



AGENDA
MEXICO CITY COUNCIL WORK SESSION
CITY HALL – 300 N. COAL
3RD FLOOR COUNCIL CHAMBERS
APRIL 23, 2018
6:00 P.M.

1. Call to Order
2. Roll Call
3. Council Discussion
 - A. Parks & Recreation Department Update
Chad Shoemaker, Director
 - B. Capital Improvement Sales Tax (CIST) Renewal Referendum
Bruce Slagle, City Manager
4. Other Business
 - A. Consideration of Future Discussion Items
 - B. Project Updates
5. Adjournment

BY ORDER OF THE MAYOR

Chris Miller

MAYOR

RECEIVED NOTICE:

VICKI BRIGGS

CHRIS MILLER

STEVE NICHOLS

DR. AYANNA SHIVERS

CHRIS WILLIAMS



**City of Mexico, Missouri
City Council Meeting Agenda
City Hall
300 N. Coal Street
Mexico, Missouri 65265**

**April 23, 2018
7:00 p.m.**

1. Call to Order

2. Roll Call

3. Approval of Minutes

A. April 9, 2018 – Regular Session

4. New Business – Ordinances (Two Readings By Title Only and Passage)

A. Bill No. 2018 – 27. An Ordinance for the Purpose of Providing for the Annexation of Territory to the Existing Corporate Boundaries of the City of Mexico, Missouri. Two Readings By Title Only and Passage.

B. Bill No. 2018 – 28. An Ordinance Authorizing the City Manager to Execute A Contract with Bartlett & West, Inc. for Construction Engineering Services for Holt Street Reconstruction. Two Readings By Title Only and Passage.

5. New Business – Resolution (Reading By Title Only and Passage)

A. Bill No. 2018 – 29. A Resolution Authorizing the City Manager to Enter Into An Agreement with the Audrain County Historical Society to Assist in Providing Services to Citizens. Reading By Title Only and Passage.

B. Bill No. 2018 – 30. A Resolution Authorizing the City Manager to Enter Into An Agreement with the Presser Performing Arts Center to Assist in Providing Services to Citizens. Reading By Title Only and Passage.

C. Bill No. 2018 – 31. A Resolution Authorizing the City Manager to Execute An Extension to the City's On-Call Engineering Services Agreement with Klingner & Associates, P.C. Reading By Title Only and Passage.

D. Bill No. 2018 – 32. A Resolution Accepting the Conveyance of a Right-of-Ways and Temporary Construction Easements for the Holt Street Reconstruction Project (MoDOT TIDP 4400 (310) Project). Reading By Title Only and Passage.

E. Bill No. 2018 – 33. A Resolution Authorizing the City Manager to Sign a Task Order with Klingner & Associates P.C. for ADA Compliant Sidewalk Design in the Downtown Area. Reading By Title Only and Passage.

F. Bill No. 2018 – 34. A Resolution Authorizing the City Manager to Execute Agreements with Various Organizations for Requested Funding from the Mexico Tourism Tax. Reading By Title Only and Passage.

G. Bill No. 2018 – 35. A Resolution Authorizing the City Manager to Enter into An Agreement with the Miss Missouri Scholarship Pageant, Inc. to Provide Tourism Activities for the City of Mexico, Missouri. Reading By Title Only and Passage.

6. Other Business

A. Claims

7. Comments

A. Council

B. Public (*Please state name and address for the record and keep comments to a maximum of three minutes*).

8. Adjournment

**CITY OF MEXICO, MISSOURI
CITY COUNCIL MEETING MINUTES
APRIL 9, 2018**

The Council of the City of Mexico, Missouri met in regular session on April 9, 2018 at 7:00 p.m. in the Council Chambers of City Hall, with the following members present: Mayor Chris Miller; Chairman Pro Tem Chris Williams; Council Member Steve Nichols; Council Member Dr. Ayanna Shivers. Also present were Bruce Slagle, City Manager; Roger Haynes, Deputy City Manager; Russell Runge, Assistant City Manager/Economic Development; Kensey Russell, Public Works Director; Chad Shoemaker, Parks & Recreation Director; Rita Jackson, Community Development Director; Chief Susan Rockett, Public Safety Department; Louis Leonatti, City Attorney; Drew Williford, City Civil Engineer; Patrick Shaw, IT Specialist; Marcy LeCount, City Clerk; City Council Candidate Vicki Briggs; as well as members of the media and interested citizens. Also attending was Court Reporter Randall Wells of Wells Reporting Services. Absent, Council Member Ron Loesch.

The Meeting was called to order with Mayor Miller presiding.

APPROVAL OF MINUTES – MARCH 26, 2018 – WORK SESSION MEETING

Council Member Shivers moved for approval of the March 26, 2018 work session minutes as presented. Mayor Miller seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Shivers, Miller. Nays, none. Abstaining, Nichols, Williams. Absent, Loesch.

APPROVAL OF MINUTES – MARCH 26, 2018 – REGULAR SESSION MEETING

Chairman Pro Tem Williams moved for approval of the March 26, 2018 regular session minutes as presented. Council Member Shivers seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Shivers, Williams, Miller. Nays, none. Abstaining, Nichols. Absent, Loesch. The Minutes were approved as presented.

PRESENTATION – COUNCIL PAY

City Manager Slagle presented each Council Member with a framed one dollar bill and expressed appreciation for the many hours of public service Council Members give each year to the citizens of Mexico.

CERTIFICATION OF GENERAL ELECTION RESULTS

Council Member Nichols moved to accept the certification of the General Municipal Election results for City of Mexico Councilman as provided by Audrain County Clerk Shelley Harvey, indicating that Chris B. Miller received the highest number of votes of 192 and Vicki Briggs the second highest votes of 171. Council Member Shivers seconded the motion. On a call by the chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Nichols, Shivers, Williams, Miller. Nays, none. Absent, Loesch. The election results for City of Mexico Council Members were accepted.

OATH OF OFFICE TO CHRIS B. MILLER

City Clerk LeCount administered the Oath of Office to Chris B. Miller and presented a Certificate of Election to Chris B. Miller. Council Member Miller took his seat on the Council.

OATH OF OFFICE TO VICKI BRIGGS

City Clerk LeCount administered the Oath of Office to Vicki Briggs and presented a Certificate of Election to Vicki Briggs. Council Member Briggs took her seat on the Council.

ADOPTION OF RULES GOVERNING THE ELECTION OF MAYOR AND CHAIRMAN PRO TEM

City Attorney Leonatti stated that Council needed to adopt rules governing the election of Mayor and Chairman Pro Tem. Rules adopted in the past stated that nominations require a motion and a second. Election is by majority voice vote, and if there are ties after three votes, State Law provides for putting the names in a hat and drawing a name.

Council Member Williams made a motion to adopt the rules governing the election of Mayor and Chairman Pro Tem as stated by City Attorney Leonatti. Council Member Nichols seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Nichols, Briggs, Shivers, Williams, Miller. Nays, None.

ELECTION OF MAYOR

City Attorney Leonatti stated that the floor was open for nominations for office of Mayor for a one-year term.

Council Member Williams moved to nominate Council Member Chris Miller for Mayor. Council Member Nichols seconded the motion. There being no further nominations, City Attorney Leonatti called for a roll call vote to cease nominations. Council Member Nichols moved to cease nominations for Mayor. Council Member Williams seconded the motion. On a call for the vote to cease nominations for Mayor, the vote was as follows: Ayes, Nichols, Briggs, Shivers, Williams, Miller. Nays, none.

City Attorney Leonatti called for a roll call vote for the appointment of Mayor. On a call for the vote on the appointment of Council Member Chris Miller for Mayor to serve a one-year term, the vote was as follows: Ayes, Nichols, Briggs, Shivers, Williams, Miller. Nays, none. Council Member Chris Miller was appointed as Mayor for the April 2018 to April 2019 term.

ELECTION OF MAYOR PRO-TEM

City Attorney Leonatti stated that the floor was open for nominations for Chairman Pro Tem.

Council Member Williams nominated Council Member Nichols for Chairman Pro Tem. Mayor Miller seconded the motion. There being no further nominations, City Attorney Leonatti called for a roll call vote to cease nominations. Mayor Miller moved to cease nominations for Chairman Pro Tem. Council Member Williams seconded the motion. On a call for the vote to cease nominations for Chairman Pro Tem, the vote was as follows: Ayes, Nichols, Briggs, Shivers, Williams, Miller. Nays, none.

City Attorney Leonatti called for a roll call vote for the appointment of Chairman Pro Tem. On a call for the vote on the appointment of Council Member Nichols for Chairman Pro Tem to serve a one-year term, the vote was as follows: Ayes, Nichols, Briggs, Shivers, Williams, Miller. Nays, none. Council Member Nichols was elected as Chairman Pro Tem for the April 2018 to April 2019 term.

PUBLIC HEARING – ADDITIONAL USE PERMIT FOR JAMES AND DARLENE SPENCER TO OPERATE A BED AND BREAKFAST IN THEIR RESIDENCE AT 317 E. LOVE

City Manager Slagle called upon Director Jackson to provide the report.

The public hearing concerned a request for an Additional Use Permit from James and Darlene Spencer to operate a bed and breakfast in their home at 317 E. Love. Bed and breakfast means a single-family residence where there are guest rooms provided for overnight stay with breakfast being the only meal served and where the host resides on the property. This property is located on the north side of East Love Street between North Calhoun to the west and Woodlawn Street to the east. This property is zoned C-2, General Commercial and reference was made to the Code of the City of Mexico, Article XI. Additional Use Regulations, Section 42-678. Section 42-681 of the City of Mexico code states that each such application received by the City is reviewed by the Planning and Zoning Commission for investigation and report as to the effect such a building or use will have upon traffic, fire hazards, and the character of

the neighborhood and the general welfare of the community. A report and recommendation shall be filed with City Council.

Notices were sent to thirty-five (35) surrounding property owners within 185' of the request. City Staff received no written or verbal communication regarding this request. The Planning & Zoning Commission met on March 6, 2018 to consider this request and made a recommendation of approval to the City Council. The Code of the City of Mexico requires that City Council conduct a Public Hearing to make a determination of whether the applied for use will:

1. Substantially increase traffic hazards or congestion;
2. Substantially increase fire hazards;
3. Adversely affect the character of the neighborhood;
4. Adversely affect the general welfare of the community;
5. Overtax public utilities.

If Council's findings are negative to all the above, then the application shall be granted; if the findings are affirmative, as to any of the above, then the permit shall be denied. Approval or denial of the permit is done in the form of a motion. Director Jackson recommended Council conduct the advertised Public Hearing and make a motion to grant approval or denial of the Additional Use Permit request for James and Darlene Spencer to operate a bed and breakfast in their residence at 317 E. Love

Chairman Pro Tem Nichols moved to open the Public Hearing. Council Member Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Nichols, Briggs, Shivers, Williams, Miller. Nays, none. The Public Hearing was open for discussion.

Public Comments
None

Council Member Williams moved to close the Public Hearing. Council Member Shivers seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Nichols, Briggs, Shivers, Williams, Miller. Nays, none. The Public Hearing was closed.

Chairman Pro Tem Nichols made a motion to accept the recommendation of the Planning & Zoning Commission to approve the Additional Use Permit. Council Member Shivers seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Nichols, Briggs, Shivers, Williams, Miller. Nays, none. The Public Hearing was closed.

PUBLIC HEARING – AN ADDITIONAL USE PERMIT FOR JET UP, LLC TO CONSTRUCT COMMERCIAL STORAGE UNITS ON THEIR PROPERTY AT 913 E. HOLT.

Chairman Pro Tem Nichols moved to open the Public Hearing. Council Member Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Nichols, Briggs, Shivers, Williams, Miller. Nays, none. The Public Hearing was open for discussion.

City Manager Slagle presented information to Council Members regarding the appeal that was filed by Jet Up, LLC and that a court reporter is present was needed for an accurate record should either party file an appeal to the Circuit Court. Mayor Miller called upon Lou Leonatti, City Attorney. City Attorney Leonatti provided information on the public hearing procedure.

Presentation of Action Taken by Planning & Zoning Commission – Rita Jackson, Director of Community Development Department

The public hearing concerned a request for an Additional Use Permit from Jet Up, LLC, Trenton and Jordan Vaughn to construct commercial storage units on their property located at 913 E. Holt. Commercial storage units is an industry in which storage space (such as rooms, lockers, containers, and/or outdoor), is rented to tenants, usually on a short term basis (often month-to-month). The property is

located on the north side of East Holt Street between South Johnson Street to the west and Green Boulevard to the east. The property is zoned C-2, General Commercial. The Vaughn's purchased the property in January 2018, and the single family dwelling located on the property was demolished by the City of Mexico in March 2018. Reference was made to the Mexico City Code, Article XI. Additional Use Regulations Section 42-678. Section 42-681 of the City of Mexico code states that each such application received by the City is reviewed by the Planning and Zoning Commission for investigation and report as to the effect such a building or use will have upon traffic, fire hazards, and the character of the neighborhood and the general welfare of the community. A report and recommendation shall be filed with City Council. Notices were sent to thirteen (13) surrounding property owners within 185' of the request. City Staff received one telephone call, one office visit, seven petitions and one written correspondence all in opposition of commercial storage units being constructed at 913 E. Holt. Two additional petitions were received from individuals not within 185' of the request. The Planning & Zoning Commission met on March 6, 2018 to consider this request and made a recommendation of denial to the City Council. After the vote, Chairman Fenlon stated that Additional Use Permits need to be examined on a case by case basis; a majority of the Commissioners voted to deny the request; it's a negative; it's a neighborhood and; personal to the property owners that reside in that neighborhood. On March 20, 2018, the City received a request from Trenton Vaughn, Jet Up, LLC Owner, to be heard in front of City Council regarding their request to construct commercial storage units at 913 E. Holt. A notice of Public Hearing to Consider an Additional Use Permit was advertised in the *Mexico Ledger on Thursday, March 22, and Thursday, March 29, 2018*. Notices were sent to thirteen (13) surrounding property owners within 185'. The City received two written correspondence from property owners within the 185' and from one that is not within 185' all in opposition of the request. City Code requires that City Council conduct a Public Hearing to make a determination of whether the Additional Use Permit will:

1. Substantially increase traffic hazards or congestion;
2. Substantially increase fire hazards;
3. Adversely affect the character of the neighborhood;
4. Adversely affect the general welfare of the community;
5. Overtax public utilities.

If Council's findings are negative to all the above, then the application shall be granted; if the findings are affirmative, as to any of the above, then the permit shall be denied. Approval or denial of the permit is done in the form of a motion. Director Jackson recommended Council conduct the advertised Public Hearing and make a motion to grant approval or denial of the request for an Additional Use Permit for Jet Up, LLC to construct commercial storage units at 913 E. Holt.

Public Comments

Jordan Vaughn, co-owner of Jet Up, LLC, 713 Anaconda Court, Columbia, Missouri. Vaughn stated that the property, which had a dilapidated house, was purchased in January and the City of Mexico agreed to demolish the house. Plans were to place storage units on the lot and are requesting an Additional Use Permit. Additional information was presented on the development of the lot, photos of the proposed storage units, zoning information and current businesses located in the area. Vaughn spoke on the five criteria that must be determined for Council to base their decision on before issuing an Additional Use Permit. Vaughn felt that the Storage Unit project did not violate any of the five criteria needed to deny the Additional Use Permit.

Discussion was held by Council Members and Vaughn regarding Code changes, effective dates, knowledge of the Code changes and demolition of housing for commercial use.

Vickie Pasley, spoke on the Storage Units, the Holt Street neighborhood, trash, traffic and effect on the neighborhood. Pasley represented residents in the neighborhood and stated that the Additional Use Permit would affect traffic and the character of the neighborhood and is not supported by the residents in the area.

City Attorney Leonatti asked Pasley if she was against the issuance of an Additional Use Permit. Pasley indicated that she was against the issuance of an Additional Use Permit.

Robert Pasley, 824 East Holt Street, stated he lived at the his resident since 1953 and stated that he drove through the community and found that 1,000 better units were in the community, none were in residential areas and that he was against the issuance of an Additional Use Permit for Storage Units.

Nancy Gould, 827 E. Lafayette, although she does not live with the 185' of the property, but could see them from her house. She has pride in her property and has been at her resident for 29 years. She confirmed that each Council Member had a copy of her denial of the storage units in the Council Packet.

City Attorney Leonatti presented correspondence from Sandra Johnson who was unable to attend the meeting, which was entered as an Exhibit.

City Attorney Leonatti asked Director Jackson to address the Council to explain the change in the code and the current condition of the lot and cleaning of the lot. Director Jackson presented information on changes that were made to the Mexico City Code and the reasoning for making the changes. Director Jackson indicated that the City demolished the structure at 913 Holt Street and that Staff is not finished with the lot cleaning as of this date.

Council Member Briggs asked for clarification of the Code changes. Director Jackson presented information on the Code changes and information that was presented to Mr. Vaughn.

Trenton Vaughn, co-owner of 913 East Holt, spoke on the changes in the Code and that if he got his plans in before the Code changed, he would not have to worry about the changes.

Director Jackson stated that the plans were received two days after the Code changed. Vaughn indicated that he was not provided a date to submit his plans.

Council Members and Director Jackson held discussion regarding depilated housing.

Robert Pasley, spoke on the comments made by Council Member Williams regarding a drug house.

Mayor Miller moved to close the Public Hearing. Council Member Briggs seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Nichols, Briggs, Shivers, Williams, Miller. Nays, none. The Public Hearing was closed.

Council Member Williams made a motion to accept the recommendation of the Planning & Zoning Commission to deny the Additional Use Permit because of the effect on the neighborhood. Council Member Shivers seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Nichols, Briggs, Shivers, Williams, Miller. Nays, none. The Public Hearing was closed.

NEW BUSINESS – RESOLUTIONS (READING BY TITLE ONLY AND PASSAGE)

Bill No. 2018 – 26. A Resolution Authorizing the City Manager to Sign a Health Care Services Agreement with SSM Health St. Mary's Hospital – Audrain.

Mayor Miller called upon City Manager Slagle to provide the report.

Staff was contacted by Donna Jacobs, Chief Executive Officer of SSM Health St. Mary's Hospital – Audrain to obtain support for SSM – Audrain's efforts to implement a drug discount program. SSM Health St. Mary's Hospital – Audrain desires to particulate in the drug discount program that is established under Section 340B of the Public Health Service Act. In order for SSM – Audrain to participate in the 340B Program, they must enter into an agreement with the City of Mexico and agree to provide health care services to low income individuals without Medicare or Medicaid benefits. Should SSM Health – Audrain receive funding through the 340B Public Health Service Act, it will join the Arthur Center Community Health as a qualified 340B program facility. City Manager Slagle

recommended Council proceed with reading by title only and passage of Bill No. 2018 – 26.

Donna Jacobs, CEO of SSM St. Mary’s Hospital – Audrain spoke in support of the 340B Program and introduced Robert Ritchey of SSM St. Mary’s Health to present information on the program. The 340B Program was introduced in 2002 and is a Federal government program that requires drug manufactures to provide outpatient drugs at significant reduced rates to facilities that qualify for the program. SSM will also be partnering with local pharmacies and Ritchey indicated that the program will not affect services provided the Arthur Center Community Health.

Chairman Pro Tem Nichols moved for reading of Bill No. 2018 – 26 by title only. Council Member Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Nichols, Briggs, Shivers, Williams, Miller. Nays, none. Bill No. 2018 – 26 was read by title only by Council Member Williams.

Council Member Williams moved for passage of Bill No. 2018 – 26. Council Member Shivers seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Nichols, Briggs, Shivers, Williams, Miller. Nays, none. Bill No. 2018 – 26 was passed as Resolution No. 3869.

OTHER BUSINESS

Claims

The list of claims was presented for approval.

Council Member Williams moved for approval of the list of claims as presented. Chairman Pro Tem Nichols seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Nichols, Briggs, Shivers, Williams, Miller. Nays, none.

The list of claims was approved.

COUNCIL COMMENTS

Council Member Shivers welcomed Council Member Briggs and commented on the attendance for tonight’s meeting.

Chairman Pro Tem Nichols welcomed Council Member Briggs.

Council Member Williams welcomed Council Member Briggs and made positive comments on SSM St. Mary’s Hospital – Audrain being in the community.

Council Member Briggs stated that she was excited for being at the meeting. Council Member Briggs also stated that this is the first time that two women have served at the same time.

Mayor Miller commented on Council Member Briggs and having served with Briggs on the Mexico School Board. Mayor Miller thanked Council Member Williams for serving as Chairman Pro Tem for last year’s term and thanked Chairman Pro Tem Nichols for serving this term. Mayor Miller also made positive comments on SSM St. Mary’s Hospital – Audrain.

PUBLIC COMMENTS

None

ADJOURNMENT INTO EXECUTIVE SESSION PURSUANT TO THE REVISED STATUTES OF MISSOURI § 610.021 (1) LITIGATION.

Mayor Miller moved to adjourn the meeting. The motion was seconded by Council Member Briggs. The Chair called for a vote and motion carried with the vote as follows: Ayes, Nichols, Briggs, Shivers, Williams, Miller. Nays, none. The City Council Regular Session Meeting was adjourned.

OPEN SESSION

No Discussion.

ADJOURNMENT

Council Member Williams moved to adjourn the meeting. The motion was seconded by Chairman Pro Tem Nichols. The Chair called for a vote and motion carried with the vote as follows: Ayes, Nichols, Briggs, Shivers, Williams, Miller. Nays, none. The City Council Regular Session Meeting was adjourned.

MAYOR

CITY CLERK

APPROVED BY COUNCIL APRIL 23, 2018

CITY OF MEXICO, MISSOURI
DEPARTMENT OF COMMUNITY DEVELOPMENT

Agenda: April 23, 2018

Members of City Council
City of Mexico, Missouri

RE: An Ordinance for the Purpose of Providing for the Annexation of
Territory to the Existing Corporate Boundaries of the City of
Mexico, Missouri

Dear City Council Members:

The City of Mexico received a petition from La Jolla, LLC of Palmyra, Missouri requesting annexation of their property located at 2977 S. Clark, a/k/a Kelley Property, into the city limits. This property is located on the west side of South Clark between Hamilton Parkway to the north and Kelley Parkway to the south. All surrounding land is in the city limits. La Jolla, LLC's plan is to utilize the site as commercial office space for HomeBank.

Section 11.1 (d) of the Code of the City of Mexico states, "*However, no general city plan, nor zoning ordinance, nor any modification, amendment or revision thereof shall be considered by the city council unless it shall have been first submitted to the city planning and zoning commission for its examination and recommendation*".

On January 19, 2018 notices were sent to sixteen (16) surrounding property owners and their tenants within 185' of the requested annexation. City Staff received no telephone calls or written correspondence regarding the annexation.

The Planning and Zoning Commission, at their February 6, 2018 meeting, made motion to make a recommendation to grant approval of the requested annexation to City Council.

City Council held a public hearing on February 12, 2018 to obtain input from any interested person, corporation, or political subdivision regarding the proposed annexation. After a 14 day waiting period, no objections were filed, and City Council is presented with an Ordinance for annexation.

This annexation request is reasonable and necessary for proper development of the City. The City of Mexico has the ability to furnish normal municipal services to the area annexed.

Staff recommends that Council proceed with the two readings by title only and passage of the attached Ordinance. This Ordinance has been posted the required length of time.

Respectfully submitted,

Rita Jackson
Community Development Director

RJ

Reviewed by: Bruce R. Slagle, City Manager

AN ORDINANCE FOR THE PURPOSE OF PROVIDING FOR THE ANNEXATION OF TERRITORY TO THE EXISTING CORPORATE BOUNDARIES OF THE CITY OF MEXICO, MISSOURI

WHEREAS, the City of Mexico, Missouri has received a verified petition requesting annexation pursuant to Section 71.012 Missouri Revised Statutes Cumulative; and

WHEREAS, the petition requesting annexation was submitted by La Jolla, LLC and is described on the attached Exhibit “A”; and

WHEREAS, the territory to be annexed is contiguous to the existing corporate limits of the City of Mexico; and

WHEREAS, the proper legal notice has been published; and

WHEREAS, the necessary public hearing has been held by the City Council of Mexico, Missouri.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

- Section 1. That the legal description of the territory to be annexed is described on the attached Exhibit “A”.
- Section 2. That the territory to be annexed is within that area recommended for annexation by the City of Mexico’s Comprehensive Plan and is reasonable and necessary to the proper development of the City.
- Section 3. That the City of Mexico is able to furnish normal municipal services to the territory to be annexed within a reasonable time after the annexation becomes effective.
- Section 4. That three (3) certified copies of the annexation Ordinance shall be filed with the County Clerk of Audrain County, whereupon the annexation shall be completed and final.
- Section 5. This Ordinance shall be in full force and effect from the time of its passage.

PASSED THIS 23rd DAY OF APRIL 2018.

MAYOR

ATTEST:

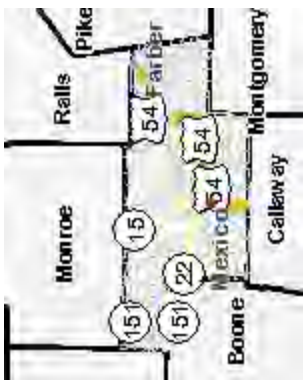
City Clerk

Audrain County, MO



1 in. = 145ft.

289.3 0 144.65 289.3 Feet



Legend

- + Railroad
- Road
 - <all other values>
 - HIGHWAY 151; HIGHWAY 22; HIG
 - HIGHWAY 54
- Parcel
- Corporate Limit
- Section
- County Boundary

Notes

This Cadastral Map is for informational purposes only. It does not purport to represent a property boundary survey of the parcels shown and shall not be used for conveyances or the establishment of property boundaries.

THIS MAP IS NOT TO BE USED FOR NAVIGATION

CITY OF MEXICO, MISSOURI
OFFICE OF PUBLIC WORKS DIRECTOR/CITY ENGINEER

Agenda: April 23, 2018

Members of City Council
City of Mexico, Missouri

RE: An Ordinance Authorizing the City Manager to Execute
A Contract with Bartlett & West, Inc. for Construction
Engineering Services for Holt Street Reconstruction

Dear City Council Members:

This Ordinance authorizes the City Manager to sign contract documents with Bartlett & West, Inc. for construction engineering services for Holt Street Reconstruction.

Bartlett & West, Inc. was selected for the construction engineering services after a Request For Qualifications (RFQ) was advertised through MoDOT on January 11, 2018. A response to the RFQ was received from ten (10) firms and those responses were ranked according to advertised criteria. Of those ten (10) responses, three (3) were considered very responsive. Staff selected Bartlett & West, Inc. due to their familiarity with the project construction methods and their inclusion of support for the after project FHWA reporting.

The contract is submitted in the Missouri Department of Transportation's required form. Funding for the project under the TIDP grant is 80/20, and the City's cost share is an amount not to exceed \$14,695.09. Funding is allowed in the 2017 – 2018 annual budget.

Staff recommends that Council proceed with two readings by title only and passage of the Ordinance authorizing the City Manager to execute a contract with Bartlett & West, Inc. for services during construction of Holt Street. The Ordinance has been posted the required length of time.

Respectfully submitted,

J. Kensey Russell, PE.LS.
Public Works Director/City Engineer

JKR
Attachments

Reviewed by: Bruce R. Slagle, City Manager

**A ORDINANCE AUTHORIZING THE CITY MANAGER TO EXECUTE A
CONTRACT WITH BARTLETT & WEST, INC. FOR CONSTRUCTION ENGINEERING SERVICES
FOR HOLT STREET RECONSTRUCTION**

WHEREAS, the City desires to construct certain improvements, described as Holt Street Reconstruction; and

WHEREAS, these improvements are to be designed and constructed in compliance with the provisions of the TIDP program agreement; and

WHEREAS, Bartlett & West, Inc. is familiar with appropriate methods.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

Section 1. The City Manager is authorized to sign a contract with Bartlett & West, Inc. for construction engineering services for the Holt Street reconstruction.

Section 2. This Ordinance shall be in full force and effect from and after the time of its passage.

PASSED THIS 23rd DAY OF APRIL 2018

MAYOR

ATTEST:

CITY CLERK

CITY OF MEXICO, MISSOURI
OFFICE OF DEPUTY CITY MANAGER

Agenda: April 23, 2018

Members of City Council
City of Mexico, Missouri

RE: A Resolution Authorizing the City Manager to Enter Into An
Agreement with the Audrain County Historical Society to Assist in
Providing Services to Citizens

Dear City Council Members:

The attached Resolution authorizes the City Manager to enter into an agreement with the Audrain County Historical Society to assist in providing services to citizens.

The 2017 – 2018 budget allows for the City of Mexico to contribute to the Audrain County Historical Society (ACHS) the sum of Four Thousand Nine Hundred and No/100Dollars (\$4,900) for the use in providing programs and activities to citizens. The City has provided assistance to the ACHS since 2000.

Staff recommends that the City of Mexico and the Audrain County Historical Society enter into an agreement and that Council proceed with reading by title only and passage of the attached Resolution.

Respectfully submitted,

Roger D. Haynes
Deputy City Manager

RDH

Attachment Reviewed by: Bruce R. Slagle, City Manager

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO
ENTER INTO AN AGREEMENT WITH THE AUDRAIN COUNTY
HISTORICAL SOCIETY TO ASSIST IN PROVIDING SERVICES TO CITIZENS**

WHEREAS, the City of Mexico recognizes the many benefits provided by the Audrain County Historical Society to citizens; and

WHEREAS, the City of Mexico acknowledges the need for the programs and activities; and

WHEREAS, the City of Mexico and the Audrain County Historical Society desire to enter into an agreement to continue to provide these services.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

Section 1. The City Manager is hereby authorized to execute an agreement with the Audrain County Historical Society to assist in providing services to citizens.

Section 2. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 23rd DAY OF APRIL 2018

MAYOR

ATTEST:

City Clerk

CITY OF MEXICO, MISSOURI
OFFICE OF DIRECTOR OF PARKS AND RECREATION

Agenda: April 23, 2018

Members of City Council
City of Mexico, Missouri

RE: A Resolution Authorizing the City Manager to Enter Into An Agreement with the Presser Performing Arts Center to Assist in Providing Services to Citizens

Dear City Council Members:

The attached Resolution authorizes the City Manager to enter into an agreement with the Presser Performing Arts Center to assist in providing services to citizens.

The 2017 – 2018 budget allows for the City of Mexico to contribute to the Presser Performing Arts Center (PPAC) the sum of Ten Thousand and No/100Dollars (\$10,000) for the use in providing programs and activities to citizens. The City has provided this level of assistance to the PPAC since 2002.

Staff recommends that the City of Mexico and the Presser Performing Arts Center enter into an agreement and that Council proceed with reading by title only and passage to the attached Resolution.

Respectfully submitted,

Chad S. Shoemaker
Director of Parks and Recreation

Attachment

Reviewed by: Bruce R. Slagle, City Manager

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO
ENTER INTO AN AGREEMENT WITH THE PRESSER PERFORMING ARTS
CENTER TO ASSIST IN PROVIDING SERVICES TO CITIZENS**

WHEREAS, the City of Mexico recognizes the many benefits provided by the Presser Performing Arts Center to citizens; and

WHEREAS, the City of Mexico acknowledges the need for the programs and activities;
and

WHEREAS, the City of Mexico and the Presser Performing Arts Center desire to enter into an agreement to continue to provide these services.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

Section 1. The City Manager is hereby authorized to execute an agreement with the Presser Performing Arts Center to assist in providing services to citizens.

Section 2. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 23rd DAY OF APRIL 2018

MAYOR

ATTEST:

City Clerk

CITY OF MEXICO, MISSOURI
OFFICE OF PARKS & RECREATION DIRECTOR

Agenda: April 23, 2018

Members of City Council
City of Mexico, Missouri

RE: A Resolution Authorizing the City Manager to Execute An
Extension to the City's On-Call Engineering Services
Agreement with Klingner & Associates, P.C.

Dear City Council Members:

Council approved a contract for on-call engineering services with Klingner & Associates, P.C. of Hannibal, Missouri at the January 25, 2016 meeting. The original contract provided for three one-year renewal options and this would be the second renewal option.

Staff conducted an annual performance review meeting with Klingner & Associates, P.C., on March 20, 2018. Staff is satisfied with the work Klingner & Associates, P.C. has completed the past year.

Staff recommends that Council proceed with reading by title only and passage of the Resolution authorizing an extension to the on-call engineering services agreement with Klingner & Associates, P.C.

Respectfully submitted,

Chad Shoemaker
Parks & Recreation Director

CS
Attachments

Reviewed by: Bruce R. Slagle, City Manager

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE AN EXTENSION
TO THE CITY’S ON-CALL ENGINEERING SERVICES AGREEMENT WITH
KLINGNER & ASSOCIATES, P.C.**

WHEREAS, the City of Mexico has a contract with Klingner & Associates, P.C. for on-call engineering services dated January 25, 2016; and

WHEREAS, the contract provided for three one-year extensions; and

WHEREAS, the City of Mexico and Klingner & Associates, P.C. have agreed to exercise the second one-year option for the year 2018.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

Section 1. The City Manager is authorized to sign a one-year extension with Klingner & Associates, P.C. for on-call engineering services.

Section 2. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 23rd DAY OF APRIL 2018

MAYOR

ATTEST:

CITY CLERK

CITY OF MEXICO, MISSOURI
OFFICE OF CITY ENGINEER/ PUBLIC WORKS DIRECTOR

Agenda: April 23, 2018

Members of City Council
City of Mexico, Missouri

RE: A Resolution Accepting the Conveyance of Right-of-Ways and
Temporary Construction Easements for the Holt Street
Reconstruction Project (MoDOT TIDP 4400 (310) Project)

Dear City Council Members:

As Council is aware, the City of Mexico applied through MoDOT to the Federal Highway Administration, for Accelerating Innovative Development (AID) funding in September 2016, to reconstruct Holt Street pavement and sidewalks. Staff was notified that the City has received the requested funding in November 2017. Design of the sidewalks requires some additional right of way and construction easements to avoid existing utility poles.

Council approved accepting right-of ways and temporary easements from thirteen (13) property owners at the February 12, 2018, February 26, 2018 and March 12, 2018 meetings. This Resolution would again authorize Council to accept right-of-ways and temporary easements from four (4) additional property owners.

Staff recommends Council proceed with reading by title only and passage of the attached Resolution accepting the conveyance of a right-of-way and temporary construction easement for the Holt Street Reconstruction Project.

Respectfully submitted,

J. Kensey Russell, PE, LS
City Engineer/Public Works Director

JKR
Attachments

Reviewed by: Bruce R. Slagle, City Manager

A RESOLUTION ACCEPTING THE CONVEYANCE OF RIGHT-OF-WAYS AND TEMPORARY CONSTRUCTION EASEMENTS FOR THE HOLT STREET RECONSTRUCTION PROJECT (MODOT TIDP 4400 (310) PROJECT)

WHEREAS, the City of Mexico applied through MoDOT to the Federal Highway Administration, for Accelerating Innovative Development (AID) funding September 2016 and was notified that the requested funding was approved in November 2017; and

WHEREAS, an informational meeting was held for Holt Street property owners providing information on the project and to obtain signatures for Conveyance of Right-of-Ways and Temporary Construction Easements for sidewalk improvements; and

WHEREAS, right-of-ways and temporary easements have been obtained from four (4) additional property owners and the City of Mexico needs to accept the right-of-ways and temporary construction easements to proceed with the project.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

- Section 1. The City of Mexico, Missouri accepts the Conveyance of a Right-of-Ways and Temporary Construction Easements from Vickie Pasley, Robert C. Pasley and Vickie L. Pasley and Robert C. Pasley, Jr., and MCM Building Partners of Iola, Kansas.
- Section 2. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 23RD DAY OF APRIL 2018

MAYOR

ATTEST:

CITY CLERK

CITY OF MEXICO, MISSOURI
OFFICE OF PUBLIC WORKS DIRECTOR/CITY ENGINEER

Agenda: April 23, 2018

Members of City Council
City of Mexico, Missouri

RE: A Resolution Authorizing the City Manager to Sign a Task Order with Klingner & Associates P.C. for ADA Compliant Sidewalk Design in the Downtown Area

Dear City Council Members:

The concrete paver sidewalks surrounding the downtown area do not meet the criteria for roughness and cross-slope in the Americans with Disabilities Act (ADA). The Department of Justice regulations have interpreted the Act to require sidewalks adjacent to a road that is being improved to be brought up to ADA standards and court rulings on the regulations have interpreted improvements to include overlay work.

In the 2018 Asphalt Improvements, the block of Monroe from Washington to Clark will have an overlay. The sidewalks on both sides of this block are non-compliant pavers and the block bounded by this stretch of Monroe, Washington, Love and Clark also contains the Hitch Lot.

The Hitch Lot is a City owned parking lot and also bounded by non-compliant pavers. This Task Order will authorize, under the City's on-call contract with Klingner & Associates P.C., the design of these sidewalks to meet ADA standards. The design cost of \$17,800, will be covered by the annual street maintenance in this budget year. Staff will need to evaluate funding mechanisms for the construction in the coming budgets, but in the meantime, this will be the first step towards compliance.

Staff recommends Council proceed with reading by title only and passage of the attached Resolution authorizing the City Manager to sign a Task Order with Klingner & Associates.

Respectfully submitted,

J. Kensey Russell, PE.LS.
Public Works Director/City Engineer

JKR
Attachments

Reviewed By: Bruce R. Slagle, City Manager

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO SIGN A TASK ORDER
WITH KLINGNER & ASSOCIATES P.C. FOR ADA COMPLIANT SIDEWALK DESIGN
IN THE DOWNTOWN AREA**

WHEREAS, the Mexico City Council recognizes the need for ADA compliant sidewalks in the downtown area of the City of Mexico; and

WHEREAS, it was determined that the Task Order from Klingner & Associates P.C. in the amount of \$17,800 was an acceptable amount.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

- Section 1. The City Manager is hereby authorized to execute, on behalf of the City of Mexico, a Task Order with Klingner & Associates P.C. for Sidewalk Design in the downtown area.
- Section 2. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 23RD DAY OF APRIL 2018

MAYOR

ATTEST:

CITY CLERK

CITY OF MEXICO, MISSOURI
OFFICE OF DEPUTY CITY MANAGER

Agenda: April 23, 2018

Members of City Council
City of Mexico, Missouri

RE: A Resolution Authorizing the City Manager to Execute Agreements with Various Organizations for Requested Funding from the Mexico Tourism Tax

Dear City Council Members:

The City of Mexico currently has a tourism tax that is collected by the hotels/motels within the city limits. The attached Resolution authorizes the City Manager to execute agreements with the Mexico Jaycees and the Miss Missouri Organization to receive tourism funding for an advertising campaign.

The Mexico Tourism Commission reviewed applications for tourism funding and recommends to City Council the distribution of funds as follows:

<i>Organization</i>	<i>Festival</i>	<i>Purpose</i>	<i>Amount Requested</i>	<i>Amount Recommended</i>
Mexico Jaycees	2018 Soybean Festival	Advertising	\$5,000	\$5,000
Miss Missouri Organization	2018 Miss Missouri Pageant	Advertising	\$10,000	\$8,000

Staff recommends that Council concur with the Mexico Tourism Commission's recommendation and proceed with reading by title only and passage of the attached Resolution.

Respectfully submitted,

Roger Haynes
Deputy City Manager

RH
Attachments

Reviewed By: Bruce R. Slagle, City Manager

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE
AGREEMENTS WITH VARIOUS ORGANIZATIONS FOR REQUESTED FUNDING
FROM THE MEXICO TOURISM TAX**

WHEREAS, the Mexico Tourism Commission recommends to City Council that the Mexico Jaycees and the Miss Missouri Organization be allowed to receive tourism funding for their tourism advertising campaign.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

- Section 1. That the City Manager be authorized to enter into agreements on behalf of the City of Mexico with the Mexico Jaycees and the Miss Missouri Organization to receive tourism funding for tourism advertising campaigns.
- Section 2. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 23RD DAY OF APRIL 2018

MAYOR

ATTEST:

CITY CLERK

CITY OF MEXICO, MISSOURI
OFFICE OF DEPUTY CITY MANAGER

Agenda: April 23, 2018

Members of City Council
City of Mexico, Missouri

RE: A Resolution Authorizing the City Manager to Enter into
An Agreement with the Miss Missouri Scholarship
Pageant, Inc. to Provide Tourism Activities for the City of
Mexico, Missouri

Dear City Council Members:

The attached Resolution authorizes the City Manager to enter into an Agreement with the Miss Missouri Scholarship Pageant, Inc. to assist in promoting tourism in the City of Mexico.

The 2017 – 2018 annual budget allows Ten Thousand and No/100 Dollars (\$10,000) for use by the Miss Missouri Pageant, Inc. The City has been providing general fund support to the Miss Missouri Scholarship Pageant, Inc. for several years with contributions being at the \$10,000 level since 2001.

Staff recommends that the City of Mexico and the Miss Missouri Scholarship Pageant, Inc. enter into an Agreement promoting tourism and Council proceed with reading by title only and passage of the attached Resolution.

Respectfully submitted,

Roger D. Haynes
Deputy City Manager

Attachments

Reviewed by: Bruce R. Slagle, City Manager

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH THE MISS MISSOURI SCHOLARSHIP PAGEANT, INC. TO PROVIDE TOURISM ACTIVITIES FOR THE CITY OF MEXICO, MISSOURI

WHEREAS, the City of Mexico recognizes the many benefits derived by the City, its businesses and citizens resulting from the influx of tourists and that tourism is vital to the economy of Mexico, Missouri; and

WHEREAS, the City of Mexico acknowledges the need for more tourism activities and also recognizes the benefits associated with promoting the City of Mexico in tourism markets; and

WHEREAS, the City of Mexico and the Miss Missouri Scholarship Pageant, Inc. desire to enter into an agreement to provide tourism activities for the City of Mexico.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

Section 1. The City Manager is hereby authorized to execute an agreement with the Miss Missouri Scholarship Pageant, Inc. to assist in promoting tourism in the City of Mexico.

Section 2. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 23RD DAY OF APRIL 2018

MAYOR

ATTEST:

City Clerk