



**City of Mexico, Missouri
City Council Meeting Agenda
City Hall
300 N. Coal Street
3rd Floor – Council Chambers
Mexico, Missouri 65265**

**September 24, 2018
7:00 p.m.**

- 1. Call to Order**
- 2. Roll Call**
- 3. Presentation**
 - A. Department of Public Safety
- 4. Approval of Minutes**
 - A. September 10, 2018 – Regular Session Meeting
- 5. Public Hearings**
 - A. Public Hearing – To Consider a Change to Sanitary Sewer Use Charge Rates
- 6. New Business – Ordinances (Two Readings By Title Only and Passage)**
 - A. Bill No. 2018 – 59. An Ordinance Amending Chapter 40, Article III, Division 4, Section 40-160(a) of the Mexico City Code Relating to the Sanitary Sewer Use Charges. Two Readings By Title Only and Passage.
- 7. New Business – Resolutions (Reading By Title Only and Passage)**
 - A. Bill No. 2018 – 60. A Resolution of Support for the Citizens of Mexico, Missouri to Inform Themselves About Missouri Proposition D to Fund Missouri’s Transportation System. Reading By Title Only and Passage.
 - B. Bill No. 2018 – 61. A Resolution Accepting the Conveyance of A Right-of-Way and Temporary Construction Easement for the Holt Street Reconstruction Project (MoDOT TIDP 4400 (310) Project). Reading By Title Only and Passage.
 - C. Bill No. 2018 – 62. A Resolution Authorizing the City Manager to Execute Agreements with Various Organizations for Requested Funding from the Mexico Tourism Tax. Reading By Title Only and Passage.
 - D. Bill No. 2018 – 63. A Resolution Authorizing the City Manager to Sign Change Order No. 1 with Rhad Baker Construction, LLC for the Liberty Street Improvements Project, STP-4400(309). Reading By Title Only and Passage.
 - E. Bill No. 2018 – 64. A Resolution Committing Funding to the Transportation Alternatives Program (TAP). Reading By Title Only and Passage.

8. Other Business

A. Appointments to Various Boards and Commissions

B. Claims

9. Comments

A. Council

B. Public (*Please state name and address for the record and keep comments to a maximum of three minutes*).

10. Adjournment

**CITY OF MEXICO, MISSOURI
CITY COUNCIL MEETING MINUTES
SEPTEMBER 10, 2018**

The Council of the City of Mexico, Missouri met in regular session on September 10, 2018 at 7:00 p.m. in the Council Chambers of City Hall, with the following members present: Mayor Chris Miller; Council Member Chris Williams; Council Member Dr. Ayanna Shivers; Council Member Vicki Briggs. Also present were Bruce Slagle, City Manager; Roger Haynes, Deputy City Manager; Russell Runge, Assistant City Manager/Economic Development; Chad Shoemaker, Parks & Recreation Director; Rita Jackson, Community Development Director; Kensey Russell, Public Works Director; Chief Susan Rockett, Public Safety Department; Patrick Shaw, IT Specialist; Dew Williford, City Engineer; Marcy LeCount, City Clerk; as well as members of the media and interested citizens.

The Meeting was called to order with Mayor Miller presiding.

APPROVAL OF MINUTES – AUGUST 27, 2018 – REGULAR SESSION MEETING

Council Member Williams moved for approval of the August 27, 2018 regular session minutes as presented. Council Member Shivers seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Williams, Shivers, Briggs. Nays, none. Absent, Nichols. The Minutes were approved as presented.

PUBLIC HEARINGS

2018 – 2019 Operating and Capital Budget

Council Member Williams moved to open the Public Hearing. Council Member Shivers seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Williams, Shivers, Briggs. Nays, none. Absent, Nichols. The Public Hearing was open for discussion.

Mayor Miller called upon City Manager Slagle to provide the report.

The City of Mexico, Missouri Budget for the fiscal year October 1, 2018 to September 30, 2019 was submitted for Council's consideration. The Budget is balanced and reflects the policy direction of the City Council, service priorities of the community and maintains the City's strong financial health. The City has actively managed its expenditure growth, kept long-term liabilities low, and preserved solid operating performance and service levels. This Budget retains the financial reserves as required by Council Policy and utilizes one-time surplus savings from prior years to help fund non-reoccurring one-time expenses and the purchase of capital assets. The City of Mexico adheres to Generally Accepted Accounting Principles (GAAP) applicable to governments. Governmental finance is based upon fund accounting. Fund accounting is an accounting system emphasizing accountability rather than profitability. Government agencies have special requirements to show, in financial statements and reports, how money is spent, rather than how much profit was earned. Each Fund operates like a separate business within the greater organization. Each fund accounts for different services and activities. The City's budget is used as a planning and policy document, estimating future City revenues and expenditures and allocating resources to accomplish community and Council priorities. It serves to guide the City's operations and capital programs from a fiscal perspective for the upcoming year. A City will demonstrate its priorities by setting the funding levels for different programs and by allocating the spending within each program area. The budget also shows how the policy commitments of the City are constrained by the available resources. Cities are limited in how much they may raise through revenues – legally through tax limits, and politically by tax and fee levels that are acceptable to the voters. Usually Cities do not have sufficient resources to fund everything to the extent that they might like or that the users of services might desire. All Department Directors were involved in preparation of this budget and every departmental operating budget was combed through for savings. Unnecessary expenses have been removed, personnel costs have been controlled and program efficiencies have been implemented. City Staff continues to pursue

partnerships, grants and other resources to supplement funding for operations. The city is operating in a lean and condensed state.

Total Operating Budget Fiscal Year 2019 – the total budgeted expenditures are estimated at \$15,416,767 with total revenues estimated to be \$14,046,430. The expenditures exceed revenues by \$1,370,337 and will be funded by project reserves and unreserved surpluses from prior years budgets. The additional expenditures are for interfund transfers, planned capital equipment purchases, planned capital improvement projects and carry-over improvement projects.

Guiding Budget Issues for 2019 – the City’s total adjusted property valuation for this budget year increased by 6.2% over the prior year’s valuation. This was, in part, due to increased values in Commercial real estate and Personal Property. Our local unemployment rate continually remains below the state and federal rate. Sales Tax receipts are up slightly as compared to last year’s budget. Lodging tax receipts are stable compared to last year. Gross receipts tax income is stable and up slightly due to an increase in consumption and rates. On June 21, 2018 the United States Supreme Court ruled to strike down the court’s 1992 physical presence standard that exempted any out-of-state (internet and catalog) retailers from collecting state and local sales and use tax. The ruling opens the door for expanded collections of state and local use taxes. However, under current law, Missouri municipalities will still need voter approval of a Use Tax to see any revenue increase from this decision. The Missouri Department of Revenue (DOR) is currently examining the Supreme Court ruling to determine if state legislative action is needed to implement the ruling. It is very likely that the Missouri General Assembly will need to act before the state or cities see any additional revenue. Special Road District #13 discontinued all funding support to the City for street and road maintenance last year and despite the fact that the majority of their funding is generated within the city limits of Mexico, they have not committed to the restoration of those funds. Recurring operational expenditures and the cost to replace capital equipment continues to increase on a regular basis. The average price of regular-grade gasoline has increased in price an average of 60 cents per gallon higher than it was one year ago. During the final week of the 2018 legislative session, the Missouri General Assembly passed HB 1460 that places a ballot measure on the November 6, 2018, ballot increasing the state motor fuel tax. If approved by voters, the ballot measure would:

- Increase the state's motor fuel tax by \$.10 from \$.17 per gallon in increments of 2.5 cents a year over four years, bringing the state fuel tax to \$.27 per gallon; and
- Provide Missouri cities additional intergovernmental revenue to fund local transportation projects.

The City Council approved the engagement of The Austin Peters Group, Inc. in 2018 to conduct an employee compensation and benefit study for all positions in the City. The specific findings and recommendations of the study are:

- Move employees to the minimum of the proposed ranges. The City’s ranges overall need to be adjusted to compete at the 50th percentile of the market for non-exempt employees by 4.6%, and 9.6% for public safety employees. This adjusts the range only.
- Consider a one-time pay adjustment for non-exempt employees and public safety employees to alleviate pay compression. This amount should be determined by the City.
- There are no recommended adjustments to the health or dental insurance coverages. It was determined that the City’s overall cost was lower when compared to the peer group and the benefits provided are competitive.
- Annually move the pay ranges according to an index that follows what pay ranges move for public employers in Missouri and annually adjust employee pay.
- There were no specific adjustments by position for Fair Labor Standards Act exempt and non-exempt status changes.
- Communicate with employees during their performance reviews in October on how the adjustments impact them individually.

A Stormwater Department was added to General Fund this year. This activity is responsible for all design, construction, maintenance and operation of the physical stormwater facilities of the City. The separate management and reporting of stormwater activities is a necessary compliance component of the Municipal Small Stormwater (MS4) permit standards. The addition of this department did not increase

total budget expenditures, because the expenses for this activity had been included in other funds and departments in past budget years.

City Assessed Property Values for 2019 – the County assesses property at a percentage of Market Value; therefore, commercial property is assessed at 32% of market value, personal property at 33.3%, residential at 19%, and agricultural at 12% respectively. Tax rates are levied on per hundred dollars of the assessed property values. This year’s total property valuation is \$159,115,737 as compared to the previous year’s total valuation of \$149,881,641, a net assessed value increase of \$9,234,096. City property tax rates will be adjusted in compliance with the Missouri State Auditor’s Office Pro Forma Calculation accepting the state-imposed revenue neutral formula. The City’s property tax rate will be \$0.7190 per \$100 of assessed valuation. This is the same tax rate as compared to last fiscal year.

City Property Tax Revenues for 2019 –

Fund	Tax Rate Per \$100	Estimated Revenue
General	\$0.4261	\$702,913
Parks & Recreation	\$0.0976	\$161,271
Public Health	\$0.1953	\$322,697
Total	\$0.7190	\$1,186,881

City Sales Tax and Gross Receipts Tax for 2019 – the Sales Tax Revenue for the General Fund, Parks and Recreation Fund, and the Capital Improvements Sales Tax Fund are anticipated to be up as compared to last year’s budget, but comparable to the five year average. Gross Receipts Taxes for FY 2019 are expected to be up slightly, all related to an increase in consumption and rates. Lodging Tax receipts are anticipated to be similar to last year’s budget.

Insurance Rates for 2019 – property and liability insurance renewal rates are estimated to increase by five percent (5%) over last year. Employee Health Insurance premiums are estimated to increase by eleven percent (11%) effective January 1, 2019. The budget includes costs associated with continuing the High Deductible Health Plan coupled with the use of a Health Savings Account (HSA) and any increase will be split proportionately between employees and the City. Dental Insurance premiums are estimated to increase by six percent (6%) effective January 1, 2019. All insurance rate increases have been estimated based on the industry averages; however, all policies will be bid to ensure the best possible rates.

Personnel Issues for 2019 – full-time staff levels will remain the same as compared to the current budget year. This budget includes an increase in wages for employees as detailed in the Council approved Implementation Plan of the Wage and Compensation Study performed by the Austin Peters Group in 2018. The new wage schedule for all City pay groups will go into effect on October 1, 2018.

Support for Outside Agencies in 2019

<u>Charitable Agencies</u>	<u>Request</u>	<u>Budgeted</u>
Mexico Senior Center, Inc.	\$14,000	\$14,000
Audrain County Historical Society	\$4,900	\$4,900
Miss Missouri Scholarship Pageant	\$10,000	\$10,000
Help Center	\$5,000	\$5,000
Optimist Youth Sports	\$5,000	\$5,000
<u>Contract Agencies</u>	<u>Request</u>	<u>Budgeted</u>
Handi-Shop (Recycling Program)	\$19,000	\$19,000
Mexico Chamber of Commerce (Marketing)	\$13,000	\$13,000
Presser Hall (Community Theater)	\$10,000	\$10,000
Mexico Chamber of Commerce (ED Activities)	\$5,000	\$5,000
Total Support to Outside Agencies	\$85,900	\$85,900

Grant Funding – this budget year, the City is undertaking a major street improvement project because of an Accelerating Innovative Development Grant from the Federal Highway Administration. Holt Street along with adjoining sidewalks will be reconstructed from Green Boulevard to Trinity Street. The

following grant funds have been incorporated into the 2019 Fiscal Year Budget:

➤ MoDOT – TEAP – Sidewalk Transition	\$8,000
➤ MoDOT – Sidewalk Accessibility	\$40,800
➤ DOT – Holt Street	\$722,576
➤ DOT – Runway Displacement	<u>\$ 90,000</u>
Total	\$861,376

General Fund – the General Fund is the chief operating fund of the City. This fund supports those operations most identified with the City, such as Public Safety, Administration, Legal, Finance, Emergency Management, Engineering, Stormwater, Forestry, Cemetery, Community Development and Street Maintenance. General Fund budgeted revenue for Fiscal Year 2019 are estimated at \$5,644,550 and expenditures are estimated to be \$6,095,334. The estimated expenditures and interfund transfers are greater than revenues by \$450,784. This Budget transfers out of the General Fund \$35,000 to the Airport Fund and sets aside \$100,000 in project reserves. Qualifying capital expenditures in the General Fund are listed below; therefore, no cash balances are being expended for recurring expenditures. The ending fund balance goal by policy for the General Fund is 25%; however, the ending fund balance for Fiscal Year 2019 is estimated to be 56%. Significant projects and/or programs that are included in the 2019 General Fund Budget:

➤ Public Safety:	
○ Officer Pagers and Radios	\$50,000
○ Patrol Vehicles	\$55,000
➤ Administration:	
○ Copy-Scan-Photo Equipment	\$17,200
➤ Community Development:	
○ Sidewalk Replacement Program	\$ 5,000
➤ Engineering	
○ Survey Robotic Station	\$17,000
○ GIS – Aerial Photography	\$15,000
➤ Stormwater	
○ Annual Improvements	\$10,000
○ S. Jefferson Drainage Improvements	\$50,000
○ Fairgrounds-Lakeview Pipe Replacement	\$20,000
➤ Cemetery	
○ Compact Excavator	\$45,000
○ Rear Discharge Mower	\$13,000
➤ Streets & Maintenance:	
○ Dump Truck	\$92,775
○ Dump Truck Spreader	\$11,000
○ Truck Bed Spreader	\$11,000
○ Snow Plow	\$ 8,000
○ Asphalt Recycler	\$47,500

General Fund transfers to other Funds include:

➤ Airport	\$35,000
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Wastewater Operation Fund – budgeted revenues for Fiscal Year 2019 are estimated to be \$3,155,527 and operating expenditures estimated at \$2,292,793 plus an inter-fund transfer of \$799,901 to the Wastewater Debt Service Fund and a Project Reserve of \$80,000 for total expenditures of \$3,172,694. The ending fund minimum balance by policy for the Wastewater Fund is 25%; however, the ending fund balance for 2019 is estimated to be 80%. The ending fund balance provides for ninety (90) days of operating cash reserves, required reserves for facilities restoration and replacement, funds for upcoming bond payments and future capital improvements. This budget includes \$610,000 in planned capital improvement projects for this fiscal year and additional high cost improvements are planned in future fiscal years. Significant

projects and/or programs that are included in the 2019 Wastewater Operating Fund Budget:

➤ CCTV Unit	\$ 75,000
➤ Collection System Improvements	\$ 75,000
➤ Collection System – Slip Lining	\$250,000
➤ Lift Station Improvements – Drives & Alarms	\$ 25,000
➤ WWTP – Facility Plan Update	\$ 70,000
➤ Engineering Design/Maps/Surveys/Hydraulic Model	\$ 80,000
➤ Lift Station – Controls & Alarms	<u>\$ 35,000</u>
Total	\$610,000

This budget reflects a 3% adjustment in wastewater rates effective with the October 2018 billing to meet operating expenses, capital improvements and debt service obligations. The City has a program and plan in place to continue system improvements that reduce I&I (Inflow and Infiltration) into the collection system. This has been an ongoing effort for several years and will continue. All cities across America are working on reducing I&I, as it has been mandated by federal authorities. The results across the Midwest show that typically 20 to 50 percent of the I&I can be removed with programs that have healthy budgets and long term plans. Beyond this amount of I&I removal, it is not always cost-effective to remove the I&I, but less costly to store it, carry it, or treat it. As technologies improve, the effectiveness of I&I removal will also improve. The standard reduction capabilities are normally achieved by lining of sewer mains and laterals, point repairs, pipe replacements and rehabilitating manholes. The City has performed all facets of repairs to the collection system and continues to do so.

Sanitation Operation Fund – Revenues received for the sanitation/garbage utility bills are deposited into this fund. The expenses for the contracted residential refuse collection services, spring and fall clean ups, drop-off recycling, and household hazardous waste disposal are paid out of this fund. The expenses for running the forestry and yard waste disposal operations are split between the General Fund and the Sanitation Fund. Budgeted revenues for Fiscal Year 2019 are estimated at \$602,900 and expenditures for operations are estimated to be \$605,023 plus a project reserve for the equipment replacement in the amount of \$11,000 for total expenditures of \$616,023. The ending fund minimum balance by policy for the Sanitation Fund is 25%; however, the ending fund balance for 2019 is estimated at 45%. This budget anticipates a 1.64% adjustment in sanitation rates effective with the April 2019 billing to meet the contractual operating expense increase for the residential refuse collection service.

Economic Development Fund – budgeted revenues for Fiscal Year 2019 are estimated at \$212,175 and expenditures estimated to be \$509,878. Lease revenue received from the City owned industrial speculative buildings are deposited in this fund. Building owner expenses related to the two city-owned speculative buildings is paid out of this fund. The expenses for job creation, retention, industry recruitment and economic development planning is paid from this fund. The City owns the railroad spur that serves the businesses located within the Industrial Park. The spur is in need of ongoing repairs and \$30,000 has been budgeted this fiscal year to make necessary repairs. The re-estimated principal loan balance owed on the Christopher Drive building at the beginning of this fiscal year is \$369,850. This fund has built up an unreserved balance greater than the balance owed on this building and still maintains a sufficient reserve; therefore, the loan will be paid off within the first month of this fiscal year. The ending fund balance for 2019 is estimated to exceed the fund balance policy minimum goal.

Parks And Recreation Fund – Parks and Recreation Fund budgeted revenue for Fiscal Year 2019 is estimated to be \$1,119,721 and expenditures estimated at \$1,325,914. The Parks and Recreation budget reflects a reduction in the cash balance by \$206,193 due to current year carryover of capital projects, equipment purchases and planned capital projects. Revenue from a dedicated park property tax in the amount of 9.76 cents (.0976) per one hundred dollars of assessed valuation, a one-half of one percent dedicated parks sales tax, and charges from user fees for parks, pool and recreation programs are deposited in this fund. The minimum ending fund balance goal by policy for the Parks and Recreation Fund is 8% and the ending fund balance for 2019 is estimated to be at 13%. There will be a \$75,000 incoming transfer from the Capital Project Reserve Fund into this fund for the pool replacement planning process. The City swimming pool is over 30 years old and is reaching the end of its intended life cycle. The pool required major mechanical repairs in 2014 before it could be reopened for the 2015 season and structural repairs between the 2016 and 2017 seasons. Therefore, City Council and Staff have begun a planning process for a major renovation or replacement of the City’s pool facility. This budget allocates

\$75,000 for the pool replacement planning process to include concept design, cost estimates and approval of a financing plan. Significant projects and/or programs are included in the 2019 Parks and Recreation Fund Budget:

Parks Operations:	
➤ Pickup Truck ¾ ton	\$29,500
➤ Teal Lake Spillway – Trash Rack	\$ 9,000
➤ Plunkett Park – Lawrence Shelter Floor	\$79,300
➤ Lakeview Park – Shelter Floor	\$40,000
➤ Fairgrounds Park – Parking Lot	\$17,200
➤ Picnic Tables	\$ 8,000
➤ AP Green Park – Culverts Phase 4	\$30,000
➤ Hardin Park - Playground Equipment	\$45,000
Pool Operations:	
➤ Aquatic Facility – Design Build Plan	\$75,000

Public Health And Animal Control Fund – Public Health and Animal Control Fund budgeted revenue for Fiscal Year 2019 is estimated to be \$343,297 and expenditures are estimated at \$369,637. Revenue from a dedicated public health tax in the amount of 19.53 cents (.1953) per one hundred dollars of assessed valuation, animal licensing and charges for animal impoundments are deposited into this fund. The costs for running the animal shelter, nuisance abatements, dangerous building demolitions and pest control are paid out of this fund. The reduction in cash balance is in support of continued funding for the dangerous building demolition program and nuisance abatements, which we are currently experiencing an increase in requests to address. Replacement of the animal shelter building roof is a planned capital improvement in this budget. The ending fund balance goal by policy for the Public Health Fund is 25%; however, the ending fund balance for 2019 is estimated to be at 57%.

Airport Fund – budgeted revenues for Fiscal Year 2019 are estimated to be \$163,905 and expenditures estimated at \$196,601. A \$35,000 transfer from the General Fund and a \$10,000 transfer from the Capital Improvement Sales Tax Fund is being made to support operations and provide a grant match. The capital expenditures in this fund is for the runway displacement project which is funded ninety percent (90%) by a DOT Grant. The total estimated grant income this budget year for this project is \$90,000. Revenue for this fund is reliant on inter-fund transfers from the General Fund and Capital Improvement Sales Tax Fund along with hangar rental and a percentage of fuel sales. Operating expense for the Fixed Based Operator’s Management Contract and the day-to-day operation expenses are paid out of this fund. The ending fund balance is projected to be at \$73,639; which is above the 17% minimum ending fund balance policy.

Capital Improvement Sales Tax (C.I.S.T.) Fund – revenue for this fund is from tax on sales set at the State Statute limit of one-half of one percent and has a ten year sunset to expire June 30, 2020. The City Council has scheduled a renewal referendum vote for the C.I.S.T. for April 2019. This Fund pays for pavement and curb replacements, asphalt maintenance and overlays, drainage projects, capital improvement projects and capital equipment. The dedicated Capital Improvement Sales Tax and investment income is estimated to bring in \$833,800 in revenue. All expenditures from this fund are for capital outlay projects and transfers listed below. The ending fund balance is projected to be at 17%, which is above the fund balance policy goal of 10%. Projects and programs included in the Capital Improvement Sales Tax Fund:

➤ Asphalt Overlays	\$340,000
➤ Teal Lake Sidewalk Extension	\$ 10,000
➤ Pavement and Curb Replacement	\$ 60,000
➤ Falcon Drive Extension Project	\$ 55,000
➤ Smiley Lane Extension Design	\$ 10,000
➤ Project Reserve	\$ 20,000
➤ Transfers to other Funds	
○ General Fund	\$421,400
(Street Maintenance & Stormwater Improvements)	
○ Airport Fund	\$ 10,000

Council Member Williams inquired about the cost and construction of the Falcon Street entrance off of Fairground. City Manager Slagle provided additional information on the project.

No Public Comments were received.

Council Member Williams moved to close the Public Hearing. Council Member Shivers seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Williams, Shivers, Briggs. Nays, none. Absent, Nichols. The Public Hearing was closed.

Public Hearing – Approval of a Revised Final Plan of Teal Lake Village Planned Unit Development (PUD)

Council Member Shivers moved to open the Public Hearing. Council Member Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Williams, Shivers, Briggs. Nays, none. Absent, Nichols. The Public Hearing was open for discussion.

City Manager Slagle called upon Director Jackson to provide the report.

The Public Hearing concerned a request for approval of a revision to the final plan of Teal Lake Village Planned Unit Development (PUD). Teal Lake Village Mexico, LP, is a Missouri limited liability company, its General Partner Ryan Holden, Manager. On April 10, 2017, City Council passed an Ordinance granting approval of Teal Lake Village Planned Unit Development (PUD). Teal Lake Village is located north of Teal Lake Road between Fairground and South Clark. The development consists of (10) two bedroom duplexes, (10) three bedroom duplexes, a shared community building and playground. There will be a sidewalk along Teal Lake Road and along the west side of Amelia Street within the development. The proposed revisions are to building locations in the southwest quadrant of the site. The two family, two bedroom duplexes and the two family, three bedroom duplexes have been relocated to the northern end of the southwest quadrant while the UFAS (Uniform Federal Accessibility Standard) unit, a community building and playground area have been relocated to the far south end of the southwest quadrant. The Planning and Zoning Commission granted approval of the revision to the final plan of Teal Lake Village Planned Unit Development at the August 14, 2018. Director Jackson recommended Council proceed with the advertised Public Hearing.

No Public Comments were received.

Council Member Briggs moved to close the Public Hearing. Council Member Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Williams, Shivers, Briggs. Nays, none. Absent, Nichols. The Public Hearing was closed.

NEW BUSINESS - ORDINANCES (TWO READINGS BY TITLE ONLY AND PASSAGE)

Bill No. 2018 – 55. An Ordinance Revising the Budget for the City of Mexico, Missouri, for the Fiscal Year October 1, 2017 to September 30, 2018, Inclusive, and Adopting the Budget for the Fiscal Year October 1, 2018 to September 30, 2019, Inclusive, Appropriating the Funds as Allocated to Various Accounts and Authorizing the Expenditure of Such Funds by the City Manager and Other Officials for the Purposes Indicated.

Mayor Miller called upon City Manager Slagle to provide the report.

City Manager Slagle stated that the Public Hearing was held earlier tonight for the 2018 – 2019 Operating and Capital Budget. Staff has submitted the 2018 – 2019 Operating and Capital Budget for Council approval. City Manager Slagle stated that if Council did not have any further questions or needed additional information, he recommended Council proceed with two readings by title only and passage of Bill No. 2018 – 55, which had been posted the required length of time.

Council Member Briggs moved for first reading by title only of Bill No. 2018 – 55. Council Member Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Williams, Shivers, Briggs. Nays, none. Absent, Nichols. First reading by title only was given to Bill No. 2018 – 55 by Council Member Briggs.

Council Member Briggs moved for second reading by title only of Bill No. 2018 – 55. Council Member Shivers seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Williams, Shivers, Briggs. Nays, none. Absent, Nichols. Second reading by title only was given to Bill No. 2018 – 55 by Council Member Briggs.

Council Member Briggs moved for passage of Bill No. 2018 – 55. Council Member Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Williams, Shivers, Briggs. Nays, none. Absent, Nichols. Bill No. 2018 – 55 was passed as Ordinance 4400.

Bill No. 2018 – 56. An Ordinance Approving A Revised Final Plan of Teal Lake Village Planned Unit Development (PUD).

Mayor Miller called upon City Manager Slagle to provide the report.

City Manager Slagle stated that Bill No. 2018 – 56 approves a request from Teal Lake Village Mexico, LP, a Missouri limited liability company, General Partner Ryan Holden, Manager to revise the Teal Lake Village Planned Unit Development (PUD). The revision was discussed in the previously held Public Hearing. The proposed revisions are to building locations in the southwest quadrant of the site. The two family, two bedroom duplexes and the two family, three bedroom duplexes have been relocated to the northern end of the southwest quadrant while the UFAS (Uniform Federal Accessibility Standard) unit, a community building and playground area have been relocated to the far south end of the southwest quadrant. City Manager Slagle recommended Council proceed with the two readings by title only and passage of Bill No. 2018 – 56, which had been posted the required length of time.

Discussion was held by Council Members, Staff and Pete Ramsey, Developer, regarding the relocation of the buildings and dates of occupation for the development.

Council Member Williams moved for first reading by title only of Bill No. 2018 – 56. Council Member Shivers seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Williams, Shivers, Briggs. Nays, none. Absent, Nichols. First reading by title only was given to Bill No. 2018 – 56 by Council Member Williams.

Council Member Williams moved for second reading by title only of Bill No. 2018 – 56. Council Member Shivers seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Williams, Shivers, Briggs. Nays, none. Absent, Nichols. Second reading by title only was given to Bill No. 2018 – 56 by Council Member Williams.

Council Member Williams moved for passage of Bill No. 2018 – 56. Council Member Shivers seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Williams, Shivers, Briggs. Nays, none. Absent, Nichols. Bill No. 2018 – 56 was passed as Ordinance 4401.

NEW BUSINESS – RESOLUTIONS (READING BY TITLE ONLY AND PASSAGE)

Bill No. 2018 – 57. A Resolution Authorizing the City Manager to Sign a Hangar Lease with Tony Champion.

City Manager Slagle called upon Assistant City Manager Runge to present the report.

Bill No. 2018 – 57 authorized the City Manager to sign a Hangar Lease between the City of Mexico and Tony Champion. A list of persons interested in renting airport hangars at the Mexico Memorial Airport is maintained in the City Manager's Office and is posted at the Mexico Memorial Airport. Hangar eight (8) has been vacated and the placement on the hangar list allows Tony Champion the opportunity to accept a hangar. The Lease will be for a term of one year, automatically renewable at the end of the first year with the hangar rent being \$80 per month. The Mexico Airport Advisory Board met on April 4, 2011 and recommended that Council authorize the City Manager to sign a Hangar Lease with potential renters as the hangars become available to those expressing an interest per the posted hangar list. Director Runge recommended Council proceed with reading and passage of Bill No. 2018 - 57.

Council Member Shivers moved for reading of Bill No. 2018 – 57 by title only. Council Member Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Williams, Shivers, Briggs. Nays, none. Absent, Nichols. Bill No. 2018 – 57 was read by title only by Council Member Shivers.

Council Member Shivers moved for passage of Bill No. 2018 – 57. Council Member Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Williams, Shivers, Briggs. Nays, none. Absent, Nichols. Bill No. 2018 – 57 was passed as Resolution No. 3888.

Bill No. 2018 – 58. A Resolution Authorizing the City Manager to Sign Task Order No. 4 with Horner & Shifrin, Inc.

City Manager Slagle called upon Director Russell to present the report.

Pumps (WAS/RAS) were installed in 1993 at the wastewater treatment plant that pumps biosolids back into the process system or into the digestion system. The pumps had been rebuilt and repaired several times and are now unable to be repaired or rebuilt. There are also hydraulic issues with the piping manifold that causes operational problems. Task Order No. 4 provides for an evaluation of the WAS/RAS system, in light of the other improvements that have been made at the treatment plant. The evaluation will provide for preparation of documents to replace the pumps and make needed modifications to the piping system. Funds will be taken from the 2018 – 2019 budget for Task Order No. 4, which is not to exceed \$52,200. The Task Order is under the general services contract that the City entered into with Horner & Shifrin, Inc. in February 2018. Director Russell recommended Council proceed with reading and passage of Bill No. 2018 – 58.

Council Member Shivers moved for reading of Bill No. 2018 – 58 by title only. Council Member Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Williams, Shivers, Briggs. Nays, none. Absent, Nichols. Bill No. 2018 – 58 was read by title only by Council Member Shivers.

Council Member Shivers moved for passage of Bill No. 2018 – 58. Council Member Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Williams, Shivers, Briggs. Nays, none. Absent, Nichols. Bill No. 2018 – 58 was passed as Resolution No. 3889.

OTHER BUSINESS

Claims

The list of claims was presented for approval.

Council Member Williams moved for approval of the list of claims as presented. Council Member Shivers seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Williams, Shivers, Briggs. Nays, none. Absent, Nichols.

The list of claims was approved.

COUNCIL COMMENTS

Council Member Briggs commented on Hurricane Florence and to keep the individuals in the path in your prayers.

Council Member Williams commented on the Mexico Jaycee’s Soybean Festival that was recently held in the downtown area. Council Member Williams also commented on a dead tree at 815 East Jackson Street and the recent recognition of Sergeant Benjamin Booth, who was killed in the line of duty in 1933.

PUBLIC COMMENTS

None

REVISED STATUTES OF MISSOURI § 610.021 (3) PERSONNEL MATTERS

Mayor Miller moved to adjourn into executive session pursuant to the Revised Statues of Missouri §610.021 (3) personnel matters. The motion was seconded by Council Member Williams. The Chair called for a vote and motion carried with the vote as follows: Ayes, Miller, Williams, Shivers, Briggs. Nays, none. Absent, Nichols.

ADJOURNMENT INTO OPEN SESSION FROM EXECUTIVE SESSION

No Discussion/Comments

ADJOURNMENT

Mayor Miller moved to adjourn the meeting. The motion was seconded by Council Member Williams. The Chair called for a vote and motion carried with the vote as follows: Ayes, Miller, Williams, Shivers, Briggs. Nays, none. Absent, Nichols. The City Council Regular Session Meeting was adjourned.

MAYOR

CITY CLERK

APPROVED BY COUNCIL SEPTEMBER 24, 2018

CITY OF MEXICO, MISSOURI
OFFICE OF DEPUTY CITY MANAGER/ADMINISTRATIVE SERVICES

Agenda: September 24, 2018

Members of City Council
City of Mexico, Missouri

RE: Public Hearing – To Consider a Change to Sanitary Sewer Use
Charge Rates

Dear City Council Members:

A Notice of Public Hearing was advertised in the *Mexico Ledger* on August 9, 2018. This hearing is for purposes of discussing a rate increase proposal of approximately three (3) percent as follows:

	<u>User Charge Portion</u>	<u>Capital Charge Portion</u>	<u>Base Rate/Month</u>
Current Per 1,000 Gallons	\$ 1.22	\$ 5.12	\$ 9.09
Proposed Per 1,000 Gallons	\$ 1.26	\$ 5.32	\$ 9.09

Example Monthly Sewer Fee Based on usage of 5,000 gallons per month:

Current: \$40.79

Proposed: \$41.99

Background

In 2008, the City of Mexico retained the engineering services of Horner & Shifrin, Inc. of St. Louis, Missouri to complete a capital asset analysis and facility plan on the City's wastewater treatment operation.

On April 27, 2009, Horner & Shifrin Inc. made a presentation to Council on their findings and recommendations. The study clearly revealed that our aging infrastructure, industrial pretreatment program, and modifications to the regulatory requirements mandated by the Department of Natural Resources for effluent limitations created an immediate need for an upgrade of our existing wastewater facilities.

The facility plan outlined an estimated \$12,461,400 in capital improvements, with an initial Phase I estimated investment of \$5,733,400 with the remaining facility and infrastructure improvements being made through succeeding phases.

Following Horner & Shifrin, Inc.'s presentation, Municipal & Financial Services Group reviewed with Council a multi-year financial projection of wastewater rates required to cover costs associated with operations, maintenance, and upcoming capital projects of the wastewater treatment plant.

On August 4, 2009, voters approved through a bond election, sewerage system revenue bonds in the amount of sixteen million dollars (\$16,000,000) by a margin of 10 to 1.

On August 24, 2009, with applicable Public Hearings and voter approval for issuing revenue bonds, City Council approved by Ordinance an amendment to change sanitary sewer use charges allowing for the funding mechanism to get needed capital improvements underway.

With wastewater treatment facility and collection system improvement plan phases in and a 10-year financial projection of wastewater rates supporting costs associated with operations, maintenance, and capital projects, staff moved forward and secured bond financing in the amount of \$5,765,000 for Phase I and \$5,695,000 for Phase II.

In keeping with updated financial projections presented to Council and the public, a scheduled sewer rate adjustment is required to provide adequate financial resources for debt service and continued improvements to the wastewater treatment facility and collection system.

Staff recommends that Council proceed with the advertised public hearing.

Respectfully submitted,

Roger D. Haynes
Deputy City Manager

RDH

Reviewed by: Bruce R. Slagle, City Manager

City of Mexico
Notice of Public Hearing Regarding the
Proposed Wastewater Sewer User Rate Increase

On September 24, 2018, 7:00 p.m. at the regularly scheduled Council Meeting of the City of Mexico, the City Council will be holding a Public Hearing in the City Council Chambers located at 300 North Coal Street, Mexico, Missouri to discuss the proposed Wastewater Sewer Rate Increase. The purpose of the Public Hearing is to discuss the rate adjustment and to gather input regarding the Wastewater User Rate Ordinance from the tax payers.

The proposal would revise the City's wastewater rates to meet operational and capital requirements of the wastewater system. The basis on which the proposed wastewater rates have been calculated is available in a report filed with the City Clerk. The report includes a five-year financial report projection of wastewater rates and takes into consideration cost increases resulting from significant capital improvements to meet DNR and EPA treatment facility requirements, daily operating costs, equipment repair and replacement, and fund balance reserve requirements.

	<u>User Charge</u> <u>Portion</u>	<u>Capital Charge</u> <u>Portion</u>	<u>Base Rate /</u> <u>Month</u>
Current:			
Per 1,000 Gallons	\$1.22	\$5.12	\$9.09
Proposed:			
Per 1,000 Gallons	\$1.26	\$5.32	\$9.09

Example Monthly Sewer Fee Based on usage of 5,000 gallons per month:

Current: \$40.79

Proposed: \$41.99

Also, users of the utility collection system that are located and/or deliver sewer flow from outside the City's corporate limits shall be billed at a rate of one hundred fifty (150) percent of rates established for user types based on monthly metered water flow received from those flow contributors within the City's corporate limits.

Questions or comments may be directed to the Administrative Services Department, 2nd Floor, City Hall, 300 North Coal Street or by phone (573) 581-2100.

By Order of the Council
Marcy LeCount, City Clerk
Mexico, Missouri

CITY OF MEXICO, MISSOURI
OFFICE OF DEPUTY CITY MANAGER / ADMINISTRATIVE SERVICES

Agenda: September 24, 2018

Members of City Council
City of Mexico, Missouri

RE: An Ordinance Amending Chapter 40, Article III, Division 4,
Section 40-160(a) of the Mexico City Code Relating to the
Sanitary Sewer Use Charges

Dear City Council Members:

A Public Hearing was held earlier this evening providing the Council both background and future planning information for necessary capital improvements to the wastewater treatment facility and collection system.

Staff has provided to Council and the public a 5-year financial projection of wastewater rates required to cover costs associated with operations, maintenance, and capital projects currently underway and forthcoming addressing both capacity and compliance in the City's wastewater treatment operation.

Based on the 5-year financial projection staff provides the following comparison between current rates and the proposed rates.

User Rate Comparison

Current Basic Sewage Charge

	<u>User Charge</u> <u>Portion</u>	<u>Capital Charge</u> <u>Portion</u>	<u>Total</u>
Administrative Charge – All Customers	--	--	\$ 9.09/month
Monthly Variable Portion	\$ 1.22	\$ 5.12	\$ 6.34 per 1,000 gallons

Updated Basic Sewage Charge:

Administrative Charge – All Customers	--	--	\$9.09/month
Monthly Variable Portion (per 1,000 gallons)	\$ 1.26	\$ 5.32	\$ 6.58 per 1,000 gallons

Also, users of the utility collection system that are located and/or deliver sewer flow from outside the City's corporate limits shall be billed at a rate of one hundred fifty (150) percent of rates established for user types based on monthly metered water flow received from those flow contributors within the City's corporate limits.

Staff recommends that Council proceed with two readings by title only and passage of the attached Ordinance. The Ordinance has been posted the required length of time.

Respectfully submitted,

Roger D. Haynes
Deputy City Manager

Reviewed by: Bruce R. Slagle, City Manager

AN ORDINANCE AMENDING CHAPTER 40, ARTICLE III, DIVISION 4, SECTION 40 – 160(A) OF THE MEXICO CITY CODE RELATING TO SANITARY SEWER USE CHARGE

WHEREAS, the City of Mexico, has caused a study to be made of its wastewater treatment facility and rates and charges; and

WHEREAS, the City of Mexico, in order to remain compliant with current and upcoming state and federal wastewater treatment regulation requirements, provide for best public health benefit, and plan for and accommodate growth, finds it necessary to make significant capital improvements to the Route J Treatment Facility and collection system; and

WHEREAS, the City of Mexico, as operator of the municipal wastewater utility finds it necessary to establish rates which will generate sufficient income for the full proper and prudent operation, management and maintenance of said utility, as well as the provision of continued quality wastewater utility service to its customers; and

WHEREAS, said requirements include the generation of cash operating expenses, payment of debt service, debt service reserves, compensation for depreciation, sufficient funds for extensions and replacements; and

WHEREAS, the City of Mexico believes that while revenues for said utility need to be increased, the most prudent ways to increase revenues to the required level would be through a gradual tier process, rather than at one time.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI AS FOLLOWS:

Section 1. Chapter 40, Article III, Division 4, Section 40-160, subsection (a), is hereby deleted and a new Section 40-160, subsection (a), is enacted to read as follows:

(a) *Basic sewage service charge.* Each user of the sewage system of the city shall pay for the use of such system monthly sewage service charges based on the following rates:

	<i>User Charger Portion</i>	<i>Capital Charge Portion</i>	<i>Total</i>
Administrative Charge – All Customers	--	--	\$9.09/month
Monthly Variable Portion (per 1,000 gallons)	\$ 1.26	\$ 5.32	\$ 6.58 per 1,000 gallons

Section 2. This Ordinance shall be in full force and effect from and after the time of its passage.

PASSED THIS 24TH DAY OF SEPTEMBER 2018

MAYOR

ATTEST:

CITY CLERK

CITY OF MEXICO, MISSOURI
OFFICE OF CITY MANAGER

Agenda: September 24, 2018

Members of City Council
City of Mexico, Missouri

RE: A Resolution of Support for the Citizens of Mexico, Missouri to
Inform Themselves About Missouri Proposition D to Fund
Missouri's Transportation System

Dear City Council Members:

Missouri's state highways, county roads, municipal streets and bridges are transportation, economic and public safety lifelines. Missouri has 33,856 miles of state highways, 73,698 miles of county roads, 23,000 miles of city streets, 10,400 state-owned bridges and 14,089 bridges owned by local governments.

Missouri has not raised its state motor fuels tax since 1996, and has in the ensuing 22 years seen a significant erosion in its purchasing power for road and bridge construction and maintenance. There is a growing awareness among Missouri citizens that our state and local roads and bridges are in dire need of repair.

The Missouri General Assembly moved affirmatively in 2018 to address the state's road and bridge funding crisis by referring House Bill 1460 to the voters, to empower Missouri citizens to have the final say on raising the state motor fuels tax to restore purchasing power and accelerate road and bridge projects. Proposition D will improve the safety of state highways and local streets and bridges and after full implementation, produce more than \$124 million in new annual funding for local streets and bridges statewide.

The Missouri Department of Transportation estimates that, the City of Mexico, Missouri, upon full implementation will receive \$181,561 in new annual revenue from Proposition D for city street and bridge projects. The combined positive impact of increased purchasing power for projects, safer roads and bridges, and improved transportation routes to strengthen Missouri's geographical advantages in business, agriculture, tourism and international commerce, will advance Missouri's economy and quality of life.

Staff recommends Council proceed with reading by title only and passage of the attached Resolution.

Respectfully submitted,

Bruce R. Slagle
City Manager

Attachment

A RESOLUTION OF SUPPORT FOR THE CITIZENS OF MEXICO, MISSOURI TO INFORM THEMSELVES ABOUT MISSOURI PROPOSITION D TO FUND MISSOURI’S TRANSPORTATION SYSTEM

WHEREAS, Missouri’s state highways, county roads, municipal streets and bridges are transportation, economic and public safety lifelines; and

WHEREAS, Missouri has 33,856 miles of state highways, 73,698 miles of county roads, 23,000 miles of city streets, 10,400 state-owned bridges and 14,089 bridges owned by local governments; and

WHEREAS, Missouri has not raised its state motor fuels tax since 1996, and has in the ensuing 22 years seen a significant erosion in its purchasing power for road and bridge construction and maintenance; and

WHEREAS, there is a growing awareness among Missouri citizens that our state and local roads and bridges are in dire need of repair; and

WHEREAS, the Missouri General Assembly moved affirmatively in 2018 to address the state’s road and bridge funding crisis by referring House Bill 1460 to the voters, to empower Missouri citizens to have the final say on raising the state motor fuels tax to restore purchasing power and accelerate road and bridge projects; and

WHEREAS, Proposition D will improve the safety of state highways and local streets and bridges; and

WHEREAS, Proposition D includes implementing a 2.5-cent per gallon fuel tax increase each year for the next four years after full implementation will produce more than \$124 million in new annual funding for local streets and bridges statewide; and

WHEREAS, the Missouri Department of Transportation estimates that, the City of Mexico, Missouri, upon full implementation will receive \$181,561 in new annual revenue from Proposition D for city street and bridge projects; and

WHEREAS, the combined positive impact of increased purchasing power for projects, safer roads and bridges, and improved transportation routes to strengthen Missouri’s geographical advantages in business, agriculture, tourism and international commerce, will advance Missouri’s economy and quality of life.

NOW, THEREFORE, BE IT RESOLVED, that the Council of the City of Mexico, Missouri, encourages the citizens of Mexico, Missouri be informed as they consider Missouri Proposition D that will be presented to Missouri voters on November 6, 2018.

This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 24TH DAY OF SEPTEMBER 2018

MAYOR

ATTEST:

CITY CLERK

CITY OF MEXICO, MISSOURI
OFFICE OF CITY ENGINEER/ PUBLIC WORKS DIRECTOR

Agenda: September 24, 2018

Members of City Council
City of Mexico, Missouri

RE: A Resolution Accepting the Conveyance of A Right-of-Way and
Temporary Construction Easement for the Holt Street
Reconstruction Project (MoDOT TIDP 4400 (310) Project)

Dear City Council Members:

As Council is aware, the City of Mexico applied through MoDOT to the Federal Highway Administration, for Accelerating Innovative Development (AID) funding in September 2016, to reconstruct Holt Street pavement and sidewalks. Staff was notified that the City has received the requested funding in November 2017. Design of the sidewalks requires additional right-of-way and construction easements to avoid existing utility poles.

Council approved accepting right-of ways and temporary easements from nineteen (19) property owners at the February 12, 2018, February 26, 2018, March 12, 2018, April 23, 2018 and July 23, 2018 meetings. This Resolution would again authorize Council to accept a right-of-way and temporary easements from one (1) additional property owner, Frances White.

Staff recommends Council proceed with reading by title only and passage of the attached Resolution accepting the conveyance of a right-of-way and temporary construction easement for the Holt Street Reconstruction Project.

Respectfully submitted,

J. Kensey Russell, PE, LS
City Engineer/Public Works Director

JKR
Attachments

Reviewed by: Bruce R. Slagle, City Manager

**A RESOLUTION ACCEPTING THE CONVEYANCE OF A RIGHT-OF-WAY AND TEMPORARY
CONSTRUCTION EASEMENT FOR THE HOLT STREET RECONSTRUCTION PROJECT
(MoDOT TIDP 4400 (310) PROJECT)**

WHEREAS, the City of Mexico applied through MoDOT to the Federal Highway Administration, for Accelerating Innovative Development (AID) funding September 2016 and was notified that the requested funding was approved in November 2017; and

WHEREAS, an informational meeting was held for Holt Street property owners providing information on the project and to obtain signatures for Conveyance of Right-of-Ways and Temporary Construction Easements for sidewalk improvements; and

WHEREAS, a right-of-way and temporary easement has been obtained from one additional property owners and the City of Mexico needs to accept the right-of-way and temporary construction easement to proceed with the project.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

Section 1. The City of Mexico, Missouri accept the conveyance of a Right-of-Way and Temporary Construction Easement from Frances White.

Section 2. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 24TH DAY OF SEPTEMBER 2018

MAYOR

ATTEST:

CITY CLERK

CITY OF MEXICO, MISSOURI
OFFICE OF DEPUTY CITY MANAGER

Agenda: September 24, 2018

Members of City Council
City of Mexico, Missouri

RE: A Resolution Authorizing the City Manager to Execute Agreements with Various Organizations for Requested Funding from the Mexico Tourism Tax

Dear City Council Members:

The City of Mexico currently has a tourism tax that is collected by the hotels/motels within the city limits. The attached Resolution authorizes the City Manager to execute agreements with various organizations to receive tourism funding for their advertising campaigns.

The Mexico Tourism Commission reviewed applications for tourism funding and recommends to City Council the distribution of funds as follows:

<i>Organization</i>	<i>Festival</i>	<i>Purpose</i>	<i>Amount Requested</i>	<i>Amount Recommended</i>
Mexico Tourism Commission	Missouri Life – 2019 Media Kit	Advertising	\$12,465.50	\$12,465.50
Mexico Area Chamber of Commerce	There is No Place Like Home/Holiday Activities	Advertising	\$1,500.00	\$1,500.00
Presser Performing Arts Center	2018 Fall/Winter Productions	Advertising	\$4,750.00	\$4,000.00

Staff recommends that Council concur with the Mexico Tourism Commission's recommendation and proceed with reading by title only and passage of the attached Resolution.

Respectfully submitted,

Roger Haynes
Deputy City Manager

RH
Attachments

Reviewed By: Bruce R. Slagle, City Manager

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE
AGREEMENTS WITH VARIOUS ORGANIZATIONS FOR REQUESTED FUNDING
FROM THE MEXICO TOURISM TAX**

WHEREAS, the Mexico Tourism Commission recommends to City Council that the Mexico Tourism Commission, Mexico Area Chamber of Commerce and Presser Performing Arts Center be allowed to receive tourism funding for their tourism advertising campaigns.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

- Section 1. That the City Manager be authorized to enter into an agreement on behalf of the City of Mexico with Missouri Life, Mexico Area Chamber of Commerce and Presser Performing Arts Center to receive tourism funding for tourism advertising campaigns.
- Section 2. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 24TH DAY OF SEPTEMBER 2018

MAYOR

ATTEST:

CITY CLERK

CITY OF MEXICO, MISSOURI
OFFICE OF CITY ENGINEER/ PUBLIC WORKS DIRECTOR

Agenda: September 24, 2018

Members of City Council
City of Mexico, Missouri

RE: A Resolution Authorizing the City Manager to Sign Change Order No. 1 with Rhad Baker Construction, LLC for the Liberty Street Improvements Project, STP-4400(309)

Dear City Council Members:

Council approved the award of the Liberty Street Improvements Project at the March 12, 2018 meeting. Change Order No. 1 is the first and final Change Order for the Liberty Street Improvements Project. This project resurfaced Liberty Street between South Clark Street and Tyrone Lue Blvd and provided various ADA improvements throughout the project limits.

Change Order No. 1 adjusts the estimated quantities to match measured quantities. The original contract bid amount was \$298,486.89 with a final project cost of \$333,293.90 (\$34,807.01, 11.66% overrun). This increase in cost is primarily due to overages in asphalt tonnage, concrete sidewalk areas and driveway approach areas.

The City currently has \$313,411.00 budgeted for this project. The additional \$19,882.90 will be covered by the Asphalt Overlay budget line item in the Capital Improvement Sales Tax fund, where a combination of savings from other projects, as well as project reserves, will cover the additional cost incurred during this project. The Missouri Department of Transportation has approved this Change Order.

Staff recommends that Council proceed with reading by title only and passage of the attached Resolution authorizing the City Manager to sign Change Order No. 1 with Rhad Baker Construction, LLC for the Liberty Street Improvements Project, STP-4400(309).

Respectfully submitted,

J. Kensey Russell, PE, LS
City Engineer/Public Works Director

JKR

Attachments

Reviewed by: Bruce R. Slagle, City Manager

A RESOLUTION AUTHORIZING THE CITY MANAGER TO SIGN CHANGE ORDER NO. 1 WITH RHAD BAKER CONSTRUCTION, LLC FOR THE LIBERTY STREET IMPROVEMENTS PROJECT, STP-4400(309)

WHEREAS, the bid for the Liberty Street Improvements Project was awarded to Rhad Baker Construction, LLC on March 12, 2018; and

WHEREAS, the Missouri Department of Transportation has provided approval of the final change order for this project.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

- Section 1. The City Manager is hereby authorized to execute, on behalf of the City of Mexico, Change Order No. 1 with Rhad Baker Construction, LLC for the Liberty Street Improvements Project, STP-4400(309).
- Section 2. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 24TH DAY OF SEPTEMBER 2018

MAYOR

ATTEST:

CITY CLERK

CITY OF MEXICO, MISSOURI
OFFICE OF PUBLIC WORKS DIRECTOR/CITY ENGINEER

Agenda: September 24, 2018

Members of City Council
City of Mexico, Missouri

RE: A Resolution Committing Funding to the Transportation
Alternatives Program (TAP)

Dear City Council Members:

City Staff is preparing a grant application through the MoDOT Transportation Alternatives Program (TAP) for funding the reconstruction of a portion of sidewalks along Muldrow Street. The application deadline is November 2, 2018 and announcements of awarded projects are to be made January 2019.

As part of the application process, a Sponsor Funding Resolution is required. The Resolution commits the City to a 25% cost share of the project, the City's willingness to commit to the project's development, implementation, construction, maintenance, management, and financing. The project size is anticipated to be \$150,000 and the City's share would be \$37,500. Funding for this project is available in the 2018 – 2019 budget.

Staff recommends Council proceed with reading by title only and passage of the attached Resolution committing funding for the Missouri Transportation Alternative Program sidewalk project.

Respectfully submitted,

J. Kensey Russell, PE.LS.
Public Works Director/City Engineer

JKR
Attachments

Reviewed by: Bruce R. Slagle, City Manager

A RESOLUTION COMMITTING FUNDING TO THE TRANSPORTATION ALTERNATIVES PROGRAM (TAP)

WHEREAS, the Transportation Alternative Program (TAP) is federally funded and provides municipalities opportunities to expand transportation choices and enhance the transportation experience through categories of activities related to the surface transportation system; and

WHEREAS, grant applications for the Transportation Alternatives Program (TAP) are being accepted until November 2, 2018 and announcements of awarded projects are to be held January 2019; and

WHEREAS, the City of Mexico intends to apply for grant funding under the Transportation Alternatives Program (TAP) for sidewalk reconstruction for portions of Muldrow Street.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

- Section 1. The City of Mexico is committing funding to the Transportation Alternatives program (TAP) through its grant application.
- Section 2. The City of Mexico will participate in the cost share funding of the project in the amount of 25% of the costs.
- Section 3. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 24TH DAY OF SEPTEMBER, 2018

MAYOR

ATTEST:

CITY CLERK

CITY OF MEXICO, MISSOURI
OFFICE OF CITY MANAGER

Agenda: September 24, 2018

Members of City Council
City of Mexico, Missouri

RE: Appointments to Various Boards and Commissions

Dear City Council Members:

This agenda item concerns openings on the Enhanced Enterprise Zone Board, Twenty-First Century Fund, Mexico Audrain Library Board and the Planning & Zoning Commission which needs to be appointed by City Council and the Zoning Board of Adjustment which needs to be appointed by the City Manager.

Enhanced Enterprise Zone Board Frank Marth and Craig Bledsoe's terms expired August 2018. Mr. Bledsoe is not interested in reappointment. Mr. Marth has expressed an interest in reappointment. Staff has not received any other applications expressing an interest in serving on this board.

Twenty-First Century Fund Kathy Hopkins' term expired August 2018 and she has expressed an interest in reappointment. There are currently 4 vacancies on this board. Staff has not received any other applications expressing an interest in serving on this board.

Mexico Audrain Library Board Bob Fenlon's term expired July 2018 and there is currently one vacant-unexpired term. Mr. Fenlon has expressed an interest in reappointment. Staff has received an application from Karen Mossman expressing an interest in serving on this board.

Planning & Zoning Commission Craig Kimbel, Ralph Mika and Kyle Cone's terms expired July 2018. Mr. Kimbel and Ms. Cone have each expressed an interest in reappointment. Staff has received an application from Jim Dye expressing an interest in serving on this board.

Zoning Board of Adjustment Bob Fenlon's term expired June 2018 and he has expressed an interest in reappointment. Staff has not received any other applications expressing an interest in serving on this board.

Staff recommends Council proceed with appointments to the various boards and commissions and concur with the City Manager's recommendation for appointment to the Zoning Board of Adjustment.

Respectfully submitted,

Bruce R. Slagle
City Manager