



**City of Mexico, Missouri  
City Council Meeting Agenda  
City Hall  
300 N. Coal Street  
Mexico, Missouri 65265**

**July 9, 2018  
7:00 p.m.**

- 1. Call to Order**
- 2. Roll Call**
- 3. Approval of Minutes**
  - A. June 15, 2018 – Special Meeting
  - B. June 25, 2018 – Work Session Meeting
  - C. June 25, 2018 – Regular Session Meeting
- 4. New Business – Ordinance (Two Readings By Title Only And Passage)**
  - A. Bill No. 2018 – 45. An Ordinance of the City of Mexico, Missouri, To Establish A Procedure To Disclose Potential Conflicts of Interest and Substantial Interests For Certain Municipal Officials. Two Readings By Title Only and Passage.
- 5. New Business – Resolution (Reading By Title Only and Passage)**
  - A. Bill No. 2018 – 46. A Resolution Authorizing the City Manager to Sign Change Order No. 3 with Flowmaster Construction, LLC for the 2018 Concrete Construction Program. Reading By Title Only and Passage.
- 6. Other Business**
  - A. Claims
- 7. Comments**
  - A. Council
  - B. Public (*Please state name and address for the record and keep comments to a maximum of three minutes*).
- 8. Adjournment**

**CITY OF MEXICO, MISSOURI  
CITY COUNCIL SPECIAL MEETING MINUTES  
JUNE 15, 2018**

The Council of the City of Mexico, Missouri met in special session on June 15, 2018 at 4:15 p.m. in the Council Chambers of City Hall, with the following members present: Mayor Chris Miller; Chairman Pro Tem Steve Nichols; Council Member Vicki Briggs. Also present were Bruce Slagle, City Manager; Roger Haynes, Deputy City Manager; Russell Runge, Assistant City Manager/Economic Development; Kensey Russell, Public Works Director/Engineer; Rita Jackson, Community Development Director; Patrick Shaw, IT Specialist; Marcy LeCount, City Clerk; as well as members of the media and interested citizens. Absent: Council Member Chris Williams; Council Member Dr. Ayanna Shivers.

The Meeting was called to order with Mayor Miller presiding.

**RESOLUTION (READING BY TITLE ONLY AND PASSAGE)**

***Bill No. 2018 – 43. A Resolution Authorizing the City Manager to Sign Documents Pertaining to the Sale of Real Estate Located at 1918 Providence, Mexico, Missouri.***

Mayor Miller called upon City Manager Slagle to present the report.

Bill No. 2018 – 43 authorizes the City Manager to sign documents pertaining to the sale of real estate located at 1918 Providence, Mexico, Missouri. Council Members approved the purchase of the property located at 1918 Providence on February 20, 2018. Council Members met on February 26, 2018 to review the property. It was the consensus of Council Members to allow the City Manager to make updates/improvements to the property and list it for sale. The property was listed for sale with Re/Max On The Move, Betty Jo Sydenstricker and an offer to purchase the property was received on Thursday, June 14, 2018. The City Manager has tentatively agreed to an offer of purchase and Bill No. 2018 - 43 would authorize the City Manager to sign documents pertaining to the sale of the real estate for \$226,000 to Kevin and Linda Shafer. City Manager Slagle recommended Council proceed with reading by title only and passage of Bill No. 2018 – 43.

Chairman Pro Tem Nichols moved for reading of Bill No. 2018 – 43 by title only. Council Member Briggs seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Nichols, Briggs, Miller. Nays, none. Absent, Williams, Shivers. Bill No. 2018 – 43 was read by title only by Chairman Pro Tem Nichols.

Council Member Briggs moved for passage of Bill No. 2018 – 41. Chairman Pro Tem Nichols seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Nichols, Briggs, Miller. Nays, none. Absent, Williams, Shivers. Bill No. 2018 – 43 was passed as Resolution No. 3880.

**ADJOURNMENT**

Mayor Miller moved to adjourn the meeting. The motion was seconded by Council Member Briggs. The Chair called for a vote and motion carried with the vote as follows: Ayes, Williams, Shivers, Nichols, Miller. Nays, none. Absent, Briggs. The City Council Regular Session Meeting was adjourned.

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MAYOR

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CITY CLERK

APPROVED BY COUNCIL JUNE 25, 2018

**CITY OF MEXICO, MISSOURI  
CITY COUNCIL MEETING MINUTES  
JUNE 25, 2018**

The Council of the City of Mexico, Missouri met in work session on June 25, 2018 at 6:00 p.m. in the Council Chambers of City Hall, with the following members present: Mayor Chris Miller; Council Member Dr. Ayanna Shivers; Council Member Vicki Briggs. Also present were Bruce R. Slagle, City Manager; Roger Haynes, Deputy City Manager; Russell Runge, Assistant City Manager/Economic Development; Kensey Russell, Public Works Director; Rita Jackson, Community Development Director; Chad Shoemaker, Parks & Recreation Director; Chief Susan Rockett, Public Safety Department; Drew Williford, City Engineer; Patrick Shaw, IT Specialist; Marcy LeCount, City Clerk; as well as members of the media and interested citizens. Absent, Chairman Pro Tem Steve Nichols; Council Member Chris Williams.

The Meeting was called to order with Mayor Miller presiding.

**COUNCIL DISCUSSION – MUNICIPAL SWIMMING POOL UPDATE**

City Manager Slagle called upon Director Shoemaker to provide the report.

Director Shoemaker presented information to Council Members on pool operating and renovation costs. Pool plans were given to each Council Member depicting design ideas, renovation ideas and concept plans with costs estimates.

Council Members and Staff held discussion regarding improvements to the municipal pool, options to consider and consideration for future budgets.

**HOLT STREET TIDP**

City Manager Slagle called upon Director Russell to present an update of the Holt Street TIDP. Director Russell provided information on the project indicating that the project is moving along, however, there is a need to obtain 5-6 additional easements from property owners. Director Russell indicated that the project is being funded by Federal monies and that there is an alternate plan, however, the City must exhaust all options to obtain the alternate plan and continue the funding. Director Russell indicated that Council Members may choose to use eminent domain or ask MoDOT for design exceptions. Discussion was held by Council Members and City Staff and it was consensus of Council Members to not pursue eminent domain but to follow up with design exceptions should the easements not be obtained from property owners.

**OTHER BUSINESS – CONSIDERATION OF FUTURE DISCUSSION ITEMS**

City Manager Slagle provided information on upcoming Work Session topics which will include the 2018 – 2019 Budget.

**PROJECT UPDATES**

None

**ADJOURNMENT**

Mayor Miller moved to close the open session. The motion was seconded by Council Member Briggs. The Chair called for a vote and motion carried with the vote as follows: Ayes, Miller, Briggs, Shivers. Nays, none. Absent, Nichols, Williams.

The City Council Work Session Meeting was adjourned.

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Mayor

\_\_\_\_\_  
City Clerk

APPROVED BY COUNCIL JULY 9, 2018

**CITY OF MEXICO, MISSOURI  
CITY COUNCIL MEETING MINUTES  
JUNE 25, 2018**

The Council of the City of Mexico, Missouri met in regular session on June 25, 2018 at 7:00 p.m. in the Council Chambers of City Hall, with the following members present: Mayor Chris Miller; Council Member Chris Williams; Council Member Dr. Ayanna Shivers; Council Member Vicki Briggs. Also present were Bruce Slagle, City Manager; Roger Haynes, Deputy City Manager; Russell Runge, Assistant City Manager/Economic Development; Kensey Russell, Public Works Director/Engineer; Chad Shoemaker, Parks & Recreation Director; Rita Jackson, Community Development Director; Chief Susan Rockett, Public Safety Department; Patrick Shaw, IT Specialist; Marcy LeCount, City Clerk; as well as members of the media and interested citizens. Absent, Chairman Pro Tem Steve Nichols.

The Meeting was called to order with Mayor Miller presiding.

**APPROVAL OF MINUTES – JUNE 11, 2018 – REGULAR SESSION MEETING**

Council Member Williams moved for approval of the June 11, 2018 regular session minutes as presented. Council Member Shivers seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Williams, Shivers, Briggs. Nays, none. Absent, Nichols. The Minutes were approved as presented.

**APPROVAL OF MINUTES – JUNE 15, 2018 – SPECIAL SESSION MEETING**

Due to lack of quorum of Council Members to approve the minutes, the June 15, 2018 Special Session Meeting Minutes was not approved and will be presented for consideration at the July 9, 2018 meeting.

**NEW BUSINESS – RESOLUTIONS (READING BY TITLE ONLY AND PASSAGE)**

***Bill No. 2018 – 44. A Resolution Authorizing the City Manager to Enter Into Agreements with the Mexico School District to Assist in Providing Additional Police Services to the School District.***  
City Manager Slagle called upon Chief Rockett to present the report.

Bill No. 2018 – 44 authorized the City Manager to enter into agreements with the Mexico School District to assist in providing additional police service at all school district locations. The City of Mexico, by its Public Safety Department, would assist by providing police services for the safety and protection of the students in the public school district. The costs for these services will be funded by the Mexico School District. Chief Rockett recommended that the City of Mexico and the Mexico School District enter into agreements providing one full-time and one part-time School Resource Officer and that Council proceed with reading by title only and passage of Bill No. 2018 – 44.

Council Member Williams moved for reading of Bill No. 2018 – 44 by title only. Council Member Shivers seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Williams, Shivers, Briggs. Nays, none. Absent, Nichols. Bill No. 2018 – 44 was read by title only by Council Member Williams.

Council Member Williams moved for passage of Bill No. 2018 – 44. Council Member Briggs seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Williams, Shivers, Briggs. Nays, none. Absent, Nichols. Bill No. 2018 – 44 was passed as Resolution No. 3881.

**OTHER BUSINESS**

***Claims***

The list of claims was presented for approval.

Council Member Williams moved for approval of the list of claims as presented. Council Member Shivers seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Williams, Shivers, Briggs. Nays, none. Absent, Nichols.

The list of claims was approved.

**COUNCIL COMMENTS**

Council Member Shivers commented on community activities.

**PUBLIC COMMENTS**

None

**ADJOURNMENT**

Mayor Miller moved to adjourn the meeting. The motion was seconded by Council Member Williams. The Chair called for a vote and motion carried with the vote as follows: Ayes, Miller, Williams, Shivers, Briggs. Nays, none. Absent, Nichols. The City Council Regular Session Meeting was adjourned.

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MAYOR

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CITY CLERK

APPROVED BY COUNCIL JULY 9, 2018

CITY OF MEXICO, MISSOURI  
OFFICE OF CITY MANAGER

Agenda: July 9, 2018

Members of City Council  
City of Mexico, Missouri

RE: An Ordinance of the City of Mexico, Missouri to Establish A Procedure to  
Disclose Potential Conflicts of Interest and Substantial Interests for  
Certain Municipal Officials

Dear City Council Members:

In accordance with the provisions of S.B. 262, each political subdivision with an annual operating budget in excess of one million dollars must file personal financial interest statements or devise a code of ethics.

This Ordinance establishes a procedure for disclosure by certain officials and employees of private financial or other interests in matters affecting the City.

Staff recommends that Council proceed with two readings by title only and passage of the attached Ordinance. The Ordinance has been posted the required length of time.

Respectfully submitted,

Bruce R. Slagle  
City Manager

Attachment

**AN ORDINANCE OF THE CITY OF MEXICO, MISSOURI, TO ESTABLISH A  
PROCEDURE TO DISCLOSE POTENTIAL CONFLICTS OF INTEREST AND  
SUBSTANTIAL INTERESTS FOR CERTAIN MUNICIPAL OFFICIALS**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI AS  
FOLLOWS:

Section 1. **Declaration of Policy.** The proper operation of municipal government requires that public officials and employees be independent, impartial and responsible to the people; that government decisions and policy be made in the proper channels of the governmental structure; that public office not be used for personal gain; and that the public have confidence in the integrity of its government. In recognition of these goals, there is hereby established a procedure for disclosure by certain officials and employees of private financial or other interests in matters affecting the City.

Section 2. **Conflicts of Interest.** The Mayor or any member of the City Council, who has a substantial personal or private interest, as defined by state law, in any bill shall disclose on the records of the City Council the nature of his interest and shall disqualify himself from voting on any matters relating to this interest.

Section 3. **Disclosure Reports.** Each elected official, the City Manager and the Chief Purchasing Officer shall disclose the following information by May 1 if any such transactions were engaged in during the previous calendar year:

- a. For such person, and all persons within the first degree of consanguinity or affinity of such person, the date and the identities of the parties to each transaction with a total value in excess of five hundred dollars, if any, that such person had with the political subdivision, other than compensation received as an employee or payment of any tax, fee or penalty due to the political subdivision, and other than transfers for no consideration to the political subdivision; and
- b. The date and the identities of the parties to each transaction known to the person with a total value in excess of five hundred dollars, if any, that any business entity in which such person had a substantial interest, had with the political subdivision, other than payment of any tax, fee or penalty due to the political subdivision or transactions involving payment for providing utility service to the political subdivision, and other than transfers for no consideration to the political subdivision.

c. The City Manager and the Chief Purchasing Officer also shall disclose by May 1 for the previous calendar year the following information:

(1) The name and address of each of the employers of such person from whom income of one thousand dollars or more was received during the year covered by the statement;

(2) The name and address of each sole proprietorship that he owned; the name, address and the general nature of the business conducted of each general partnership and joint venture in which he was a partner or participant; the name and address of each partner or co-participant for each partnership or joint venture unless such names and addresses are filed by the partnership or joint venture with the Secretary of State; the name, address and general nature of the business conducted of any closely held corporation or limited partnership in which the person owned ten percent or more of any class of the outstanding stock or limited partnership units; and the name of any publicly traded corporation or limited partnership that is listed on a regulated stock exchange or automated quotation system in which the person owned two percent or more of any class of outstanding stock, limited partnership units or other equity interests;

(3) The name and address of each corporation for which such person served in the capacity of a director, officer or receiver.

Section 4. **Filing of Reports.** The reports shall be filed with the City Clerk and with the Missouri Ethics Commission prior to January 1, 2019. The reports shall be available for public inspection and copying during normal business hours.

Section 5. **When Filed.** The financial interest statements shall be filed at the following times, but no person is required to file more than one financial interest statement in any calendar year:

a. Each person appointed to office shall file the statement within thirty days of such appointment or employment;

b. Every other person required to file a financial interest statement shall file the statement annually not later than May 1 and the statement shall cover the calendar year ending the immediately preceding December 31; provided that any member of the City



Council may supplement the financial interest statement to report additional interests acquired after December 31 of the covered year until the date of filing of the financial interest statement.

Section 6. **Filing of Ordinance.** The City Clerk shall send a certified copy of this ordinance to the Missouri Ethics Commission, P. O. Box 1370, Jefferson City, Missouri 65102, within ten days of its adoption.

Section 7. **Effective Date.** This Ordinance shall be in full force and effect from and after the date of its passage and approval and shall remain in effect until amended or repealed by the City Council.

PASSED THIS 9<sup>TH</sup> DAY OF JULY 2018

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MAYOR

ATTEST:

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CITY CLERK

CITY OF MEXICO, MISSOURI  
OFFICE OF CITY ENGINEER/ PUBLIC WORKS DIRECTOR

Agenda: July 9, 2018

Members of City Council  
City of Mexico, Missouri

RE: A Resolution Authorizing the City Manager to Sign Change Order No. 3 with Flowmaster Construction, LLC for the 2018 Concrete Construction Program

Dear City Council Members:

Council approved the award of the 2018 Concrete Construction Program to Flowmaster Construction, LLC at the March 12, 2018 meeting.

Change Order No. 1 added an additional street patch on the south side of the Breckenridge/Olive intersection. Change Order No. 2 added additional time to the contract. Change Order 3 will amend the following items:

- Add approximately 575ft of curb and gutter at \$45/l.f. along the south side of Lakeview, beginning near the Morris St intersection and proceeding east (estimated at \$25,875.00). Staff deems this price fair for the proposed work; and
- Add 25 calendar days to the contract time; and
- Adjust the estimated quantities of the work included in the base bid and prior change orders to actual measured quantities.

This adjustment leads to an increase of \$4,468.44 and with the above amendments, the total cost of the 2018 Concrete Construction Program will be \$102,229.94. This is an increase of \$30,343.44 (\$25,875.00 for Lakeview curb and gutter and \$4,468.44 for quantity adjustments). With the competitive pricing obtained on our maintenance programs this year, there is approximately \$42,036.45 remaining in the annual maintenance budget which would cover all costs associated with the above work.

Staff recommends that Council proceed with reading by title only and passage of the attached Resolution authorizing the City Manager to sign Change Order No. 3 with Flowmaster Construction for the 2018 Concrete Construction Program.

Respectfully submitted,

J. Kensey Russell, PE, LS  
City Engineer/Public Works Director

JKR

Attachments

Reviewed by: Bruce R. Slagle, City Manager

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO SIGN CHANGE ORDER NO. 3 WITH FLOWMASTER CONSTRUCTION, LLC FOR THE 2018 CONCRETE CONSTRUCTION PROGRAM**

WHEREAS, the bid for the 2018 Concrete Construction Project was awarded to Flowmaster Construction, LLC on March 12, 2018; and

WHEREAS, competitive bids were received on the maintenance projects this year such that the City has a remaining annual maintenance budget of approximately \$42,036.45.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

- Section 1. The City Manager is hereby authorized to execute, on behalf of the City of Mexico, Change Order No. 3 with Flowmaster Construction LLC, for the 2018 Concrete Construction Project.
- Section 2. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 9<sup>TH</sup> DAY OF JULY 2018

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MAYOR

ATTEST:

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CITY CLERK