



**City of Mexico, Missouri
City Council Meeting Agenda
City Hall
300 N. Coal Street
3rd Floor – Council Chambers
Mexico, Missouri 65265**

**August 27, 2018
7:00 p.m.**

1. Call to Order

2. Roll Call

3. Approval of Minutes

A. August 13, 2018 – Regular Session Meeting

4. Public Hearing

A. Public Hearing – To Establish the 2018 Property Tax Rates

5. New Business – Ordinances (Two Readings By Title Only and Passage)

A. Bill No. 2018 – 52. An Ordinance Levying Taxes on All Property for the Fiscal Year October 1, 2018 to September 30, 2019 for the City of Mexico, Missouri. Two Readings By Title Only and Passage.

B. Bill No. 2018 – 53. An Ordinance Amending Chapter 42, Zoning, Article IX. Height and Area Requirements, Section 42-615. Fences of the Mexico City Code. Two Readings By Title Only and Passage.

6. New Business – Resolution (Reading By Title Only and Passage)

A. Bill No. 2018 – 54. A Resolution Authorizing the City Manager to Sign a Hangar Lease with Robert Benoit. Reading By Title Only and Passage.

7. Other Business

A. Staff Report – Purchase of ¾ ton pickup truck for Cemetery Maintenance Department

B. Claims

8. Comments

A. Council

B. Public (*Please state name and address for the record and keep comments to a maximum of three minutes*).

9. Adjournment

**CITY OF MEXICO, MISSOURI
CITY COUNCIL MEETING MINUTES
AUGUST 13, 2018**

The Council of the City of Mexico, Missouri met in regular session on August 13, 2018 at 7:00 p.m. in the Council Chambers of City Hall, with the following members present: Mayor Chris Miller; Chairman Pro Tem Steve Nichols; Council Member Chris Williams; Council Member Dr. Ayanna Shivers; Council Member Vicki Briggs. Also present were Bruce Slagle, City Manager; Roger Haynes, Deputy City Manager; Russell Runge, Assistant City Manager/Economic Development; Kensey Russell, Public Works Director/Engineer; Chad Shoemaker, Parks & Recreation Director; Rita Jackson, Community Development Director; Chief Susan Rockett, Public Safety Department; Patrick Shaw, IT Specialist; Drew Williford, City Engineer; Matthew Kreyling, Building Official; Marcy LeCount, City Clerk; as well as members of the media and interested citizens.

The Meeting was called to order with Mayor Miller presiding.

APPROVAL OF MINUTES – JULY 23, 2018 – REGULAR SESSION MEETING

Council Member Williams moved for approval of the July 23, 2018 regular session minutes as presented. Chairman Pro Tem Nichols seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Williams, Shivers, Nichols, Briggs. Nays, none. The Minutes were approved as presented.

APPROVAL OF MINUTES – AUGUST 1, 2018 – BUDGET STUDY SESSION MEETING

Council Member Shivers moved for approval of the August 1, 2018 budget study session minutes as presented. Council Member Briggs seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Shivers, Nichols, Briggs. Nays, none. Abstaining, Williams. The Minutes were approved as presented.

OTHER BUSINESS

Staff Report – Purchase of Wide Area Rotary Mower for Parks Maintenance Department

City Manager Slagle called upon Director Shoemaker to present the report.

The 2017 – 2018 annual budget allows \$49,000 for the purchase of a wide area rotary mower for the Parks Maintenance Department. The Parks Department will trade-in a 2016 John Deere Turbo 1600 wide area mower. Request for bids were sent to twelve vendors and an advertisement was also placed in the *Mexico Ledger*. Bids were received from three vendors with MTI Distributing of Berkeley, Missouri submitting the best and lowest bid.

VENDOR	EQUIPMENT	BID PRICE	TRADE-IN	NET COST
MTI Distributing Berkeley, Missouri	Toro Groundmaster 4000-D	\$54,000	\$18,000	\$36,000
Turfwerks Bridgeton, Missouri	Jacobson HR600	\$55,973	\$14,000	\$41,973
Sydenstricker Implement Mexico, Missouri	John Deere 1600 turbo	Did Not Meet Specs		

Director Shoemaker recommended Council approve the purchase of the Toro Groundmaster 4000-D Wide Area Mower from MTI Distributing of Berkeley, Missouri for the net price of \$36,000, subject to the bidder’s ability to deliver the mower in an acceptable length of time.

Council Member Williams moved to purchase the Toro Groundmaster 4000-D from MTI Distributing for a net cost of \$36,000 subject to the bidder’s ability to deliver the mower in an acceptable length of time. Council Member Briggs seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Williams, Shivers, Nichols, Briggs. Nays, none.

Claims

The list of claims was presented for approval.

Council Member Williams moved for approval of the list of claims as presented. Chairman Pro Tem Nichols seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Williams, Shivers, Nichols, Briggs. Nays, none.

The list of claims was approved.

COUNCIL COMMENTS

Council Member Briggs commented on the school year beginning for MMA and students attending throughout the world.

Council Member Shivers commented on a new barber business opening in the community.

PUBLIC COMMENTS

None

ADJOURNMENT

Council Member Williams moved to adjourn the meeting. The motion was seconded by Council Member Shivers. The Chair called for a vote and motion carried with the vote as follows: Ayes, Miller, Williams, Shivers, Nichols, Briggs. Nays, none. The City Council Regular Session Meeting was adjourned.

MAYOR

CITY CLERK

APPROVED BY COUNCIL AUGUST 27, 2018

CITY OF MEXICO, MISSOURI
OFFICE OF CITY MANAGER

Agenda: August 27, 2018

Members of City Council
City of Mexico, Missouri

RE: Public Hearing – To Establish the 2018 Property Tax Rates

Dear City Council Members:

As required by state law, the City Council will conduct a public hearing at this council meeting to establish the current year's property tax rates for the 2018 Property Tax Levy.

As Council is aware, the State Auditor's office calculates the allowable property tax rates based on keeping revenue neutral, exclusive of new construction.

Based on the 2018 Assessed Value (\$159,115,737) and the State Auditor's Office allowable tax rate calculations of .7190 per \$100 assessed valuation, revenues for the City of Mexico would be \$1,144,042. Based on the 2018 Assessed Value (\$159,115,737), revenues for the City of Mexico would be as follows for Budget Year 2018 – 2019.

<i>Proposed Revenue by Fund Using Current Rates</i>	<i>Proposed Revenue</i>	<i>Proposed Tax Rate</i>
General Fund	\$ 677,992	\$.4261
Parks & Recreation	155,297	.0976
Public Health	310,753	.1953
	<hr/>	
	\$1,144,042	\$.7190

Staff recommends that Council proceed with the advertised public hearing in order to establish the 2018 Property Tax Levy.

Respectfully submitted,

Bruce R. Slagle
City Manager

CITY OF MEXICO, MISSOURI
OFFICE OF CITY MANAGER

Agenda: August 27, 2018

Members of the City Council
City of Mexico, Missouri

RE: An Ordinance Levying Taxes on All Property for the Fiscal Year October 1, 2018 to September 30, 2019 for the City of Mexico, Missouri

Dear City Council Members:

This Ordinance establishes the property tax rates for the next fiscal year. As required by State law, the City Council conducted a public hearing for the 2018 Property Tax Levy earlier this evening.

As discussed at the Public Hearing, the County Clerk has certified the City's total assessed valuation for 2018 as \$159,115,737 which compared to the 2017 total of \$149,881,641. Staff is proposing that the property tax levies for the various funds be proportioned as follows:

	<u>2017</u>	<u>2018</u>
General Fund	.4261	.4261
Parks & Recreation Fund	.0976	.0976
Public Health Fund	<u>.1953</u>	<u>.1953</u>
Totals:	.7190	.7190

Staff recommends that Council proceed with two readings by title only and passage of the attached Ordinance. The Ordinance has been posted the required length of time.

Respectfully submitted,

Bruce R. Slagle
City Manager

Attachments

**AN ORDINANCE LEVYING TAXES ON ALL PROPERTY FOR THE FISCAL YEAR
OCTOBER 1, 2018 TO SEPTEMBER 30, 2019 FOR THE CITY OF MEXICO, MISSOURI**

WHEREAS, Section 67.110 RSMo., as amended, requires that each political subdivision of the State of Missouri shall fix its property tax rates not later than September 1 of each year; and

WHEREAS, the required notice has been published and a public hearing has been held on August 27, 2018, in accordance with the law.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

- Section 1. For the purpose of maintaining the City of Mexico General Fund, there is hereby is levied a tax for the calendar year 2018 on all taxable property in said city at the rate of forty-two point six one cents on each one-hundred dollars (\$100) of the assessed valuation of said property.
- Section 2. For the purpose of maintaining the City of Mexico Parks & Recreation Fund, there is hereby levied a tax for the calendar year 2018 on all taxable property in said city at the rate of nine point seven six cents on each one-hundred dollars (\$100) of the assessed valuation of said property.
- Section 3. For the purpose of maintaining the City of Mexico Public Health Fund, there is hereby levied a tax for the calendar year 2018 on all taxable property in said city at the rate of nineteen point five three cents on each one-hundred dollars (\$100) of the assessed valuation of said property.
- Section 4. The total tax rate levy for the fiscal year October 1, 2018 to September 30, 2019 shall be seventy-one point nine zero cents per one-hundred dollars (\$100) assessed valuation.
- Section 5. This Ordinance shall be in full force and effect from the time of its passage.

PASSED THIS 27TH DAY OF AUGUST 2018

MAYOR

ATTEST:

City Clerk

CITY OF MEXICO, MISSOURI
OFFICE OF COMMUNITY DEVELOPMENT DIRECTOR

Agenda: August 27, 2018

Members of City Council
City of Mexico, Missouri

RE: An Ordinance Amending Chapter 42, Zoning, Article IX, Height and Area Requirement, Section 42 – 615. Fences of the Mexico City Code

Dear City Council Members:

City Staff is proposing an amendment to Chapter 42, Zoning, Article IX, Height and Area Requirement, Section 42 – 615. Fences. This amendment is in response to situations of sanitary sewer maintenance activities that have been hindered by fenced in yards with no external access. Occasionally, when a fenced yard does not allow external access City employees have had to climb a fence to access a sanitary sewer manhole.

This creates a risk of property damage and possible employee injury. The amendment does not fix existing fenced yards without external access, but prevents future situations such as this.

City Staff propose to add a subsection (c) to read:

- (c) Fences that are constructed across utility easements, including sanitary sewer easements, shall have installed an exterior gate at some location in their length that makes the easement accessible without entering any building, residence, garage, or other structure.

On August 14, 2018, the Planning and Zoning Commission met to consider this request and made a recommendation of approval to the City Council. The minutes of that meeting are attached.

Staff recommends that Council proceed with two readings by title only and passage of the attached Ordinance. This Ordinance has been posted the required length of time.

Respectfully submitted,

Rita Jackson
Community Development Director

RJ
Attachments

Reviewed by: Bruce R. Slagle, City Manager

AN ORDINANCE AMENDING CHAPTER 42, ZONING, ARTICLE IX, HEIGHT AND AREA REQUIREMENT, SECTION 42 – 615. FENCES OF THE CODE OF THE CITY OF MEXICO, MISSOURI

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

Section 1. Chapter 42, Zoning, Article IX, Height and Area Requirement, Section 42 – 615. Fences is hereby amended to add a subsection (c) to read as:

- (c) Fences that are constructed across utility easements, including sanitary sewer easements, shall have installed an exterior gate at some location in their length that makes the easement accessible without entering any building, residence, garage, or other structure.

Section 2. This Ordinance shall be in full force and effect from and after the time of its passage.

PASSED THIS 27TH DAY OF AUGUST 2018

MAYOR

ATTEST:

CITY CLERK

City of Mexico Code

Chapter 42 – Zoning

Article IX. Height and Area Requirement

Sec. 42-615. - Fences.

(a)

Fences may be erected in R districts to a height not exceeding four feet along the boundaries of a lot, except that no such fence shall be erected within 30 feet of the intersection of two street lines. In districts C-1, C-2, C-3, I-1 and I-2 fences may be erected to a height of eight feet but no such fence shall be erected within 30 feet of the intersection of two existing street lines. In R districts, fences not in excess of six feet in height may be built on the boundaries of that portion of any lot which comprises the rear or side yard as defined by this division, but no fence may be erected within five feet of an existing dwelling on an adjoining lot; and may be erected within any part of the lot where this division permits the erection of a dwelling or extension thereof, but no such fence may be erected within five feet of an existing dwelling on an adjoining lot.

(b)

At such times as a lot which is zoned C-1, C-2, C-3, I-1 or I-2 is developed adjacent to a lot which is zoned R-1, R-2, R-3A or R-3B, a permanent screening consisting of a masonry wall, wood fence, seeded berms, or combination thereof, at least six feet in height, shall be installed by the developer of the C-1, C-2, C-3, I-1 or I-2 zoned lot. The screen shall be installed on the lot line between the lot which is zoned C-1, C-2, C-3, I-1 or I-2 and the lot which is zoned R-1, R-2, R-3A or R-3B. The required screening shall be of an opacity of at least 80 percent year round. The required screening shall be maintained in good order and not allowed to exist in a state of disrepair. If wood fencing is used, it shall be durable in nature or treated to prevent rapid deterioration. Failure to maintain the required screening shall be considered a violation of this division.

(c)

Fences that are constructed across utility easements, including sanitary sewer easements, shall have installed an exterior gate at some location in their length that makes the easement accessible without entering any building, residence, garage, or other structure.

CITY OF MEXICO, MISSOURI
OFFICE OF ASSISTANT CITY MANAGER/ECONOMIC DEVELOPMENT

Agenda: August 27, 2018

Members of City Council
City of Mexico, Missouri

RE: A Resolution Authorizing the City Manager to Sign a
Hangar Lease with Robert Benoit

Dear City Council Members:

The attached Resolution would authorize the City Manager to sign a Hangar Lease between the City of Mexico and Robert Benoit.

A list of persons interested in renting airport hangars at the Mexico Memorial Airport is maintained in the City Manager's Office and is posted at the Mexico Memorial Airport. Hangar fifteen (15) has been vacated and the placement on the hangar list allows Robert Benoit the opportunity to accept a hangar. The Lease will be for a term of one year, automatically renewable at the end of the first year with the hangar rent being \$80 per month.

The Mexico Airport Advisory Board met on April 4, 2011 and recommended that Council authorize the City Manager to sign a Hangar Lease with potential renters as the hangars become available to those expressing an interest per the posted hangar list.

Staff recommends that Council proceed with reading and passage of the attached Resolution authorizing the City Manager to sign a Hangar Lease with Robert Benoit.

Respectfully submitted,

Russell Runge
Assistant City Manager/Economic Development

Attachments

Reviewed by: Bruce R. Slagle, City Manager

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO SIGN A
HANGAR LEASE WITH ROBERT BENOIT**

WHEREAS, the Mexico Memorial Airport currently has one hangar available for rent;
and

WHEREAS, a list of persons interested in renting airport hangars is maintained in the City Manager’s Office and the placement on the hangar list allows Robert Benoit the opportunity to accept a hangar.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

- Section 1. That the City Manager be authorized to enter into a Hangar Lease on behalf of the City of Mexico with Robert Benoit.
- Section 2. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 27TH DAY OF AUGUST 2018

MAYOR

ATTEST:

CITY CLERK

CITY OF MEXICO, MISSOURI
OFFICE OF PARKS & RECREATION DIRECTOR

Agenda: August 27, 2018

Members of City Council
City of Mexico, Missouri

RE: Staff Report – Purchase of ¾ ton pickup truck for Cemetery
Maintenance Department

Dear City Council Members:

The 2017 – 2018 annual budget allows \$35,000 for the purchase of a ¾ ton pickup truck for the Cemetery Maintenance Department. This truck will replace a 1997 Ford Ranger with 90,000 miles, which received a trade in value of \$500.

Request for bids were sent to ten (10) vendors and advertisements were placed in the *Mexico Ledger*. Bids were received from one (1) vendor, with Tom Boland Ford submitting the best bid.

VENDOR	EQUIPMENT	TRADE IN	BID PRICE
Tom Boland Ford Hannibal, Missouri	2019 Ford F-250 Regular Cab 2WD	\$500	\$24,462

Staff recommends Council approve the purchase of the 2019 Ford F-250 regular cab, 2WD from Tom Boland Ford of Hannibal, Missouri for the bid price of \$24,462 subject to the bidder's ability to deliver the truck in an acceptable length of time.

Respectfully submitted,

Chad Shoemaker
Parks & Recreation Director

CS
Attachments

Reviewed by: Bruce Slagle, City Manager



Administrative Services Department
Purchasing Office
300 North Coal Street
Mexico, Missouri 65265
Voice: 573.581.2100
Fax: 573.581.6261
www.mexicomissouri.net

PUBLIC NOTICE

The City of Mexico, Missouri is accepting sealed bids until 3:00 p.m., Tuesday, August 14, 2018 for One (1) new full size regular cab long box ¾ ton 4x2 pickup truck.
Trade in: one (1) 1997 Ford Ranger Pickup with approximately 90,000 miles.

Complete bid specifications and information are available at City Hall, Administrative Services Department, 300 N. Coal St., Mexico, MO 65265 and on our website www.mexicomissouri.net.

Bids should be sealed and clearly marked on the outside of the envelope "Sealed Bid Pickup Truck" and returned to the Administrative Services Department.

The City of Mexico, MO reserves the right to accept or reject any and all bids and to waive any formalities in the bidding.

MEXICO LEDGER – CLASSIFIED ADS

Please place the above in Public Notice for Thursday, August 2, 2018. For billing purposes, please refer to PO# 85619. Please provide affidavit of publication, if there are any questions please contact Kerri at 581.2100, ext., 227.

Please email proof to Kerri at kbrandow@mexicomissouri.org

Mailed 7/31/18

Vendor List 2018

Pearl Motor Company
Attn: Troy Teel
3100 S. Clark-PO Box 430
Mexico, MO 65265
581-3392 phone
581-0219 fax

Auffenberg Motor Company
202 W. Liberty
Mexico, MO 65265
581-2887

Joe Machens Ford
Attn: Kelly Sells
1911 West Worley-PO Box 1078
Columbia, MO 65203
573-445-8385 phone

Putnam Chevrolet
Attn: Mike Nichols
PO Box 168
California, MO 65018
573-464-4666

Bob McCosh Chevrolet
Attn: Sales
#1 Business Loop 70W
Columbia, MO 65203
573-442-6156

Dave Sinclair Ford Inc.
Attn: Sales
7466 S. Lindbergh
St. Louis, MO 63125-4898

Tom Boland Ford
Attn: Scott Houser
PO Box 1241
9699 Highway 168
Hannibal, MO 63401-1241
573-221-9350

Forrest Chevrolet
Attn: Sales
700 West Hwy 22
Centralia, MO 65240
573-682-2146

Don Brown Chevrolet
Attn: David Helterbrand
2244 South Kingshighway
St. Louis, MO 63110

Lou Fusz
Attn: Mike Benz
3480 Highway K
O'Fallon, MO 63368
636-442-8100

8/14/18
Rec'd
\$24,462.00