



**City of Mexico, Missouri  
City Council Special/Regular Meeting Agenda  
City Hall – 300 N. Coal Street  
3<sup>rd</sup> Floor – Council Chambers  
Mexico, Missouri 65265**

**November 13, 2018  
5:00 p.m.**

**1. Call to Order**

**2. Roll Call**

**3. Approval of Minutes**

A. October 22, 2018 – Regular Session Meeting

**4. New Business – Resolutions (Reading By Title Only and Passage)**

A. Bill No. 2018 – 66. A Resolution Authorizing the City Manager to Enter Into An Agreement with the Mexico Area Chamber of Commerce to Assist in Marketing Activities for the City of Mexico. Reading By Title Only and Passage.

B. Bill No. 2018 – 67. A Resolution Authorizing the City Manager to Enter Into An Agreement with The Help Center to Offset Operational Costs Related to Providing Services to Citizens. Reading By Title Only and Passage.

C. Bill No. 2018 – 68. A Resolution Authorizing the City Manager to Sign an Assignment of Lease for a Parcel of Land at the Mexico Memorial Airport with Joseph L. Jacobi II and Diane J. Jacobi Revocable Trust. Reading By Title Only and Passage.

**5. New Business – Ordinance (Two Readings By Title Only and Passage)**

A. Bill No. 2018 – 69. An Ordinance Calling for and Establishing the Filing Dates for the Municipal General Election to be held in 2019 to Fill One Three-Year Term on the Mexico, Missouri City Council. Two Readings By Title Only and Passage.

**6. Other Business**

A. Staff Report – Robotic Total Station for Engineering and Surveying

B. Appointments to Various Boards

C. Claims

**7. Comments**

A. Council

B. Public (*Please state name and address for the record and keep comments to a maximum of three minutes*).

**8. Adjournment**

**CITY OF MEXICO, MISSOURI  
CITY COUNCIL MEETING MINUTES  
OCTOBER 22, 2018**

The Council of the City of Mexico, Missouri met in regular session on October 22, 2018 at 7:00 p.m. in the Council Chambers of City Hall, with the following members present: Mayor Chris Miller; Council Member Chris Williams; Council Member Vicki Briggs. Also present were Bruce Slagle, City Manager; Roger Haynes, Deputy City Manager; Kensey Russell, Public Works Director; Chad Shoemaker, Parks & Recreation Director; Chief Susan Rockett, Public Safety Department; Patrick Shaw, IT Specialist; Drew Williford, City Engineer; Louis J. Leonatti, City Attorney; Marcy LeCount, City Clerk; as well as members of the media and interested citizens. Absent, Chairman Pro Tem Nichols; Council Member Dr. Ayanna Shivers.

The Meeting was called to order with Mayor Miller presiding.

**APPROVAL OF MINUTES – OCTOBER 8, 2018 – REGULAR SESSION MEETING**

Council Member Williams moved for approval of the October 8, 2018 regular session minutes as presented. Council Member Briggs seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Williams, Briggs. Nays, none. Absent, Shivers, Nichols. The Minutes were approved as presented.

**NEW BUSINESS – RESOLUTION (READING BY TITLE ONLY AND PASSAGE)**

***Bill No. 2018 – 65. A Resolution Authorizing the City Manager to Enter Into An Agreement with the Mexico Senior Nutrition Center to Assist in Providing Services for Senior Citizens.***

City Manager Slagle called upon Deputy City Manager Haynes to present the report.

Bill No. 2018 – 65 authorizes the City Manager to enter into an agreement with the Mexico Senior Nutrition Center to assist in providing services to senior citizens. Attached is a narrative of the nutrition program. The 2018 – 2019 budget allows for the City of Mexico to contribute to the Mexico Senior Nutrition Center the sum of Fourteen Thousand and No/100Dollars (\$14,000.00) to assist in the offset of operational costs related to providing programs, activities and nutritional luncheon services. The City increased assistance to the Mexico Nutrition Center to \$14,000 the last two fiscal years and provided prior assistance in the amount of \$10,000 annually dating back to 2000. Staff recommends Council proceed with reading and passage of Bill No. 2018 – 65.

Council Member Williams moved for reading of Bill No. 2018 – 65 by title only. Council Member Briggs seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Williams, Briggs. Nays, none. Absent, Shivers, Nichols. Bill No. 2018 – 65 was read by title only by Council Member Williams.

Council Member Williams moved for passage of Bill No. 2018 – 65. Council Member Briggs seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Williams, Briggs. Nays, none. Absent, Shivers, Nichols. Bill No. 2018 – 65 was passed as Resolution No. 3895.

**OTHER BUSINESS**

***Staff Report – 2019 Health Insurance Proposals***

City Manager Slagle called upon Deputy City Manager Roger Haynes to present the report.

Staff has reviewed submitted group health insurance plans for the upcoming calendar year. Requests for group health plan proposals were sent to four insurance agencies, posted on the City's website and advertised in the *Mexico Ledger*. Based on health premium trends for small groups, the 2018-2019 Budget included a contingency for an eleven percent increase in plan rates. Staff received fully insured proposals from two providers with one being from our current provider United Health Care and the other

from Anthem. City staff also received two verbal and three written declinations to quote. The two qualifying quotes given consideration are as follows:

<u>Company Name</u>	<u>Employee</u>	<u>Employee/Spouse</u>	<u>Employee/Children</u>	<u>Family</u>
United Health Care - UHC AEZQ HDP	\$ 466.21	\$ 907.95	\$ 797.72	\$ 1,239.47
Base In-Network (\$2,700/\$5,400 Embedded) \$10/\$35/\$60 Pharmacy, 80/20 Co-Pay after reaching base out of pocket expenditures. In network Out-of-Pocket Maximum Individual \$5,400; Family \$10,800.				

Anthem Blue Preferred- Blue Preferred	\$ 559.42	\$ 1,090.88	\$ 956.62	\$ 1,488.08
Base In-Network (\$2,700/\$5,400 Embedded) \$10/\$35/\$60 Pharmacy, 75/25 Co-Pay after reaching base out of pocket expenditures. In network Out of Pocket Maximum Individual \$3,500; Family \$7,000.				

Based on past enrollment of 83 full-time employees and dependents, the City's part of estimated premiums under the plans proposed would be: United Health Care - \$602,049; and Anthem - \$722,563. United Health Care's (AEZQ HDP) plan is priced eight percent over the current year's rates. This plan is the same plan that the City of Mexico has utilized for the past three calendar years. The plan presented by Anthem, offered insureds some out-of-pocket relief, but the benefits as a whole were outweighed by a reduced network of providers and premium cost placed upon the insured and the City. Based on provider strength, pricing, coverage and their area physician network, Deputy City Manager Haynes recommended United Health Care (UHC – AEZQ HDP) be awarded the City of Mexico's group health coverage contract for the period of one year beginning January 1, 2019 with an option to renew for two additional one year terms and that Gallaher Insurance Group be named as agency of record.

Council Member Briggs moved to award the City of Mexico's group health coverage contract for the period of one year beginning January 1, 2018 with an option to renew for two additional one year terms to United Health Care and that Gallaher Insurance Group be named agency of record. Council Member Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Williams, Briggs. Nays, None. Absent, Shivers, Nichols.

***Appointment to the Mexico Park Board***

Mayor Miller called upon City Manager Slagle to present the report.

This agenda item concerns an opening on the Mexico Park Board which needs to be appointed by the City Manager.

Mexico Park Board There is currently one vacancy on this Board. The term is an unexpired term expiring June 2020. Staff has received an application from Jennifer Nixon expressing an interest in serving on this board.

City Manager Slagle recommended Council concur with his recommendation for appointment to the Mexico Park Board.

Council Member Williams moved to appoint Jennifer Nixon to serve an unexpired 3-year term on the Mexico Park Board, expiring June 2020. Council Member Briggs seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Williams, Briggs. Nays, none. Absent, Shivers, Nichols.

***Motion to Reschedule November 12, 2018 Meeting***

Mayor Miller called upon City Manager Slagle to present the report.

City Manager Slagle presented information that the first Council Meeting held in November will be the Veterans Day Holiday, with City offices closed for business. City Manager Slagle asked Council Members if they wanted to remain meeting on November 12<sup>th</sup> or reschedule to November 13<sup>th</sup> or another date.

Council Members held discussion regarding the rescheduling of the November 12<sup>th</sup> meeting to November 13<sup>th</sup> and hold the meeting at 5:00 p.m., 3<sup>rd</sup> Floor Council Chambers, City Hall.

Council Member Williams moved to reschedule the November 12, 2018 Council Meeting to November 13, 2018 at 5:00 p.m., 3<sup>rd</sup> Floor Council Chambers, City Hall. Council Member Briggs seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Williams, Briggs. Nays, none. Absent, Shivers, Nichols.

***Claims***

The list of claims was presented for approval.

Council Member Williams moved for approval of the list of claims as presented. Council Member Briggs seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Williams, Briggs. Nays, none. Absent, Shivers, Nichols.

The list of claims was approved.

**COUNCIL COMMENTS**

Council Member Briggs commented on Presser Performing Arts Center’s “Frankenstein” production.

Council Member Williams commented on the upcoming Trunk and Treat in the downtown area.

City Manager Slagle commented on behalf of Council Member Shivers, the First Impact Meeting that will be held November 7<sup>th</sup> at the Missouri Military Academy at 7:00 p.m. and the upcoming College Fair that will be held at the Mexico High School.

**COUNCIL COMMENTS**

Chris Craddock, 402 E. Monroe, asked about the Elmwood Cemetery signage. Director Shoemaker provided information on the signage.

**ADJOURNMENT**

Council Member Williams moved to adjourn the meeting. The motion was seconded by Council Member Briggs. The Chair called for a vote and motion carried with the vote as follows: Ayes, Miller, Williams, Briggs. Nays, none. Absent, Shivers, Nichols. The City Council Regular Session Meeting was adjourned.

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MAYOR

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CITY CLERK

APPROVED BY COUNCIL NOVEMBER 13, 2018

CITY OF MEXICO, MISSOURI  
DEPUTY CITY MANAGER'S OFFICE

Agenda: November 13, 2018

Members of City Council  
City of Mexico, Missouri

RE: A Resolution Authorizing the City Manager To Enter Into An Agreement with the Mexico Area Chamber of Commerce To Assist in Marketing Activities for the City of Mexico

Dear City Council Members:

The attached Resolution authorizes the City Manager to enter into an agreement with the Mexico Area Chamber of Commerce to assist in marketing activities in the City of Mexico for the budget year 2018 – 2019.

The City of Mexico would contribute to the Mexico Area Chamber of Commerce the sum of Thirteen Thousand and No/Dollars (\$13,000.00) for use in the cost of marketing activities listed in the agreement.

Staff recommends that the City of Mexico and the Mexico Area Chamber of Commerce enter into an agreement to promote marketing activities and that Council proceed with reading and passage of the attached Resolution.

Respectfully submitted,

Roger D. Haynes  
Deputy City Manager

Attachment                      Reviewed by: Bruce R. Slagle, City Manager

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH THE MEXICO AREA CHAMBER OF COMMERCE TO ASSIST IN MARKETING ACTIVITIES**

WHEREAS, the City of Mexico recognizes the many benefits derived by the City, its businesses and citizens resulting from marketing activities in Mexico, Missouri; and

WHEREAS, the City of Mexico acknowledges the need for marketing activities and also recognizes the benefits associated with promoting the City of Mexico in marketing markets; and

WHEREAS, the City of Mexico and the Mexico Area Chamber of Commerce desire to enter into an agreement to promote Marketing activities to the City of Mexico.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

- Section 1. The City Manager is hereby authorized to execute an agreement with the Mexico Area Chamber of Commerce to assist in promoting marketing activities in the City of Mexico.
- Section 2. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 13<sup>TH</sup> DAY OF NOVEMBER 2018

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

## AGREEMENT

THIS AGREEMENT, Made and entered into this \_\_\_\_ day of **November 2018**, by and between the **MEXICO AREA CHAMBER OF COMMERCE**, hereinafter called "Chamber", and the **CITY OF MEXICO**, a Municipal Corporation, hereinafter referred to as the "City";

WITNESSETH:

WHEREAS, marketing is vital to the economy of Mexico, Missouri; and

WHEREAS, the City recognizes the many benefits derived by the City, its businesses, and citizens resulting from marketing efforts; and

WHEREAS, the City acknowledges the need for more marketing activities and ways to attract more visitors to the area; and

WHEREAS, the City further recognizes the benefits associated with highlighting the City of Mexico;

NOW THEREFORE, In consideration of the premises and for other good and valuable consideration, the receipt and sufficiency whereof is hereby acknowledged, the parties agree as follows:

1. The Chamber agrees to be responsible for tourism guides and distribution of said guides.
2. The Chamber will do regional marketing, including Kansas City and St. Louis markets, by the use of low-cost or no-cost announcements and press releases to radio, newspaper and television. A marketing plan will be developed for each calendar year and given to the City.
3. The Chamber will conduct "special events" as the need may arise.
4. The Chamber will provide packets for marketing Mexico, coordinate activities for marketing Mexico and host visitor tours and make available Mexico souvenirs.
5. The Chamber will provide its "800" toll free number to organizations for special events and marketing information calls.
6. A representative of the Chamber will serve as a liaison with the State Department of Tourism.

7. The City will receive an accounting of the marketing activities and expenditures of the Chamber on an annual basis.

8. The City agrees to contribute the sum of Thirteen Thousand Dollars (\$13,000.00) to the Chamber for use in the cost of the tourism activities listed above.

9. This agreement shall be in effect from October 1, 2018 to September 30, 2019.

IN WITNESS WHEREOF, the parties hereto have entered into, and executed, this agreement as of the day and year first above written.

**MEXICO AREA CHAMBER OF COMMERCE**

By: \_\_\_\_\_  
Daniel Norman, President

**CITY OF MEXICO, MISSOURI**

By: \_\_\_\_\_  
Bruce R. Slagle, City Manager

ATTEST:

\_\_\_\_\_  
Marcy LeCount, City Clerk



CITY OF MEXICO, MISSOURI  
OFFICE OF DEPUTY CITY MANAGER

Agenda: November 13, 2018

Members of City Council  
City of Mexico, Missouri

RE: A Resolution Authorizing the City Manager to Enter Into An Agreement with The Help Center to Offset Operational Costs Related to Providing Services to Citizens

Dear City Council Members:

The attached Resolution authorizes the City Manager to enter into an agreement with The Help Center to assist in the offset of operational costs related to providing services to citizens.

The 2018 – 2019 budget allows for the City of Mexico to contribute to The Help Center the sum of Five Thousand and No/100 Dollars (\$5,000) for the use in the offset of operational costs related to providing programs, activities and services to citizens. The City provided assistance to The Help Center in 2004, 2009, 2010 and 2011 in the amount of \$5,000. In 2012, Council approved to increase the level of support to The Help Center to \$10,000 based on the need for additional assistance. Council approved the level of funding to return to \$5,000 in 2017.

Staff recommends that the City of Mexico and The Help Center enter into an agreement and that Council proceed with reading and passage to the attached Resolution.

Respectfully submitted,

Roger D. Haynes  
Deputy City Manager

Attachment                      Reviewed by: Bruce R. Slagle, City Manager

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH THE HELP CENTER TO OFFSET OPERATIONAL COSTS RELATED TO PROVIDING SERVICES TO CITIZENS**

WHEREAS, the City of Mexico recognizes the many benefits provided by The Help Center to its citizens; and

WHEREAS, the City of Mexico acknowledges the need for programs, activities and services provided to citizens; and

WHEREAS, the City of Mexico and The Help Center desire to enter into an agreement to continue to provide these services.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

Section 1. The City Manager is hereby authorized to execute an agreement with The Help Center to assist in the offset of operational costs related to providing these services.

Section 2. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 13<sup>th</sup> DAY OF NOVEMBER 2018

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
City Clerk

## AGREEMENT

THIS AGREEMENT, Made and entered into this \_\_\_\_\_ day of **November 2018**, by and between **THE HELP CENTER**, hereinafter called "Center", and the **CITY OF MEXICO**, a Municipal Corporation, hereinafter referred to as the "City";

WITNESSETH:

WHEREAS, the City recognizes the many benefits provided by the Center to the City and its citizens; and

WHEREAS, the City acknowledges the positive impact the Center has upon the community; and

WHEREAS, the City further recognizes the benefits associated with continuing the many programs, activities and services for the citizens provided by the Center.

NOW THEREFORE, in consideration of the premises and for other good and valuable consideration, the receipt and sufficiency whereof is hereby acknowledged, the parties agree as follows:

1. The Center agrees to provide the food pantry, Thrift Store, and services to qualifying households, fives day per week.
2. The Center will provide school supplies to low income families and Christmas assistance for organizations adopting children for the holiday season.
3. The Center will continue to provide emergency assistance with medicine, glasses and gas to get to work.

4. The Center will provide programs and activities to assist residents in their efforts to return to work and self betterment by providing clothing and registration fees at the Advanced Technology Center.

5. The Center will provide an annual narrative to the City Manager outlining revenues and expenditures, programs, activities and the number of citizens served by the programs and activities offered.

6. The City agrees to contribute the sum of Five Thousand and No/100 Dollars (\$5,000) to the Center to assist in the offset of operational costs related to providing these services.

9. This agreement shall be in effect from October 1, 2018 to September 30, 2019.

IN WITNESS WHEREOF, the parties hereto have entered into, and executed, this agreement as of the day and year first above written.

**THE HELP CENTER**

By: \_\_\_\_\_  
President

**CITY OF MEXICO, MISSOURI**

By: \_\_\_\_\_  
Bruce R. Slagle, City Manager

ATTEST:

\_\_\_\_\_  
Marcy LeCount, City Clerk

CITY OF MEXICO, MISSOURI  
OFFICE OF ASSISTANT CITY MANAGER/ECONOMIC DEVELOPMENT

Agenda: July 11, 2016

Members of City Council  
City of Mexico, Missouri

RE: A Resolution Authorizing the City Manager to Sign an Assignment of Lease for a Parcel of Land at the Mexico Memorial Airport with Joseph L. Jacobi II and Diane J. Jacobi Revocable Trust

Dear City Council Members:

The Joseph L. Jacobi II and Diane J. Jacobi Revocable Trust is purchasing an existing hangar at the Mexico Memorial Airport which is currently owned by Caldwell Farms, Inc.

Caldwell Farms, Inc. purchased Hangar B112 and also rents the land from the City. Council approved these agreements in July 2016. The lease was for a twenty (20) year period with the proposed lease being re-evaluated every five (5) years thereafter.

The Jacobi Trust is purchasing Hangar B112 from Caldwell Farms, Inc. and Caldwell Farms, Inc. is interested in assigning the land lease. The lease restricts the use of the building to aircraft storage and general aviation related purposes and the Jacobi Trust would pay the City the sum of \$80 per month to lease the property. The rent is based on the hangar size during the term of the lease and a mandatory lease rent cost review will be made every 5 years for the duration of the lease.

Staff recommends Council proceed with reading by title only and passage of the attached Resolution.

Respectfully submitted,

Russell Runge  
Assistant City Manager/Economic Development

Attachment

Reviewed by: Bruce R. Slagle, City Manager

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO SIGN AN ASSIGNMENT OF LEASE  
FOR A PARCEL OF LAND AT THE MEXICO MEMORIAL AIRPORT WITH  
JOSEPH L. JACOBI II AND DIANE J. JACOBI REVOCABLE TRUST**

WHEREAS, Joseph L. Jacobi II and Diane J. Jacobi Revocable Trust desires to lease land at the Mexico Memorial Airport for Hangar B112; and

WHEREAS, the City of Mexico desires to lease the land to Joseph L. Jacobi II and Diane J. Jacobi Revocable Trust assigning the Caldwell Farms, Inc. Lease Agreement for the remaining time of the twenty (20) year period with the proposed lease being re-evaluated every five (5) years thereafter.

NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI AS FOLLOWS:

- Section 1. The City Manager of the City of Mexico, Missouri is hereby authorized to execute an Assignment of Lease for Hangar B112 at the Mexico Memorial Airport with the Joseph L. Jacobi II and Diane J. Jacobi Revocable Trust.
- Section 2. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 13<sup>TH</sup> DAY OF NOVEMBER 2018

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

CITY OF MEXICO, MISSOURI  
OFFICE OF CITY MANAGER

Agenda: November 13, 2018

Members of City Council  
City of Mexico, Missouri

RE: An Ordinance Calling for and Establishing the Filing Dates for the  
Municipal General Election to be held in 2019 to Fill One Three-  
Year Term on the Mexico, Missouri City Council

Dear City Council Members:

This Ordinance sets forth the dates of the 2019 Municipal General Election, and establishes the time period for candidate filing. Statements of Candidacy will be received by the City Clerk from Tuesday, December 11, 2018 through Tuesday, January 15, 2019. The Municipal General Election date will then be held Tuesday, April 2, 2019.

In order to proceed with the mechanics of accepting Statements of Candidacy and establishing the election dates, Staff recommends Council proceed with two readings by title only and passage of the attached Ordinance. The Ordinance has been posted the required length of time.

Respectfully submitted,

Bruce R. Slagle  
City Manager

Attachment

**AN ORDINANCE CALLING FOR AND ESTABLISHING THE FILING DATES  
FOR THE MUNICIPAL GENERAL ELECTION TO BE HELD IN 2019  
TO FILL ONE THREE-YEAR TERM ON THE MEXICO, MISSOURI CITY**

WHEREAS, the term of Chris Williams will expire in April 2019 as City Council Member;  
and

WHEREAS, the Election Authority, in accordance with Section 115.121 and Section 115.123 RSMo 1990, has determined that the Municipal General Election Day shall be the first Tuesday after the first Monday in April in the year 2019.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEXICO,  
MISSOURI, AS FOLLOWS:

- Section 1. The City Clerk shall accept Statements of Candidacy from qualified candidates for the office of City Council from 8:00 a.m. on Tuesday, December 11, 2018 through 5:00 p.m. on Tuesday, January 15, 2019.
- Section 2. The candidates filing Statements of Candidacy shall specify on the statement their desire to be nominated to the office of Council to fill a three-year term.
- Section 3. The Municipal General Election Day to elect one Council Member to serve a three-year term shall be held on Tuesday, April 2, 2019.
- Section 4. The City Clerk of the City of Mexico, Missouri is empowered to do each and every act necessary to comply with the Comprehensive Election Act of 1977 as amended, and to give notices as required by law.
- Section 5. This Ordinance shall be in full force and effect from and after the date of its passage.

PASSED THIS 13<sup>TH</sup> DAY OF NOVEMBER 2018

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK



# 2019 Missouri Election Calendar

Official Election Day	Style of Election	Last Day to Register to Vote	First Day for Candidate Filing	Last Day for Candidate Filing	Final Certification Date
February 5, 2019	Bond elections may be held on the first Tuesday after the first Monday in February but no other issue shall be included on the ballot for such election.	January 9, 2019	October 16, 2018  [Jurisdictions in Kansas City begin filing October 23, 2018]	November 20, 2018	November 27, 2018
March 5, 2019  (see local charter)	Charter cities and charter counties ONLY	February 6, 2019	November 13, 2018  [Jurisdictions in Kansas City begin filing November 20, 2018]	December 18, 2018	December 25, 2018
April 2, 2019	General Municipal Election Day	March 6, 2019	December 11, 2018  [Jurisdictions in Kansas City begin filing December 18, 2018]	January 15, 2019	January 22, 2019
August 6, 2019	Available for public elections	July 10, 2019	April 16, 2019	May 21, 2019	May 28, 2019
November 5, 2019	Available for public elections	October 9, 2019	July 16, 2019*  [Jurisdictions in Kansas City begin filing July 23, 2019]	August 20, 2019*	August 27, 2019

\*Opening and closing of filing for jurisdictions authorized to elect directors in November, such as 911 & Emergency Services directors.  
[Bracketed dates apply to any jurisdiction partially or wholly located in Kansas City, Missouri.]

## Statutory References (RSMo)

<b>Official Election Day</b>	§§ 115.121, 115.123
<b>Style of Election</b>	§§ 115.121, 115.123
<b>Last Day to Register</b>	§ 115.135.1
<b>First Day to File</b>	§§ 115.127.5, 115.329.1, 115.349.2, 115.761
<b>Last Day to File</b>	§§ 115.127.5, 115.329.1, 115.349.1
<b>Final Certification Date</b>	§§ 115.125, 115.387, 115.401, 116.240

CITY OF MEXICO, MISSOURI  
OFFICE OF PUBLIC WORKS DIRECTOR/CITY ENGINEER

Agenda: November 13, 2018

Members of City Council  
City of Mexico, Missouri

RE: Staff Report – Robotic Total Station for Engineering and Surveying

Dear City Council Members:

Staff is recommending the replacement of the current Total Station with a Robotic Total Station. The 2018 – 2019 annual budget allows \$17,000 for this expenditure.

A Total Station is a piece of surveying equipment used to measure distances and angles. This type of equipment is capable of interfacing with the current Computer Aided Drafting (CAD) software to produce topographic surveys, conduct construction staking, measure volumes of earthwork, and much more. An advertisement for bid was sent to over 10 vendors. Staff received 6 bids with Laser Specialists of Olathe, Kansas being the lowest and best bid.

<i>Vendor</i>	<i>Price</i>	<i>Delivery Time</i>	<i>Comments</i>
Klein Survey Systems, Inc. Lincoln, Nebraska	\$19,200.00	7-10 days	Bid met all specifications. No mention of servicing location.
Laser Specialists, Inc. Olathe, Kansas	\$14,795.00	4 days	Bid met all specifications and equipment servicing is relatively close
Seiler Instrument and Manufacturing Co., Inc. St. Louis, Missouri	\$16,485.00	7 days	Bid met all specifications. No mention of servicing location.
Surveyors Materials St. Louis, Missouri	\$19,500.00	Not Included	Bid did not meet specifications as the proper documentation did not accompany bid.
Turning Point Systems Group Milwaukee, Wisconsin	\$21,510.00	15 days	New Equipment Option – Meets all specifications. Comes with free yearly calibration.
Turning Point Systems Group Milwaukee, Wisconsin	\$18,010.00	15 days	Demo Unit Option – Does not meet accuracy specification.

The City's existing Total Station is over 10 years old and requires multiple adapters to interface with current technology. Purchasing the Robotic Total Station allows a single individual to conduct a full survey instead of requiring a crew of two or even three.

Staff recommends Council approve the purchase of a new Robotic Total Station for the total price of \$14,795.00 from Laser Specialists, Inc. of Olathe, Kansas.

Respectfully submitted,

J. Kensey Russell, PE.LS.  
Public Works Director/City Engineer

JKR

Reviewed by: Bruce R. Slagle, City Manager

## Advertisement to Bid

The City of Mexico Missouri is accepting sealed bids for the purchase of the following:

### Robotic Total Station Package

Sealed bids will be accepted until 2:00 PM, Wednesday, October 31, 2018.

Bids should be sealed and clearly marked on the outside of the envelope "Sealed Bid Robotic Total Station Package" and returned to City of Mexico, Public Works Department, 300 N. Coal St., Mexico, MO 65265.

All questions should be directed to Drew Williford, Civil Engineer at 573.581.2100 (ext. 325).

The City of Mexico reserves the right to accept or reject any or all bids and to accept the bid deemed lowest and best meeting its needs.

## MISSOURI SOCIETY OF PROFESSIONAL SURVEYORS SALES BOOTH

722 E. Capitol Avenue  
Jefferson City, MO 65101  
573-635-9446  
msps@missourisurveyor.org  
Booth #12-13

## OZARK LASER & SHORING, INC.

Chad Willey  
Matt Todd  
Austin Welch  
2247 E. Kearney St.  
Springfield, MO 65803  
816-206-9239  
[cwilley@ozarklaser.com](mailto:cwilley@ozarklaser.com)  
Products/Services: Land Surveying Equipment  
Booth #8-9

## SEILER INSTRUMENT

Tom Seiler  
Kelly Harris, PLS  
Tom Bryant, PLS  
Mark Schnesk  
Pat Stack  
Travis LeMoine  
Matt Davis  
Steve Tomps  
Jason Taylor  
Scott Howe  
Eric P. Seiler  
Jim Fujarski  
Joe Jurcevic  
3433 Tree Court Ind. Blvd.  
St. Louis, MO 63122  
314-218-6339  
[solutions@seilerinst.com](mailto:solutions@seilerinst.com)  
Products/Services: Trimble, Spectra Precision, Autodesk,  
Bluebeam, GeoSlam, DJI and Microdrones  
Booth #21-24

## STATE TECHNICAL COLLEGE OF MISSOURI

Cynthia Cox  
One Technology Drive  
Linn, MO 65051  
573-205-8292  
Cynthia.cox@statetechmo.edu  
Products/Services: Educational Survey Classes  
Booth #16

## SURDEX CORPORATION

Loran Chick  
Russ Hoffmann  
520 Spirit of St. Louis Blvd.  
Chesterfield, MO 63055  
636-368-4400  
[loranc@surdex.com](mailto:loranc@surdex.com)  
Booth #7

## SURVEYORS MATERIALS

Jim Schell  
8875 Frost Avenue  
St. Louis, MO 63134  
314-521-9041  
[surveyorsmaterials@yahoo.com](mailto:surveyorsmaterials@yahoo.com)  
Products/Services: Survey Equipment  
Booth #5

## TOPCON SOLUTIONS STORE

Don Kelly  
Jim Martin  
Tim Tidwell  
1700 Cherry St.  
Kansas City, MO 64108  
816-842-1433  
[dkelly@topconsolutions.com](mailto:dkelly@topconsolutions.com)  
Products/Services: Surveying Equipment  
Booth #1-2

## ZAHNER & ASSOCIATES

Mark Prost  
Cori Zahner  
200 Zahner Place  
Perryville, MO 63775  
573-547-1771  
Booth #19

## Vendor List (Page 2)

### **AGL LASERS DBA GEOMAX**

#### **POSITIONING**

Catarina Neal  
Bryan Garner  
2202 N. Redmond Road  
Jacksonville, AR 72076  
501-982-2026

[Catarina.neal@geomax-positioning.com](mailto:Catarina.neal@geomax-positioning.com)

Products/Services: Robotic and manual total stations, GNSS,  
Accessories  
Booth #20

### **CARLSON SOFTWARE**

Ladd Nelson  
4037 Saint Catherine Road  
Bellevue, IA 52031  
563-583-8552

[lnelson@carlsonsw.com](mailto:lnelson@carlsonsw.com)

Products/Services: Land Surveying Software and Hardware  
Solutions  
Booth #11

### **GEOLEARN, LLC**

PO Box 7247  
Kansas City, MO 64113  
877-225-0317  
[joepaiva@geo-learn.com](mailto:joepaiva@geo-learn.com)  
Booth #15

### **HUBTACK, INC.**

Andy Parker  
Emily Erlenbeck  
10137 County Line Road  
Big Rock, IL 60511  
630-566-9197  
[aparker@hubtack.com](mailto:aparker@hubtack.com)

Products/Services: HubTack corner records search  
Booth #6

### **KLEIN SURVEY SYSTEMS, INC.**

Jason Scott  
1211 North 10th Street  
Lincoln, NE 68508  
402-477-1111 ~ Fax: 402-477-1211  
[jason@kssinc.biz](mailto:jason@kssinc.biz)  
[www.kssinc.biz](http://www.kssinc.biz)  
Booth #18

### **LASER SPECIALISTS, INC.**

Brian Phipps  
Kevin Lindsey  
Eric Wischropp  
19879 West 156th  
Olathe, KS 66062  
913-780-9990

[Brian.phipps@lasergps.com](mailto:Brian.phipps@lasergps.com)

Products/Services: Leica Survey Products, Carlson Survey  
Products  
Booth #17

### **LEICA GEOSYSTEMS**

Jennifer Bumford  
Terri Rollings  
Brian Elbe  
Tim Nolen  
5051 Peachtree Corners Circle  
Norcross, GA 30092

[Jennifer.bumford@leicaus.com](mailto:Jennifer.bumford@leicaus.com)

Products/Services: Construction and Engineering Products  
Booth #3-4

### **MISSOURI DEPARTMENT OF AGRICULTURE-LAND SURVEY PROGRAM**

Carol Payne  
Jacqueline Walters  
1251 A. Gale Drive  
Rolla, MO 65401  
573-368-2310  
[Carol.payne@mda.mo.gov](mailto:Carol.payne@mda.mo.gov)  
Booth #10

CITY OF MEXICO, MISSOURI  
OFFICE OF CITY MANAGER

Agenda: November 13, 2018

Members of City Council  
City of Mexico, Missouri

RE: Appointments to Various Boards

Dear City Council Members:

This agenda item concerns openings on the Twenty-First Century Fund, Inc., which needs to be appointed by Council and the Mexico Housing Authority which needs to be appointed by the Mayor.

**Twenty-First Century Fund, Inc.** There are currently three vacancies on this Board which are unexpired 3-year terms, expiring August 2019, August 2020 and August 2021. Staff has received an application from Deanna Roberts expressing an interest in serving on this board.

**Mexico Housing Authority** There are currently two vacancies on this Board, which are unexpired 4-year terms, expiring June 2020 and expiring June 2022. Staff has received applications from Sue Priest, Denise Harrington and Deanna Roberts expressing an interest in serving on this board.

Staff recommends Council make an appointment to the Twenty-First Century Fund, Inc. Board and concur with the Mayor's recommendation for appointments to the Mexico Housing Authority Board.

Respectfully submitted,

Bruce R. Slagle  
City Manager

**TWENTY-FIRST CENTURY FUND, INC.**

Est. 1997. Called Meetings as needed. **Appointed by City Council**

<u>Name</u>	<u>Term (3 yr. Term)</u>
Kathy Hopkins ( <i>appt 11/14</i> )	8/2012 - 8/2021
Vacant	8/2018 - 8/2021
Vacant	8/2017 - 8/2020
Martin Keller	8/2008 - 8/2020
Vacant ( <i>unexpired term of Cathy Craghead</i> )	8/2017 - 8/2020
Frank Marth	8/2016 - 8/2019
Robert H. Marty	8/2016 - 8/2019
Vacant ( <i>resigned position of Garf Thomas</i> )	8/2016 - 8/2019

**MEXICO HOUSING AUTHORITY BOARD**

Meet third Tuesday of each mth. 5:00 p.m., 828 Garfield, Mexico, Missouri

**Appointed by Mayor.**

<u>Name</u>	<u>Term (4 yr. term)</u>
Thomas Dobyns	7/1/17 - 6/30/2021
Vacant ( <i>Ed Lawton Dec'd</i> )	7/1/18 - 6/30/2022
Amy Prater, Resident	7/1/18 - 6/30/2022
Vacant ( <i>resigned position of Christine Miller</i> )	7/1/16 - 6/30/2020
Rita Jackson	7/1/07 - 6/30/2019