18,550 added on the Task Order.

Staff recommends Council proceed with reading by title only and passage of the attached Resolution authorizing the City Manager to sign Task Order No. 7 with Horner & Shifrin, Inc. for engineering services to provide a local limits review and if necessary, a detailed technical reevaluation of the local limits for the industrial pretreatment program.

Respectfully submitted,

J. Kensey Russell, PE, LS  
City Engineer/Public Works Director

JKR/DNT  
Attachments

Reviewed By: Bruce R. Slagle, City Manager

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO SIGN TASK ORDER NO. 7  
WITH HORNER & SHIFRIN INC. FOR ENGINEERING SERVICES**

WHEREAS, the City of Mexico has a general services agreement with Horner & Shifrin, Inc.; and

WHEREAS, it is necessary for the City to have a local limits review and a detailed technical review, if required by Missouri Department of Natural Resources, of the industrial pretreatment program.

NOW THEREFORE IT BE RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

- Section 1. The City of Mexico, Missouri accepts Task Order No. 7 from Horner & Shifrin, Inc. to have local limits review and a detailed technical review, if required by Missouri Department of Natural Resources, of the industrial pretreatment program.
- Section 2. The City Manager of the City of Mexico, Missouri is hereby authorized to execute on behalf of the City Task Order No. 7 with Horner & Shifrin Inc.
- Section 3. This Resolution Shall be in full force and effect from and after the time of its passage.

PASSED THIS 24<sup>TH</sup> DAY OF JUNE 2019

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MAYOR

ATTEST:  
  
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CITY CLERK

CITY OF MEXICO, MISSOURI  
OFFICE OF CITY ENGINEER/PUBLIC WORKS DIRECTOR

Agenda: June 24, 2019

Members of City Council  
City of Mexico, Missouri

RE: Staff Report – Accepting the Quote from Dukes Root Control, Inc.  
to Treat Segments of the City’s Sewer Collection System

Dear City Council Members:

For several years the Wastewater Division has been using Dukes Root Control to treat segments of the sanitary sewer collection system for roots. The treatment is proprietary and not available through anyone else. The treatment foams up in the pipeline, coating roots that intrude from all directions, desiccating the roots. The treatment is guaranteed for 3 years and does not use any copper compounds.

The quote to treat 2,000 feet of 24” trunk line running through Northeast Park and Dennis Azdell’s property is \$12,900. Staff recently had this line cleaned, and this treatment will reduce root grow back, helping maintain capacity in the line. The 2018 – 2019 budget allows for this service.

Staff recommends Council accept the quote from Dukes Root Control, Inc. for \$12,900.00, to treat segments of the sanitary sewer collection system.

Respectfully submitted,

J. Kensey Russell, PE, LS  
City Engineer/Public Works Director

JKR/DNT  
Attachments

Reviewed By: Bruce R. Slagle, City Manager