



AGENDA
MEXICO CITY COUNCIL WORK SESSION
CITY HALL – 300 N. COAL
3RD FLOOR COUNCIL CHAMBERS
FEBRUARY 26, 2018
6:00 P.M.

1. Call to Order
2. Roll Call
3. Council Discussion
 - A. Department of Public Safety Update
Chief Susan Rockett
4. Other Business
 - A. Consideration of Future Discussion Items
 - B. Project Updates
5. Adjournment

BY ORDER OF THE MAYOR

Chris Miller

MAYOR

RECEIVED NOTICE:

RONALD LOESCH

CHRIS MILLER

STEVE NICHOLS

DR. AYANNA SHIVERS

CHRIS WILLIAMS



**City of Mexico, Missouri
City Council Meeting Agenda**

**City Hall – 300 N. Coal Street
3rd Floor Council Chambers
Mexico, Missouri 65265**

February 26, 2018 ▪ 7:00 p.m.

1. Call to Order

2. Roll Call

3. Approval of Minutes

A. February 12, 2018 – Regular Session

4. New Business – Resolutions (Reading By Title Only and Passage)

A. Bill No. 2018 – 12. A Resolution Authorizing the City Manager to Execute An Agreement with Presser Arts Center for Requested Funding from the Mexico Tourism Tax. Reading By Title Only and Passage.

B. Bill No. 2018 – 13. A Resolution Accepting the Conveyance of A Right-of-Way and Temporary Construction Easement for the Holt Street Reconstruction Project (MoDOT TIDP 4400 (310) Project). Reading By Title Only and Passage.

C. Bill No. 2018 – 14. A Resolution Authorizing the City Manager to Sign a General Task Order Contract with Horner & Shifrin to Provide GIS Data and Services to the City of Mexico, Missouri. Reading By Title Only and Passage.

5. Other Business

A. Staff Report – 2018 Workers’ Compensation Insurance

B. Claims

6. Comments

A. Council

B. Public (*Please state name and address for the record and keep comments to a maximum of three minutes*).

7. Adjournment into Work Session to Inspect City Owned Property Located at 1918 Providence

8. Adjournment

**CITY OF MEXICO, MISSOURI
CITY COUNCIL MEETING MINUTES
FEBRUARY 12, 2018**

The Council of the City of Mexico, Missouri met in regular session on February 12, 2018 at 7:00 p.m. in the Council Chambers of City Hall, with the following members present: Mayor Chris Miller; Chairman Pro Tem Chris Williams; Council Member Ron Loesch; Council Member Dr. Ayanna Shivers. Also present were Bruce Slagle, City Manager; Roger Haynes, Deputy City Manager; Russell Runge, Assistant City Manager/Economic Development; Kensey Russell, Public Works Director; Chad Shoemaker, Parks & Recreation Director; Rita Jackson, Community Development Director; Chief Susan Rockett, Public Safety Department; Louis Leonatti, City Attorney; Drew Williford, City Civil Engineer; Patrick Shaw, IT Specialist; Marcy LeCount, City Clerk; as well as members of the media and interested citizens. Absent, Council Member Steve Nichols.

The Meeting was called to order with Mayor Miller presiding.

APPROVAL OF MINUTES – JANUARY 22, 2018 – REGULAR SESSION MEETING

Council Member Loesch moved for approval of the January 22, 2018 regular session minutes as presented. Council Member Shivers seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Loesch, Shivers. Nays, none. Abstaining, Williams. Absent, Nichols. The Minutes were approved as presented.

PUBLIC HEARING

Annexation of Property Located at 2977 S. Clark

Mayor Miller moved to open the Public Hearing. Council Member Loesch seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Loesch, Williams, Shivers. Nays, none. Absent, Nichols. The Public Hearing was open for discussion.

City Manager Slagle called upon Director Jackson to provide the report.

La Jolla, LLC of Palmyra, Missouri filed a petition requesting annexation of property located at 2977 S. Clark, into the city limits. The public hearing was held to allow interested persons, corporations, or political subdivisions to present evidence regarding the proposed annexation. After a 14 day waiting period, if no objection is filed, an Ordinance will be presented to City Council for annexation. The property is located on the west side of South Clark between Hamilton Parkway to the north and Kelley Parkway to the south and is surrounded by property that is in the city limits. La Jolla, LLC plans to utilize the site for commercial office space. Notices were sent on January 19, 2018 to surrounding property owners and tenants within 185' of the requested annexation and City Staff has received no telephone calls or written correspondence regarding the annexation. City Staff referred to Section 11.1 (d) of the Code of the City of Mexico and noted that the Planning and Zoning Commission recommended to City Council to grant approval of the requested annexation at the February 6, 2018 meeting. The annexation request is reasonable and necessary for proper development of the City and the City has the ability to furnish normal municipal services to the area annexed.

Comments were received from Thomas Nelson, President of Home Bank and Will Conrad, Home Bank In-House Counsel. Conrad commented on development of the property and building construction.

Mayor Miller moved to close the Public Hearing. Chairman Pro Tem Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Loesch, Williams, Shivers. Nays, none. Absent, Nichols. The Public Hearing was closed.

NEW BUSINESS – RESOLUTIONS (READING BY TITLE ONLY AND PASSAGE)

Bill No. 2018 – 06. A Resolution Adopting Residential Refuse Rates Covering Anticipated Cost of Sanitation Services Beginning April 1, 2018.

City Manager Slagle called upon Deputy City Manager Haynes to provide the report.

A ten-year residential sanitation services contract with Dayne's Waste Disposal, Inc. began in April 2014. The contract included annual pricing adjustments that are set to take place April 1st of each year. Staff has taken into consideration residential unit pricing with the services contract along with other operating expenses related to sanitation services provided by the City that are to be properly funded through user fees. A list of anticipated expenses for the Sanitation Department for the next twelve months beginning April 1, 2018 followed by a fee adjustment calculation was provided to City Council. Anticipated costs associated with the Household Hazardous Waste Collection Center and part of Brush Yard Operations are included within the user fee analysis. \$11.59 per month will represent the base rate for sanitation services. Last year's base rate was \$11.42; equating to a base rate adjustment of approximately one point four nine percent (1.49%) between the two twelve month cycles. In addition to a base rate for services, a fuel cost adjustment is made part of the monthly service cost in result to the terms of our contract with Dayne's Waste Disposal Inc. Deputy City Manager Haynes recommended Council proceed with reading and passage Bill No. 2018 – 06 setting the monthly base rate for sanitation services in the amount of \$11.59 with a "fuel cost adjusted" rate cap of \$12.36 for the twelve-month period beginning April 1, 2018 through March 31, 2019.

Council Member Loesch moved for reading of Bill No. 2018 – 06 by title only. Council Member Shivers seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Loesch, Williams, Shivers. Nays, none. Absent, Nichols. Bill No. 2018 – 06 was read by title only by Council Member Loesch.

Council Member Loesch moved for passage of Bill No. 2018 – 06. Chairman Pro Tem Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Loesch, Williams, Shivers. Nays, none. Absent, Nichols. Bill No. 2018 – 06 was passed as Resolution No. 3852.

Bill No. 2018 – 07. A Resolution Authorizing the City Manager to Execute a Contract of Obligation with the Missouri Department of Natural Resources Regarding Estimated Post-Closure Expenditures for the City of Mexico Sanitary Landfill (Permit No. 0100703).

City Manager Slagle called upon Deputy City Manager Haynes to provide the report.

The City closed its sanitary landfill in 1998 and began a thirty-year post-closure process as required and regulated by the Missouri Department of Natural Resources (MDNR). As part of the post-closure process, the City of Mexico prepares an estimate of annual and cumulative costs related to post-closure activities and submits the report to MDNR for approval. This year staff will submit the executed Contract for Obligation along with an updated Financial Assurance Instrument (FAI) to MDNR noting a potential post-closure cost estimate of \$130,929. As of September 30, 2017, the City has \$154,188 in the post-closure fund and projects receipting into the fund annually \$1,540 for the remaining term of post-closure, which is anticipated to cover estimated expenses for post-closure. Based on the City's Financial Assurance Instrument to be submitted, the City's Standard & Poor's credit rating of AA- (Stable), and the success of our post-closure funding mechanism, the City will be able to enter into a "Contract of Obligation" without being directed to expend funds to purchase an insurance policy naming MDNR as an additional insured for estimated post-closure expenditures. Deputy City Manager Haynes recommended Council proceed with reading and passage of Bill No. 2018 – 07.

Chairman Pro Tem Williams moved for reading of Bill No. 2018 – 07 by title only. Council Member Shivers seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Loesch, Williams, Shivers. Nays, none. Absent, Nichols. Bill No. 2018 – 07 was read by title only by Chairman Pro Tem Williams.

Chairman Pro Tem Williams moved for passage of Bill No. 2018 – 07. Council Member Shivers seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Loesch, Williams, Shivers. Nays, none. Absent, Nichols. Bill No. 2018 – 07 was passed as Resolution No. 3853.

Bill No. 2018 – 08. A Resolution of Official Intent of the City of Mexico, Missouri, Toward the Issuance of Industrial Revenue Bonds to Finance a Project for Spartan Light Metal Products, L.L.C., and Authorizing Certain Actions Relating Thereto.

City Manager Slagle called upon Assistant City Manager Runge to provide the report.

The City of Mexico, Missouri intends to issue taxable industrial revenue bonds in a principal amount not to exceed \$110,000,000 to finance the costs of a proposed industrial development project for the benefit of Spartan Light Metal Products, L.L.C. The bonds will be issued pursuant to the provisions of Sections 100.010 to 100.200 of the Revised Statutes of Missouri, as amended, and Article VI, Section 27(b) of the Missouri Constitution. Gilmore & Bell, P.C. has prepared the Plan for an Industrial Development Project and Cost/Benefit Analysis to satisfy requirements of the Act and to analyze the potential costs and benefits, including the related tax impact on all affected taxing jurisdictions, of using industrial development bonds to finance the Project and to facilitate abatement of ad valorem taxes on the bond-financed property. Under the lease agreement, the company typically: (1) unconditionally agrees to make payments sufficient to pay the principal of and interest on the bonds as they become due; (2) agrees, at its own expense, to maintain the project, to pay all taxes and assessments with respect to the project, and to maintain adequate insurance; (3) may, at its own expense, make certain additions, modifications or improvements to the project; (4) may assign its interests under the lease agreement or sublease the project while remaining responsible for payments under the lease agreement; (5) covenants to maintain its corporate existence during the term of the bond issue; and (6) agrees to indemnify the municipality for any liability the municipality might incur as a result of its participation in the transaction. Spartan Light Metal Products intends to construct an approximately 75,000 square foot die cast manufacturing facility located adjacent to the Company's existing manufacturing facility at 2510 Lakeview Road in the City by September 2019. The Company intends to install die cast machines and related equipment within the Project Improvements and the Company's existing manufacturing facility between 2018 and 2022. The portion of the real estate located upon which the Project Improvements will be located is referred to as the "Project Site." The Project Improvements and the Project Equipment are collectively referred to as the "Project." The tax abatement applies solely to the Project. The construction of the Project Improvements is expected to cost approximately \$20,000,000. The acquisition of the Project Equipment is expected to cost approximately \$90,000,000, excluding freight and installation. The Company will convey title to the Project Site and the Project Equipment to the City. The City will lease the Project Site, the Project Improvements to be constructed thereon, and the Project Equipment to the Company. The lease payments will equal the principal and interest on the Bonds. Under the terms of the lease agreement with the City, the Company will have the option to purchase the Project at the termination of the lease. The lease between the City and the Company will terminate in 2033, unless terminated sooner. The Bonds will be payable solely from the revenues derived by the City from the lease or other disposition of the Project. Staff has determined that it is necessary to declare the official intent of the City to finance the costs of the Project from the proceeds of the Bonds. Assistant City Manager Runge recommended Council proceed with reading and passage of Bill No. 2018 – 08.

Council Member Shivers moved for reading of Bill No. 2018 – 08 by title only. Council Member Loesch seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Loesch, Williams, Shivers. Nays, none. Absent, Nichols. Bill No. 2018 – 08 was read by title only by Council Member Shivers.

Council Member Shivers moved for passage of Bill No. 2018 – 08. Council Member Loesch seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Loesch, Williams, Shivers. Nays, none. Absent, Nichols. Bill No. 2018 – 08 was passed as Resolution No. 3854.

Bill No. 2018 – 09. A Resolution of the City of Mexico, Missouri Stating Intent To Seek Funding Through the Federal Recreational Trails Program and Authorizing the City Manager to Pursue Activities In an Attempt to Secure Funding.

City Manager Slagle called upon Director Shoemaker to provide the report.

The “Fixing Americas Surface Transportation Act” has authorized funds for federal fiscal years 2016 through 2020 as a set aside of funds from the Transportation Alternatives under the Surface Transportation Block Grant Program. The goal of these budgeted funds is to develop and maintain recreational trails and trail related facilities for both motorized and non-motorized recreational trail uses. The Missouri Department of Natural resources is designated to award Federal Recreational Trails Program surface transportation Block Grant funding under the direction of the Missouri State Recreational Trail Advisory Committee and the City of Mexico has an existing trail maintenance need that may be addressed through this grant program. The grant offers communities an opportunity for monetary assistance to accomplish these improvements. Improvements included in the grant application consist of site lighting at Lakeview Park, Green Estate Park and Dorcas Trail at Plunkett Park. The City’s 2017 – 2018 budget allows \$30,000 for local cash funds match, in-kind materials and labor, to be used for the project and to meet the commitment for the minimum 20% matching share. Director Shoemaker recommended Council proceed with reading and passage of Bill No. 2018 – 09.

Council Member Loesch moved for reading of Bill No. 2018 – 09 by title only. Chairman Pro Tem Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Loesch, Williams, Shivers. Nays, none. Absent, Nichols. Bill No. 2018 – 09 was read by title only by Council Member Loesch.

Council Member Loesch moved for passage of Bill No. 2018 – 09. Chairman Pro Tem Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Loesch, Williams, Shivers. Nays, none. Absent, Nichols. Bill No. 2018 – 09 was passed as Resolution No. 3855.

Bill No. 2018 – 10. A Resolution Accepting the Conveyance of Right-of-Ways and Temporary Construction Easements for the Holt Street Sidewalk Improvement Project (MoDOT TIDP 4400 (310) Project).

City Manager Slagle called upon Director Russell to provide the report.

The City of Mexico applied through MoDOT to the Federal Highway Administration, for Accelerating Innovative Development (AID) funding in September 2016, to reconstruct Holt Street pavement and sidewalks. Staff was notified that the City has received the requested funding in November 2017. Design of the sidewalks requires some additional right of way and construction easements to avoid existing utility poles. An informational meeting was held for Holt Street property owners on January 23, 2018 to provide information on the project and obtain signatures for Conveyance of Right-of-Ways and Temporary Construction Easements for sidewalk improvements. The City has obtained right-of-ways and temporary easements from nine (9) property owners. Director Russell recommended Council proceed with reading and passage of Bill No. 2018 – 10.

Chairman Pro Tem Williams moved for reading of Bill No. 2018 – 10 by title only. Council Member Loesch seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Loesch, Williams, Shivers. Nays, none. Absent, Nichols. Bill No. 2018 – 10 was read by title only by Chairman Pro Tem Williams.

Chairman Pro Tem Williams moved for passage of Bill No. 2018 – 10. Council Members Shivers seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Loesch, Williams, Shivers. Nays, none. Absent, Nichols. Bill No. 2018 – 10 was passed as Resolution No. 3856.

ORDINANCE (TWO READINGS BY TITLE ONLY AND PASSAGE)

Bill No. 2018 – 11. An Ordinance Adopting and Enacting a New Code for the City of Mexico, Missouri; Providing for the Repeal of Certain Ordinances Not Included Therein; Providing a Penalty for the Violation Thereof; Providing for the Manner of Amending Such Code; and Providing When Such Code and this Ordinance Shall Become Effective.

Mayor Miller called upon City Manager Slagle to provide the report.

Council held a Work Session on September 25, 2017 and a public hearing was held on November 13, 2017 to gather citizen input into the proposed recodification of the Mexico City Code. The Mexico City Code had not been update since 1988. Ordinances will be incorporated, and provisions are being brought into line with changes to Missouri State Statues. Council engaged Municipal Code Corporation in November of 2015 to conduct a major update and reorganization of the Mexico City Code. Council proposed minor changes to the Code which included clerical errors and providing a more defined residential requirement for the City Manager. These changes are included in a supplement and in the proposed adopted code. City Manager Slagle recommended Council proceed with two readings by title only and passage of Bill No. 2018 – 11.

Council Member Shivers moved for first reading by title only of Bill No. 2018 – 11. Council Member Loesch seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Loesch, Williams, Shivers. Nays, none. Absent, Nichols. First reading by title only was given to Bill No. 2018 – 11 by Council Member Shivers.

Council Member Shivers moved for second reading by title only of Bill No. 2018 – 11. Council Members Loesch seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Loesch, Williams, Shivers. Nays, none. Absent, Nichols. Second reading by title only was given to Bill No. 2018 – 11 by Council Member Shivers.

Council Member Shivers moved for passage of Bill No. 2018 – 11. Council Members Loesch seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Loesch, Williams, Shivers. Nays, none. Absent, Nichols. Bill No. 2018 – 11 was passed as Ordinance 4388.

OTHER BUSINESS

Staff Report – Approval of Depository/Banking Services

City Manager Slagle called upon Deputy City Manager Haynes to provide the report.

Request for proposals were sent to Mexico area banks and advertised in the Mexico Ledger on December 6, 2017 for depository/banking services for a four-year period starting April 1, 2018 and running through March 31, 2022. Proposals were received from Commerce Bank, Central Bank of Audrain County, First State Community Bank and Martinsburg Bank & Trust (Bank of Missouri). The proposals consisted of three parts, services provided, fee for services and the interest rate to be paid on the collective balances on all City accounts established. Proposals for cost of services have been annualized and incremented to the extent necessary to make a fair comparison from bank to bank. Proposals for calculating an interest rate varied in method from bank to bank and in some cases by the type of accounts established at each financial institution. A number of investment balances and interest rate scenarios were utilized to make comparisons of interest that would be earned from each financial institution based on their respective method of calculation. Since the financial institutions utilized differing basis for calculating investment earnings, Staff believed it important to spread the investment analysis over a similar period of time as the bid entails rather than taking a one-month snap shot. Staff selected historical and applicable investment rates that would have been used by the financial institutions to calculate investment earnings rates during the months of June and December from years 2012 through 2017, plus January of 2018. Staff also prepared an investment earnings analysis based on various short term rate movement scenarios involving an upward rate trend using 91-Day T-Bill and Federal Reserve Fed Funds rates based off of the first week of January, 2018. Based on analysis of investment rate proposals received, services provided, associated fees, and financial strength, staff determined the bid package from Martinsburg Bank & Trust (Bank of Missouri) to be the overall best bid for the City. Martinsburg Bank & Trust's (Bank of Missouri) offer includes a fixed rate of return of 2.25% on all funds with no minimum balance requirement. Under their proposal, the City will not incur any bank fees, check order fees or deposit

slip supply fees. All deposits will be insured or backed through the combination of FDIC, U.S. Treasuries, Municipals and/or U.S. Agencies acceptable to the Federal Reserve System. Deputy City Manager Haynes recommended Council award depository/banking services for the period of April 1, 2018 through March 31, 2022 to Martinsburg Bank & Trust (Bank of Missouri)

Council Member Loesch moved to award Martinsburg Bank & Trust/Bank of Missouri depository/banking services for the period of April 1, 2018 through March 31, 2022. Chairman Pro Tem Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Loesch, Williams, Shivers. Nays, none. Absent, Nichols.

Claims

The list of claims was presented for approval.

Chairman Pro Tem Williams moved for approval of the list of claims as presented. Council Member Loesch seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Loesch, Williams, Shivers. Nays, none. Absent, Nichols.

The list of claims was approved.

COUNCIL COMMENTS

Council Member Loesch thanked Deputy City Manager Haynes for his presentation on the banking deposit. Council Member Loesch inquired on the recent ice removal and Director Russell provided information on treatment.

Chairman Pro Tem Williams commented on products used for snow/ice maintenance. Director Russell provided information.

Council Member Shivers commented on the rescheduled Martin Luther King Day Celebration to be held February 19, 2018.

City Manager Slagle reminded Council Members of the update for the recently adopted Code Book.

PUBLIC COMMENTS

None

ADJOURNMENT INTO EXECUTIVE SESSION PURSUANT TO THE REVISED STATUTES OF MISSOURI § 610.021 (1) LITIGATION

Mayor Miller moved to adjourn into executive session pursuant to the Revised Statutes of Missouri §610.021 (1) Litigation. The motion was seconded by Council Member Loesch. The Chair called for a vote as follows: Ayes, Miller, Loesch, Williams, Shivers. Nays, none. Absent, Nichols.

ADJOURNMENT INTO OPEN SESSION

No Discussion/Comments

ADJOURNMENT

Chairman Pro Tem Williams moved to adjourn the meeting. The motion was seconded by Council Member Shivers. The Chair called for a vote and motion carried with the vote as follows: Ayes, Miller, Loesch, Williams, Shivers. Nays, none. Absent, Nichols. The City Council Regular Session Meeting was adjourned.

MAYOR

CITY CLERK

APPROVED BY COUNCIL FEBRUARY 26, 2018

CITY OF MEXICO, MISSOURI
OFFICE OF DEPUTY CITY MANAGER

Agenda: February 26, 2018

Members of City Council
City of Mexico, Missouri

RE: A Resolution Authorizing the City Manager to Execute An Agreement with Presser Arts Center for Requested Funding from the Mexico Tourism Tax

Dear City Council Members:

The City of Mexico currently has a tourism tax that is collected by the hotels/motels within the city limits. The attached Resolution authorizes the City Manager to execute an agreement with Presser Arts Center to receive tourism funding for an advertising campaign.

The Mexico Tourism Commission has reviewed an application for tourism funding and recommends to City Council the distribution of funds as follows:

<i>Organization</i>	<i>Festival</i>	<i>Purpose</i>	<i>Amount Requested</i>	<i>Amount Recommended</i>
Presser Arts Center	2018 Spring Production	Advertising	\$2,000	\$1,500

Staff recommends that Council concur with the Mexico Tourism Commission's recommendation and proceed with reading by title only and passage of the attached Resolution.

Respectfully submitted,

Roger Haynes
Deputy City Manager

RH
Attachments

Reviewed By: Bruce R. Slagle, City Manager

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH PRESSER ARTS CENTER FOR REQUESTED FUNDING FROM THE MEXICO TOURISM TAX

WHEREAS, the Mexico Tourism Commission recommends to City Council that Presser Arts Center be allowed to receive tourism funding for their tourism advertising campaign.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

- Section 1. That the City Manager be authorized to enter into an agreement on behalf of the City of Mexico with Presser Arts Center for tourism funding.
- Section 2. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 26TH DAY OF FEBRUARY 2018

MAYOR

ATTEST:

CITY CLERK

CITY OF MEXICO, MISSOURI
OFFICE OF CITY ENGINEER/ PUBLIC WORKS DIRECTOR

Agenda: February 26, 2018

Members of City Council
City of Mexico, Missouri

RE: A Resolution Accepting the Conveyance of a Right-of-Way and
Temporary Construction Easement for the Holt Street
Reconstruction Project (MoDOT TIDP 4400 (310) Project)

Dear City Council Members:

As Council is aware, the City of Mexico applied through MoDOT to the Federal Highway Administration, for Accelerating Innovative Development (AID) funding in September 2016, to reconstruct Holt Street pavement and sidewalks. Staff was notified that the City has received the requested funding in November 2017. Design of the sidewalks requires some additional right of way and construction easements to avoid existing utility poles.

Council approved accepting nine (9) right-of ways and temporary easements from nine (9) property owners at the February 12, 2018 meeting. This Resolution would authorize Council to accept another right-of-way and temporary easement from an additional property owner.

Staff recommends Council proceed with reading by title only and passage of the attached Resolution accepting the conveyance of a right-of-way and temporary construction easement for the Holt Street Reconstruction Project.

Respectfully submitted,

J. Kensey Russell, PE, LS
City Engineer/Public Works Director

JKR
Attachments

Reviewed by: Bruce R. Slagle, City Manager

A RESOLUTION ACCEPTING THE CONVEYANCE OF A RIGHT-OF-WAY AND TEMPORARY CONSTRUCTION EASEMENT FOR THE HOLT STREET RECONSTRUCTION PROJECT (MODOT TIDP 4400 (310) PROJECT)

WHEREAS, the City of Mexico applied through MoDOT to the Federal Highway Administration, for Accelerating Innovative Development (AID) funding September 2016 and was notified that the requested funding was approved in November 2017; and

WHEREAS, an informational meeting was held for Holt Street property owners provide information on the project and obtain signatures for Conveyance of Right-of-Ways and Temporary Construction Easements for sidewalk improvements; and

WHEREAS, one (1) additional right-of-way and temporary easement has been obtained from an additional property owner and the City of Mexico needs to accept the right-of-way and easement to proceed with the project.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

- Section 1. The City of Mexico, Missouri accepts the Conveyance of a Right-of-Way and Temporary Construction Easement from Robert C. Pasley and Dereath Pasley.
- Section 2. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 26TH DAY OF FEBRUARY 2018

MAYOR

ATTEST:

CITY CLERK

CITY OF MEXICO, MISSOURI
OFFICE OF PUBLIC WORKS DIRECTOR/CITY ENGINEER

Agenda: February 26, 2018

Members of City Council
City of Mexico, Missouri

RE: A Resolution Authorizing the City Manager to Sign a
General Task Order Contract with Horner & Shifrin to
Provide GIS Data and Services to the City of Mexico,
Missouri

Dear City Council Members:

The City of Mexico utilizes Horner & Shifrin as a consultant in providing GIS data through their website. Horner & Shifrin has also been utilized in mapping the sanitary sewer collection system and inputting that data into the GIS mapping database. This work is ongoing and can, at times, require additional work outside the scope of hosting the GIS website.

A proposed general task order contract has been developed. Tasks will be scoped and cost negotiated as needs arise.

Staff is recommending that Council proceed with reading by title only and passage of the attached Resolution authorizing the City Manager to sign the general task order contract.

Respectfully submitted,

J. Kensey Russell, PE.LS.
Public Works Director/City Engineer

JKR

Attachments

Reviewed by: Bruce R. Slagle, City Manager

A RESOLUTION AUTHORIZING THE CITY MANAGER TO SIGN A GENERAL TASK ORDER CONTRACT WITH HORNER & SHIFRIN TO PROVIDE GIS DATA AND SERVICES TO THE CITY OF MEXICO, MISSOURI

WHEREAS, Horner & Shifrin hosts the City’s geographic information system and,

WHEREAS, from time to time additional work is required outside the scope of the hosting contract.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

Section 1. The City Manager is authorized to sign a general task order contract with Horner & Shifrin.

Section 2. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 26TH DAY OF FEBRUARY 2018

MAYOR

ATTEST:

CITY CLERK

**CITY OF MEXICO, MISSOURI
OFFICE OF DEPUTY CITY MANAGER**

Agenda: February 26, 2018

Members of City Council
City of Mexico, Missouri

RE: Staff Report – 2018 Workers’ Compensation Insurance

Dear City Council Members:

On December 8, 2017, Administrative Services Staff advertised in the *Mexico Ledger* and delivered to requesting agencies a Request for Proposal for Workers' Compensation Insurance for the upcoming plan year. The Gallaher Insurance Group and Winter-Dent Insurance, as agencies, sought proposals from the market.

The City received two quotes from the market and several declinations and they are as follows:

<u>Company Name</u>	<u>Premium Quoted</u>
Am Trust North America	Declined
Accident Fund	Declined
Berkshire Hathaway	Declined
First Comp	Declined
Liberty Mutual	Declined
Missouri Employers Mutual	\$251,545*
Missouri Rural Services Worker’s Compensation Insurance Trust	\$218,476*
Risk Innovations (Broker)	Declined
Travelers	Declined

*Quotes subject to year-end payroll audit.

Current Budget Year Estimate: \$258,742

Staff believes the proposal provided by Missouri Rural Services Workers’ Compensation Insurance Trust as quoted through the Gallaher Insurance Group to be the best overall proposal with consideration given to the combination of pricing and services offered.

Staff recommends to Council that M.R.S.W.C.I.T. be selected as the City’s workers’ compensation insurer for the period of one year beginning April 1, 2018 with an option to renew for two additional one year terms subject to acceptance by the City of Mexico.

Staff further recommends that Gallaher Insurance Group be named the agency of record.

Respectfully submitted,

Roger D. Haynes
Deputy City Manager

Reviewed by: Bruce Slagle, City Manager