



**City of Mexico, Missouri
City Council Meeting Agenda
City Hall – 300 N. Coal Street
3rd Floor – Council Chambers
Mexico, Missouri 65265**

**January 28, 2019
7:00 p.m.**

1. Call to Order

2. Roll Call

3. Approval of Minutes

A. January 14, 2019 – Regular Session Meeting

4. Presentations

A. Williams – Keepers LLC – 2018 Audit and Financial Report

B. Mexico Public Schools – Elementary Reconfiguration

5. New Business – Resolutions (Reading By Title Only and Passage)

A. Bill No. 2019 – 07. A Resolution Authorizing the City Manager to Execute Agreements with Various Organizations for Requested Funding from the Mexico Tourism Tax. Reading By Title Only and Passage.

B. Bill No. 2019 – 08. A Resolution Authorizing the City Manager to Execute an Extension to the City’s On-Call Engineering Services Agreement with Bartlett & West, Inc. Reading By Title Only and Passage.

C. Bill No. 2019 – 09. A Resolution Authorizing the City Manager to Enter Into A Contract with Insituform Technologies, LLC for the 2019 CIPP Project. Reading By Title Only and Passage.

D. Bill No. 2019 – 10. A Resolution Authorizing the City Manager to Execute An Extension to the City’s On-Call Engineering Services Agreement with Klingner & Associates, P.C. Reading By Title Only and Passage.

E. Bill No. 2019 – 11. A Resolution Authorizing the City Manager to Sign an Agreement of Ingress/Egress Easement for Gerald R. Allen. Reading By Title Only and Passage.

6. New Business – Ordinance (Two Readings By Title Only and Passage)

A. Bill No. 2019 – 12. An Ordinance Authorizing the City Manager to Sign a Transportation Alternatives Funds Program (TAP) Agreement with the Missouri Highways and Transportation Commission. Two Readings By Title Only and Passage.

7. Other Business

A. Staff Report – Mexico Public Schools’ Request to Change School Zone Time Frame

B. Claims

8. Comments

A. Council

B. Public (*Please state name and address for the record and keep comments to a maximum of three minutes*).

9. Adjournment

**CITY OF MEXICO, MISSOURI
CITY COUNCIL REGULAR MEETING MINUTES
JANUARY 14, 2019**

The Council of the City of Mexico, Missouri met in regular session on January 14, 2019 at 7:00 p.m. in the Council Chambers of City Hall, with the following members present: Mayor Chris Miller; Council Member Chris Williams; Council Member Dr. Ayanna Shivers; Council Member Vicki Briggs. Also present were Bruce Slagle, City Manager; Roger Haynes, Deputy City Manager; Kensey Russell, Public Works Director; Chad Shoemaker, Parks & Recreation Director; Rita Jackson, Community Development Director; Major Brice Mesko, Public Safety Department; Patrick Shaw, IT Specialist; Drew Williford, City Engineer; Louis J. Leonatti, City Attorney; Marcy LeCount, City Clerk; as well as members of the media and interested citizens. Absent, Chairman Pro Tem Steve Nichols.

The Meeting was called to order with Mayor Miller presiding.

APPROVAL OF MINUTES – DECEMBER 10, 2018 – WORK SESSION MEETING

Council Member Briggs moved for approval of the December 10, 2018 work session minutes as presented. Council Member Shivers seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Williams, Shivers, Briggs. Nays, none. Absent, Nichols. The Minutes were approved as presented.

APPROVAL OF MINUTES – DECEMBER 10, 2018 – REGULAR SESSION MEETING

Council Member Williams moved for approval of the December 10, 2018 regular session minutes as presented. Council Member Shivers seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Williams, Shivers, Briggs. Nays, none. Absent, Nichols. The Minutes were approved as presented.

PUBLIC HEARING

To Rezone Property Located at 113, 115 and 117 Josephine Street to R-2, Two Family Dwelling

Council Member Williams moved to open the Public Hearing. Council Member Briggs seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Williams, Shivers, Briggs. Nays, none. Absent, Nichols. The Public Hearing was open for discussion.

City Manager Slagle called upon Director Jackson to provide the report.

The Public Hearing concerned a request from Lance Grooms to rezone his property located at 113, 115 and 117 Josephine Street to R-2, Two-Family Dwelling. The lots are vacant, which are located along the west side of Josephine Street. In Grooms letter addressed to the Planning and Zoning Commission, he indicated that the rezoning would allow him the opportunity to build two (2) duplexes on the property. Safe and affordable housing for small families and young couples in the Mexico area. Notices were sent to thirteen (13) surrounding property owners within 300' of the request on November 18, 2018 and City Staff has not received any opposition to the rezoning. At the December 4, 2018 Planning and Zoning meeting, the Commission made a motion to make recommendation to City Council to grant approval of the requested rezoning based on the following: 1) the rezoning complies with the City's Land Use Map; 2) the requested rezoning district complies with general zoning procedures as current land uses, known

future uses, and surrounding development patterns taken into consideration; or 3) the rezoning is necessary to promote economic development and diversify the local economy. Director Jackson recommended Council proceed with the advertised Public Hearing.

Public Comments

None

Council Member Williams moved to close the Public Hearing. Council Member Shivers seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Williams, Shivers, Briggs. Nays, none. Absent, Nichols. T

The Public Hearing was closed.

NEW BUSINESS – RESOLUTIONS (READING BY TITLE ONLY AND PASSAGE)

Bill No. 2019 – 01. A Resolution Accepting the Conveyance of A Right-of-Way and Temporary Construction Easement for the Holt Street Reconstruction Project (MoDOT TIDP 4400 (310) Project).

Mayor Miller called upon City Manager Slagle to present the report.

City Manager Slagle reported that the City of Mexico applied through MoDOT to the Federal Highway Administration, for Accelerating Innovative Development (AID) funding in September 2016, to reconstruct Holt Street pavement and sidewalks. Staff was notified that the City has received the requested funding in November 2017. Design of the sidewalks requires additional right-of-way and construction easements to avoid existing utility poles. Council approved accepting right-of ways and temporary easements from twenty (20) property owners at several past meetings. This Resolution would again authorize Council to accept a right-of-way and temporary easements from one (1) additional property owner, Trustees of the African Methodist Episcopal Church. City Manager Slagle recommended Council proceed with reading by title only and passage of Bill No. 2019 – 01.

Council Member Williams moved for reading by title only of Bill No. 2019 – 01 by title only. Council Member Shivers seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Williams, Shivers, Briggs. Nays, none. Absent, Nichols. Bill No. 2019 – 01 was read by title only by Council Member Williams.

Council Member Williams moved for passage of Bill No. 2019 – 01. Council Member Briggs seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Williams, Shivers, Briggs. Nays, none. Absent, Nichols. Bill No. 2019 – 01 was passed as Resolution No. 3904.

Bill No. 2019 – 02. A Resolution Authorizing the City Manager to Sign Change Order No. 1 with Hutchinson Recreation and Design of St. Louis, Missouri for the Hardin Playground Replacement Equipment

City Manager Slagle called upon Director Shoemaker to present the report.

Council approved the award of the Hardin Park playground equipment replacement project at the December 10, 2018 meeting. Change Order No. 1 will adjust the project theming for a more effective presentation of the requested theme from the vendor. Project theming has a high play value for children in the target age group that this playground has been designed. There have been considerable savings on multiple capital projects this budget year. After discussing this opportunity with the City of Mexico Park Board, Staff feels spending additional funding on this project will

enhance the recreation value of monies already being spent on this project.

The 2018 – 2019 annual budget currently has \$45,000 budgeted for this project. The additional \$17,424 will be covered by the \$54,054 savings from three capital budget line items in the Parks Fund, including the parks ¾ ton pickup, Green Estate Culverts phases 3 & 4 and the Master Plan Survey Update. Director Shoemaker recommended Council proceed with reading by title only and passage of Bill No. 2019 – 02.

Council Member Briggs moved for reading by title only of Bill No. 2019 – 02 by title only. Council Member Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Williams, Shivers, Briggs. Nays, none. Absent, Nichols. Bill No. 2019 – 02 was read by title only by Council Member Briggs.

Council Member Briggs moved for passage of Bill No. 2019 – 02. Council Member Shivers seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Williams, Shivers, Briggs. Nays, none. Absent, Nichols. Bill No. 2019 – 02 was passed as Resolution No. 3905.

Bill No. 2019 – 03. A Resolution Authorizing the City Manager to Enter Into An Agreement with the Handi – Shop, Inc. for Recycling Services.

Mayor Miller called upon City Manager Slagle to present the report.

Bill No. 2019 – 03 authorized the City Manager to enter into an agreement with Handi-Shop, Inc. to assist in recycling efforts in the City of Mexico. The 2018 – 2019 budget allows for this service. The City of Mexico would contribute to Handi-Shop, Inc. the sum of Nineteen Thousand and No/Dollars (\$19,000) for use in the cost of recycling materials. City Manager Slagle recommended Council proceed with reading by title only and passage of Bill No. 2019 – 03.

Council Member Shivers moved for reading of Bill No. 2019 – 03 by title only. Council Member Briggs seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Williams, Shivers, Briggs. Nays, none. Absent, Nichols. Bill No. 2019 – 03 was read by title only by Council Member Shivers.

Council Member Shivers moved for passage of Bill No. 2019 – 03. Council Member Briggs seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Williams, Shivers, Briggs. Nays, none. Absent, Nichols. Bill No. 2019 – 03 was passed as Resolution No. 3906.

Bill No. 2019 – 04. A Resolution Authorizing the City Manager to Sign Contract Documents with Surdex Corporation for the 2019 Aerial Photography Project.

City Manager Slagle called upon Director Russell to present the report. City Engineer Williford presented the report.

Advertisements for bids were placed in the Mexico Ledger on December 11, 2018 for the 2019 Aerial Photography Project. The 2018 – 2019 annual budget allows \$15,000 for this project which includes an aerial flyover of the City as well as the post-processing requirements to produce an image which meets survey grade standards. Aerial photography is utilized in a wide variety of functions including: the City's Geographic Information Systems (GIS) platform, wastewater inspections, floodplain administration, map creation (e.g. zoning, wastewater, stormwater, parcel, etc.), stormwater administration, and construction quantity estimation. With the City's most recent aerial photography dating back to 2012, an updated product would improve efficiency in all previously mentioned areas. The internet bidding platform, Bid Express, was utilized for advertising on a

national basis. In addition to advertising in the Mexico Ledger, the City directly contacted seven (7) vendors to solicit bids. One bid was received with Surdex Corporation being the single bidder: Surdex Corporation of Chesterfield, Missouri – \$5,500. While only one bid was received, it should be noted that Surdex Corporation is the closest vendor of the seven (7) contacted. For this specialized field of work, distance does play a significant role in the bidding process. Surdex Corporation is listed as a pre-qualified contractor on the State of Missouri’s Cooperative Procurement Program. The company has been vetted by the State of Missouri and found to meet standards set forth by the State for the collection of aerial photography. City Engineer Williford recommended Council proceed with reading by title only and passage of bill No. 2019 – 04.

Council Member Williams moved for reading by title only of Bill No. 2019 – 04 by title only. Council Member Shivers seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Williams, Shivers, Briggs. Nays, none. Absent, Nichols. Bill No. 2019 – 04 was read by title only by Council Member Williams.

Council Member Williams moved for passage of Bill No. 2019 – 04. Council Member Shivers seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Williams, Shivers, Briggs. Nays, none. Absent, Nichols. Bill No. 2019 – 04 was passed as Resolution No. 3907.

Bill No. 2019 – 05. A Resolution Authorizing the City Manager to Enter Into a Contract for Various Maintenance Services with Plan B Development.

City Manager Slagle called upon Director Russell to present the report.

The City has maintained a contract with a local contractor to provide various maintenance services on hourly equipment and labor cost basis. This service has been used primarily to repair sewer lines, but has also been used to help with street patching and snow removal around the square from time to time. The contract is a one-year contract with an option to renew up to two times. The request for services was advertised according to the City’s purchasing policy with bids received on December 21, 2019. Three (3) contractors responded. Plan B Development was the lowest and best bid.

Contractor	Plan B Development Mexico, Missouri	Lamke Trenching & Excavating, Inc Marthasville, Missouri	Mick Mehler & Sons, Inc. Silex, Missouri
	<i>per hour</i>	<i>per hour</i>	<i>per hour</i>
Backhoe	N/A	\$120	\$160
Tracked Excavator	88 HP - \$125 40HP - \$95	Large \$185 Small \$120	\$225 HP - 188
Tandem Dump	\$95	\$100	\$95
Single Axle Dump	\$95 Lo Boy In & Out - \$100	N/A	N/A
Skid Steer	\$95	\$115	\$120
General Labor	\$55	\$70	\$75
Working Foreman	\$75	NA	\$85

Director Russell recommended Council proceed with reading by title only and passage of Bill No. 2019 – 05.

Council Member Williams moved for reading of Bill No. 2019 – 05 by title only. Council Member Briggs seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Williams, Shivers, Briggs. Nays, none. Absent, Nichols. Bill No. 2019 – 05 was read by title only by Council Member Briggs.

Council Member Briggs moved for passage of Bill No. 2019 – 05. Council Member Shivers seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on

passage as follows: Ayes, Miller, Williams, Shivers, Briggs. Nays, none. Absent, Nichols. Bill No. 2019 – 05 was passed as Resolution No. 3908.

NEW BUSINESS – ORDINANCE (TWO READINGS BY TITLE ONLY AND PASSAGE)

Bill No. 2019 – 06. An Ordinance Rezoning Property Located at 113, 115 and 117 Josephine Street and Amending the District Map Referred to in Section 42-205 (Zoning) of the Code of the City of Mexico, Missouri to R-2, Two Family Dwelling.

Mayor Miller called upon City Manager Slagle to present the report.

Bill No. 2019 – 06 addresses the public hearing that was held earlier in the evening. It was a request from Lance Grooms to rezone his property located at 113, 115 and 117 Josephine Street to R-2, Two-Family Dwelling. City Manager Slagle recommended Council proceed with the two readings by title only and passage of Bill No. 2019 – 06, which had been posted the required length of time.

Council Member Shivers moved for first reading by title only of Bill No. 2019 – 06. Council Member Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Williams, Shivers, Briggs. Nays, none. Absent, Nichols. First reading consideration was given to Bill No. 2019 – 06 by Council Member Shivers.

Council Member Shivers moved for second reading by title only of Bill No. 2019 – 06. Council Member Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Williams, Shivers, Briggs. Nays, none. Absent, Nichols. Second reading consideration was given to Bill No. 2019 – 06 by Council Member Shivers.

Council Member Shivers moved for passage of Bill No. 2019 – 06. Council Member Briggs seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Williams, Shivers, Briggs. Nays, none. Absent, Nichols. Bill No. 2019 – 06 was passed as Ordinance No. 4405.

OTHER BUSINESS

Staff Report – Task Order to Reconstruct Curb Ramps at Monroe/Washington Intersection

City Manager Slagle called upon Director Russell to provide the report.

A water main break at the intersection of Monroe and Washington Streets in December caused significant damage to sidewalk in the adjacent area. As part of the repair effort, City staff met with Missouri American to develop a coordinated approach in repairing damage done by the main break. Since the City had recently hired Klingner & Associates to develop plans to improve this block of sidewalks to ADA standards, it was determined best to implement the plans to the maximum extent practical during the repair process. It was agreed that Missouri American would replace damaged sidewalk on the north side equivalent to what had been damaged and the City would be responsible for betterments. The City responsibility is for the ADA ramp areas on the northwest and southwest corners of the intersection. The City has a contract with Plan B Development for on-call contracting services on a material, labor and equipment basis. Plan B Development has provided an estimated cost as follows:

<i>Location</i>	<i>Estimated Cost</i>
Northwest Corner of Monroe/Washington	\$12,980.00
Southwest Corner of Monroe/Washington	\$ 5,278.00
Total	\$18,258.00

The costs for replacing the sidewalk along City owned property within the Klingner & Associates plan limits were anticipated to be covered out of the Street Division Pavement and Curb Replacement account. Funds from this account will be used for these improvements and are allowed in the 2018 – 2019 annual budget. This reallocation may delay completion of the sidewalk reconstruction around the City Hitch Lot. Director Russell recommended Council approve the task order with Plan B Development.

Council Member Williams moved to approve the Task Order with Plan B Development for the reconstruction of curb ramps at the Monroe and Washington Streets intersection for the bid amount of \$18,258. Council Member Shivers seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Williams, Shivers, Briggs. Nays, none. Absent, Nichols.

Staff Report – Staff Report – Purchase of a Spreader Box and Snow Plow for Street Department
 City Manager Slagle called upon Director Russell to provide the report.

Advertisement for bids were placed in the *Mexico Ledger*, listed on the City’s website and also mailed to five (5) vendors for the purchase of a spreader box (goes in dump truck bed for spreading salt) and a snow plow. Staff also checked with the State of Missouri Cooperative Procurement Program. Three bids were received with the low bid through the State of Missouri Cooperative Procurement Program.

<i>Bidder</i>	<i>Spreader Box</i>	<i>Snow Plow</i>	<i>Total</i>
Viking-Cives Midwest Morley, Missouri	\$20,360.00	\$7,950.00	\$28,310.00
Midwest Systems Truck Equipment St. Louis, Missouri	\$17,105.00	\$8,397.00	\$25,502.00
Knapheide Truck Equipment Jefferson City, Missouri	\$20,227.53	\$7,631.66	\$27,859.19
State of Missouri Procurement Program Viking-Cives Midwest Morley, Missouri	\$15,939.50	\$7,950.00	\$23,889.50

The State of Missouri Cooperative Procurement Program vendor is Viking-Cives. Viking-Cives has indicated it will supply the State bid products. The spreader bed is slightly smaller in volume, but will work. The bid submitted by Viking-Cives, through the State of Missouri Cooperative Procurement Program was the lowest and best bid received at \$23,889.50. The 2018 – 2019 annual budget allows for \$30,000 for the purchase. Director Russell recommended Council approve the purchase of a spreader box and snow plow from Viking-Cives of Morley, Missouri, through the State of Missouri Procurement Program.

Council Member Briggs moved to approve the purchase of the spreader box and snow plow from Viking-Cives of Morley, Missouri, through the State of Missouri Procurement Program. Council Member Shivers seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Williams, Shivers, Briggs. Nays, none. Absent, Nichols.

Appointment to the Mexico Tourism Commission

Mayor Miller called upon City Manager Slagle to provide the report.

This agenda item concerns an opening on the Mexico Tourism Commission which needs to be appointed by the Council. There is currently a vacant position on the Commission that needs to be filled with an individual that has an interest in tourism. Janine Vogel has expressed an interest in appointment to this Commission and Staff has not received any other inquiries expressing an interest in serving. City Manager Slagle recommended Council proceed with an appointment to the Mexico

Tourism Commission.

Council Member Briggs moved to appoint Janine Vogel to the Mexico Tourism Commission to fill an unexpired 3-year term, expiring September 2021. Council Member Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Williams, Shivers, Briggs. Nays, none. Absent, Nichols.

Claims

The list of claims was presented for approval.

Council Member Williams moved for approval of the list of claims as presented. Council Member Shivers seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Williams, Shivers, Briggs. Nays, none. Absent, Nichols.

The list of claims was approved.

COUNCIL COMMENTS

Council Member Briggs made comments regarding the recent snowfall.

Council Member Williams made comments regarding the recent snowfall and expressed thanks for all the hard work that has gone into snow removal. Council Member Williams asked Director Russell on progress. Director Russell provided a brief report on the work schedule for street maintenance crew members.

Council Member Shivers commented on the snowfall removal and appreciated all the hard work that the crew members have made. Council Member Shivers made comment regarding the Teal Lake Village development indicating that she took a tour and inquired about apartment occupancy.

City Manager Slagle made comments regarding the upcoming MML Central Meeting that will be held in Columbia, Missouri on January 16, 2019, indicating that State Senator Caleb Rowden would be speaking. City Manager Slagle stated that Rowden will be introducing legislation on SSM Audrain – MU Health Care. City Manager Slagle also reported on the Chamber’s annual dinner that is scheduled for January 18, 2019.

PUBLIC COMMENTS

None

ADJOURNMENT

Council Member Briggs moved to adjourn the meeting. The motion was seconded by Council Member Shivers. The Chair called for a vote and motion carried with the vote as follows: Ayes, Miller, Williams, Shivers, Briggs. Nays, none. Absent, Nichols. The City Council Regular Session Meeting was adjourned.

MAYOR

CITY CLERK

APPROVED BY COUNCIL JANUARY 28, 2019

CITY OF MEXICO, MISSOURI
OFFICE OF DEPUTY CITY MANAGER

Agenda: January 28, 2019

Members of City Council
City of Mexico, Missouri

RE: A Resolution Authorizing the City Manager to Execute Agreements with Various Organizations for Requested Funding from the Mexico Tourism Tax

Dear City Council Members:

The City of Mexico currently has a tourism tax that is collected by the hotels/motels within the city limits. The attached Resolution authorizes the City Manager to execute agreements with the Brick City Bad Boyz II and the Columbia Missourian to receive tourism funding for their advertising campaigns.

The Mexico Tourism Commission reviewed applications for tourism funding and recommends to City Council the distribution of funds as follows:

<i>Organization</i>	<i>Festival</i>	<i>Purpose</i>	<i>Amount Requested</i>	<i>Amount Recommended</i>
Brick City Bad Boyz II	Cruise Nights	Advertising	\$4,400.00	\$3,500.00
Columbia Missourian	2019 Tourism Guide	Advertising	\$ 695.00	\$ 695.00

Staff recommends that Council concur with the Mexico Tourism Commission's recommendation and proceed with reading by title only and passage of the attached Resolution.

Respectfully submitted,

Roger Haynes
Deputy City Manager

RH
Attachments

Reviewed By: Bruce R. Slagle, City Manager

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE
AGREEMENTS WITH VARIOUS ORGANIZATIONS FOR REQUESTED FUNDING
FROM THE MEXICO TOURISM TAX**

WHEREAS, the Mexico Tourism Commission recommends to City Council that the Brick City Bad Boyz II and the Columbia Missourian be allowed to receive tourism funding for their tourism advertising campaigns.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

- Section 1. That the City Manager be authorized to enter into an agreement on behalf of the City of Mexico with the Brick City Bad Boyz II and the Columbia Missourian to receive tourism funding for tourism advertising campaigns.
- Section 2. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 28TH DAY OF JANUARY 2019

MAYOR

ATTEST:

CITY CLERK

CITY OF MEXICO, MISSOURI
OFFICE OF PUBLIC WORKS DIRECTOR/CITY ENGINEER

Agenda: January 28, 2019

Members of City Council
City of Mexico, Missouri

RE: A Resolution Authorizing the City Manager to Execute an
Extension to the City's On-Call Engineering Services
Agreement with Bartlett & West, Inc.

Dear City Council Members:

Council approved a contract for on-call engineering services with Bartlett & West, Inc. in January 2016. The original contract provided the City of Mexico three, one-year renewal options. This would be the third option for renewal.

Staff conducted an annual performance review meeting with Bartlett & West, Inc. on January 9, 2019. Staff is satisfied with the work Bartlett & West, Inc. has completed the past year.

Staff recommends Council proceed with reading by title only and passage of the attached Resolution authorizing an extension to the on-call engineering services agreement with Bartlett & West, Inc.

Respectfully submitted,

J. Kensey Russell, PE.LS.
Public Works Director/City Engineer

JKR
Attachments

Reviewed by: Bruce R. Slagle, City Manager

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE AN EXTENSION TO THE CITY’S ON-CALL ENGINEERING SERVICES AGREEMENT WITH BARTLETT & WEST, INC.

WHEREAS, Council approved a contract for on-call engineering services with Bartlett & West, Inc. in January 2016, which included three, one-year renewal options; and

WHEREAS, it is time for a contract renewal of the professional services provided by Bartlett & West, Inc.; and

WHEREAS, Bartlett & West, Inc. of Jefferson City, MO has continued satisfactory work in the last year.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

Section 1. The City Manager is authorizing an extension to the on-call engineering services agreement with Bartlett & West, Inc.

Section 2. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 28TH DAY OF JANUARY 2019

MAYOR

ATTEST:

CITY CLERK

CITY OF MEXICO, MISSOURI
OFFICE OF PUBLIC WORKS DIRECTOR

Agenda: January 28, 2019

Members of City Council
City of Mexico, Missouri

RE: A Resolution Authorizing the City Manager to Enter Into A
Contract with Insituform Technologies, LLC for the 2019
CIPP Project

Dear City Council Members:

The 2018 – 2019 budget allows \$250,000 for cast in place pipe lining of sanitary sewers and lateral repair connections.

The 2019 Cast in Place Pipe (CIPP) project was advertised on the City’s website and in the *Mexico Ledger* on December 14, 2018 with bids received January 10, 2019. Staff received bids from 3 contractors with Insituform Technologies, LLC of Chesterfield, Missouri submitting the lowest bid. Insituform Technologies has completed previous CIPP work satisfactorily.

<u>Contractor</u>	<u>Location</u>	<u>Bid Price</u>
Insituform Technologies, LLC	Chesterfield, Missouri	\$196,651.35
SAK Construction, LLC	O’Fallon, Missouri	\$199,119.50
Visu-Sewer of Missouri, LLC	E. St. Louis, Illinois	\$214,542.30

Staff recommends Council proceed with reading by title only and passage of the attached Resolution.

Respectfully submitted,

J. Kensey Russell, PE, LS
City Engineer/Public Works Director

JKR
Attachments

Reviewed by: Bruce R. Slagle, City Manager

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH
INSITUFORM TECHNOLOGIES, LLC FOR THE 2019 CIPP PROJECT**

WHEREAS, the 2019 CIPP project includes cast in place pipe lining of sanitary sewers and lateral repair connections; and

WHEREAS, Insituform Technologies, LLC of Chesterfield, Missouri submitted the lowest bid for the 2019 CIPP Project.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

Section 1. The City Manager is hereby authorized to enter into a contract with Insituform Technologies, LLC of Chesterfield, Missouri for the 2019 CIPP Project.

Section 2. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 28TH DAY OF JANUARY 2019

MAYOR

ATTEST:

CITY CLERK

CITY OF MEXICO, MISSOURI
OFFICE OF PUBLIC WORKS DIRECTOR/CITY ENGINEER

Agenda: January 28, 2019

Members of City Council
City of Mexico, Missouri

RE: A Resolution Authorizing the City Manager to Execute An
Extension to the City's On-Call Engineering Services
Agreement with Klingner & Associates, P.C.

Dear City Council Members:

Council approved a contract for on-call engineering services with Klingner & Associates, P.C. in January 2016. The original contract provided for three one-year renewal options and this would be the third renewal option.

Staff conducted an annual performance review meeting with Klingner & Associates, P.C., on January 9, 2019. The City is satisfied with the work Klingner & Associates, P.C. has completed the past year.

Staff recommends that Council proceed with reading by title only and passage of the Resolution authorizing an extension to the on-call engineering services agreement with Klingner & Associates, P.C.

Respectfully submitted,
J. Kensey Russell, PE.LS.
Public Works Director/City Engineer

JKR
Attachments

Reviewed by: Bruce R. Slagle, City Manager

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE AN EXTENSION
TO THE CITY’S ON-CALL ENGINEERING SERVICES AGREEMENT WITH
KLINGNER & ASSOCIATES, P.C.**

WHEREAS, the City of Mexico has a contract with Klingner & Associates, P.C. for on call engineering services dated January 25, 2016; and

WHEREAS, the contract provided for three one-year extensions: and

WHEREAS, the City of Mexico and Klingner & Associates, P.C. have agreed to exercise the third one-year option for the year 2019.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

Section 1. The City Manager is authorized to sign a one-year extension with Klingner & Associates, P.C. for on-call engineering services.

Section 2. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 28th DAY OF JANUARY 2019

MAYOR

ATTEST:

CITY CLERK

CITY OF MEXICO, MISSOURI
OFFICE OF PUBLIC WORKS DIRECTOR/CITY ENGINEER

Agenda: January 28, 2019

Members of City Council
City of Mexico, Missouri

RE: A Resolution Authorizing the City Manager to Sign an
Agreement of Ingress/Egress Easement for Gerald R. Allen

Dear City Council Members:

Staff was contacted by Gerald R. Allen asking for the City to provide a permanent easement to property located at the end of Green Meadow Street. Green Meadow Street runs west, off Park Creek Drive and is a dead end street.

Mr. Allen is interested in purchasing property that is bound by Green Meadow Street and Lakeview. The property would have access through Green Meadow Street, which dead ends directly into the property, if the City approves the permanent easement. Green Meadow Street is paved, but there is about 70' beyond the end of the paved road which is undeveloped and Mr. Allen is asking for access to the property through the easement. The easement requires that Mr. Allen will construct and maintain a driveway on the easement.

Staff recommends Council proceed with reading by title only and passage of the attached Resolution authorizing the City Manager to sign an Agreement of Ingress/Egress Easement for Gerald R. Allen.

Respectfully submitted,

J. Kensey Russell, PE.LS.
Public Works Director/City Engineer

JKR
Attachments

Reviewed by: Bruce R. Slagle, City Manager

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO SIGN AN AGREEMENT
OF INGRESS/EGRESS EASEMENT FOR GERALD R. ALLEN**

WHEREAS, Gerald R. Allen is purchasing property located at the end of Green Meadow Street, located off of Park Creek Drive; and

WHEREAS, access to the property would be through Green Meadow Street, which dead ends directly into the property if the City approves a permanent 50' wide easement past the paved road.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

- Section 1. The City Manager is hereby authorized to sign, on behalf of the City of Mexico, an Agreement for Ingress/Egress Easement for Gerald R. Allen.
- Section 2. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 28TH DAY OF JANUARY 2019

MAYOR

ATTEST:

CITY CLERK

CITY OF MEXICO, MISSOURI
OFFICE OF PUBLIC WORKS DIRECTOR/CITY ENGINEER

Agenda: January 28, 2019

Members of City Council
City of Mexico, Missouri

RE: An Ordinance Authorizing the City Manager to Sign a
Transportation Alternatives Funds Program (TAP)
Agreement with the Missouri Highways and Transportation
Commission

Dear City Council Members:

Council approved a Sponsor Funding Resolution in September 2018. The Sponsor Funding allowed City Staff to prepare a grant application through the MoDOT Transportation Alternatives Program (TAP) to fund the reconstruction of a portion of sidewalks along Muldrow Street. The City received notification that the funding for this project has been approved. The project will include the removal and replacement of sidewalks that have deteriorated and is non-ADA complaint for a portion of the Muldrow Street, Jackson Street to Quisenberry Street.

The City has committed to a 25% cost share of the project and the willingness to commit to the project's development, implementation, construction, maintenance, management, and financing. The project size is anticipated to be \$169,432.05 and the City's share would be \$42,358.05. Funding for this project is available in the 2018 – 2019 budget, \$51,000.

Staff recommends Council proceed with two readings by title only and passage of the attached Ordinance authorizing the City Manager to sign a Transportation Alternatives Funds Program Agreement with the Missouri Highways and Transportation Commission. The Ordinance has been posted the required length of time.

Respectfully submitted,

J. Kensey Russell, PE.LS.
Public Works Director/City Engineer

JKR
Attachments

Reviewed by: Bruce R. Slagle, City Manager

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO SIGN A TRANSPORTATION ALTERNATIVES FUNDS PROGRAM (TAP) AGREEMENT WITH THE MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION

WHEREAS, the Transportation Alternative Funds Program (TAP) is federally funded and provides municipalities opportunities to expand transportation choices and enhance the transportation experience through categories of activities related to the surface transportation system; and

WHEREAS, the Missouri Highways and Transportation Commission has notified City Staff that funding has been approved for sidewalk reconstruction for portions of Muldrow Street.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

- Section 1. The City Manager is hereby authorized to sign, on behalf of the City of Mexico, a Transportation Alternatives Funds Program Agreement with the Missouri Highways and Transportation Commission for the reconstruction of a portion of sidewalks on Muldrow Street.
- Section 2. The City of Mexico will participate in the cost share funding of the project in the amount of 25% of the costs.
- Section 3. This Ordinance shall be in full force and effect from and after the time of its passage.

PASSED THIS 28TH DAY OF JANUARY 2019

MAYOR

ATTEST:

CITY CLERK

CITY OF MEXICO, MISSOURI
OFFICE OF CITY MANAGER

Agenda: January 28, 2019

Members of City Council
City of Mexico, Missouri

RE: Staff Report – Mexico Public Schools’ Request to Change
School Zone Time Frame

Dear City Council Members:

The Mexico Public School District has made a formal request to extend the time of the school zone speed limit. The District’s request was to extend the speed limit zone by 30 minutes in the mornings, 7:00 a.m. to 4:00 p.m. The District feels that student pedestrian activity begins about 7:30 a.m. and adding the additional 30 minutes would provide a buffer time for students arriving at the schools before 7:30 a.m.

Staff have no objections to the change, however, there will be costs involved to update the signage. There are 16 signs that will need to be changed for a total cost of \$375.44, which includes material and labor. Staff would propose to install the signs and have them in place for the start of the 2019 summer session.

Staff recommends that if Council decides to implement the change to the school zone time, that it be passed by motion.

Respectfully submitted,

Bruce R. Slagle
City Manager

Attachments