



**City of Mexico, Missouri
City Council Meeting Agenda**

**City Hall – 300 N. Coal Street
3rd Floor Council Chambers
Mexico, Missouri 65265**

October 23, 2017 ▪ 7:00 p.m.

1. Call to Order

2. Roll Call

3. Approval of Minutes

- A. October 9, 2017 – Work Session
- B. October 9, 2017 – Regular Session

4. New Business – Resolutions (Reading and Passage)

- A. Bill No. 2017 – 61. A Resolution Authorizing the City Manager To Enter Into An Agreement with the Mexico Area Chamber of Commerce To Assist in Marketing Activities for the City of Mexico. Reading and Passage.
- B. Bill No. 2017 – 62. A Resolution Authorizing the City Manager to Execute Agreements with Various Organizations for Requested Funding from the Mexico Tourism Tax. Reading and Passage.

5. New Business – Ordinances (Two Readings By Title Only and Passage/First Reading By Title Only)

- A. Bill No. 2017 – 63. An Ordinance Amending Chapter 7, Article X, Schedule 13, No Parking at Any Time, of the Motor Vehicles and Traffic Schedules of the Mexico City Code. Two Readings By Title Only and Passage.
- B. Bill No. 2017 – 64. An Ordinance Amending Chapter 7, Article X, Schedule 4, One Way Streets and Alleys, of the Motor Vehicles and Traffic Schedules of the Mexico City Code. First Reading By Title Only.

6. Other Business

- A. Staff Report – Purchase of Wheel Loader for Public Works Maintenance Division
- B. Staff Report – Task Order to Replace Sanitary Sewer Line
- C. Claims

7. Comments

- A. Council
- B. Public (*Please state name and address for the record and keep comments to a maximum of three minutes*).

8. Adjournment



Scan QR Code for E-Packet

**CITY OF MEXICO, MISSOURI
CITY COUNCIL MEETING MINUTES
OCTOBER 9, 2017**

The Council of the City of Mexico, Missouri met in work session on October 9, 2017 at 6:00 p.m. in the Council Chambers of City Hall, with the following members present: Mayor Chris Miller; Council Member Steve Nichols; Council Member Ron Loesch; Council Member Dr. Ayanna Shivers. Also present were Bruce Slagle, City Manager; Roger Haynes, Deputy City Manager; Russell Runge, Assistant City Manager/Economic Development; Kensey Russell, Public Works Director; Rita Jackson, Community Development Director; Chad Shoemaker, Parks & Recreation Director; Chief Susan Rockett, Public Safety Department; Drew Williford, City Civil Engineer; Patrick Shaw, IT Specialist; Lou Leonatti, City Attorney; Marcy LeCount, City Clerk; as well as members of the media and interested citizens. Not attending, Chairman Pro Tem Chris Williams.

The Meeting was called to order with Mayor Miller presiding.

COUNCIL DISCUSSION – CONSIDERATION OF POTENTIAL BUDGET REVISIONS

Mayor Miller called upon City Manager Slagle to provide the report.

Chairman Pro Tem Williams arrived at 6:07 p.m.

City Manager Slagle provided information to Council Members for consideration of potential budget revisions which included personnel costs regarding the full-time/part-time animal shelter employee. City Manager Slagle reviewed with Council Members significant proposed changes to the budget.

Discussion was held regarding current funds, transfer of funds and what services would be decreased in order to provide for a full-time employee. Discussion was held regarding funding for departments and employees in the department or various departments, donations made to the animal shelter. Council Member Shivers commented on salary, benefits and workers' compensation insurance. Chairman Pro Tem Williams commented on the budget, benefits and what is provided by other employers. City Staff and Council Members held discussion regarding abatement fees, demolition fees and fines collected along with animal shelter hours of operation. City Manager Slagle asked what level of service Council Members would like to provide at the animal shelter. It was Councils consensus to accept the recommendation by City Manager Slagle to proceed with the approved budget.

City Manager Slagle discussed with Council Members a Wage and Benefit Study. Discussion was held regarding personnel budget numbers and percentage of change per year. City Manager Slagle also provided information regarding personnel costs, staffing and positions that were created due to change in laws. City Manager Slagle stated that the last study was completed in 2008 for \$26,000. City Manager Slagle estimated a \$25,000 – \$30,000 for a study. Council Members held discussion regarding a whole benefit package and to obtain local information from businesses.

City Manager Slagle spoke on the decrease of sales use tax collection, FEMA funding, Special Road District No. 13, natural gas prices and telecommunications. Council Member Nichols commented on the current wage and benefit package and current employees.

OTHER BUSINESS – CONSIDERATION OF FUTURE DISCUSSION ITEMS

None

PROJECT UPDATES

None

ADJOURNMENT

Mayor Miller moved to close the open session. The motion was seconded by Council Member Loesch. The Chair called for a vote and motion carried with the vote as follows: Ayes, Miller, Nichols, Loesch, Shivers, Williams. Nays, none.

The City Council Work Session Meeting was adjourned.

Mayor

City Clerk

APPROVED BY COUNCIL OCTOBER 23, 2017

**CITY OF MEXICO, MISSOURI
CITY COUNCIL MEETING MINUTES
OCTOBER 9, 2017**

The Council of the City of Mexico, Missouri met in regular session on October 9, 2017 at 7:00 p.m. in the Council Chambers of City Hall, with the following members present: Mayor Chris Miller; Chairman Pro Tem Chris Williams; Council Member Steve Nichols; Council Member Ron Loesch; Council Member Dr. Ayanna Shivers. Also present were Bruce Slagle, City Manager; Roger Haynes, Deputy City Manager; Kensey Russell, Public Works Director; Rita Jackson, Community Development Director; Chief Susan Rockett, Public Safety Department; Louis Leonatti, City Attorney; Drew Williford, City Civil Engineer; Patrick Shaw, IT Specialist; Marcy LeCount, City Clerk; as well as members of the media and interested citizens.

The Meeting was called to order with Mayor Miller presiding.

APPROVAL OF MINUTES – SEPTEMBER 25, 2017 – WORK SESSION MEETING

Council Member Loesch moved for approval of the September 25, 2017 work session minutes as presented. Council Member Shivers seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Shivers, Nichols, Loesch. Nays, none. Abstain, Williams. The Minutes were approved as presented.

APPROVAL OF MINUTES – SEPTEMBER 25, 2017 – REGULAR SESSION MEETING

Council Member Loesch moved for approval of the September 25, 2017 regular session minutes as presented. Chairman Pro Tem Williams seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Williams, Shivers, Nichols, Loesch. Nays, none. The Minutes were approved as presented.

OTHER BUSINESS

Claims

The list of claims was presented for approval.

Chairman Pro Tem Williams moved for approval of the list of claims as presented. Council Member Nichols seconded the motion. On a call by the Chair for ayes and nays, the motion carried, with the vote on passage as follows: Ayes, Miller, Williams, Shivers, Nichols, Loesch. Nays, none.

The list of claims was approved.

COUNCIL COMMENTS

Chairman Pro Tem Williams commented on the Work Session that was held earlier in the evening and commented on the Council Members who work together to provide what is best for the City.

Council Member Nichols commented on the city employee losing their job, but that Council is working on options.

Council Member Shivers commented on city employees, benefits and budget concerns.

Mayor Miller commented on Council Members working together and to review personnel increase in the budget.

Mayor Miller also commented on the Pray Meeting on Thursday, October 12th at 8:00 a.m.

PUBLIC COMMENTS

None

ADJOURNMENT INTO EXECUTIVE SESSION PURSUANT TO THE REVISED STATUTES OF MISSOURI § 610.021 (1) LITIGATION

Mayor Miller moved to adjourn into executive session pursuant to the Revised Statues of Missouri §610.021 (3) personnel matters. The motion was seconded by Council Member Nichols. The Chair called for a vote and motion carried with the vote as follows: Ayes, Miller, Williams, Shivers, Nichols, Loesch. Nays, none.

ADJOURNMENT INTO OPEN SESSION

No Discussion/Comments

ADJOURNMENT

Mayor Miller moved to adjourn the meeting. The motion was seconded by Chairman Pro Tem Williams. The Chair called for a vote and motion carried with the vote as follows: Ayes, Miller, Williams, Shivers, Nichols, Loesch. Nays, none. The City Council Regular Session Meeting was adjourned.

MAYOR

CITY CLERK

APPROVED BY COUNCIL OCTOBER 23, 2017

CITY OF MEXICO, MISSOURI
DEPUTY CITY MANAGER'S OFFICE

Agenda: October 23, 2017

Members of City Council
City of Mexico, Missouri

RE: A Resolution Authorizing the City Manager To Enter Into An Agreement with the Mexico Area Chamber of Commerce To Assist in Marketing Activities for the City of Mexico

Dear City Council Members:

The attached Resolution authorizes the City Manager to enter into an agreement with the Mexico Area Chamber of Commerce to assist in marketing activities in the City of Mexico for the budget year 2017 – 2018.

The City of Mexico would contribute to the Mexico Area Chamber of Commerce the sum of Thirteen Thousand and No/Dollars (\$13,000.00) for use in the cost of marketing activities listed in the agreement.

Staff recommends that the City of Mexico and the Mexico Area Chamber of Commerce enter into an agreement to promote marketing activities and that Council proceed with reading and passage of the attached Resolution.

Respectfully submitted,

Roger D. Haynes
Deputy City Manager

Attachment

Reviewed by: Bruce R. Slagle, City Manager

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH THE MEXICO AREA CHAMBER OF COMMERCE TO ASSIST IN MARKETING ACTIVITIES

WHEREAS, the City of Mexico recognizes the many benefits derived by the City, its businesses and citizens resulting from marketing activities in Mexico, Missouri; and

WHEREAS, the City of Mexico acknowledges the need for marketing activities and also recognizes the benefits associated with promoting the City of Mexico in marketing markets; and

WHEREAS, the City of Mexico and the Mexico Area Chamber of Commerce desire to enter into an agreement to promote Marketing activities to the City of Mexico.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

- Section 1. The City Manager is hereby authorized to execute an agreement with the Mexico Area Chamber of Commerce to assist in promoting marketing activities in the City of Mexico.
- Section 2. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 23RD DAY OF OCTOBER 2017

MAYOR

ATTEST:

CITY CLERK

CITY OF MEXICO, MISSOURI
OFFICE OF DEPUTY CITY MANAGER

Agenda: October 23, 2017

Members of City Council
City of Mexico, Missouri

RE: A Resolution Authorizing the City Manager to Execute Agreements with Various Organizations for Requested Funding from the Mexico Tourism Tax

Dear City Council Members:

The City of Mexico currently has a tourism tax that is collected by the hotels/motels within the city limits. The attached Resolution authorizes the City Manager to execute agreements with various organizations to receive tourism funding for an advertising campaign.

The Mexico Tourism Commission has reviewed applications and recommends to the Mexico City Council the distribution of funds as follows:

<i>Organization</i>	<i>Festival</i>	<i>Purpose</i>	<i>Amount Requested</i>	<i>Amount Recommended</i>
Presser Arts Center	2017 Winter Production	Advertising	\$4,500	\$3,000
Living Windows in association with the Village Square	2017 Living Windows	Advertising	\$1,200	\$600

Staff recommends that Council concur with the Mexico Tourism Commission's recommendation and proceed with reading and passage of the attached Resolution.

Respectfully submitted,

Roger Haynes
Deputy City Manager

RH
Attachments

Reviewed By: Bruce R. Slagle, City Manager

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE
AGREEMENTS WITH VARIOUS ORGANIZATIONS FOR REQUESTED FUNDING
FROM THE MEXICO TOURISM TAX**

WHEREAS, the Mexico Tourism Commission recommends to City Council that Presser Arts Center and Living Windows, in association with the Village Square, be allowed to receive tourism funding for their tourism advertising campaign.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI, AS FOLLOWS:

- Section 1. That the City Manager be authorized to enter into an agreement on behalf of the City of Mexico with Presser Arts Center and Living Windows, in association with the Village Square, for tourism funding.
- Section 2. This Resolution shall be in full force and effect from and after the time of its passage.

PASSED THIS 23RD DAY OF OCTOBER 2017

MAYOR

ATTEST:

CITY CLERK

CITY OF MEXICO, MISSOURI
OFFICE OF CITY ENGINEER/ PUBLIC WORKS DIRECTOR

Agenda: October 23, 2017

Members of City Council
City of Mexico, Missouri

RE: An Ordinance Amending Chapter 7, Article X, Schedule 13, No
Parking at Any Time, of the Motor Vehicles and Traffic Schedules
of the Mexico City Code

Dear City Council Members:

This amendment arises from a city-wide regulatory sign review and replacement program which is mandated by the Federal Highway Administration (FHWA). The Street Department has been replacing regulatory signs and is now focusing on No Parking signs. Several inconsistencies with 'No Parking' areas around SSM Audrain and the adopted traffic schedule were found. To keep City Traffic Schedules up-to-date with sign placements in the field, Staff recommends amendments to Traffic Schedule 13 No Parking at Any Time below:

- Subsection 'ee': delete the south side 'No Parking' restriction. The revised Schedule will read "North side of Jackson Street from Coal, east to Jeffries" as the only 'No Parking' restriction in this area.
- Add subsection 'kkkk': "Parking shall be prohibited on the south side of East Jackson Street from a point 300 ft east of the centerline of South Calhoun Street, eastward to the end of city maintenance, set by the street vacation in Ordinance 3527".
- Add subsection 'llll': "Parking shall be prohibited on the south side of East Monroe Street from a point 120 ft east of the centerline of Barberry Lane, eastward to the end of city maintenance, set by the street vacation in Ordinance 3527".

These changes have been discussed with SSM Audrain and they meet their needs for access for supply deliveries.

Staff recommends that the Council proceed with two reading and passage by title only of the attached Ordinance. This Ordinance has been posted the required length of time.

Respectfully submitted,

J. Kensey Russell, PE, LS
City Engineer/Public Works Director

JKR
Attachments

Reviewed by: Bruce R. Slagle, City Manager

AN ORDINANCE AMENDING CHAPTER 7, ARTICLE X, SCHEDULE 13, NO PARKING AT ANY TIME, OF THE MOTOR VEHICLES AND TRAFFIC SCHEDULES OF THE MEXICO CITY CODE

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI AS FOLLOWS:

Section 1. Chapter 7, Motor Vehicles and Traffic Schedules, Article X, Schedule 13 is hereby amended by revising section 'ee' to read:

"North side of Jackson Street from Coal, east to Jeffries".

Section 2. Chapter 7, Motor Vehicles and Traffic Schedules, Article X, Schedule 13, is hereby amended by adding section 'kkkk':

"Parking shall be prohibited on the south side of East Jackson Street from a point 300 ft east of the centerline of South Calhoun Street, eastward to the end of city maintenance, set by the street vacation in Ordinance 3527."

Section 3. Chapter 7, Motor Vehicles and Traffic Schedules, Article X, Schedule 13, is hereby amended by adding section 'llll':

"Parking shall be prohibited on the south side of East Monroe Street from a point 120 ft east of the centerline of Barberry Lane, eastward to the end of city maintenance set by the street vacation in Ordinance 3527."

Section 4. This Ordinance shall be in full force and effect from and after the time of its passage.

PASSED THIS 23RD DAY OF OCTOBER 2017

MAYOR

ATTEST:

CITY CLERK

CITY OF MEXICO, MISSOURI
OFFICE OF CITY ENGINEER/ PUBLIC WORKS DIRECTOR

Agenda: October 23, 2017

Members of City Council
City of Mexico, Missouri

RE: An Ordinance Amending Chapter 7, Article X, Schedule 4, One
Way Streets and Alleys of the Motor Vehicles and Traffic
Schedules of the Mexico City Code

Dear City Council Members:

This change arises from a Council concern regarding the current usage of Cauthorn Street as a two-way roadway. Cauthorn Street runs north-south between East Promenade Street and East Liberty Street. This street is 15ft wide and has one alley and one driveway that both intersect the street on its east side.

A review of Cauthorn Street was conducted by the City's Engineering Department to determine if a change of use was warranted. During the review, letters were mailed to property owners on the south side of East Promenade and the north side of East Liberty Streets, east of Cauthorn Street, and the Missouri Military Academy (MMA owns a parking lot which utilizes the adjacent alley), for input in a possible change of usage for this street. Two responses were received, Missouri Military Academy and one resident along East Promenade Street, each in support of making this a one-way street.

Due to the narrow roadway and limited maneuverability in the area (e.g. retaining wall on west side), the Engineering Department deems a change in use for Cauthorn Street is warranted. Since a potential sight distance restriction exists at the south end of Cauthorn Street, the City's Engineering Department is recommending that Cauthorn Street be modified to a northbound one-way street.

Staff recommends that the Council proceed with first reading by title only of the attached Ordinance.

Respectfully submitted,

J. Kensey Russell, PE, LS
City Engineer/Public Works Director

JKR
Attachments

Reviewed by: Bruce R. Slagle, City Manager

BILL NO. 2017 – 64

ORDINANCE NO. _____

**AN ORDINANCE AMENDING CHAPTER 7, ARTICLE X, SCHEDULE 4,
ONE WAY STREETS AND ALLEYS OF THE MOTOR VEHICLES AND TRAFFIC
SCHEDULES OF THE MEXICO CITY CODE**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEXICO, MISSOURI AS FOLLOWS:

Section 1. Chapter 7, Motor Vehicles and Traffic Schedules, Article X, Schedule 4 is hereby amended by adding subsection (W):

(W) North on Cauthorn Street from East Liberty Street to East Promenade Street.

Section 2. This Ordinance shall be in full force and effect from and after the time of its passage.

PASSED THIS 23RD DAY OF OCTOBER 2017

MAYOR

ATTEST:

CITY CLERK

CITY OF MEXICO, MISSOURI
OFFICE OF PUBLIC WORKS DIRECTOR/CITY ENGINEER

Agenda: October 23, 2017

Members of City Council
City of Mexico, Missouri

RE: Staff Report – Purchase of a Wheel Loader for Public
Works Maintenance Division

Dear City Council Members:

The 2017 – 2018 budget allows \$55,000 for the purchase of a wheel loader. The City’s existing wheel loader is 5 years old, has 1810 working hours and is just coming out of warranty. Repairs on a major piece of equipment can be expensive. Staff recommends replacing the wheel loader with a similar model purchased through the State of Missouri cooperative purchase contract.

Martin Equipment of Ashland, Missouri, was the successful bidder for the state contract. A quote based on the state contract was provided for a John Deere 524 loader with a 5-year/2500-hour comprehensive warranty.

<i>Vendor</i>	<i>Item</i>	<i>Bid</i>	<i>Trade Value</i>	<i>Total Net Price</i>
Martin Equipment Ashland, Missouri	2018 John Deere 524 Loader	\$132,811.60	(-\$80,500)	\$52,311.60

Staff feels that replacing the current loader while it still has significant value and keeping it under warranty is the best option. The City does have an opportunity to sell the existing loader directly while retaining the option for trade-in, between the order and delivery of the new loader.

Staff recommends that Council approve the purchase of a wheel loader from Martin Equipment of Ashland, Missouri.

Respectfully submitted,

J. Kensey Russell, PE.LS.
Public Works Director/City Engineer

JKR
Attachments

Reviewed by: Bruce R. Slagle, City Manager

CITY OF MEXICO, MISSOURI
OFFICE OF PUBLIC WORKS DIRECTOR/CITY ENGINEER

Agenda: October 23, 2017

Members of City Council
City of Mexico, Missouri

RE: Staff Report – Task Order to Replace Sanitary Sewer Line

Dear City Council Members:

The City of Mexico has a contract with Plan B Development for on call construction services. These services are regularly used to make point repairs in the sewer collection system. The City of Mexico also maintains a contract with Insituform to perform cast in place pipe (CIPP) lining for a number of segments of sewer line.

One of the lines designated for CIPP, was found to be deteriorated to the point Insituform did not feel the CIPP process would work. A task order under the existing on call contract was obtained from Plan B to replace that line. The line is south of Bennington Street and lies in the back yards between Arcadia and Kent Street. The task order is for \$39,950 and will come from the wastewater budget line item for collection system repairs of \$50,000.

Staff recommends approval of the task order with Plan B Development.

Respectfully submitted,

J. Kensey Russell, PE.LS.
Public Works Director/City Engineer

JKR
Attachments

Reviewed by: Bruce R. Slagle, City Manager