



**City of Mexico, Missouri  
City Council Meeting Agenda  
City Hall  
300 N. Coal Street  
3<sup>rd</sup> Floor – Council Chambers  
Mexico, Missouri 65265**

**July 23, 2018  
7:00 p.m.**

**1. Call to Order**

**2. Roll Call**

**3. Approval of Minutes**

- A. June 15, 2018 – Special Meeting
- B. June 25, 2018 – Work Session Meeting
- C. July 9, 2018 – Regular Session Meeting

**4. New Business – Ordinance (Two Readings By Title Only And Passage)**

- A. Bill No. 2018 – 47. An Ordinance Authorizing the City Manager to Enter Into A Traffic Engineering Assistance Program (TEAP) Agreement with the Missouri Highways and Transportation Commission. Two Readings By Title Only and Passage.

**5. New Business – Resolutions (Reading By Title Only and Passage)**

- A. Bill No. 2018 – 48. A Resolution Adopting a Position Classification and Pay Range Schedule for the City of Mexico, Missouri. Reading By Title Only and Passage.
- B. Bill No. 2018 – 49. A Resolution Authorizing the City Manager to Execute Agreements with the Audrain County Historical Society and ACCIS/Our Safe Place for Requested Funding from the Mexico Tourism Tax. Reading By Title Only and Passage.
- C. Bill No. 2018 – 50. A Resolution Accepting the Conveyance of Right-of-Ways and Temporary Construction Easements for the Holt Street Reconstruction Project (MoDOT TIDP 4400 (310) Project). Reading By Title Only and Passage.
- D. Bill No. 2018 – 51. A Resolution Authorizing the City Manager to Enter Into An Agreement with Water Proof Solutions for Joint Sealing of the Elmwood Lift Station. Reading By Title Only and Passage.

**6. Other Business**

- A. Claims

**7. Comments**

- A. Council
- B. Public (*Please state name and address for the record and keep comments to a maximum of three minutes*).

**8. Adjournment**

**CITY OF MEXICO, MISSOURI  
CITY COUNCIL SPECIAL MEETING MINUTES  
JUNE 15, 2018**

The Council of the City of Mexico, Missouri met in special session on June 15, 2018 at 4:15 p.m. in the Council Chambers of City Hall, with the following members present: Mayor Chris Miller; Chairman Pro Tem Steve Nichols; Council Member Vicki Briggs. Also present were Bruce Slagle, City Manager; Roger Haynes, Deputy City Manager; Russell Runge, Assistant City Manager/Economic Development; Kensey Russell, Public Works Director/Engineer; Rita Jackson, Community Development Director; Patrick Shaw, IT Specialist; Marcy LeCount, City Clerk; as well as members of the media and interested citizens. Absent: Council Member Chris Williams; Council Member Dr. Ayanna Shivers.

The Meeting was called to order with Mayor Miller presiding.

**RESOLUTION (READING BY TITLE ONLY AND PASSAGE)**

***Bill No. 2018 – 43. A Resolution Authorizing the City Manager to Sign Documents Pertaining to the Sale of Real Estate Located at 1918 Providence, Mexico, Missouri.***

Mayor Miller called upon City Manager Slagle to present the report.

Bill No. 2018 – 43 authorizes the City Manager to sign documents pertaining to the sale of real estate located at 1918 Providence, Mexico, Missouri. Council Members approved the purchase of the property located at 1918 Providence on February 20, 2018. Council Members met on February 26, 2018 to review the property. It was the consensus of Council Members to allow the City Manager to make updates/improvements to the property and list it for sale. The property was listed for sale with Re/Max On The Move, Betty Jo Sydenstricker and an offer to purchase the property was received on Thursday, June 14, 2018. The City Manager has tentatively agreed to an offer of purchase and Bill No. 2018 - 43 would authorize the City Manager to sign documents pertaining to the sale of the real estate for \$226,000 to Kevin and Linda Shafer. City Manager Slagle recommended Council proceed with reading by title only and passage of Bill No. 2018 – 43.

Chairman Pro Tem Nichols moved for reading of Bill No. 2018 – 43 by title only. Council Member Briggs seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Nichols, Briggs, Miller. Nays, none. Absent, Williams, Shivers. Bill No. 2018 – 43 was read by title only by Chairman Pro Tem Nichols.

Council Member Briggs moved for passage of Bill No. 2018 – 43. Chairman Pro Tem Nichols seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Nichols, Briggs, Miller. Nays, none. Absent, Williams, Shivers. Bill No. 2018 – 43 was passed as Resolution No. 3880.

**ADJOURNMENT**

Mayor Miller moved to adjourn the meeting. The motion was seconded by Council Member Briggs. The Chair called for a vote and motion carried with the vote as follows: Ayes, Nichols, Briggs, Miller. Nays, none. Absent, Williams, Shivers. The City Council Regular Session Meeting was adjourned.

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MAYOR

\_\_\_\_\_  
CITY CLERK

APPROVED BY COUNCIL JULY 23, 2018

**CITY OF MEXICO, MISSOURI  
CITY COUNCIL MEETING MINUTES  
JUNE 25, 2018**

The Council of the City of Mexico, Missouri met in work session on June 25, 2018 at 6:00 p.m. in the Council Chambers of City Hall, with the following members present: Mayor Chris Miller; Council Member Dr. Ayanna Shivers; Council Member Vicki Briggs. Also present were Bruce R. Slagle, City Manager; Roger Haynes, Deputy City Manager; Russell Runge, Assistant City Manager/Economic Development; Kensey Russell, Public Works Director; Rita Jackson, Community Development Director; Chad Shoemaker, Parks & Recreation Director; Chief Susan Rockett, Public Safety Department; Drew Williford, City Engineer; Patrick Shaw, IT Specialist; Marcy LeCount, City Clerk; as well as members of the media and interested citizens. Absent, Chairman Pro Tem Steve Nichols; Council Member Chris Williams.

The Meeting was called to order with Mayor Miller presiding.

**COUNCIL DISCUSSION – MUNICIPAL SWIMMING POOL UPDATE**

City Manager Slagle called upon Director Shoemaker to provide the report.

Director Shoemaker presented information to Council Members on pool operating and renovation costs. Pool plans were given to each Council Member depicting design ideas, renovation ideas and concept plans with costs estimates.

Council Members and Staff held discussion regarding improvements to the municipal pool, options to consider and consideration for future budgets.

**HOLT STREET TIDP**

City Manager Slagle called upon Director Russell to present an update of the Holt Street TIDP.

Director Russell provided information on the project indicating that the project is moving along, however, there is a need to obtain 5-6 additional easements from property owners. Director Russell indicated that the project is being funded by Federal monies and that there is an alternate plan, however, the City must exhaust all options to obtain the alternate plan and continue the funding. Director Russell indicated that Council Members may choose to use eminent domain or ask MoDOT for design exceptions. Discussion was held by Council Members and City Staff and it was consensus of Council Members to not pursue eminent domain but to follow up with design exceptions should the easements not be obtained from property owners.

**OTHER BUSINESS – CONSIDERATION OF FUTURE DISCUSSION ITEMS**

City Manager Slagle provided information on upcoming Work Session topics which will include the 2018 – 2019 Budget.

**PROJECT UPDATES**

None

**ADJOURNMENT**

Mayor Miller moved to adjourn the meeting. The motion was seconded by Council Member Briggs. The Chair called for a vote and motion carried with the vote as follows: Ayes, Miller, Briggs, Shivers. Nays, none. Absent, Nichols, Williams.

The City Council Work Session Meeting was adjourned.

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Mayor

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City Clerk

APPROVED BY COUNCIL JULY 23, 2018

**CITY OF MEXICO, MISSOURI  
CITY COUNCIL MEETING MINUTES  
JULY 9, 2018**

The Council of the City of Mexico, Missouri met in regular session on July 9, 2018 at 7:00 p.m. in the Council Chambers of City Hall, with the following members present: Chairman Pro Tem Steve Nichols; Council Member Dr. Ayanna Shivers; Council Member Vicki Briggs. Also present were Bruce Slagle, City Manager; Roger Haynes, Deputy City Manager; Russell Runge, Assistant City Manager/Economic Development; Kensey Russell, Public Works Director/Engineer; Chad Shoemaker, Parks & Recreation Director; Rita Jackson, Community Development Director; Chief Susan Rockett, Public Safety Department; Patrick Shaw, IT Specialist; Drew Williford, City Engineer; Marcy LeCount, City Clerk; as well as members of the media and interested citizens. Absent, Mayor Chris Miller, Council Member Chris Williams.

The Meeting was called to order with Chairman Pro Tem Nichols presiding.

**APPROVAL OF MINUTES – JUNE 15, 2018 – SPECIAL SESSION MEETING**

Due to lack of quorum of Council Members to approve the minutes, the June 15, 2018 Special Session Meeting Minutes was not approved and will be presented for consideration at the July 23, 2018 meeting.

**APPROVAL OF MINUTES – JUNE 25, 2018 – WORK SESSION MEETING**

Due to lack of quorum of Council Members to approve the minutes, the June 25, 2018 Work Session Meeting Minutes was not approved and will be presented for consideration at the July 23, 2018 meeting.

**APPROVAL OF MINUTES – JUNE 25, 2018 – REGULAR SESSION MEETING**

Due to lack of quorum of Council Members to approve the minutes, the June 25, 2018 Regular Session Meeting Minutes was not approved and will be presented for consideration at the July 23, 2018 meeting.

**NEW BUSINESS - ORDINANCE (TWO READINGS BY TITLE ONLY AND PASSAGE)**

***Bill No. 2018 – 45. An Ordinance of the City of Mexico, Missouri, To Establish A Procedure To Disclose Potential Conflicts of Interest and Substantial Interests For Certain Municipal Officials.***

Chairman Pro Tem Nichols called upon City Manager Slagle to provide the report.

In accordance with the provisions of S.B. 262, each political subdivision with an annual operating budget in excess of one million dollars must file personal financial interest statements or devise a code of ethics. Bill No. 2018 – 45 establishes a procedure for disclosure by certain officials and employees of private financial or other interests in matters affecting the City. City Manager Slagle recommended Council proceed with two readings by title only and passage of Bill No. 2018 – 45, which had been posted the required length of time.

Council Member Briggs moved for first reading by title only of Bill No. 2018 – 45. Council Member Shivers seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Shivers, Nichols, Briggs. Nays, none. Absent, Miller, Williams. First reading by title only was given to Bill No. 2018 – 45 by Council Member Briggs.

Council Member Briggs moved for second reading by title only of Bill No. 2018 – 45. Council Member Shivers seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Shivers, Nichols, Briggs. Nays, none. Absent, Miller, Williams. Second reading by title only was given to Bill No. 2018 – 45 by Council Member Briggs.

Council Member Briggs moved for passage of Bill No. 2018 – 45. Council Member Shivers seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Shivers, Nichols, Briggs. Nays, none. Absent, Miller, Williams. Bill No. 2018 – 45 was passed as Ordinance 4396.

**NEW BUSINESS – RESOLUTION (READING BY TITLE ONLY AND PASSAGE)**

***Bill No. 2018 – 46. A Resolution Authorizing the City Manager to Sign Change Order No. 3 with Flowmaster Construction, LLC for the 2018 Concrete Construction Program.***

City Manager Slagle called upon Director Russell to present the report. Director Russell called upon City Engineer Williford.

Council approved the award of the 2018 Concrete Construction Program to Flowmaster Construction, LLC at the March 12, 2018 meeting. Change Order No. 1 added an additional street patch on the south side of the Breckenridge/Olive intersection. Change Order No. 2 added additional time to the contract. Change Order 3 will amend by adding approximately 575ft of curb and gutter at \$45/l.f. along the south side of Lakeview, beginning near the Morris St intersection and proceeding east (estimated at \$25,875.00). Staff deems this price fair for the proposed work; adding 25 calendar days to the contract time; and adjusting the estimated quantities of the work included in the base bid and prior change orders to actual measured quantities. The adjustment leads to an increase of \$4,468.44 and with the above amendments, the total cost of the 2018 Concrete Construction Program will be \$102,229.94. This is an increase of \$30,343.44 (\$25,875.00 for Lakeview curb and gutter and \$4,468.44 for quantity adjustments). With the competitive pricing obtained on our maintenance programs this year, there is approximately \$42,036.45 remaining in the annual maintenance budget which would cover all costs associated with the above work. City Engineer Williford recommended Council proceed with reading by title only and passage of Bill No. 2018 – 46.

Council Member Shivers moved for reading of Bill No. 2018 – 46 by title only. Council Member Briggs seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Shivers, Nichols, Briggs. Nays, none. Absent, Miller, Williams. Bill No. 2018 – 46 was read by title only by Council Member Shivers.

Council Member Shivers moved for passage of Bill No. 2018 – 46. Council Member Briggs seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Shivers, Nichols, Briggs. Nays, none. Absent, Miller, Williams. Bill No. 2018 – 46 was passed as Resolution No. 3882.

**OTHER BUSINESS**

***Claims***

The list of claims was presented for approval.

Chairman Pro Tem Nichols moved for approval of the list of claims as presented. Council Member Shivers seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Shivers, Nichols, Briggs. Nays, none. Absent, Miller, Williams.

The list of claims was approved.

Council Member Williams arrived at 7:08 p.m.

**COUNCIL COMMENTS**

City Manager Slagle commented on the scheduled Budget Work Session for July 30, 2018 at 4:00 p.m.

City Manager Slagle commented on the Audrain-Montgomery Community Health Assessment Partnership with the City of Mexico, County of Audrain and SSM Health – Audrain.

**APPROVAL OF MINUTES – JUNE 25, 2018 – REGULAR SESSION MEETING**

Council Member Briggs moved for approval of the June 25, 2018 regular session minutes as presented. Council Member Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Williams, Shivers, Nichols, Briggs. Nays, none. Absent, Miller. The Minutes were approved as presented.

**PUBLIC COMMENTS**

None

**ADJOURNMENT**

Chairman Pro Tem Nichols moved to adjourn the meeting. The motion was seconded by Council Member Williams. The Chair called for a vote and motion carried with the vote as follows: Ayes, Williams, Shivers, Nichols, Briggs. Nays, none. Absent, Miller. The City Council Regular Session Meeting was adjourned.

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MAYOR

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CITY CLERK

APPROVED BY COUNCIL JULY 23, 2018

CITY OF MEXICO, MISSOURI  
OFFICE OF PUBLIC WORKS DIRECTOR/CITY ENGINEER

Agenda: July 23, 2018

Members of City Council  
City of Mexico, Missouri

RE: An Ordinance Authorizing the City Manager to Enter Into  
A Transportation Engineering Assistance Program (TEAP)  
Agreement with the Missouri Highways and Transportation  
Commission

Dear City Council Members:

In September 2017, the City of Mexico applied for funding through the Transportation Engineering Assistance Program (TEAP) to develop a sidewalk transition plan as required by the Americans with Disabilities Act (ADA).

MoDOT made the round of awards under the program, for a 2-year funding cycle. The City of Mexico was awarded funding for the 2019 funded year, which began July 1, 2018. To initiate the project, an agreement between the City of Mexico and the Missouri Highways and Transportation Commission needs to be executed.

Staff recommends Council proceed with two readings by title only and passage of the attached Ordinance authorizing the City Manager to execute an agreement with the Missouri Highways and Transportation Commission for TEAP funding. The Ordinance has been posted the required length of time.

Respectfully submitted,

J. Kensey Russell, PE.LS.  
Public Works Director/City Engineer

JKR

Attachments

Reviewed by: Bruce R. Slagle, City Manager

**AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO A TRAFFIC ENGINEERING ASSISTANCE PROGRAM (TEAP) AGREEMENT WITH THE MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION**

WHEREAS, the City of Mexico has a need for a sidewalk transition plan as required by the Americans with Disabilities Act (ADA); and

WHEREAS, MoDOT made the round of awards under the program, for a 2-year funding cycle and the City of Mexico was awarded funding for the 2019 funded year, which began July 1, 2018 for a sidewalk transition plan.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

Section 1. The City Manager is authorized to enter into an agreement with the Missouri Highways and Transportation Commission for funding of a sidewalk transition plan. (TEAP-T001 (033)014)

Section 2. This Ordinance shall be in full force and effect from and after the time of its passage.

PASSED THIS 23<sup>RD</sup> DAY OF JULY 2018

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CITY MANAGER

ATTEST:

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CITY CLERK



CITY OF MEXICO, MISSOURI  
OFFICE OF CITY MANAGER

Agenda: July 23, 2018

Members of City Council  
City of Mexico, Missouri

RE: A Resolution Adopting a Position Classification and Pay Range Schedule  
for the City of Mexico, Missouri

Dear City Council Members:

On January 8, 2018 Council approved contracting the professional services of the Austin Peters Group, Inc. to perform a comprehensive wage and benefit study. The focus of the study was to update job descriptions, verify position ranges, employee compensation and benefits against the competitive external market and validate internal equity.

Rebecca Crowder, President of the Austin Peters Group, Inc., has provided a report to management and City Council that depicts APG's results from the completed study.

It was found that the City's employee benefit package is both competitive and fiscally responsible when compared to the market surveyed; therefore, no adjustments to employee benefits are recommended.

Findings do show that wages for most general hourly positions are close to market and only minor modifications in grades and ranges are warranted. A few positions within this group are recommended to be modified within the grade and range scale more aggressively to address internal equity and market findings.

The study did confirm management's concern that there is a need to make range and grade adjustments within the department of Public Safety so that the City improves its' position in hiring and retaining those in the public safety enforcement profession.

Exempt positions were found to be competitive with the market and only a few positions' grades and ranges are being modified as recommended.

To address the outcome of the study, City Management and the Austin Peters Group has developed and proposes a new position classification and pay range for the general hourly pay group, public safety pay group, and the exempt personnel schedules that will:

- Place the City in a competitive position to attract and retain qualified personnel.
- Provide flexibility within the pay plan to remain competitive with the market now and in the future.
- Be administratively achievable with recognition of the City's fiscal constraints.

For the General Hourly Pay Group, modify the few positions as recommended on the grade and range scale and increase the whole pay schedule by one (1) percent.

Mexico City Council Members

July 23, 2018

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For the Public Safety Officers Hourly Pay Group, increase the whole pay schedule by an average four point six eight (4.68) percent and adjust the grade and range scales for all positions as reflected in the findings of the study.

For the Exempt Position Pay Group, most of the pay ranges and grades were found to be competitive; therefore, remained unchanged. In some instances the pay range was minimally modified upward and downward by position as recommended by the study; however, no whole pay scale adjustment is recommended.

Management proposes the new wage schedule for all three pay groups be approved for the upcoming Fiscal Year 2019 and go into effect on October 1, 2018.

Staff recommends that Council proceed with reading by title only and passage of the attached Resolution adopting the proposed Position Classification and Pay Range Schedule for the City of Mexico to become effective on October 1, 2018.

Respectfully submitted,

Bruce Slagle  
City Manager

**A RESOLUTION ADOPTING A POSITION CLASSIFICATION AND PAY RANGE SCHEDULE FOR THE CITY OF MEXICO MISSOURI**

WHEREAS, The City of Mexico is committed to the hiring and retention of excellent employees for the delivery of quality service to the residents of Mexico; and

WHEREAS, it is the City Council’s desire to maintain a pay and overall compensation program for employees of the City that is fair and competitive with the pay and compensation package provided by area municipalities and other local employers; and

WHEREAS, the City of Mexico determined the need to review its current employee classification and pay plan and in January of 2018 awarded a contract to Austin Peters Group, Inc. for a comprehensive Compensation and Benefit Study; and

WHEREAS, the study performed by the Austin Peters Group, Inc. provided market evidence that position classification and pay range schedules needed adjustment and provided suggestions to accomplish market competitiveness; and

WHEREAS, it is the intent of the City to establish a pay plan which allows the flexibility to consider each year, during the budget process, significant factors relating to internal occupational group relationships, supply and demand in the marketplace for specific job classes, and the City’s financial constraints; and

WHEREAS, the City Management and the Austin Peters Group, Inc. has developed a position classification and pay range schedule that works toward overall pay plan goals and has presented recommendations to Council.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI AS FOLLOWS:

- Section 1. The Position Classification and Pay Range Schedule attached hereto as Exhibit “A” and as amended from time to time during the City’s annual budget process is hereby adopted for the City of Mexico, Missouri.
- Section 2. The City Manager is directed to implement the Position Classification and Pay Range Schedule for the City of Mexico, Missouri within a reasonable time, but no sooner than October 1, 2018 and consistent with the city budget.
- Section 3. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 23<sup>rd</sup> DAY OF JULY 2018

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MAYOR

ATTEST:

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CITY CLERK

CITY OF MEXICO, MISSOURI  
OFFICE OF DEPUTY CITY MANAGER

Agenda: July 23, 2018

Members of City Council  
City of Mexico, Missouri

RE: A Resolution Authorizing the City Manager to Execute Agreements with the Audrain County Historical Society and the ACCIS/Our Safe Place for Requested Funding from the Mexico Tourism Tax

Dear City Council Members:

The City of Mexico currently has a tourism tax that is collected by the hotels/motels within the city limits. The attached Resolution authorizes the City Manager to execute agreements with the Audrain County Historical Society and ACCIS/Our Safe Place to receive tourism funding for their advertising campaigns.

The Mexico Tourism Commission reviewed applications for tourism funding and recommends to City Council the distribution of funds as follows:

<i>Organization</i>	<i>Festival</i>	<i>Purpose</i>	<i>Amount Requested</i>	<i>Amount Recommended</i>
Audrain County Historical Society	2018 Walk Back In Time	Advertising	\$8,981.17	\$8,500
ACCIS/Our Safe Place	2018 ACCIS Music Festival	Advertising	\$2,500.00	\$500

Staff recommends that Council concur with the Mexico Tourism Commission's recommendation and proceed with reading by title only and passage of the attached Resolution.

Respectfully submitted,

Roger Haynes  
Deputy City Manager

RH  
Attachments

Reviewed By: Bruce R. Slagle, City Manager

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE  
AGREEMENTS WITH THE AUDRAIN COUNTY HISTORICAL SOCIETY  
AND ACCIS/OUR SAFE PLACE FOR REQUESTED FUNDING FROM  
THE MEXICO TOURISM TAX**

WHEREAS, the Mexico Tourism Commission recommends to City Council that the Audrain County Historical Society and ACCIS/Our Safe Place be allowed to receive tourism funding for their tourism advertising campaigns.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

- Section 1. That the City Manager be authorized to enter into an agreement on behalf of the City of Mexico with the Audrain County Historical Society and ACCIS/Our Safe Place to receive tourism funding for tourism advertising campaigns.
- Section 2. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 23<sup>RD</sup> DAY OF JULY 2018

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MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

CITY OF MEXICO, MISSOURI  
OFFICE OF CITY ENGINEER/ PUBLIC WORKS DIRECTOR

Agenda: July 23, 2018

Members of City Council  
City of Mexico, Missouri

RE: A Resolution Accepting the Conveyance of Right-of-Ways and  
Temporary Construction Easements for the Holt Street  
Reconstruction Project (MoDOT TIDP 4400 (310) Project)

Dear City Council Members:

As Council is aware, the City of Mexico applied through MoDOT to the Federal Highway Administration, for Accelerating Innovative Development (AID) funding in September 2016, to reconstruct Holt Street pavement and sidewalks. Staff was notified that the City has received the requested funding in November 2017. Design of the sidewalks requires additional right-of-way and construction easements to avoid existing utility poles.

Council approved accepting right-of ways and temporary easements from seventeen (17) property owners at the February 12, 2018, February 26, 2018, March 12, 2018 and April 23, 2018 meetings. This Resolution would again authorize Council to accept right-of-ways and temporary easements from two (2) additional property owners, Catherine Childs and Penny Doedli.

Staff recommends Council proceed with reading by title only and passage of the attached Resolution accepting the conveyance of a right-of-way and temporary construction easement for the Holt Street Reconstruction Project.

Respectfully submitted,

J. Kensey Russell, PE, LS  
City Engineer/Public Works Director

JKR  
Attachments

Reviewed by: Bruce R. Slagle, City Manager

**A RESOLUTION ACCEPTING THE CONVEYANCE OF RIGHT-OF-WAYS AND TEMPORARY CONSTRUCTION EASEMENTS FOR THE HOLT STREET RECONSTRUCTION PROJECT (MODOT TIDP 4400 (310) PROJECT)**

WHEREAS, the City of Mexico applied through MoDOT to the Federal Highway Administration, for Accelerating Innovative Development (AID) funding September 2016 and was notified that the requested funding was approved in November 2017; and

WHEREAS, an informational meeting was held for Holt Street property owners providing information on the project and to obtain signatures for Conveyance of Right-of-Ways and Temporary Construction Easements for sidewalk improvements; and

WHEREAS, right-of-ways and temporary easements have been obtained from two additional property owners and the City of Mexico needs to accept the right-of-way and temporary construction easement to proceed with the project.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

- Section 1. The City of Mexico, Missouri accept the conveyance of Right-of-Ways and Temporary Construction Easements from Catherine Childs and Penny Doedli.
- Section 2. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 23<sup>RD</sup> DAY OF JULY 2018

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MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

CITY OF MEXICO, MISSOURI  
OFFICE OF CITY ENGINEER/PUBLIC WORKS DIRECTOR

Agenda: July 23, 2018

Members of City Council  
City of Mexico, Missouri

RE: A Resolution Authorizing the City Manager to Enter into an  
Agreement with Water Proof Solutions for Joint Sealing of the  
Elmwood Lift Station

Dear City Council Members:

The Elmwood lift station was constructed about 2007. At that time, the precast sections of the wet well were not properly seated and the wet well has leaked ground water causing extra strain on the pumps as well as being a source of inflow to the sanitary system. Past efforts to seal off the leaks using a cement/bentonite grout injected into the backfill around the wet well have reduced the leaks but the leaks have not been eliminated. Over time as the ground cycles between wet and dry, the grout cracks and allows the water to seep through.

An Advertisement for Bids was placed in the *Mexico Ledger*, on the City's website and also emailed to seventy vendors. The City accepted sealed bids requesting the bidders to provide, not only a cost but information on their solution and any warranty they might provide. Bids received are summarized in the table below.

<i>Vendor</i>	<i>Product(s)</i>	<i>Warranty</i>	<i>Price</i>	<i>Local Vendor Preference for Comparison</i>
MCR Enterprises, LLC Festus, Missouri	Strong Seal hydraulic plug and grout	Not Provided	\$2,060.00	
Bates Utility Weldon Springs, Missouri	Avanti 202 and cement mortar	Not Provided	\$12,817.00	
<b>Water Proof Solutions Fenton, Missouri</b>	<b>Avanti 275 injected seal</b>	<b>3 year</b>	<b>\$13,237.50</b>	
Visu-Sewer of Missouri East St. Louis, Illinois	Avanti 100 and Strong Seal cement liner	1 year	\$17,850.00	
Plan B Development Mexico, Missouri	Clay water stop and unspecified seal	1 year	\$18,518.00	\$17,592.10



After analyzing the materials, Staff considers the solution proposed by Water Proof Solutions, using a hydrophobic gel injected into and behind the joints of the wet well, to be the best solution. MCR Enterprises proposed a solution that has already been tried and was unsuccessful due to the water pressure pushing out the grout. Bates Utility proposed a product that Avanti's product selector did not recommend for the application.

The 2017 – 2018 budget allows for \$36,840 to repair the Elmwood Lift Station.

Staff recommends that Council proceed with reading by title only and passage of the attached Resolution authorizing the City Manager to enter into an agreement with Water Proof Solutions for the sealing of joints in the Elmwood Lift Station.

Respectfully submitted,

J. Kensey Russell, PE, LS  
City Engineer/Public Works Director

JKR:sw  
Attachments

Reviewed by: Bruce R. Slagle, City Manager

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH WATER PROOF SOLUTIONS FOR JOINT SEALING OF THE ELMWOOD LIFT STATION**

WHEREAS, the bid for joint sealing of the Elmwood Lift Station was awarded to Water Proof Solutions of Fenton, Missouri, on July 18, 2018; and

WHEREAS, the City’s 2017 – 2018 budget allows \$36,840.00 for the lift station repairs.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

Section 1. The City Manager is hereby authorized to execute, on behalf of the City of Mexico, an agreement with Water Proof Solutions of Fenton, Missouri for repairs to the Elmwood Lift Station.

Section 2. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 23<sup>RD</sup> DATE OF JULY 2018

\_\_\_\_\_  
CITY MANAGER

ATTEST:

\_\_\_\_\_  
CITY CLERK