



AGENDA
MEXICO CITY COUNCIL WORK SESSION
CITY HALL – 300 N. COAL
3RD FLOOR COUNCIL CHAMBERS
MARCH 25, 2019
6:00 P.M.

1. Call to Order
2. Roll Call
3. Council Discussion
 - A. Parks & Recreation Department Update
Chad Shoemaker, Director
Brooke Jameson, Recreation Supervisor
4. Other Business
 - A. Consideration of Future Discussion Items
 - B. Project Updates
5. Adjournment

BY ORDER OF THE MAYOR

Dr. Ayanna Shivers
MAYOR

RECEIVED NOTICE:

VICKI BRIGGS

CHRIS MILLER

STEVE NICHOLS

DR. AYANNA SHIVERS

CHRIS WILLIAMS



**City of Mexico, Missouri
City Council Meeting Agenda
City Hall
300 N. Coal Street
Mexico, Missouri 65265**

**April 22, 2019
7:00 p.m.**

1. Call to Order

2. Roll Call

3. Approval of Minutes

- A. April 8, 2019 – Work Session
- B. April 8, 2019 – Regular Session

4. New Business – Resolutions (Reading By Title Only and Passage)

- A. Bill No. 2019 – 27. A Resolution Authorizing the City Manager to Execute Agreements with Various Organizations for Requested Funding from the Mexico Tourism Tax. Reading By Title Only and Passage
- B. Bill No. 2019 – 28. A Resolution Authorizing the City Manager to Sign an Engineering Service Agreement with Klingner & Associates, P.C. for Muldrow Sidewalk Phase I – TAP 4400(311). Reading By Title Only and Passage.
- C. Bill No. 2019 – 29. A Resolution Authorizing the City Manager to Sign Contract Documents with Plan B Development for WAS/RAS Pump Replacement. Reading By Title Only and Passage.
- D. Bill No. 2019 – 30. A Resolution Authorizing the City Manager to Enter Into An Agreement with the Optimist Club of Mexico, Missouri to Assist in Providing Services for the Mexico Community. Reading By Title Only and Passage.
- E. Bill No. 2019 – 31. A Resolution Authorizing the City Manager to Sign Contract Documents with Microsurfacing Contractors, LLC for the 2019 Micro Seal Project. Reading By Title Only and Passage.
- F. Bill No. 2019 – 32. A Resolution Authorizing the City Manager to Sign Change Order No. 1 to the CIPP Contract with Insituform Technologies, USA. Reading By Title Only and Passage.

5. Other Business

- A. Staff Report – Purchase of a ¾ ton Pickup Mounted Trash Tipper for Parks Maintenance Department
- B. Appointment to the Twenty – First Century Fund, Inc. Board
- C. Claims

6. Comments

A. Council

B. Public (*Please state name and address for the record and keep comments to a maximum of three minutes*).

7. Adjournment

**CITY OF MEXICO, MISSOURI
CITY COUNCIL MEETING MINUTES
APRIL 8, 2019**

The Council of the City of Mexico, Missouri met in work session on April 8, 2019 at 6:00 p.m. in the Council Chambers of City Hall, with the following members present: Mayor Chris Miller; Chairman Pro Tem Steve Nichols; Council Member Chris Williams; Council Member Dr. Ayanna Shivers; Council Member Vicki Briggs. Also present were Bruce Slagle, City Manager; Roger Haynes, Deputy City Manager; Russell Runge, Assistant City Manager/Economic Development; Kensey Russell, Public Works Director; Rita Jackson, Community Development Director; Chad Shoemaker, Parks & Recreation Director; Chief Susan Rockett, Public Safety Department; Drew Williford, City Civil Engineer; Patrick Shaw, IT Specialist; Lou Leonatti, City Attorney; Marcy LeCount, City Clerk; as well as members of the media and interested citizens.

The Meeting was called to order with Mayor Miller presiding.

COUNCIL DISCUSSION – CITY COUNCIL PROTOCOL AND POLICIES - CITY ATTORNEY LOUIS J. LEONATTI
City Manager Slagle called upon City Attorney Leonatti to provide the report.

City Attorney Leonatti provided a PowerPoint presentation to Council Members reviewing the rules and regulations governing a 3rd Class City Form of Government. City Attorney Leonatti reviewed with Council Members the forms of government, qualification to serve on the City Council, conduct of business while serving as a Council Member, Open Meetings Law, Ethics Law, Conflicts of Interest and City Council Policies. City Attorney Leonatti also provided information on procedures for Ordinances and Resolutions.

OTHER BUSINESS – CONSIDERATION OF FUTURE DISCUSSION ITEMS

None

PROJECT UPDATES

None

ADJOURNMENT

Mayor Miller moved to close the open session. The motion was seconded by Council Member Williams. The Chair called for a vote and motion carried with the vote as follows: Ayes, Miller, Nichols, Briggs, Shivers, Williams. Nays, none.

The City Council Work Session Meeting was adjourned.

Mayor

City Clerk

APPROVED BY COUNCIL APRIL 22, 2019

**CITY OF MEXICO, MISSOURI
CITY COUNCIL REGULAR MEETING MINUTES
APRIL 8, 2019**

The Council of the City of Mexico, Missouri met in regular session on April 8, 2019 at 7:00 p.m. in the Council Chambers of City Hall, with the following members present: Mayor Chris Miller; Chairman Pro Tem Steve Nichols; Council Member Chris Williams; Council Member Dr. Ayanna Shivers; Council Member Vicki Briggs. Also present were Bruce Slagle, City Manager; Roger Haynes, Deputy City Manager; Russell Runge, Assistant City Manager/Economic Development; Kensey Russell, Public Works Director; Chad Shoemaker, Parks & Recreation Director; Rita Jackson, Community Development Director; Chief Susan Rockett, Public Safety Department; Patrick Shaw, IT Specialist; Drew Williford, City Engineer; Louis J. Leonatti, City Attorney; Marcy LeCount, City Clerk; as well as members of the media and interested citizens.

The Meeting was called to order with Mayor Miller presiding.

APPROVAL OF MINUTES – MARCH 25, 2019 – WORK SESSION MEETING

Council Member Briggs moved for approval of the March 25, 2019 work session minutes as presented. Council Member Shivers seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Shivers, Miller. Nays, none. Abstaining, Nichols, Williams. The Minutes were approved as presented.

APPROVAL OF MINUTES – MARCH 25, 2019 – REGULAR SESSION MEETING

Council Member Shivers moved for approval of the March 25, 2019 regular session minutes as presented. Council Member Briggs seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Shivers, Williams, Miller. Nays, none. Abstaining, Nichols. The Minutes were approved as presented.

PRESENTATION – COUNCIL PAY

City Manager Slagle presented each Council Member with a framed one-dollar bill and expressed appreciation for the many hours of public service Council Members give each year to the citizens of Mexico.

CERTIFICATION OF GENERAL ELECTION RESULTS

Councilman Election

Chairman Pro Tem Nichols moved to accept the certification of the General Municipal Election results for City of Mexico Councilmen as provided by Audrain County Clerk Lisa Smith, indicating that Christopher Williams received the highest number of votes of 574 and Joshua Price receiving 157. Council Member Briggs seconded the motion. On a call by the chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Nichols, Briggs, Shivers, Williams, Miller. Nays, none. The election results for the City of Mexico Councilmen were accepted.

Capital Improvement Sales Tax (CIST) Election

Council Member Briggs moved to accept the certification of the General Municipal Election results for City of Mexico Question for the Capital Improvement Sales Tax (CIST) as provided by Audrain County Clerk Lisa Smith, indicating that Yes received the highest number of votes of 555 and the No receiving 214. Council Member Williams seconded the motion. On a call by the chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Nichols, Briggs, Shivers, Williams, Miller. Nays, none. The election results for the Capital Improvement Sales Tax (CIST) were accepted.

OATH OF OFFICE TO CHRISTOPHER WILLIAMS

City Clerk LeCount administered the Oath of Office to Christopher Williams and presented a Certificate of Election to Christopher Williams. Council Member Williams took his seat on the Council.

RULES GOVERNING THE ELECTION OF MAYOR AND CHAIRMAN PRO TEM

City Attorney Leonatti stated that Council needed to adopt rules governing the election of Mayor and Chairman Pro Tem. Rules adopted in the past stated that nominations require a motion and a second. Election is by majority voice vote, and if there are ties after three votes, State Law provides for putting the names in a hat and drawing a name.

ELECTION OF MAYOR

City Attorney Leonatti stated that the floor was open for nominations for office of Mayor for a one-year term.

Council Member Briggs moved to nominate Council Member Shivers for Mayor. Council Member Miller seconded the motion.

Council Member Nichols moved to nominate Council Member Chris Williams for Mayor. This motion did not receive a second.

City Attorney Leonatti called for a roll call vote for the appointment of Mayor. On a call for the vote on the appointment of Council Member Shivers for Mayor to serve a one-year term, the vote was as follows: Ayes, Nichols, Briggs, Shivers, Williams, Miller. Nays, none. Council Member Shivers was appointed as Mayor for the April 2019 to April 2020 term.

ELECTION OF CHAIRMAN PRO-TEM

City Attorney Leonatti stated that the floor was open for nominations for Chairman Pro Tem.

Council Member Briggs nominated Council Member Williams for Chairman Pro Tem. Mayor Shivers seconded the motion. There being no further nominations, City Attorney Leonatti called for a roll call vote to cease nominations. Council Member Nichols moved to cease nominations for Chairman Pro Tem. Council Member Miller seconded the motion. On a call for the vote to cease nominations for Chairman Pro Tem, the vote was as follows: Ayes, Nichols, Briggs, Shivers, Williams, Miller. Nays, none.

City Attorney Leonatti called for a roll call vote for the appointment of Chairman Pro Tem. On a call for the vote on the appointment of Council Member Williams for Chairman Pro Tem to serve a one-year term, the vote was as follows: Ayes, Nichols, Briggs, Shivers, Williams, Miller. Nays, none. Council Member Williams was appointed as Chairman Pro Tem for the April 2019 to April 2020 term.

NEW BUSINESS – RESOLUTION (READING BY TITLE ONLY AND PASSAGE)

Bill No. 2019 – 23. A Resolution Authorizing the City Manager to Enter into An Agreement with the Miss Missouri Scholarship Pageant, Inc. to Provide Tourism Activities for the City of Mexico, Missouri.

Mayor Shivers called upon City Manager Slagle to present the report.

Bill No. 2019 – 23 authorizes the City Manager to enter into an Agreement with the Miss Missouri Scholarship Pageant, Inc. to assist in promoting tourism in the City of Mexico. The 2018 – 2019 annual budget allows Ten Thousand and No/100 Dollars (\$10,000) for use by the Miss Missouri Pageant, Inc. The City has been providing general fund support to the Miss Missouri Scholarship Pageant, Inc. for several years with contributions being at the \$10,000 level since 2001. City Manager Slagle recommended Council proceed with reading by title only and passage of Bill No. 2019 – 23.

Council Member Miller moved for reading by title only of Bill No. 2019 – 23. Council Member Briggs seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Nichols, Briggs, Shivers, Williams, Miller. Nays, none. Bill No. 2019 – 23 was read by title only by Council Member Miller.

Council Member Miller moved for passage of Bill No. 2019 – 23. Chairman Pro Tem Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Nichols, Briggs, Shivers, Williams, Miller. Nays, none. Bill No. 2019 – 23 was passed as Resolution No. 3920.

Bill No. 2019 – 24. A Resolution Authorizing the City Manager to Sign A Lease Agreement with ADS LLC for Sanitary Sewer Flow Meters.

City Manager Slagle called upon Director Russell to present the report.

As part of the hydraulic model and facility plan of the sanitary sewer collection system, it is necessary to make flow measurements of the system during wet and dry periods. The measurements, taken at various locations simultaneously, provide the necessary data to calibrate the hydraulic model so that it fairly represents what is occurring in the system. Horner & Shifrin, the City's consultant, has evaluated flow meters and found that the meters that match the four that are currently used will provide needed data. ADS LLC is the distributor of the flow meters and has provided a lease agreement for 6 meters for a 60-day period. The cost is \$35 per day, per meter, for a total of \$12,600 for the 60-day period. The 2018 – 2019 budget allows for wastewater rental equipment in the wastewater line item. Director Russell recommended Council proceed with reading by title only and passage of Bill No. 2019 – 24.

Chairman Pro Tem Williams moved for reading by title only of Bill No. 2019 – 24. Council Member Briggs seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Nichols, Briggs, Shivers, Williams, Miller. Nays, none. Bill No. 2019 – 24 was read by title only by Chairman Pro Tem Williams.

Chairman Pro Tem Williams moved for passage of Bill No. 2019 – 24. Council Member Miller seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Nichols, Briggs, Shivers, Williams, Miller. Nays, none. Bill No. 2019 – 24 was passed as Resolution No. 3921.

Bill No. 2019 – 25. A Resolution Authorizing the City Manager to Sign Contract Documents with Christensen Construction Company for the 2019 Asphalt Resurfacing Project.

City Manager Slagle called upon City Engineer Williford to present the report.

An Advertisement for Bids was sent to the Mexico Ledger on February 21, 2019 for the 2019 Asphalt Resurfacing Project, however it was not published. Work includes milling and overlaying 1.5" of asphalt pavement along portions of Lakeview and North Jefferson Street. The advertisement was posted on the City's Facebook page, website and emailed to a List of Potential Bidders on record with the City Engineer's Office. Drawings, specifications and other related contract information were also available online at Bid Express. Four (4) bids were received with Christensen Construction Company submitting the best and lowest bid. The Engineer's Estimate for the 2019 Asphalt Resurfacing Project was \$163,302. Bids received were: Capital Paving & Construction of Columbia, Missouri – \$135,242.05; Christensen Construction Co. of Kingdom City, Missouri – \$133,958.40; FlowMaster Construction, LLC of Mexico, Missouri – \$160,954.88; and Frech Paving Co. of Columbia, Missouri – \$136,825.86. City Engineer Williford recommended Council proceed with reading by title only and passage of Bill No. 2019 – 25.

Council Member Miller moved for reading by title only of Bill No. 2019 – 25. Council Member Briggs seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Nichols, Briggs, Shivers, Williams, Miller. Nays, none. Bill No. 2019 – 25 was read by title only by Council Member Miller.

Council Member Miller moved for passage of Bill No. 2019 – 25. Council Member Briggs seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Nichols, Briggs, Shivers, Williams, Miller. Nays, none. Bill No. 2019 – 25 was passed as Resolution No. 3922.

Bill No. 2019 – 26. A Resolution Authorizing the City Manager to Sign Contract Documents with Donaldson Excavation, LLC for the 2019 Concrete Project. Reading By Title Only and Passage.
City Manager Slagle called upon City Engineer Williford to present the report.

An Advertisement for Bids was sent to the Mexico Ledger on February 21, 2019 for the 2019 Concrete Project, however it was not published. Work includes the reconstruction of ADA curb ramps along North Jefferson Street and at the North Missouri Street/West Love Street intersection. The advertisement was posted on the City's Facebook page, website and emailed to a List of Potential Bidders on record with the City Engineer's Office. Drawings, specifications and other related contract information were also available online at Bid Express. Four (4) bids were received with Donaldson Excavating, LLC submitting the best and lowest bid. The Engineer's Estimate for the 2019 Concrete Project was \$44,255. Bids submitted were: Donaldson Excavating, LLC of Mexico, Missouri – \$21,445.35; FlowMaster Construction, LLC of Mexico, Missouri – \$33,454.00; Rhad A. Baker Construction, LLC of Fulton, Missouri – \$47,369.50; and Watson Concrete, Inc. of Columbia, Missouri – \$52,416.00. City Engineer Williford recommended Council proceed with reading by title only and passage of Bill No. 2019 – 26.

Council Member Briggs moved for reading by title only of Bill No. 2019 – 26. Council Member Nichols seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Nichols, Briggs, Shivers, Williams, Miller. Nays, none. Bill No. 2019 – 26 was read by title only by Council Member Briggs.

Council Member Briggs moved for passage of Bill No. 2019 – 26. Chairman Pro Tem Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Nichols, Briggs, Shivers, Williams, Miller. Nays, none. Bill No. 2019 – 26 was passed as Resolution No. 3923.

OTHER BUSINESS

Staff Report – Purchase and Installation of Valves for the Wastewater Treatment Plant Lift Station
City Manager Slagle called upon Director Russell to provide the report.

The 2018 – 2019 annual budget allows \$35,000 for lift station improvements. The intermediate lift station at the wastewater plant needs to have a 12" diameter check valve replaced and a plug valve installed. These valves facilitate the recycling of effluent back to the trickling filter. Due to the need to get the check valve replacement completed as soon as possible, request for bids were sent directly to vendors. Two bids were received with J. Louis Crum Corporation submitting the lowest bid. Bids received were: J. Louis Crum Corporation of Columbia, Missouri – \$19,620 and Vandevanter Engineering of St. Louis, Missouri – \$19,944. Director Russell recommended Council approve the purchase and installation of valves from J. Louis Crum Corporation.

Council Member Briggs moved to purchase valves for the wastewater treatment plant lift station from J. Louis Crum Corporation for the bid amount of \$19,620. Council Member Nichols seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Nichols, Briggs, Shivers, Miller, Williams. Nays, none.

Claims

The list of claims was presented for approval.

Council Member Nichols moved for approval of the list of claims as presented. Council Member Miller seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Nichols, Briggs, Shivers, Williams, Miller. Nays, none.

The list of claims was approved.

COUNCIL COMMENTS

Council Member Briggs expressed thanks and appreciation to Council Member Miller for serving as Mayor.

Chairman Pro Tem Williams commented on City Staff’s response to the complaint on East Jackson Street and expressed thanks to all individuals for voting him into office.

Council Member Miller expressed appreciation for serving as Mayor for the last two years.

Council Member Nichols expressed appreciation for Council Member Miller serving as Mayor. Council Member Nichols also commented on the election of Mayor and voting procedures and the recent Arbor Day Celebration activities.

Mayor Shivers commented on her recent appointment to Mayor.

PUBLIC COMMENTS

None

ADJOURNMENT

Mayor Shivers moved to adjourn the meeting. The motion was seconded by Council Member Miller. The Chair called for a vote and motion carried with the vote as follows: Ayes, Nichols, Briggs, Shivers, Williams, Miller. Nays, none. The City Council Regular Session Meeting was adjourned.

MAYOR

CITY CLERK

APPROVED BY COUNCIL APRIL 22, 2019

CITY OF MEXICO, MISSOURI
OFFICE OF DEPUTY CITY MANAGER

Agenda: April 22, 2019

Members of City Council
City of Mexico, Missouri

RE: A Resolution Authorizing the City Manager to Execute Agreements with Various Organizations for Requested Funding from the Mexico Tourism Tax

Dear City Council Members:

The City of Mexico currently has a tourism tax that is collected by the hotels/motels within the city limits. The attached Resolution authorizes the City Manager to execute agreements with the Mexico Jaycees, Mexico Young Farmers and the Simmons' Stables Preservation Fund to receive tourism funding for their advertising campaigns.

The Mexico Tourism Commission reviewed an application for tourism funding and recommends to City Council the distribution of funds as follows:

<i>Organization</i>	<i>Festival</i>	<i>Purpose</i>	<i>Amount Requested</i>	<i>Amount Recommended</i>
Mexico Jaycees	Soybean Festival	Advertising	\$5,000	\$5,000
Mexico Young Farmers	Truck/Tractor Pull	Advertising	\$5,966	\$4,000
Simmons' Stables Preservation Fund, Inc.	International Saddlebred Hall of Fame Ceremony	Advertising	\$1,000	\$1,000

Staff recommends that Council concur with the Mexico Tourism Commission's recommendation and proceed with reading by title only and passage of the attached Resolution.

Respectfully submitted,

Roger Haynes
Deputy City Manager

RH
Attachments

Reviewed By: Bruce R. Slagle, City Manager

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE
AGREEMENTS WITH VARIOUS ORGANIZATIONS FOR REQUESTED FUNDING
FROM THE MEXICO TOURISM TAX**

WHEREAS, the Mexico Tourism Commission recommends to City Council that the Mexico Jaycees, Mexico Young Farmer and Simmons' Stable Preservation Fund, Inc. be allowed to receive tourism funding for their tourism advertising campaigns.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

- Section 1. That the City Manager be authorized to enter into agreements on behalf of the City of Mexico with the Mexico Jaycees, Mexico Young Farmer and Simmons' Stable Preservation Fund, Inc. to receive tourism funding for tourism advertising campaign.
- Section 2. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 22ND DAY OF APRIL 2019

MAYOR

ATTEST:

CITY CLERK

CITY OF MEXICO, MISSOURI
OFFICE OF PUBLIC WORKS DIRECTOR/CITY ENGINEER

Agenda: April 22, 2019

Members of City Council
City of Mexico, Missouri

RE: A Resolution Authorizing the City Manager to Sign an Engineering Service Agreement with Klingner & Associates, P.C. for Muldrow Sidewalk Phase I – TAP 4400(311)

Dear City Council Members:

The City was awarded a Transportation Alternatives Program (TAP) through MoDOT to reconstruct sidewalks on Muldrow Street, from Jackson Street to Quisenberry Street, except for that part on railroad right-of-ways.

Selecting an Engineer for the design and construction, administration assistance was the next step. Utilizing MoDOT's on-call engineering list, qualifications for three firms were reviewed. Klingner & Associates P.C. was selected as the best firm for being familiar with the community and having experience with sidewalk design. The scope of services and cost was negotiated with Klingner & Associates P.C. and is reflected in the attached contract.

Staff recommends Council proceed with reading by title only and passage of the Resolution authorizing the City Manager to sign an engineering service agreement with Klingner & Associates, P.C. for the Muldrow Sidewalk Phase I.

Respectfully submitted,

J. Kensey Russell, PE.LS.
Public Works Director/City Engineer

JKR
Attachments

Reviewed by: Bruce R. Slagle, City Manager

A RESOLUTION AUTHORIZING THE CITY MANAGER TO SIGN AN ENGINEERING SERVICE AGREEMENT WITH KLINGNER & ASSOCIATES, P.C. FOR MULDROW SIDEWALK PHASE I – TAP 4400(311)

WHEREAS, the City of Mexico was awarded a Transportation Alternative Program (TAP) to replace existing sidewalk that has deteriorated and is non-ADA compliant and replace with new sidewalk on Muldrow Street; and

WHEREAS, there is a need for engineering services to plan, design and construction inspection for the sidewalks.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

- Section 1. The City Manager is authorized to sign an Engineering Agreement with Klingner & Associates, P.C. for professional engineering services for sidewalks on Muldrow Street.
- Section 2. This Resolution shall be in full force and effect from the date of passage thereof.

PASSED THIS 22ND DAY OF APRIL 2019

MAYOR

ATTEST:

CITY CLERK

CITY OF MEXICO, MISSOURI
OFFICE OF CITY ENGINEER/ PUBLIC WORKS DIRECTOR

Agenda: April 22, 2019

Members of City Council
City of Mexico, Missouri

RE: A Resolution Authorizing the City Manager to Sign Contract Documents with Plan B Development for WAS/RAS Pump Replacement

Dear City Council Members:

The WAS/RAS pump replacement was not a budgeted item this year, but needed replacements have come up during operations. There are four (4) pumps nearing 30 years in age and all are at the point repairs and refurbishing are not possible. Funding to replace two (2) pumps will be covered by savings from line items for the purchase of the CCTV camera, the CIPP project, along with some reserves. Staff will need to budget for the replacement of the two remaining pumps in the 2019 – 2020.

Advertisements for bids were placed in the *Mexico Ledger* on March 7, 2019, with three (3) bids received from:

<i>Contractor</i>	<i>Total Bid</i>
Plan B Development Mexico, Missouri	\$83,000
Heggemann, Inc. Warrenton, Missouri	\$90,899
Martin General Construction Eolia, Missouri	\$105,800

Horner & Shifrin have reviewed the bids and recommend Plan B Development of Mexico, Missouri as an acceptable bid.

Staff recommends Council proceed with reading by title only and passage of the attached Resolution authorizing the City Manager to sign contract documents with Plan B Development for WAS/RAS pump replacements.

Respectfully submitted,

J. Kensey Russell, PE, LS
City Engineer/Public Works Director

JKR
Attachments

Reviewed by: Bruce R. Slagle, City Manager

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO SIGN
CONTRACT DOCUMENTS WITH PLAN B DEVELOPMENT FOR
REPLACEMENT OF WAS/RAS PUMPS**

WHEREAS, bids were made pursuant to the invitation to bid for the replacement of two WAS/RAS pumps at the Wastewater Treatment Plant; and

WHEREAS, it was determined that the bid of Plan B Development of Mexico, Missouri was an acceptable bid.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

- Section 1. The City of Mexico, Missouri accepts the bid of \$83,000 from Plan B Development of Mexico, Missouri.
- Section 2. The City Manager is hereby authorized to execute, on behalf of the City of Mexico, contract documents with Plan B Development for replacement of WAS/RAS pumps.
- Section 3. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 22ND DAY OF APRIL 2019

MAYOR

ATTEST:

CITY CLERK

CITY OF MEXICO, MISSOURI
DEPARTMENT OF PARKS & RECREATION

Agenda: April 22, 2019

Members of City Council
City of Mexico, Missouri

RE: A Resolution Authorizing the City Manager to Enter Into An Agreement with the Optimist Club of Mexico, Missouri to Assist in Providing Services for the Mexico Community

Dear City Council Members:

The attached Resolution authorizes the City Manager to enter into an agreement with the Optimist Club of Mexico to assist in providing services to the Mexico community.

The 2018 – 2019 budget allows for the City of Mexico to contribute to the Optimist Club of Mexico \$5,000 to assist in the offset of operational costs related to providing programs and activities for the Mexico community.

The City has been providing assistance to the Optimist Club of Mexico since 2009. Funding amounts were: \$1,725 (2009); \$1,140 (2010); \$2,700 (2011/2013/2014); \$2,765 (2015); and \$5,000 (2016/2017). The funding amounts were based on requests from the Optimist Club to provide scholarships for area youth to participate in the summer/fall activities. The contribution was increased to \$5,000 in 2016 to assist in offsetting operational costs.

Staff recommends that the City of Mexico and the Optimist Club of Mexico enter into an agreement and that Council proceed with reading by title only and passage of the attached Resolution.

Respectfully submitted,

Chad Shoemaker
Parks & Recreation Director

CS
Attachment

Reviewed by: Bruce R. Slagle, City Manager

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH THE OPTIMIST CLUB OF MEXICO, MISSOURI TO ASSIST IN PROVIDING SERVICES TO THE MEXICO COMMUNITY

WHEREAS, the City of Mexico recognizes the many benefits provided by the Optimist Club of Mexico, Missouri to area youth; and

WHEREAS, the City of Mexico acknowledges the need for programs and activities for area youth; and

WHEREAS, the City of Mexico and the Optimist Club of Mexico, Missouri desire to enter into an agreement to continue to provide these services and to assist in offsetting operational costs.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

- Section 1. The City Manager is hereby authorized to execute an agreement with the Optimist Club of Mexico, Missouri.
- Section 2. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 22ND DAY OF APRIL 2019

MAYOR

ATTEST:

CITY CLERK

CITY OF MEXICO, MISSOURI
OFFICE OF CITY ENGINEER/ PUBLIC WORKS DIRECTOR

Agenda: April 22, 2019

Members of City Council
City of Mexico, Missouri

RE: A Resolution Authorizing the City Manager to Sign Contract Documents with Microsurfacing Contractors, LLC for the 2019 Micro Seal Project

Dear City Council Members:

Advertisements for bids were placed in the *Mexico Ledger* on April 2, 2019 for the 2019 Micro Seal Project. The advertisement was also posted on the City's Facebook page, website, and emailed to a List of Potential Bidders on record with the City Engineer's Office. Drawings, specifications, and other related contract information were also available online at Bid Express.

This is a rebid of a prior advertisement which resulted in the single bid received being rejected due to higher costs than were anticipated on other pavement treatments included in the project scope. The second advertisement removed all other pavement treatments from the project scope to only include Micro Seal work. The 2019 Micro Seal Project will primarily focus on sealing the downtown area. Two bids were received with Microsurfacing Contractors, LLC submitting the best and lowest bid.

The Engineer's Estimate for the 2019 Micro Seal Project was \$109,606.70.

<u>Contractor</u>	<u>Bid Amount</u>
Microsurfacing Contractors, LLC Bridgeton, Missouri	\$99,974.90
Missouri Petroleum, LLC St. Louis, Missouri	\$113,740.87

Staff recommends that Council proceed with reading by title only and passage of the attached Resolution authorizing the City Manager to sign contract documents with Microsurfacing Contractors, LLC for the 2019 Micro Seal Project.

Respectfully submitted,

J. Kensey Russell, PE, LS
City Engineer/Public Works Director

JKR
Attachments

Reviewed by: Bruce R. Slagle, City Manager

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO SIGN
CONTRACT DOCUMENTS WITH MICROSURFACING CONTRACTORS, LLC
FOR THE 2019 MICRO SEAL PROJECT**

WHEREAS, bids were received pursuant to the invitation to bid for the 2019 Micro Seal Project and were opened on April 15, 2019; and

WHEREAS, it was determined that the bid of Microsurfacing Contractors, LLC was an acceptable bid.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

- Section 1. The City of Mexico, Missouri accept the bid of \$99,974.90 from Microsurfacing Contractors, LLC for the 2019 Micro Seal Project.
- Section 2. The contract approved herein is subject to RsMO.295.675 requiring the contractor to utilize employees on site with the 10-hour OSHA Construction Safety Training.
- Section 3. The City Manager is hereby authorized to execute, on behalf of the City of Mexico, contract documents with Microsurfacing Contractors, LLC of Bridgeton, Missouri.
- Section 4. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 22ND DAY OF APRIL 2019

MAYOR

ATTEST:

CITY CLERK

CITY OF MEXICO, MISSOURI
OFFICE OF PUBLIC WORKS DIRECTOR/CITY ENGINEER

Agenda: April 22, 2019

Members of City Council
City of Mexico, Missouri

RE: A Resolution Authorizing the City Manager to Sign
Change Order No. 1 to the CIPP Contract with Insituform
Technologies, USA

Dear City Council Members:

Council approved a contract with Insituform Technologies, USA for the cast in place pipe lining of various segments of the sanitary sewer collection system in January 2019. The contract includes cleaning and pre-lining TV and inspection work.

Change Order No. 1 refines the quantity estimates made by the initial contract. Staff found a segment on Yale Street that is in poor condition and needs to be lined, as well as a segment on South Clark, serving the Groves Sinclair Station, where lining would seal the taps without disturbing the ground.

The increases and decreases in quantities result in an increase to the original contract cost (\$196,651.35) by \$23,521.63. The 2018 – 2019 budget allows \$250,000 for this work and the increase does not exceed the budget. There is work in the original contract remaining to be completed on lateral tap repairs and manhole lining.

Staff recommends that Council proceed with reading by title only and passage of the Resolution authorizing the City Manager to sign Change Order No. 1 to the CIPP Contract with Insituform Technologies, USA.

Respectfully submitted,

J. Kensey Russell, PE.LS.
Public Works Director/City Engineer

JKR
Attachments

Reviewed by: Bruce R. Slagle, City Manager

BILL NO. 2019 – 32

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE CITY MANAGER TO SIGN CHANGE ORDER NO. 1 TO THE CIPP CONTRACT WITH INSITUFORM TECHNOLOGIES, USA

WHEREAS, the City of Mexico entered into a contract with Insituform Technologies, USA, for cast in place pipe lining in January 2019; and

WHEREAS, adjustment of quantities in the contract need to be made to include a segment on Yale Street and a segment on South Clark, serving the Groves Sinclair Station.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

Section 1. The City Manager is hereby authorized to execute, on behalf of the City of Mexico, Change Order No. 1 with Insituform Technologies, USA, for \$23,521.63.

Section 2. This Resolution shall be in full force and effect from the date of passage.

PASSED THIS 22ND DAY OF APRIL, 2019

MAYOR

ATTEST:

CITY CLERK

CITY OF MEXICO, MISSOURI
OFFICE OF PARKS & RECREATION DIRECTOR

Agenda: April 22, 2019

Members of City Council
City of Mexico, Missouri

RE: Staff Report – Purchase of ¾ ton Pickup Mounted Trash
Tipper for Parks Maintenance Department

Dear City Council Members:

The 2018 – 2019 annual budget allows \$25,000 for the purchase of a ¾ ton pickup mounted trash tipper for the Parks Maintenance Department. This tipper will lift and dump wheeled trash cans into the tipper bin mounted in the back of the pickup truck. This is new equipment being added to reduce the incidence of shoulder injuries in the trash collection process.

Request for bids were sent to three (3) vendors and advertisements were placed in the *Mexico Ledger* and on the city's website. Bids were received from two (2) vendors with Elliott Equipment Company submitting the best bid.

VENDOR	EQUIPMENT	BID PRICE
Elliot Equipment Company Grandview, Missouri	ParKan 6 yard easy dump with Roll-Rite tarp & Bayne tipper	\$16,220.00
Elliot Equipment Company Grandview, Missouri	Perkins 6 yard satellite with Tarping kit and Perkins tipper	\$17450.00
Armor Equipment Arnold, Missouri	Perkins 6 yard satellite with Tarping kit and Perkins tipper	\$16,759.49

Staff recommends that Council approve the purchase of the 2019 ParKan 6 yard easy dump with cart tipper and tarp from Elliot Equipment of Grandview, Missouri for the bid price of \$16,220 subject to the bidder's ability to deliver the equipment in an acceptable length of time.

Respectfully submitted,

Chad Shoemaker
Parks & Recreation Director

CS
Attachments

Reviewed by: Bruce Slagle, City Manager

CITY OF MEXICO, MISSOURI
OFFICE OF CITY MANAGER

Agenda: April 22, 2019

Members of City Council
City of Mexico, Missouri

RE: Appointment to the Twenty – First Century Fund, Inc. Board

Dear City Council Members:

This agenda item concerns an opening on the Twenty – First Century Fund, Inc. board which needs to be appointed by the Council.

Twenty-First Century Fund, Inc. There are currently three vacant positions on the Board that need to be filled. Sandy Benn has expressed an interest in appointment to this Board and Staff has not received any other inquiries expressing an interest in serving.

Staff recommends Council proceed with an appointment to the Twenty-First Century Fund, Inc. Board.

Respectfully submitted,

Bruce R. Slagle
City Manager

TWENTY-FIRST CENTURY FUND, INC.

Est. 1997. Called Meetings as needed. **Appointed by City Council**

<u>Name</u>	<u>Term (3 yr. Term)</u>
Kathy Hopkins	8/2012 - 8/2021
Deanna Roberts	8/2018 - 8/2021
Vacant	8/2017 - 8/2020
Martin Keller	8/2008 - 8/2020
Vacant (<i>unexpired term of Cathy Craghead</i>)	8/2017 - 8/2020
Frank Marth	8/2016 - 8/2019
Robert H. Marty	8/2016 - 8/2019
Vacant (<i>resigned position of Garf Thomas</i>)	8/2016 - 8/2019

Vicki Duenke, Financial Analyst/Accountant – City Representative (*no voting power*)