



**City of Mexico, Missouri
City Council Meeting Agenda
City Hall – 300 N. Coal Street
3rd Floor – Council Chambers
Mexico, Missouri 65265**

**January 14, 2019
7:00 p.m.**

1. Call to Order

2. Roll Call

3. Approval of Minutes

- A. December 10, 2018 – Work Session Meeting
- B. December 10, 2018 – Regular Session Meeting

4. Public Hearing

- A. To Rezone Property Located at 113, 115 and 117 Josephine Street to R-2, Two Family Dwelling

5. New Business – Resolutions (Reading By Title Only and Passage)

- A. Bill No. 2019 – 01. A Resolution Accepting the Conveyance of A Right-of-Way and Temporary Construction Easement for the Holt Street Reconstruction Project (MoDOT TIDP 4400 (310) Project). Reading By Title Only and Passage.
- B. Bill No. 2019 – 02. A Resolution Authorizing the City Manager to Sign Change Order No. 1 with Hutchinson Recreation and Design of St. Louis, Missouri for the Hardin Playground Replacement Equipment. Reading By Title Only and Passage.
- C. Bill No. 2019 – 03. A Resolution Authorizing the City Manager to Enter Into An Agreement with the Handi – Shop, Inc. for Recycling Services. Reading By Title Only and Passage.
- D. Bill No. 2019 – 04. A Resolution Authorizing the City Manager to Sign Contract Documents with Surdex Corporation for the 2019 Aerial Photography Project. Reading By Title Only and Passage.
- E. Bill No. 2019 – 05. A Resolution Authorizing the City Manager to Enter Into a Contract for Various Maintenance Services with Plan B Development. Reading By Title Only and Passage.

6. New Business – Ordinance (Two Readings By Title Only and Passage)

- A. Bill No. 2019 – 06. An Ordinance Rezoning Property Located at 113, 115 and 117 Josephine Street and Amending the District Map Referred to in Section 42-205 (Zoning) of the Code of the City of Mexico, Missouri to R-2, Two Family Dwelling. Two Readings By Title Only and Passage.

7. Other Business

- A. Staff Report – Task Order to Reconstruct Curb Ramps at Monroe/Washington Intersection
- B. Staff Report – Staff Report – Purchase of a Spreader Box and Snow Plow for Street Department
- C. Appointment to the Mexico Tourism Commission
- D. Claims

8. Comments

- A. Council
- B. Public (*Please state name and address for the record and keep comments to a maximum of three minutes*).

9. Adjournment

**CITY OF MEXICO, MISSOURI
CITY COUNCIL MEETING MINUTES
DECEMBER 10, 2018**

The Council of the City of Mexico, Missouri met in work session on December 10, 2018 at 6:00 p.m. in the Council Chambers of City Hall, with the following members present: Mayor Chris Miller; Council Member Dr. Ayanna Shivers; Council Member Vicki Briggs. Also present were Bruce Slagle, City Manager; Roger Haynes, Deputy City Manager; Russell Runge, Assistant City Manager/Economic Development; Kensey Russell, Public Works Director; Rita Jackson, Community Development Director; Chad Shoemaker, Parks & Recreation Director; Chief Susan Rockett, Public Safety Department; Drew Williford, City Civil Engineer; Patrick Shaw, IT Specialist; Lou Leonatti, City Attorney; Marcy LeCount, City Clerk; as well as members of the media and interested citizens. Absent, Chairman Pro Tem Steve Nichols; Council Member Chris Williams.

The Meeting was called to order with Mayor Miller presiding.

COUNCIL DISCUSSION – ECONOMIC DEVELOPMENT UPDATE

City Manager Slagle called upon Assistant City Manager/Economic Development Runge to provide the report.

Assistant City Manager Runge thanked Council’s support for Economic Development activities and provided a department report for the 2018 calendar year. Assistant City Manager Runge provided an overview of the department’s 2018 activities which included reports on new and existing industries, new businesses and airport improvements. Assistant City Manager Runge provided information on data for businesses that expanded within the community and future projects.

City Manager Slagle provided additional Economic Development information including employment rate; housing development opportunities; current County projects and community beautification.

OTHER BUSINESS – CONSIDERATION OF FUTURE DISCUSSION ITEMS

Discussion was held regarding the recent announcement of the sale of SSM Audrain to the University of Missouri Health Care. An informational meeting has been scheduled at the Presser Performing Arts Center on December 12th at 8:00 a.m. Mayor Miller asked if the City Council would support the sale of SSM Audrain to the University of Missouri Health Care. Council Members present and written correspondence from Council Member Nichols, supported the sale of SSM Audrain to the University of Missouri Health Care as they recognize the need for a hospital in Mexico for its citizens. Mayor Miller also provided information on the economic impact on the community without a health care system.

PROJECT UPDATES

None

ADJOURNMENT

Mayor Miller moved to close the open session. The motion was seconded by Council Member Briggs. The Chair called for a vote and motion carried with the vote as follows: Ayes, Miller, Briggs, Shivers. Nays, none. Absent, Nichols, Williams.

The City Council Work Session Meeting was adjourned.

Mayor

City Clerk

APPROVED BY COUNCIL JANUARY 14, 2019

**CITY OF MEXICO, MISSOURI
CITY COUNCIL REGULAR MEETING MINUTES
DECEMBER 10, 2018**

The Council of the City of Mexico, Missouri met in regular session on December 10, 2018 at 7:00 p.m. in the Council Chambers of City Hall, with the following members present: Mayor Chris Miller; Council Member Chris Williams; Council Member Dr. Ayanna Shivers; Council Member Vicki Briggs. Also present were Bruce Slagle, City Manager; Roger Haynes, Deputy City Manager; Russell Runge, Assistant City Manager/Economic Development; Kensey Russell, Public Works Director; Chad Shoemaker, Parks & Recreation Director; Rita Jackson, Community Development Director; Chief Susan Rockett, Public Safety Department; Patrick Shaw, IT Specialist; Drew Williford, City Engineer; Louis J. Leonatti, City Attorney; Marcy LeCount, City Clerk; as well as members of the media and interested citizens. Absent, Chairman Pro Tem Steve Nichols.

The Meeting was called to order with Mayor Miller presiding.

APPROVAL OF MINUTES – NOVEMBER 26, 2018 –REGULAR SESSION MEETING

Council Member Shivers moved for approval of the November 26, 2018 regular session minutes as presented. Council Member Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Miller, Shivers, Williams. Nays, none. Absent, Nichols. The Minutes were approved as presented.

NEW BUSINESS – RESOLUTIONS (READING BY TITLE ONLY AND PASSAGE)

Bill No. 2018 – 71. A Resolution Authorizing the City Manager to Sign Task Order No. 5 with Horner & Shifrin, Inc. For A Wastewater Facility Plan Update

City Manager Slagle called upon Director Russell to present the report.

Horner & Shifrin, Inc. completed a facility plan for the Mexico Wastewater Treatment Facility in April 2009 and much has changed in the intervening 10 years. The City has made various improvements and upgrades to the treatment plant and new regulatory requirements have been issued by the EPA and the Missouri Department of Natural Resources (DNR). The City's operating permit from DNR is out for public comment until December 12, 2018 and is expected to be issued in January 2019. The operating permit includes monitoring for nutrients, a new requirement that will likely lead to a permit limit within 3 to 5 years. To keep up with the changes and to focus on the sanitary sewer collection system it is time to update the facility plan and sanitary sewer collection system analysis. Two task orders under the general services contract with Horner & Shifrin, Inc. have been negotiated, a facility plan and a collection system analysis. 1) the Facility Plan Update Task Order will update the facility plan, identifying improvements to meet regulatory requirements, evaluate alternatives, develop cost estimates, and generate a proposed implementation schedule; and 2) the Collection System Analysis Task Order will develop a computerized hydraulic model that will be used to identify any areas of insufficient capacity and will provide improvement options to be included in the facility plan. The 2018 – 2019 wastewater budget includes \$70,000 for the facility plan and \$80,000 for a sanitary sewer collection system analysis and hydraulic model, which is tied to the facility plan work. Any improvement options that are identified in the collection system need to be included in the facility plan. The proposed contract for the facility plan is \$83,000 and the proposed contract for the collection system analysis is \$67,000. The contract totals and the budgeted line item total \$150,000. Director Russell recommended Council proceed with reading by title only and passage of Bill No. 2018 – 71 and Bill No. 2018 – 72.

Council Member Williams moved for reading of Bill No. 2018 – 71 by title only. Council Member Briggs seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Miller, Shivers, Williams. Nays, none. Absent, Nichols. Bill No. 2018 – 71 was read by title only by Council Member Williams.

Council Member Williams moved for passage of Bill No. 2018 – 71. Council Member Briggs seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Miller, Shivers, Williams. Nays, none. Absent, Nichols. Bill No. 2018 – 71 was passed as Resolution No. 3900.

Bill No. 2018 – 72. A Resolution Authorizing the City Manager to Sign Task Order No. 6 With Horner & Shifrin, Inc. For A Sanitary Sewer Collection System Analysis

Council Member Williams moved for reading of Bill No. 2018 – 72 by title only. Council Member Shivers seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Miller, Shivers, Williams. Nays, none. Absent, Nichols. Bill No. 2018 – 72 was read by title only by Council Member Briggs.

Council Member Briggs moved for passage of Bill No. 2018 – 72. Council Member Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Miller, Shivers, Williams. Nays, none. Absent, Nichols. Bill No. 2018 – 72 was passed as Resolution No. 3901.

Bill No. 2018 – 73. A Resolution Authorizing the City Manager to Sign Contract Documents with Plan B Development for the 2019 Green Estate Park Culvert and Drainage Improvements.
City Manager Slagle called upon Director Shoemaker to present the report.

Advertisements for bids were placed in the *Mexico Ledger* on November 8, 2018 for the 2019 Green Estate Park Culvert and Drainage Improvements. Invitations to bid were sent to twenty-two (22) vendors. Drawings, specifications and other related contract information were provided to six (6) vendors at a required pre-bid meeting on November 11, 2018. Bids were opened on November 27, 2018 with Four (4) bids received with Plan B Development submitting the lowest and best bid. Bids received from: Donaldson Excavating, LLC of Mexico, Missouri – \$1,206.95; Lamke Trenching & Excavating, Inc. of Marthasville, Missouri – \$29,488.75; Mick Mehler & Sons, Inc. of Silex, Missouri – \$44,121.00; Plan B Development of Mexico, Missouri – \$26,486.00; Twillman Construction LLC of Fulton, Missouri – \$46,420.32. The 2018 – 2019 Budget allows for \$30,000 for the Green Estate Park Culvert and Drainage Improvements. Director Shoemaker recommended Council proceed with reading by title only and passage of Bill No. 2018 – 73.

Council Member Shivers moved for reading of Bill No. 2018 – 73 by title only. Council Member Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Miller, Shivers, Williams. Nays, none. Absent, Nichols. Bill No. 2018 – 73 was read by title only by Council Member Shivers.

Council Member Shivers moved for passage of Bill No. 2018 – 73. Council Member Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Miller, Shivers, Williams. Nays, none. Absent, Nichols. Bill No. 2018 – 73 was passed as Resolution No. 3902.

OTHER BUSINESS

Staff Report – Purchase of Two (2) Patrol Vehicles for the Department of Public Safety

City Manager Slagle called upon Chief Rockett to provide the report.

The 2018 – 2019 Budget allows \$55,000 for the purchase of two (2) patrol vehicles for the Public Safety Department. The purchase of the patrol vehicles includes the trade-in of 2 vehicles, a 2008 Chevrolet Impala, Car #106 with approximate 79,000 miles and a 2016 Dodge Charger, Car #109 with approximate 83,000 miles. Both vehicles are considered to be high mileage patrol vehicles and unreliable, given the continual driving time that the vehicles receive. Purchasing newer vehicles, will provide reliability and the ability to safely get to calls without breakdowns. Requests for bids were sent to eight (8) vendors, placed in the *Mexico Ledger* and listed on the City’s website. One bid proposal was received from Landmark Dodge of Independence, Missouri.

<u>Name of Company</u>	<u>Bid Amount</u>	
	\$26,329	
	Less trade-in	-
		<u>1,000</u>
Landmark Dodge	\$ 25,329	2019 Charger Police AWD
Independence, Missouri	Options	(Trade-In: 2008 Chevrolet Impala)
		<u>+</u>
		<u>323</u>
	\$ 25,652	
	\$ 25,415	
	Less trade-in	-
		<u>9,000</u>
		\$ 16,415

Chief Rockett recommended Council approve the purchase of two (2) patrol vehicles from Landmark Dodge of Independence, Missouri for the bid price of \$42,067, subject to the bidder’s ability to deliver the vehicles in an acceptable length of time and their ability to meet all the bid specifications.

Council Member Briggs moved to purchase 2 – 2019 Charger Police AWD vehicles from Landmark Dodge of Independence, Missouri for the bid amount of \$42,067, subject to the bidder’s ability to deliver the vehicles in an acceptable length of time and their ability to meet all the bid specifications. Council Member Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Miller, Shivers, Williams. Nays, none. Absent, Nichols.

Staff Report – Purchase of Pickup Truck for Parks Maintenance Department

City Manager Slagle called upon Director Shoemaker to provide the report.

Advertisement for bids were placed in the *Mexico Ledger*, listed on the City’s website and also mailed to vendors for a ¾ ton, 4x2 wheel drive regular cab pickup truck for the Parks Maintenance Department. Bids were opened on December 4, 2018 with two bids received and Tom Boland Ford, Inc. submitting the best bid.

<i>Vendor</i>	<i>Bid</i>	<i>Bid Amount</i>
Putnam Chevrolet California, Missouri	Do Not Meet Specs	
Tom Boland Ford Hannibal, Missouri	\$24,960.00 w/trade-in	\$19,960.00

**Trade-in of a 2009 Chevrolet Silverado, 2 wheel drive, 2500 HD pickup truck with 63,000 miles*

The 2018 – 2019 budget allows \$29,500 for the purchase of a pickup truck. Director Shoemaker recommended Council approve the purchase of the ¾ ton, 4x2 wheel drive regular cab pickup truck from Tom Boland Ford, Inc. of Hannibal, Missouri for the bid price of \$19,960.

Council Member Williams moved to purchase a ¾ ton, 4 x 2 wheel drive regular pickup truck from Tom Boland Ford of Hannibal, Missouri for the bid amount with trade-in of \$19,960, subject to the bidder's ability to deliver the vehicle in an acceptable length of time and their ability to meet all the bid specifications. Council Member Shivers seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Miller, Shivers, Williams. Nays, none. Absent, Nichols.

Staff Report – Purchase of Replacement Playground Equipment for use at Hardin Park
City Manager Slagle called upon Director Shoemaker to provide the report.

Request for proposals were sent to eleven (11) vendors and advertisements were placed in the Mexico Ledger accepting proposals for the replacement and installation of playground equipment at Hardin Park. Staff received ten (10) proposals from eleven (11) vendors that were within the budgeted amount and a tabulation of the costs for the proposals is attached. The 2018 – 2019 annual budget allows \$45,000 for the purchase of replacement playground equipment. Proposals were reviewed and assessed by a committee composed of Mexico Park Board Members and Park Staff. It was determined that Proposal Option A, submitted by Hutchinson Recreation and Design for \$45,000 was selected as the best submitted proposal. The Mexico Park Board Committee unanimously approved of the proposal at their December 3, 2018 meeting. Director Shoemaker recommended Council approve the purchase of replacement playground equipment from Hutchinson Recreation and Design of St. Louis, Missouri for the bid price of \$45,000, subject to the bidder's ability to deliver and install the equipment in an acceptable length of time.

Council Member Shivers moved to approve the purchase of replacement playground equipment, Option A, from Hutchinson Recreation and Design of St. Louis, Missouri for the bid price of \$45,000, subject to the bidder's ability to deliver and install the equipment in an acceptable length of time. Council Member Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Miller, Shivers, Williams. Nays, none. Absent, Nichols.

Discussion of December 24, 2018 Meeting

City Manager Slagle stated that the Council will need to discuss holding the December 24, 2018 meeting due to the Christmas Holiday. If Council decides to cancel the meeting, Council will need to allow Staff to prepay necessary bills for city operation.

Council Member Briggs moved to cancel the December 24, 2018 and allow Staff to prepay necessary bills for city operation. Councilman Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Miller, Shivers, Williams. Nays, None. Absent, Nichols.

Claims

The list of claims was presented for approval.

Council Member Williams moved for approval of the list of claims as presented. Council Member Shivers seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Briggs, Miller, Shivers, Williams. Nays, none. Absent, Nichols.

The list of claims was approved.

COUNCIL COMMENTS

Council Member Williams made comments on the recent Presser Performing Arts Center production “Annie”.

Council Member Williams and Council Member Shivers each wished a Merry Christmas and Happy New Year.

Mayor Miller commented on the upcoming SSM Audrain and University of Missouri Health Care System meeting scheduled for December 12th at the Presser Performing Arts Center at 8:00 a.m.

PUBLIC COMMENTS

None

ADJOURNMENT

Mayor Miller moved to adjourn the meeting. The motion was seconded by Council Member Williams. The Chair called for a vote and motion carried with the vote as follows: Ayes, Briggs, Miller, Shivers, Williams. Nays, none. Absent, Nichols. The City Council Regular Session Meeting was adjourned.

MAYOR

CITY CLERK

APPROVED BY COUNCIL JANUARY 14, 2019

CITY OF MEXICO, MISSOURI
DEPARTMENT OF COMMUNITY DEVELOPMENT

Agenda: January 14, 2019

Members of City Council
City of Mexico, Missouri

Public Hearing – To Rezone Property Located at 113, 115 and 117
Josephine Street to R-2, Two-Family Dwelling

Dear City Council Members:

This Public Hearing concerns a request from Lance Grooms to rezone his property located at 113, 115 and 117 Josephine Street to R-2, Two-Family Dwelling. The lots are vacant, which are located along the west side of Josephine Street.

In his letter to the Planning and Zoning Commission, Mr. Grooms indicated that the rezoning would allow him the opportunity to build two (2) duplexes on the property. Safe and affordable housing for small families and young couples in the Mexico area.

On November 18, 2018, notices were sent to thirteen (13) surrounding property owners within 300' of the request. City Staff received no written or verbal correspondence regarding the requested rezoning.

At the December 4, 2018 Planning and Zoning meeting, the Commission made a motion to make recommendation to City Council to grant approval of the requested rezoning based on the following:

- The rezoning complies with the City's Land Use Map;
- The requested rezoning district complies with general zoning procedures as current land uses, known future uses, and surrounding development patterns taken into consideration; and
- The rezoning is necessary to promote economic development and diversify the local economy.

Staff recommends Council proceed with the advertised Public Hearing.

Respectfully submitted,

Rita Jackson
Community Development Director

Reviewed by: Bruce R. Slagle, City Manager

CITY OF MEXICO, MISSOURI
OFFICE OF CITY ENGINEER/ PUBLIC WORKS DIRECTOR

Agenda: January 14, 2019

Members of City Council
City of Mexico, Missouri

RE: A Resolution Accepting the Conveyance of A Right-of-Way and
Temporary Construction Easement for the Holt Street
Reconstruction Project (MoDOT TIDP 4400 (310) Project)

Dear City Council Members:

As Council is aware, the City of Mexico applied through MoDOT to the Federal Highway Administration, for Accelerating Innovative Development (AID) funding in September 2016, to reconstruct Holt Street pavement and sidewalks. Staff was notified that the City has received the requested funding in November 2017. Design of the sidewalks requires additional right-of-way and construction easements to avoid existing utility poles.

Council approved accepting right-of ways and temporary easements from twenty (20) property owners at several past meetings. This Resolution would again authorize Council to accept a right-of-way and temporary easements from one (1) additional property owner, Trustees of the African Methodist Episcopal Church.

Staff recommends Council proceed with reading by title only and passage of the attached Resolution accepting the conveyance of a right-of-way and temporary construction easement for the Holt Street Reconstruction Project.

Respectfully submitted,

J. Kensey Russell, PE, LS
City Engineer/Public Works Director

JKR
Attachments

Reviewed by: Bruce R. Slagle, City Manager

**A RESOLUTION ACCEPTING THE CONVEYANCE OF A RIGHT-OF-WAY AND TEMPORARY
CONSTRUCTION EASEMENT FOR THE HOLT STREET RECONSTRUCTION PROJECT
(MoDOT TIDP 4400 (310) PROJECT)**

WHEREAS, the City of Mexico applied through MoDOT to the Federal Highway Administration, for Accelerating Innovative Development (AID) funding September 2016 and was notified that the requested funding was approved in November 2017; and

WHEREAS, an informational meeting was held for Holt Street property owners providing information on the project and to obtain signatures for Conveyance of Right-of-Ways and Temporary Construction Easements for sidewalk improvements; and

WHEREAS, a right-of-way and temporary easement has been obtained from 1 additional property owner and the City of Mexico needs to accept the right-of-way and temporary construction easement to proceed with the project.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

Section 1. The City of Mexico, Missouri accept the conveyance of a Right-of-Way and Temporary Construction Easement from the Trustees of the African Methodist Episcopal Church.

Section 2. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 14TH DAY OF JANUARY 2019

MAYOR

ATTEST:

CITY CLERK

CITY OF MEXICO, MISSOURI
OFFICE OF PARKS & RECREATION DIRECTOR

Agenda: January 14, 2019

Members of City Council
City of Mexico, Missouri

RE: A Resolution Authorizing the City Manager to Sign Change Order No. 1 with Hutchinson Recreation and Design of St. Louis, Missouri for the Hardin Playground Replacement Equipment

Dear City Council Members:

Council approved the award of the Hardin Park playground equipment replacement project at the December 10, 2018 meeting. Change Order No. 1 will adjust the project theming for a more effective presentation of the requested theme from the vendor. Project theming has a high play value for children in the target age group that this playground has been designed.

There have been considerable savings on multiple capital projects this budget year. After discussing this opportunity with the City of Mexico Park Board, Staff feels spending additional funding on this project will enhance the recreation value of monies already being spent on this project.

The 2018 – 2019 annual budget currently has \$45,000 budgeted for this project. The additional \$17,424 will be covered by the \$54,054 savings from three capital budget line items in the Parks Fund, including the parks ¾ ton pickup, Green Estate Culverts phases 3 & 4 and the Master Plan Survey Update.

Staff recommends that Council proceed with reading by title only and passage of the attached Resolution authorizing the City Manager to sign Change Order No. 1 with Hutchinson Recreation and Design of St. Louis, Missouri

Respectfully submitted,

Chad Shoemaker
Parks & Recreation Director

CS
Attachments

Reviewed by: Bruce R. Slagle, City Manager

A RESOLUTION AUTHORIZING THE CITY MANAGER TO SIGN CHANGE ORDER NO. 1 WITH HUTCHINSON RECREATION AND DESIGN OF ST. LOUIS, MISSOURI FOR THE HARDIN PLAYGROUND REPLACEMENT EQUIPMENT

WHEREAS, approval was awarded for the Hardin Park Playground Equipment Replacement Project at the December 10, 2018 meeting; and

WHEREAS, Change Order No. 1 will adjust the project theming for a more effective presentation of the requested theme from the vendor; and

WHEREAS, the bid award was given to Hutchinson Recreation and Design of St. Louis, Missouri.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

Section 1. The City Manager is hereby authorized to execute, on behalf of the City of Mexico, Change Order No. 1 with Hutchinson Recreation and Design of St. Louis, Missouri for project theming for the Hard Park Playground Equipment Replacement Project.

Section 2. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 14TH DAY OF JANUARY 2019

MAYOR

ATTEST:

CITY CLERK

CITY OF MEXICO, MISSOURI
OFFICE OF CITY MANAGER

Agenda: January 14, 2019

Members of City Council
City of Mexico, Missouri

RE: A Resolution Authorizing the City Manager to Enter into an
Agreement with Handi-Shop, Inc. for Recycling Services

Dear City Council Members:

The attached Resolution authorizes the City Manager to enter into an agreement with Handi-Shop, Inc. to assist in recycling efforts in the City of Mexico. The 2018 – 2019 budget allows for this service.

The City of Mexico would contribute to Handi-Shop, Inc. the sum of Nineteen Thousand and No/Dollars (\$19,000) for use in the cost of recycling materials.

Staff recommends that the City of Mexico and Handi-Shop, Inc. enter into an agreement promoting recycling and that Council proceed with reading by title only and passage of the attached Resolution.

Respectfully submitted,

Bruce R. Slagle
City Manager

BS:ml

Attachment

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH HANDI-SHOP, INC. FOR RECYCLING SERVICES

WHEREAS, the City of Mexico is encouraged by state and federal law to promote and provide recycling programs within its municipal boundaries; and

WHEREAS, the recycling of refuse materials such as metal, aluminum, cardboard, newspapers, etc. reduces the amount of refuse which must be taken to landfills and assists the City in meeting federal and state regulations/requirements for the reduction of refuse to be hauled to a landfill; and

WHEREAS, the Handi-Shop has undertaken and is willing to continue to undertake, on behalf of the City, the collection of recyclable materials; and

WHEREAS, the Handi-Shop does incur un-reimbursed costs in undertaking this activity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

- Section 1. The City Manager is hereby authorized to execute an agreement with the Handi-Shop, Inc. to assist in recycling efforts in the City of Mexico.
- Section 2. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 14TH DAY OF JANUARY 2019.

MAYOR

ATTEST:

CITY CLERK

CITY OF MEXICO, MISSOURI
OFFICE OF CITY ENGINEER/ PUBLIC WORKS DIRECTOR

Agenda: January 14, 2019

Members of City Council
City of Mexico, Missouri

RE: A Resolution Authorizing the City Manager to Sign Contract Documents with Surdex Corporation for the 2019 Aerial Photography Project

Dear City Council Members:

Advertisements for bids were placed in the *Mexico Ledger* on December 11, 2018 for the 2019 Aerial Photography Project. The 2018 – 2019 annual budget allows \$15,000 for this project which includes an aerial flyover of the City as well as the post-processing requirements to produce an image which meets survey grade standards.

Aerial photography is utilized in a wide variety of functions including: the City's Geographic Information Systems (GIS) platform, wastewater inspections, floodplain administration, map creation (e.g. zoning, wastewater, stormwater, parcel, etc.), stormwater administration, and construction quantity estimation. With the City's most recent aerial photography dating back to 2012, an updated product would improve efficiency in all previously mentioned areas. The internet bidding platform, Bid Express, was utilized for advertising on a national basis. In addition to advertising in the *Mexico Ledger*, the City directly contacted seven (7) vendors to solicit bids. One bid was received with Surdex Corporation being the single bidder:

<i>Vendor</i>	<i>Total Bid</i>
Surdex Corporation, Chesterfield, Missouri	\$15,500

While only one bid was received, it should be noted that Surdex Corporation is the closest vendor of the seven (7) contacted. For this specialized field of work, distance does play a significant role in the bidding process. Surdex Corporation is listed as a pre-qualified contractor on the State of Missouri's Cooperative Procurement Program. The company has been vetted by the State of Missouri and found to meet standards set forth by the State for the collection of aerial photography.

Staff recommends that Council proceed with reading by title only and passage of the attached Resolution authorizing the City Manager to sign contract documents with Surdex Corporation for the 2019 Aerial Photography Project.

Respectfully submitted,

J. Kensey Russell, PE, LS
City Engineer/Public Works Director

JKR

Attachments

Reviewed by: Bruce R. Slagle, City Manager

A RESOLUTION AUTHORIZING THE CITY MANAGER TO SIGN CONTRACT DOCUMENTS WITH SURDEX CORPORATION FOR THE 2019 AERIAL PHOTOGRAPHY PROJECT

WHEREAS, bids made pursuant to the invitation to bid for the 2019 Aerial Photography Project were opened on January 3, 2019; and

WHEREAS, it was determined that the bid of Surdex Corporation was an acceptable bid.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

- Section 1. The City of Mexico, Missouri accepts the bid of \$15,500 from Surdex Corporation of Chesterfield, Missouri.
- Section 2. The City Manager is hereby authorized to execute, on behalf of the City of Mexico, contract documents with Surdex Corporation for the 2019 Aerial Photography Project.
- Section 3. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 14TH DAY OF JANUARY 2019

MAYOR

ATTEST:

CITY CLERK

CITY OF MEXICO, MISSOURI
OFFICE OF PUBLIC WORKS DIRECTOR/CITY ENGINEER

Agenda: January 14, 2019

Members of City Council
City of Mexico, Missouri

RE: A Resolution Authorizing the City Manager to
Enter Into a Contract for Various Maintenance
Services with Plan B Development

Dear City Council Members:

The City has maintained a contract with a local contractor to provide various maintenance services on hourly equipment and labor cost basis. This service has been used primarily to repair sewer lines, but has also been used to help with street patching and snow removal around the square from time to time. The contract is a one-year contract with an option to renew up to two times.

The request for services was advertised according to the City's purchasing policy with bids received on December 21, 2019. Three (3) contractors responded. Plan B Development was the lowest and best bid.

Contractor	Plan B Development Mexico, Missouri	Lamke Trenching & Excavating, Inc Marthasville, Missouri	Mick Mehler & Sons, Inc. Silex, Missouri
	<i>per hour</i>	<i>per hour</i>	<i>per hour</i>
Backhoe	N/A	\$120	\$160
Tracked Excavator	88 HP - \$125 40HP - \$95	Large \$185 Small \$120	\$225 HP - 188
Tandem Dump	\$95	\$100	\$95
Single Axle Dump	\$95 Lo Boy In & Out - \$100	N/A	N/A
Skid Steer	\$95	\$115	\$120
General Labor	\$55	\$70	\$75
Working Foreman	\$75	NA	\$85

Staff recommends that Council proceed with reading by title only and passage of the attached Resolution authorizing the City Manager to enter into a contract for various maintenance services with Plan B Development.

Respectfully submitted,

J. Kensey Russell, PE.LS.
Public Works Director/City Engineer

JKR
Attachments

Reviewed by: Bruce R. Slagle, City Manager

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A
CONTRACT FOR VARIOUS MAINTENANCE SERVICES WITH
PLAN B DEVELOPMENT**

WHEREAS, bids made pursuant to the invitation to bid for the various maintenance services were opened on December 21, 2018; and

WHEREAS, it was determined that the bid of Plan B Development was an acceptable bid.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

Section 1. The City Manager is hereby authorized to execute, on behalf of the City of Mexico, contract documents with Plan B Development, 3791 Redwood Drive, Mexico, Missouri for various maintenance services.

Section 2. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 14th DAY OF JANUARY 2019

MAYOR

ATTEST:

CITY CLERK

CITY OF MEXICO, MISSOURI
DEPARTMENT OF COMMUNITY DEVELOPMENT

Agenda: January 14, 2019

Members of City Council
City of Mexico, Missouri

RE: An Ordinance Rezoning Property Located at 113, 115 and
117 Josephine Street and Amending the District Map
Referred to in Section 42-205 of the Code of the City of
Mexico, Missouri (Zoning), to R-2, Two-Family Dwelling

Dear City Council Members:

The attached Ordinance, a request from Lance Grooms to rezone his property located at 113, 115 and 117 Josephine Street to R-2, Two-Family Dwelling, was discussed in the previously held Public Hearing.

Staff recommends that Council proceed with the two readings by title only and passage of the attached Ordinance. This Ordinance was posted the required length of time.

Respectfully submitted,

Rita Jackson
Community Development Director

RJ
Attachment

Reviewed by: Bruce R. Slagle, City Manager

AN ORDINANCE REZONING PROPERTY LOCATED AT 113, 115 AND 117 JOSEPHINE STREET AND AMENDING THE DISTRICT MAP REFERRED TO IN SECTION 42-205 OF THE CODE OF THE CITY OF MEXICO, MISSOURI (ZONING), TO R-2, TWO-FAMILY DWELLING

WHEREAS, the Planning and Zoning Commission has recommended the rezoning of the following described property to be R-2, Two-Family Dwelling; and

LOTS FIVE (5), SIX (6) AND SEVEN (7) IN BLOCK TWO (2) OF WEST PLANT SUBDIVISION IN THE CITY OF MEXICO, COUNTY OF AUDRAIN AND STATE OF MISSOURI.

WHEREAS, the City Council, after such hearing deemed such rezoning to be necessary and proper.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

- Section 1. The District Map referred to in Section 42-205 of the Code of the City of Mexico, Missouri (Zoning) is hereby amended to show the aforementioned property as R-2, Two-Family Dwelling.
- Section 2. This Ordinance shall be in full force and effect from and after the time of its passage.

PASSED THIS 14TH DAY OF JANUARY 2019

MAYOR

ATTEST:

CITY CLERK

CITY OF MEXICO, MISSOURI
OFFICE OF PUBLIC WORKS DIRECTOR/CITY ENGINEER

Agenda: January 14, 2019

Members of City Council
City of Mexico, Missouri

RE: Staff Report – Task Order to Reconstruct Curb Ramps at
Monroe/Washington Intersection

Dear City Council Members:

A water main break at the intersection of Monroe and Washington Streets in December caused significant damage to sidewalk in the adjacent area.

As part of the repair effort, City staff met with Missouri American to develop a coordinated approach in repairing damage done by the main break. Since the City had recently hired Klingner & Associates to develop plans to improve this block of sidewalks to ADA standards, it was determined best to implement the plans to the maximum extent practical during the repair process. It was agreed that Missouri American would replace damaged sidewalk on the north side equivalent to what had been damaged and the City would be responsible for betterments. The City responsibility is for the ADA ramp areas on the northwest and southwest corners of the intersection. The City has a contract with Plan B Development for on-call contracting services on a material, labor and equipment basis. Plan B Development has provided an estimated cost as follows:

<i>Location</i>	<i>Estimated Cost</i>
Northwest Corner of Monroe/Washington	\$12,980.00
Southwest Corner of Monroe/Washington	\$ 5,278.00
Total	\$18,258.00

The costs for replacing the sidewalk along City owned property within the Klingner & Associates plan limits were anticipated to be covered out of the Street Division Pavement and Curb Replacement account. Funds from this account will be used for these improvements and are allowed in the 2018 – 2019 annual budget. This reallocation may delay completion of the sidewalk reconstruction around the City Hitch Lot.

Staff recommends Council approve the task order with Plan B Development.

Respectfully submitted,

J. Kensey Russell, PE.LS.
Public Works Director/City Engineer

JKR
Attachments

Reviewed by: Bruce R. Slagle, City Manager

CITY OF MEXICO, MISSOURI
OFFICE OF PUBLIC WORKS DIRECTOR/CITY ENGINEER

Agenda: January 14, 2019

Members of City Council
City of Mexico, Missouri

RE: Staff Report – Purchase of a Spreader Box and Snow Plow
for Street Department

Dear City Council Members:

Advertisement for bids were placed in the *Mexico Ledger*, listed on the City’s website and also mailed to five (5) vendors for the purchase of a spreader box (goes in dump truck bed for spreading salt) and a snow plow. Staff also checked with the State of Missouri Cooperative Procurement Program. Three bids were received with the low bid through the State of Missouri Cooperative Procurement Program.

<i>Bidder</i>	<i>Spreader Box</i>	<i>Snow Plow</i>	<i>Total</i>
Viking-Cives Midwest Morley, Missouri	\$20,360.00	\$7,950.00	\$28,310.00
Midwest Systems Truck Equipment St. Louis, Missouri	\$17,105.00	\$8,397.00	\$25,502.00
Knapheide Truck Equipment Jefferson City, Missouri	\$20,227.53	\$7,631.66	\$27,859.19
State of Missouri Procurement Program Viking-Cives Midwest Morley, Missouri	\$15,939.50	\$7,950.00	\$23,889.50

The State of Missouri Cooperative Procurement Program vendor is Viking-Cives. Viking-Cives has indicated it will supply the State bid products. The spreader bed is slightly smaller in volume, but will work.

The bid submitted by Viking-Cives, through the State of Missouri Cooperative Procurement Program was the lowest and best bid received at \$23,889.50. The 2018 – 2019 annual budget allows for \$30,000 for the purchase.

Staff recommends Council approve the purchase of a spreader box and snow plow from Viking-Cives of Morley, Missouri, through the State of Missouri Procurement Program.

Respectfully submitted,

J. Kensey Russell, PE, LS
City Engineer/Public Works Director

JKR
Attachments

Reviewed by: Bruce Slagle, City Manager

CITY OF MEXICO, MISSOURI
OFFICE OF CITY MANAGER

Agenda: January 14, 2019

Members of City Council
City of Mexico, Missouri

RE: Appointment to the Mexico Tourism Commission

Dear City Council Members:

This agenda item concerns an opening on the Mexico Tourism Commission which needs to be appointed by the Council.

Mexico Tourism Commission There is currently a vacant position on the Commission that needs to be filled with an individual that has an interest in tourism. Janine Vogel has expressed an interest in appointment to this Commission and Staff has not received any other inquiries expressing an interest in serving.

Staff recommends Council proceed with an appointment to the Mexico Tourism Commission.

Respectfully submitted,

Bruce R. Slagle
City Manager

MEXICO TOURISM COMMISSION

Est. 2004. Monthly Meeting. Appointed by City Council. No member may serve more than 2 consecutive terms.

<u>Name</u>	<u>Term (3 yr. term)</u>
Dana Keller – Tourism	9/1/2015 - 9/1/2021 (Second term)
Kathy Lewis – Business	9/1/2013 - 9/1/2019 (Second term)
Vacant – Tourism	9/1/2018 - 9/1/2021
Shane Cox – Business	9/1/2016 - 9/1/2019 (First term)
Richard Gold – Hotel/Motel	9/1/2017 - 9/1/2020 (First full term)

City Council Representative (*no voting power*)

Roger Haynes, Deputy City Manager – City Representative (*no voting power*)

Marcy LeCount, Acting Secretary (*no voting power*)