



**City of Mexico, Missouri
City Council Meeting Agenda
City Hall – 300 N. Coal Street
3rd Floor – Council Chambers
Mexico, Missouri 65265**

**February 11, 2019
7:00 p.m.**

1. Call to Order

2. Roll Call

3. Approval of Minutes

A. January 28, 2019 – Regular Session Meeting

4. New Business – Resolutions (Reading By Title Only and Passage)

A. Bill No. 2019 – 13. A Resolution Authorizing the City Manager to Sign a Hangar Lease with Bruce Boyes and Bob Boyes. Reading By Title Only and Passage.

B. Bill No. 2019 – 14. A Resolution Authorizing the City Manager to Sign a Hangar Lease with John Lierheimer. Reading By Title Only and Passage.

C. Bill No. 2019 – 15. A Resolution Adopting Residential Refuse Rates Covering Anticipated Cost of Sanitation Services Beginning April 1, 2019. Reading By Title Only and Passage.

D. Bill No. 2019 – 16. A Resolution Accepting A Quit Claim Deed from Dan C. Botts and Dan K. Erdel d/b/a Botts – Erdel Development, L.C. Reading By Title Only and Passage.

5. New Business – Ordinance (Two Readings By Title Only and Passage)

A. Bill No. 2019 – 17. An Ordinance Authorizing the City Manager to Execute Amendment No. 3 for the Mexico Memorial Airport Apron Expansion. Two Readings By Title Only and Passage.

B. Bill No. 2019 – 18. An Ordinance Amending the Code of the City of Mexico, Missouri, Chapter 2, Administration, Article VIII. Boards, Commission and Similar Bodies, Division 3. Municipal Airport Board, Sec. 2-702. – Terms. Two Readings By Title Only and Passage.

6. Other Business

A. Staff Report – Purchase of Multi-Function Copier

B. Claims

7. Comments

A. Council

B. Public (*Please state name and address for the record and keep comments to a maximum of three minutes*).

8. Adjournment

**CITY OF MEXICO, MISSOURI
CITY COUNCIL REGULAR MEETING MINUTES
JANUARY 28, 2019**

The Council of the City of Mexico, Missouri met in regular session on January 28, 2019 at 7:00 p.m. in the Council Chambers of City Hall, with the following members present: Mayor Chris Miller; Chairman Pro Tem Steve Nichols; Council Member Chris Williams; Council Member Dr. Ayanna Shivers; Council Member Vicki Briggs. Also present were Bruce Slagle, City Manager; Roger Haynes, Deputy City Manager; Russell Runge, Assistant City Manager/Economic Development; Kensey Russell, Public Works Director; Chad Shoemaker, Parks & Recreation Director; Rita Jackson, Community Development Director; Chief Susan Rockett, Public Safety Department; Patrick Shaw, IT Specialist; Drew Williford, City Engineer; Louis J. Leonatti, City Attorney; Marcy LeCount, City Clerk; as well as members of the media and interested citizens.

The Meeting was called to order with Mayor Miller presiding.

APPROVAL OF MINUTES – JANUARY 14, 2019 – REGULAR SESSION MEETING

Council Member Williams moved for approval of the January 14, 2019 regular session minutes as presented. Council Member Shivers seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Miller, Shivers, Williams. Nays, none. Abstain, Nichols. The Minutes were approved as presented.

PRESENTATIONS

Williams – Keepers LLC – 2018 Audit and Financial Report

Heidi Chick, C.P.A. and Amanda Schultz, C.P.A. with Williams Keepers L.L.C. presented an overview of the 2018 Comprehensive Annual Financial Report and Audit.

Mexico Public Schools – Elementary Reconfiguration

Zack Templeton, Superintendent of the Mexico Public School District 59 presented an overview of the District's proposed elementary reconfiguration.

NEW BUSINESS – RESOLUTIONS (READING BY TITLE ONLY AND PASSAGE)

Bill No. 2019 – 07. A Resolution Authorizing the City Manager to Execute Agreements with Various Organizations for Requested Funding from the Mexico Tourism Tax.

City Manager Slagle called upon Roger Haynes to present the report.

The City of Mexico currently has a tourism tax that is collected by the hotels/motels within the city limits. The attached Resolution authorizes the City Manager to execute agreements with the Brick City Bad Boyz II and the Columbia Missourian to receive tourism funding for their advertising campaigns. The Mexico Tourism Commission reviewed applications for tourism funding and recommends to City Council the distribution of funds as follows: Brick City Bad Boyz II – 2019 Cruise Nights Advertising – \$3,500.00; Columbia Missourian – 2019 Tourism Guide Advertising – \$695.00. Deputy City Manager Haynes recommended Council concur with the Mexico Tourism Commission's recommendation and proceed with reading by title only and passage of Bill No. 2019 – 07.

Council Member Williams moved for reading by title only of Bill No. 2019 – 07 by title only. Chairman Pro Tem Nichols seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Nichols, Miller, Shivers, Williams. Nays, none. Bill No. 2019 – 07 was read by title only by Council Member Williams.

Council Member Williams moved for passage of Bill No. 2019 – 07. Council Member Shivers seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Nichols, Miller, Shivers, Williams. Nays, none. Bill No. 2019 – 07 was passed as Resolution No. 3909.

Bill No. 2019 – 08. A Resolution Authorizing the City Manager to Execute an Extension to the City's On-Call Engineering Services Agreement with Bartlett & West, Inc.

Mayor Miller called upon City Manager Slagle to present the report.

Council approved a contract for on-call engineering services with Bartlett & West, Inc. in January 2016. The original contract provided the City of Mexico three, one-year renewal options. This would be the third option for renewal. Staff conducted an annual performance review meeting with Bartlett & West, Inc. on January 9, 2019. Staff is satisfied with the work Bartlett & West, Inc. has completed the past year. City Manager Slagle recommended Council proceed with reading by title only and passage of Bill No. 2019 – 08.

Council Member Briggs moved for reading by title only of Bill No. 2019 – 08 by title only. Council Member Shivers seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Nichols, Miller, Shivers, Williams. Nays, none. Bill No. 2019 – 08 was read by title only by Council Member Briggs.

Council Member Briggs moved for passage of Bill No. 2019 – 08. Council Member Shivers seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Nichols, Miller, Shivers, Williams. Nays, none. Bill No. 2019 – 08 was passed as Resolution No. 3910.

Bill No. 2019 – 09. A Resolution Authorizing the City Manager to Enter Into A Contract with Insituform Technologies, LLC for the 2019 CIPP Project.

City Manager Slagle called upon Director Russell to present the report.

The 2018 – 2019 budget allows \$250,000 for cast in place pipe lining of sanitary sewers and lateral repair connections. The 2019 Cast in Place Pipe (CIPP) project was advertised on the City's website and in the Mexico Ledger on December 14, 2018 with bids received January 10, 2019. Staff received bids from 3 contractors with Insituform Technologies, LLC of Chesterfield, Missouri submitting the lowest bid. Insituform Technologies has completed previous CIPP work satisfactorily. The following submitted bids: Insituform Technologies, LLC of Chesterfield, Missouri – \$196,651.35; SAK Construction, LLC of O'Fallon, Missouri – \$199,119.50; and Visu-Sewer of Missouri, LLC of East St. Louis, Illinois – \$214,542.30. Director Russell recommended Council proceed with reading by title only and passage of Bill No. 2019 – 09.

Council Member Williams moved for reading of Bill No. 2019 – 09 by title only. Council Member Shivers seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Nichols, Miller, Shivers, Williams. Nays, none. Bill No. 2019 – 09 was read by title only by Chairman Pro Tem Nichols.

Chairman Pro Tem Nichols moved for passage of Bill No. 2019 – 09. Council Member Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Nichols, Miller, Shivers, Williams. Nays, none. Bill No. 2019 – 09 was passed as Resolution No. 3911.

Bill No. 2019 – 10. A Resolution Authorizing the City Manager to Execute An Extension to the City's On-Call Engineering Services Agreement with Klingner & Associates, P.C.

Mayor Miller called upon City Manager Slagle to present the report.

Council approved a contract for on-call engineering services with Klingner & Associates, P.C. in January 2016. The original contract provided for three one-year renewal options and this would be the third renewal option. Staff conducted an annual performance review meeting with Klingner & Associates, P.C., on January 9, 2019. The City is satisfied with the work Klingner & Associates, P.C. has completed the past year. City Manager Slagle recommended Council proceed with reading by title only and passage of Bill No. 2019 – 10.

Council Member Shivers moved for reading by title only of Bill No. 2019 – 10 by title only. Chairman Pro Tem Nichols seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Nichols, Miller, Shivers, Williams. Nays, none. Bill No. 2019 – 10 was read by title only by Council Member Shivers.

Council Member Shivers moved for passage of Bill No. 2019 – 10. Chairman Pro Tem Nichols seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Nichols, Miller, Shivers, Williams. Nays, none. Bill No. 2019 – 10 was passed as Resolution No. 3912.

Bill No. 2019 – 11. A Resolution Authorizing the City Manager to Sign an Agreement of Ingress/Egress Easement for Gerald R. Allen.

City Manager Slagle called upon Director Russell to present the report.

Staff was contacted by Gerald R. Allen asking for the City to provide a permanent easement to property located at the end of Green Meadow Street. Green Meadow Street runs west, off Park Creek Drive and is a dead end street. Mr. Allen is interested in purchasing property that is bound by Green Meadow Street and Lakeview. The property would have access through Green Meadow Street, which dead ends directly into the property, if the City approves the permanent easement. Green Meadow Street is paved, but there is about 70' beyond the end of the paved road which is undeveloped and Mr. Allen is asking for access to the property through the easement. The easement requires that Mr. Allen will construct and maintain a driveway on the easement. Director Russell recommended Council proceed with reading by title only and passage of Bill No. 2019 – 11.

Council Member Shivers moved for reading of Bill No. 2019 – 11 by title only. Chairman Pro Tem Nichols seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Nichols, Miller, Shivers, Williams. Nays, none. Bill No. 2019 – 11 was read by title only by Council Member Shivers.

Council Member Shivers moved for passage of Bill No. 2019 – 11. Chairman Pro Tem Nichols seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Nichols, Miller, Shivers, Williams. Nays, none. Bill No. 2019 – 11 was passed as Resolution No. 3913.

NEW BUSINESS – ORDINANCE (TWO READINGS BY TITLE ONLY AND PASSAGE)

Bill No. 2019 – 12. An Ordinance Authorizing the City Manager to Sign a Transportation Alternatives Funds Program (TAP) Agreement with the Missouri Highways and Transportation Commission.

City Manager Slagle called upon Director Russell to present the report.

Council approved a Sponsor Funding Resolution in September 2018. The Sponsor Funding allowed City Staff to prepare a grant application through the MoDOT Transportation Alternatives Program (TAP) to fund the reconstruction of a portion of sidewalks along Muldrow Street. The City received notification that the funding for this project has been approved. The project will include the removal and replacement of sidewalks that have deteriorated and is non-ADA complaint for a portion of the Muldrow Street, Jackson Street to Quisenberry Street. The City committed to a 25% cost share of the project and the willingness to commit to the project's development, implementation, construction, maintenance, management, and financing. The project size is anticipated to be \$169,432.05 and the City's share would be \$42,358.05. Funding for this project is available in the 2018 – 2019 budget, \$51,000. Director Russell recommended Council proceed with two readings by title only and passage of Bill No. 2019 – 12, which had been posted the required length of time.

Council Member Williams moved for first reading by title only of Bill No. 2019 – 12. Chairman Pro Tem Nichols seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Nichols, Miller, Shivers, Williams. Nays, none. First reading consideration was given to Bill No. 2019 – 12 by Council Member Williams.

Council Member Williams moved for second reading by title only of Bill No. 2019 – 12. Council Member Shivers seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Nichols, Miller, Shivers, Williams. Nays, none. Second reading consideration was given to Bill No. 2019 – 12 by Council Member Williams.

Council Member Williams moved for passage of Bill No. 2019 – 12. Council Member Shivers seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Nichols, Miller, Shivers, Williams. Nays, none. Bill No. 2019 – 12 was passed as Ordinance No. 4406.

OTHER BUSINESS

Staff Report – Mexico Public Schools' Request to Change School Zone Time Frame

Mayor Miller called upon City Manager Slagle to provide the report.

The Mexico Public School District has made a formal request to extend the time of the school zone speed limit. The District's request was to extend the speed limit zone by 30 minutes in the mornings, 7:00 a.m. to 4:00 p.m. The District feels that student pedestrian activity begins about 7:30 a.m. and adding the additional 30 minutes would provide a buffer time for students arriving at the schools before 7:30 a.m. Staff have no objections to the change, however, there will be costs involved to update the signage. There are 16 signs that will need to be changed for a total cost of \$375.44, which includes material and labor. Staff would propose to install the signs and have them in place for the start of the 2019 summer session. City Manager Slagle recommended that if Council decides to implement the change to the school zone time, that it be passed by motion.

Council Member Shivers moved to implement the change to the school zone changing to 7:00 a.m. to 4:00 p.m. Council Member Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Nichols, Miller, Shivers, Williams. Nays, none.

Claims

The list of claims was presented for approval.

Council Member Williams moved for approval of the list of claims as presented. Chairman Pro Tem Nichols seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Nichols, Miller, Shivers, Williams. Nays, none.

The list of claims was approved.

COUNCIL COMMENTS

Council Member Briggs commented on the cold weather conditions.

Council Member Williams expressed appreciation for the City Street and Parks Crews for the snow removal. Council Member Williams also thanked the school representatives for presenting information at the meeting.

Council Member Nichols commented on the snow piles on the parking lot and expressed condolences to Chief Rockett and her family on the loss of her father.

Council Member Shivers commented on the Martin Luther King Jr. Celebration.

Mayor Miller expressed thanks to the school representatives for presenting the information at tonight's meeting.

PUBLIC COMMENTS

None

ADJOURNMENT

Mayor Miller moved to adjourn the meeting. The motion was seconded by Council Member Williams. The Chair called for a vote and motion carried with the vote as follows: Ayes, Briggs, Nichols, Miller, Shivers, Williams. Nays, none. The City Council Regular Session Meeting was adjourned.

MAYOR

CITY CLERK

APPROVED BY COUNCIL FEBRUARY 11, 2019

CITY OF MEXICO, MISSOURI
OFFICE OF ASSISTANT CITY MANAGER/ECONOMIC DEVELOPMENT

Agenda: February 11, 2019

Members of City Council
City of Mexico, Missouri

RE: A Resolution Authorizing the City Manager to Sign a
Hangar Lease with Bruce Boyes and Bob Boyes

Dear City Council Members:

The attached Resolution authorizes the City Manager to sign a Hangar Lease with Bruce Boyes and Bob Boyes.

Louis Boyes and Sons entered into a Hangar Lease in November 1996. In order to update the City's hangar lease files, an updated Hangar Lease will need to be signed by Bruce Boyes and Bob Boyes. The term and rent remains the same as the 1996 Lease, and brings the lease up to date allowing the "Sons" to continue leasing the hangar.

The Lease Agreement is for Hangar Thirteen (13) and is the standard Lease for a term of one year, automatically renewable at the end of the first year with the hangar rent being \$80 per month.

Staff recommends that Council proceed with reading by title only and passage of the attached Resolution authorizing the City Manager to sign a Hangar Lease with Bruce Boyes and Bob Boyes.

Respectfully submitted,

Russell Runge
Assistant City Manager/Economic Development

Attachments

Reviewed by: Bruce R. Slagle, City Manager

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO SIGN A
HANGAR LEASE WITH BRUCE BOYES AND BOB BOYES**

WHEREAS, the original Hangar Lease dated November 1996 needs to be updated; and

WHEREAS, the Hangar Lease is for Hangar Thirteen (13), for a term of one year, automatically renewable at the end of the first year with the hangar rent being \$80 per month.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

Section 1. That the City Manager be authorized to enter into a Hangar Lease on behalf of the City of Mexico with Bruce Boyes and Bob Boyes.

Section 2. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 11TH DAY OF FEBRUARY 2019

MAYOR

ATTEST:

CITY CLERK

CITY OF MEXICO, MISSOURI
OFFICE OF ASSISTANT CITY MANAGER/ECONOMIC DEVELOPMENT

Agenda: February 11, 2019

Members of City Council
City of Mexico, Missouri

RE: A Resolution Authorizing the City Manager to Sign a
Hangar Lease with John Lierheimer II

Dear City Council Members:

The attached Resolution would authorize the City Manager to sign a Hangar Lease between the City of Mexico and John Lierheimer II.

A list of persons interested in renting airport hangars at the Mexico Memorial Airport is maintained in the City Manager's Office and is posted at the Mexico Memorial Airport. Hangar three (3) has been vacated and the placement on the hangar list allows John Lierheimer II the opportunity to accept a hangar. The Lease will be for a term of one year, automatically renewable at the end of the first year with the hangar rent being \$80 per month.

The Mexico Airport Advisory Board met on April 4, 2011 and recommended that Council authorize the City Manager to sign a Hangar Lease with potential renters as the hangars become available to those expressing an interest per the posted hangar list.

Staff recommends that Council proceed with reading by title only and passage of the attached Resolution authorizing the City Manager to sign a Hangar Lease with John Lierheimer II.

Respectfully submitted,

Russell Runge
Assistant City Manager/Economic Development

Attachments

Reviewed by: Bruce R. Slagle, City Manager

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO SIGN A
HANGAR LEASE WITH JOHN LIERHEIMER II**

WHEREAS, the Mexico Memorial Airport currently has one hangar available for rent;
and

WHEREAS, a list of persons interested in renting airport hangars is maintained in the
City Manager’s Office and the placement on the hangar list allows John Lierheimer II the
opportunity to accept a hangar.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF
MEXICO, MISSOURI, AS FOLLOWS:

- Section 1. That the City Manager be authorized to enter into a Hangar Lease
on behalf of the City of Mexico with John Lierheimer II.
- Section 2. This Resolution shall be in full force and effect from and after the
time of its passage.

PASSED THIS 11TH DAY OF FEBRUARY 2019

MAYOR

ATTEST:

CITY CLERK

CITY OF MEXICO, MISSOURI
OFFICE OF DEPUTY CITY MANAGER

Agenda: February 11, 2019

Members of City Council
City of Mexico, Missouri

RE: A Resolution Adopting Residential Refuse Rates Covering Anticipated
Cost of Sanitation Services Beginning April 1, 2019

Dear City Council Members:

In April of 2014 the City of Mexico began a ten-year residential sanitation services contract with Dayne's Waste Disposal, Inc. The contract includes annual pricing adjustments that are set to take place April 1st of each year.

Staff has taken into consideration residential unit pricing with the services contract along with other operating expenses related to sanitation services provided by the City that are to be properly funded through user fees.

Provided below is a summary of anticipated expenses for the Sanitation Department for the next twelve months beginning April 1, 2019 followed by a fee adjustment calculation. Please note that anticipated costs associated with the Household Hazardous Waste Collection Center and part of Brush Yard Operations are included within the user fee analysis.

<u>Description</u>	<u>Residential</u>	<u>Household</u>	
		<u>Hazardous Waste</u>	
Personnel Services	\$ 97,551	\$	1,685
Supplies – Billing, Expendable Tools	2,800		50
Computer Hardware & Software Mtc.	2,300		
Audit	7,250		
Postage	11,700		
Administrative Charges	24,071		
Misc./Notices/Base Data	1,250		615
Contract Collection (w/o fuel adjustment)	403,176		
Special Pickups	3,100		
Brush Chipping	9,000		
Recycling	19,000		
Debris Removal/HHW Disposal	0		14,930
HHW Program Training			500
Equipment Reserve	11,000		
Allowance – A/R (Bad Debt)	4,000		
Electricity / Misc.			786
<i>Total Expenses</i>	<u>\$ 596,198</u>		<u>\$ 18,566</u>
Less Special Pick Up Fees & Interest Earned	\$9,000		
<i>Net Expenses to be recovered by fee:</i>	<u>\$ 587,198</u>	<i>plus</i>	<u>\$ 18,566</u> <u>\$ 605,764</u>

Calculation of monthly fees: *Estimated Annual Operation \$605,764*

\$605,764 divided by 4,280 residential accounts equals \$141.53 per year/account

\$141.53 divided by the twelve-month cycle equals approximately \$11.79 per month

\$11.79 per month will represent the base rate for sanitation services. Last year's base rate was \$11.59; equating to a base rate adjustment of approximately one point seven three percent (1.73%) between the two twelve month cycles.

In addition to a base rate for services, a fuel cost adjustment is made part of the monthly service cost in result to the terms of our contract with Dayne's Waste Disposal Inc.

Staff recommends that Council proceed with reading by title only and passage of the attached Resolution setting the monthly base rate for sanitation services in the amount of \$11.79 with a "fuel cost adjusted" rate cap of \$12.58 for the twelve-month period beginning April 1, 2019 through March 31, 2020.

Respectfully submitted,

Roger D. Haynes
Deputy City Manager

Attachments

Reviewed by: Bruce R. Slagle, City Manager

**A RESOLUTION ADOPTING RESIDENTIAL REFUSE RATES
COVERING SANITATION SERVICES BEGINNING APRIL 1, 2019**

WHEREAS, the City of Mexico contracted with Dayne’s Waste Disposal, Inc. to provide residential sanitation services; and

WHEREAS, the contract includes annual pricing adjustments that are set to take place April 1st of each year; and

WHEREAS, in addition to the sanitation services contract, other operating expenses related to sanitation services provided by the City must be properly funded through user fees.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

- Section 1. The base rate for sanitation services will be \$11.79 per month per household.
- Section 2. That City Council set the monthly base rate for sanitation services in the amount of \$11.79 with a fuel cost adjusted rate cap of \$12.58 for the twelve-month period beginning April 1, 2019 through March 31, 2020.
- Section 3. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 11TH DAY OF FEBRUARY 2019

MAYOR

ATTEST:

CITY CLERK

CITY OF MEXICO, MISSOURI
OFFICE OF PUBLIC WORKS DIRECTOR/CITY ENGINEER

Agenda: February 11, 2019

Members of City Council
City of Mexico, Missouri

RE: A Resolution Accepting A Quit Claim Deed from Dan C. Botts and Dan K. Erdel d/b/a Botts – Erdel Development, L.C.

Dear City Council Members:

Council approved a permanent easement for Gerald R. Allen at the January 28, 2019 meeting. Mr. Allen purchased property located at the end of Green Meadow Street, which runs west, off Park Creek Drive and is a dead end street.

After title work was completed by the Audrain Abstract Company, it was found that the unimproved street right-of-way was not properly deeded to the City and is owned by Botts – Erdel Development L.C. To clear up title discrepancies, Botts – Erdel Development L.C. has agreed to provide the City a Quit Claim Deed for that piece of unimproved property.

Staff recommends that Council proceed with reading by title only and passage of the attached Resolution accepting a Quit Claim Deed from Botts – Erdel Development, L.C.

Respectfully submitted,

J. Kensey Russell, PE.LS.
Public Works Director/City Engineer

JKR
Attachments

Reviewed by: Bruce R. Slagle, City Manager

BILL NO. 2019 – 16

RESOLUTION NO. _____

**A RESOLUTION ACCEPTING A QUIT CLAIM DEED FROM DAN C. BOTTS AND
DAN K. ERDEL D/B/A BOTTS – ERDEL DEVELOPMENT, L.C.**

WHEREAS, Botts – Erdel Development L.C. owns property located at the end of Green Meadow Street; and

WHEREAS, Botts – Erdel Development L.C. has agreed to provide the City a Quit Claim Deed, which will clear up any title discrepancies.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

Section 1. The City Council hereby accepts a Quit Claim Deed from Dan C. Botts and Dan K. Erdel d/b/a Botts – Erdel Development, L.C.

Section 2. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 11TH DAY OF FEBRUARY 2019

MAYOR

ATTEST:

CITY CLERK

CITY OF MEXICO, MISSOURI
OFFICE OF ASSISTANT CITY MANAGER/ECONOMIC DEVELOPMENT

Agenda: February 11, 2019

Members of City Council
City of Mexico, Missouri

RE: An Ordinance Authorizing the City Manager to Execute
Amendment No. 3 for the Mexico Memorial Airport Apron
Expansion

Dear City Council Members:

Council approved an Agreement with the Missouri Department of Transportation in March 2016 for funding to accomplish improvements at the airport. Crawford, Murphy & Tilly, Inc. has been obtained for engineering services to oversee the apron expansion, hangar removal, and an update to current FAA standard operating procedures. Council approved Rhad A. Baker Construction L.L.C. for the construction portion of the improvements.

Amendment No. 3 provides for an extension of time to assist with the apron expansion and Exhibit A update. The extension of time will run through May 2019. MoDOT has granted an additional sum not to exceed \$7,801 to cover the extension. Matching funds have been allowed in the 2018 – 2019 budget.

Staff recommends that Council proceed with two readings by title only and passage of the attached Ordinance. The Ordinance has been posted the required length of time.

Respectfully submitted,

Russell Runge
Assistant City Manager/Economic Development

RR
Attachments

Reviewed by: Bruce R. Slagle, City Manager

**AN ORDINANCE AUTHORIZING THE CITY MANAGER TO EXECUTE AMENDMENT NO. 3
FOR THE MEXICO MEMORIAL AIRPORT APRON EXPANSION**

WHEREAS, Amendment No. 3 to State Block Grant Agreement, Project 15-038A-1 extends the project time period through May 2019; and

WHEREAS, the extension is necessary to assist with the apron expansion and Exhibit A update for the Mexico Memorial Airport.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

- Section 1. The City Manager is hereby authorized to execute on behalf of the City of Mexico, an Agreement No. 3 to the Mexico Memorial Airport Apron Expansion Agreement.
- Section 2. This Ordinance shall be in full force and effect from and after the time of its passage.

PASSED THIS 11TH DAY OF FEBRUARY 2019

MAYOR

ATTEST:

CITY CLERK

CITY OF MEXICO, MISSOURI
OFFICE OF ASSISTANT CITY MANAGER/ECONOMIC DEVELOPMENT

Agenda: February 11, 2019

Members of City Council
City of Mexico, Missouri

RE: An Ordinance Amending the Code of the City of Mexico, Missouri, Chapter 2, Administration, Article VIII. Boards, Commission and Similar Bodies, Division 3. Municipal Airport Board, Sec. 2-702. – Terms

Dear City Council Members:

The Mexico Airport Advisory Board was established in 2010 by the City Council to serve as an advisory board for the Mexico Memorial Airport.

Council approved an Ordinance creating the terms and term limits of those serving on the Board. The terms were set for three years; and members of the board were to serve no more than two consecutive terms. Since the establishment of the Board, there has been limited interest in serving on the Board with some of the terms being vacant for an extended length of time before having an appointment.

The Airport Advisory Board met in January and discussed the term limits of Board Members and the decreased interest in serving on the Board. Members of the Board are recommending to City Council to amend Chapter 2, Division 3, Section 2-702 by removing the term limit language.

Staff recommends that Council proceed with two readings by title only and passage of the attached Ordinance. The Ordinance has been posted the required length of time.

Respectively submitted,

Russell Runge
Assistant City Manager/Economic Development

RR
Attachment

Reviewed by Bruce R. Slagle, City Manager

**AN ORDINANCE AMENDING THE CODE OF THE CITY OF MEXICO, MISSOURI,
CHAPTER 2, ADMINISTRATION, ARTICLE VIII. BOARDS, COMMISSION AND
SIMILAR BODIES, DIVISION 3. MUNICIPAL AIRPORT BOARD, SEC. 2-702. – TERMS**

WHEREAS, it is desired to make certain changes to Chapter 2, Administration, Article VIII. Boards, Commission and Similar Boards, Division 3. Municipal Airport Board, Section 2-701. - Terms.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

Section 1. Chapter 2, Administration, Article VIII. Boards, Commission and Similar Boards, Division 3. Municipal Airport Board, Section 2-701. - Terms is hereby amended to read as follows:

Sec. 2-702. - Terms.

Voting board members shall serve for a term of three years; but of the members first appointed, two shall be appointed for a term of one year, two shall be appointed for a term of two years and three shall be appointed for a term of three years.

Section 2. This Ordinance shall be in full force and effect from and after the time of its passage.

PASSED THIS 11TH DAY OF FEBRUARY 2019

MAYOR

ATTEST:

CITY CLERK

CITY OF MEXICO, MISSOURI
OFFICE OF DEPUTY CITY MANAGER/ADMINISTRATIVE SERVICES

Agenda: February 11, 2019

Members of City Council
City of Mexico, Missouri

RE: Purchase of Multi-Function Copier

Dear City Council Members

The 2018 – 2019 annual budget allocates \$17,200 for the purchase of a networked Multi-Function Copier for the second floor of City Hall. The office equipment will be utilized by departments of City Manager, Administrative Services, Municipal Court and Parks and Recreation.

The current network copier is six years old and is in much need of replacement. Staff advertised the Multi-Function Copier request for proposal in the Mexico Ledger, the City’s website and contacted area business machine vendors to solicit bids.

The RFP noted both leasing and an outright purchase as options.

The following proposals were received:

<i>Business Name</i>	<i>Equipment Model</i>	<i>60 Lease Amt.</i>	<i>Purchase Net of Trade</i>	<i>Maintenance Agreement /Yr.</i>
Konica Minolta B/S Chesterfield, Missouri	Konica Bizhub C558	\$ 305.22/mo.	\$13,000.01	\$3,600.00
MARCO Columbia, Missouri	Konica Bizhub C558	\$ 224.94/mo.	\$11,134.84	\$2,400.00
	Sharp MX-6070V	\$ 227.78/mo.	\$11,267.35	\$2,400.00
Sumner One Columbia, Missouri	Konica Bizhub C558	\$ 256.83/mo.	No Bid	\$ 2,150.00 est.
	Kyocera TA76052ci	\$ 278.52/mo.	No Bid	\$ 2,260.00 est.

All maintenance agreements include scheduled and unscheduled maintenance, parts replacement, staples, toner and labor for a period of five years.

In review of all lease, purchase, and maintenance options, staff recommends purchasing a network copier from MARCO; Konica Bizhub C558 for the amount of \$11,134.84 with a proposed annual maintenance agreement of \$2,400.

Respectfully submitted,

Roger D. Haynes
Deputy City Manager/Administrative Services Director

Attachment

Reviewed by: Bruce Slagle, City Manager